

# **Gig Harbor City Council Meeting**



**August 28, 2000  
7:00 p.m.**

**AGENDA FOR GIG HARBOR CITY COUNCIL MEETING**  
**August 28, 2000 - 7:00 p.m.**

**CALL TO ORDER:**

**PUBLIC HEARING:** Planning Commission Recommendations Revising Chapter 17.80 Sign Code and Third Reading of Ordinance Adopting Revisions

**CONSENT AGENDA:**

*These consent agenda items are considered routine and may be adopted with one motion as per Gig Harbor Ordinance No. 799.*

1. Approval of the Minutes of City Council Meetings of August 14, 2000.
2. Correspondence / Proclamations:
  - a) WFOA - 2000 Budget Award.
  - b) Girls Scouts Gold Award - Danna Graham.
3. Change Order No. 1 - Bayridge Avenue Improvement Project.
4. Liquor License Application: Wasabi Japanese Restaurant
5. Liquor License Renewals: Bartell Drug #39 Gig Harbor Yacht Club
6. Liquor License Discontinued: Villa Nova Italian Restaurant.
7. Approval of Payment of Bills for August 24, 2000:  
Checks #30606 through #30730 in the amount of \$688,404.49. Check #30729 voided.

**OLD BUSINESS:**

1. Planning Commission Recommendations Revising Chapter 17.80 Sign Code and Third Reading of Ordinance Adopting Revisions.

**NEW BUSINESS:**

1. First Reading of Ordinance - Amending Ordinance No. 841 - Acquisition of Property, Pump Station No. 3.
2. Amendment to Consultant Services Contract - City of Gig Harbor Civic Center.
3. Renewal of Copier Maintenance Agreement.

**STAFF REPORTS:** None scheduled.

**PUBLIC COMMENT:**

**COUNCIL COMMENTS / MAYOR'S REPORT:**

**ANNOUNCEMENT OF OTHER MEETINGS:**

**EXECUTIVE SESSION:** For the purpose of discussing potential and pending litigation per RCW 42.30.110(i). Action may be taken after the session.

**ADJOURN:**

DRAFT

**GIG HARBOR CITY COUNCIL MEETING OF AUGUST 14, 2000**

**PRESENT:** Councilmembers Ekberg, Young, Owel, Dick, Picinich, Ruffo and Mayor Wilbert. Councilmember Robinson was absent.

**CALL TO ORDER:** 7:10 p.m.

**CONSENT AGENDA:**

*These consent agenda items are considered routine and may be adopted with one motion as per Gig Harbor Ordinance No. 799.*

1. Approval of the Minutes of City Council Meetings of July 24, 2000.
2. Correspondence / Proclamations:
  - a) Letter from AWC - Membership.
  - b) Letter from Economic Development Board.
3. Change Order No. 1 - East/West Roadway Project.
4. Consultant Services Contract Amendment No. 2 - East/West Roadway Project - Construction Support Services.
5. Consultant Services Contract Amendment No. 1 - Grandview Athletic Field/Civic Center - Surveying Services.
6. Approval of Payroll for the month of July in the amount of \$180,891.86 (ck#101-242).
7. Approval of Payment of Bills for August 14, 2000:  
Checks #30461 through #30605 in the amount of \$409,459.07 (ck#30493 replaced voided ck#30484)

**MOTION:** Move to approve the Consent Agenda as presented.  
Ekberg/Young - unanimously approved.

**OLD BUSINESS:**

1. Planning Commission Recommendations Revising Chapter 17.80 Sign Code and Second Reading of Ordinance Adopting Revisions. Pat Iolavera, Interim Planning Director, explained that the two public meetings that the Planning Commission held on this issue were advertised as worksessions to gather information to determine whether there was sufficient comment to recommend changes to the sign code. She said that the Planning Commission had made recommendations for amendments to the code, and that if Council wished to revise the code, a public hearing would need to be scheduled.

**MOTION:** Move that we hold a public hearing on the Sign Code Revisions at the next regular City Council meeting, and place the item on the agenda for a third reading.  
Owel/Ekberg - unanimously approved.

**NEW BUSINESS:**

1. Resolution in Support of Parks Ballot Issue - Proposal No. R2000-70, A RESOLUTION OF THE PIERCE COUNTY COUNCIL ACKNOWLEDGING RECEIPT OF A JOINT REQUEST FROM THE CITY OF TACOMA AND THE METROPOLITAN PARK DISTRICT OF TACOMA; CALLING FOR AN ELECTION ON SEPTEMBER 19, 2000, FOR THE PURPOSE OF SUBMITTING TO THE AFFECTED VOTERS THE DETERMINATION OF WHETHER OR NOT TO IMPOSE A LOCAL SALES AND USE TAX FOR REGIONAL AND LOCAL PARKS AND ACCREDITED ZOO, AQUARIUM, AND WILDLIFE PRESERVES PURSUANT TO REVISED CODE OF WASHINGTON SUBSECTION 82.14.400(6), AND FOR COMMUNITY-BASED HOUSING; AND CREATION OF A ZOO AND AQUARIUM AND ADVISORY AUTHORITY; AND AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE AN INTERLOCAL AGREEMENT ON BEHALF OF PIERCE COUNTY WITH THE CITY OF TACOMA AND THE METROPOLITAN PARK DISTRICT OF TACOMA. Mayor Wilbert explained that this resolution gives Council an opportunity to lend support to the parks ballot. She added that this measure would benefit the city as well as creating a revenue to maintain the two public parks in Pierce County, Northwest Trek and the Zoo. She said that the tax would amount to 1/10<sup>th</sup> of 1% added to the sales tax within the city.

**MOTION:** Move to adopt Resolution No. 558.  
Dick/Owel -

Councilmember Young called for a point of order recommending that public testimony be solicited before the vote was taken, giving equal time to both proponents and opponents to the measure.

Councilmember Dick spoke in favor of resolution supporting the ballot measure, explaining that funding of parks had been a continuing problem.

The Mayor asked if there was anyone in the audience who wished to speak to this issue. No one came forward.

**RESTATED MOTION:** Move to adopt Resolution No. 558.  
Dick/Owel - five Councilmembers voted in favor. Councilmember Young voted against the motion.

2. Borgen Property – Outbuilding Demolition Contract. David Skinner, Public Works Director, explained that this demolition contract covered the five outbuildings on the Borgen Property and gave a description of the bidding process. He answered questions about the difference in bid amounts and the building being demolished and recommended award of the contract to Guttormsen Brothers.

**MOTION:** Move to approve execution of the construction contract with Guttormsen Bros., for the demolition work in the amount not to exceed two thousand nine hundred seventy dollars and no cents (\$2,970.00).  
Picinich/Dick - unanimously approved.

## STAFF REPORTS:

1. GHPD - July Stats. No verbal report given.
2. Pat Iolavera, Interim Planning Director, explained that during the Council Retreat, discussion occurred on the need for Planning Commission to bring issues before Council before pursuing them. She continued to explain that in regard to the Borgen site, it was recommended that the Planning Commission review the structural review, the hazardous materials review, and the cost comparison and come back with recommendations for the property. She asked for Council direction on the kinds of alternatives and analysis that should be pursued.

After discussion, it was recommended that after the outbuildings are removed and the property was cleaned up, then the Planning Commission could review the reports and determine the viability of what could be done with the building and property and come back with recommendations.

Pat continued to ask for Council's direction on developing an ordinance to address binding site plans. She described a situation that arose from two property owners who couldn't split their property after going through site plan and design review, due to issues with setbacks that wouldn't have existed before splitting. Councilmember Dick agreed that it would be appropriate for the Planning Commission to look at this issue and suggested that in addition, they should consider addressing condominiums that don't go through the platting process.

## PUBLIC COMMENTS:

Donna Lormor - 3503 Homestead Lane. Ms. Lormor said she was before Council on behalf of the Gig Harbor Retail and Restaurant Association. She read the letter that had been submitted to Council regarding the organization's vision in regards to the future of the Gig Harbor Waterfront in response to the recent interest by the Forward Together Vision Committee. The letter addressed the issues that came forth from their membership of 47, including parking, pedestrian amenities, traffic flow, height restrictions, architectural standards and historic preservation.

Shirley Tomasi - 11107 Hallstrom Drive NW. Ms. Tomasi thanked the city for a job well done in maintaining the city parks. She said that she had just three major programs in the city park and that everything had been well taken care of. She continued to say that there was an issue with difficulty in parking during the Tacoma Concert Band event. She asked if it would be possible to utilize the property that the city owns behind the Masonic Building for parking during future events, and to put up better signage for no parking areas to alert the public to these areas. She continued to give a brief update on the growth of the Cultural Arts Commission.

Councilmember Picinich thanked Shirley for her efforts with the Commission. Mayor Wilbert explained that she had asked staff to install signage in that area and had discussed the problem with parking in that area.

Walt Smith - 11302 Burnham Drive. Mr. Smith explained that the Forward Together Committee had worked for seven months to develop a process to create a vision for downtown Gig Harbor

with the cooperation and involvement of the property owners, business owners, developers, and the City of Gig Harbor. He thanked staff and the people involved in the committee, and said that they would not be presenting information directly to the City Council, but the information would go through the process with the Planning Commission. He said that throughout the process, three items that have been identified; parking, pedestrian, and streetscapes with the emphasis on public restrooms. He said that there is a twelve-page action plan that came from the last three community meetings and from Beckwith Consulting that will be submitted to the Planning Commission. He spoke of support for the small business owners and said that it is the committee's commitment to work cooperatively with all interest groups. He said that the small business owner could not be expected to pay for the visual improvements added that it would be a city responsibility. He concluded that the committee hopes that these efforts are not a waste of time and that they are looking for a leader to keep the process going forward. He thanked the Council for their time.

Councilmembers were very complimentary on how the process had included the public and thanked the committee for their efforts.

Carl Halsan, 7766 52<sup>nd</sup> Place. Mr. Halsan explained that he had gladly volunteered many hours to the Forward Together Committee, and requested that any recommendations that come forward from this process should consider all the citizen needs, not just those who live, work, or are property owners in the downtown core. He said that the issues identified are all the same, it is only the solutions that are different, and recommended that everyone get together to come up with a collective vision and move forward to do something.

Linda Gair - 9301 North Harborview Drive. Ms. Gair gave an overview of her background. She said that she had been opposed to the Chamber of Commerce's visioning committee, as she viewed it as a diversion to the proposed cluster zoning. She explained that she became a part of the Forward Together Committee to see "what the developers were up to." She said that after attending the meetings, she found that ideas were shared and from these ideas, a concept and plan were developed to address the issues of parking, street beautification, and to make Gig Harbor more pedestrian friendly. She continued to say that people didn't seem to realize that this study included the feedback of the entire community. She said that misinformation leads to mistrust, and that conclusions have been reached without any basis in fact. She concluded to say she was concerned that the future of Gig Harbor wouldn't be decided by the Chamber of Commerce, by the residents, nor by the waterfront association, but by a mere handful of property owners who may or may not have the city's best interest at heart. She said that the downtown could be sold to the highest bidder. She said as a community, everyone must work together, and that this Vision Study may be a good place to start.

Lita Dawn Stanton - business owner. Ms. Stanton passed out copies of a handout and explained that she had been tasked by others who were not able to attend the Forward Together meetings to find out what was being proposed. She said that she and Kit Kuhn had done a poll of their own and received 99 responses. She requested that as Council and the Planning Commission moves forward with this process that they be very sensitive to all the people and not just those who answer to a specific direction.

**COUNCIL COMMENTS:**

Councilmember Steve Ekberg commented on the two projects that the city crew was currently working on, the waterline on Pioneer and the streetlights on Harborview. He said that the crew performing the work is a great tribute to the Public Works Department and to the staff working for the department.

Councilmember Frank Ruffo asked if the Planning Commission had the intent to consider and work upon the suggestions from the Forward Together Committee. Pat Iolavera clarified that no one from the Forward Together Committee had contacted her and she had not had any discussion on any element of the plan. She said that she had just recently received a copy of their proposal and had not yet taken it to the Planning Commission as she was waiting for direction from Council. Councilmembers suggested that the Planning Commission take a look at this as soon as their schedule permits.

Councilmember Bob Dick thanked Pat for the information on the role of the Planning Commission. He added that the information helped him to understand how the Commission meets the requirement of the city code. Councilmember Owel shared information on when the bylaws had been passed during her tenure on the Planning Commission. She suggested contacting Carl Halsan for clarification.

**STAFF COMMENTS:**

David Skinner, Public Works Director, gave an update on the process to update the Transportation Comprehensive Plan, and suggested that the recommendations from the Planning Commission in response to the Forward Together Committee be looked at carefully before becoming a part of the Comp plan. He added that a detailed transportation analysis would have to be done before any move towards a one-way street system could be considered.

Councilmember Picinich asked if any impact fees had been received from the Russell Project. He was informed that this project had been vested before that ordinance took effect and therefore would not be required to pay impact fees.

**EXECUTIVE SESSION:** None scheduled.

**ADJOURN:**

**MOTION:** Move to adjourn at 8:39 p.m.  
Ekberg/Ruffo -

Councilmember Picinich said that he had missed the Council Comments portion of the meeting and wanted to ask about items previously approved on the Consent Agenda. Councilmember Ekberg called for a point of order, as the items had already been approved, and suggested that if Councilmember Picinich had questions, he could discuss them with Mr. Skinner after the meeting.

**RESTATED MOTION:** Move to adjourn at 8:39 p.m.  
Ekberg/Ruffo - unanimously approved.

Cassette recorder utilized.  
Tape 585 Side B 095 - end.  
Tape 586 Both sides.  
Tape 587 Side A 000 -079.

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Mayor

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City Clerk





WASHINGTON FINANCE OFFICERS ASSOCIATION  
10517 NE 38th Place • Kirkland, Washington 98033-7926 • (425) 827-4334

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AUG 16 2000

CITY OF GIG HARBOR

August 14, 2000

Gretchen Wilbert, Mayor  
City of Gig Harbor  
3105 Judson Street  
Gig Harbor, WA 98335

Dear Mayor Wilbert:

This is to notify you that the City of Gig Harbor 2000 Budget has earned the Washington Finance Officers Association Distinguished Budget Award. This award is patterned after the Government Finance Officers' Program and is the highest form of recognition in fiscal planning and budgeting within the State of Washington. In order to earn this award, the budget documents are critiqued by at least two reviewers who return a favorable response. I have received favorable responses from the reviewers of your 2000 document. (A summary of the responses will be mailed under separate cover to the official requesting the results.)

The budget document is judged on meeting program criteria covering policies, operations, financial planning and communications. The receipt of this award is evidence of an interest in effective fiscal management programs benefiting the customers of the City of Gig Harbor. You and your staff are to be commended for such an interest.

A plaque and certificates for your 2000 budget document will be available for presentation at the 2000 WFOA conference in Ocean Shores. These items may be picked up at the education table.

Sincerely,

*Bonita R. Fell*

Bonita R. Fell  
WFOA Budget Awards Chair  
% Lakehaven Utility District  
PO Box 4249  
Federal Way, WA 98063  
(253) 946-5420

cc: David Rodenbach, Finance Director

Girl Scout  
Service Centers

Central Office Bldg  
15 Oregon Avenue #201  
Tacoma WA 98409-7463  
T (253) 475-0307  
F (253) 473-0969

110 W. Market St #12  
P O Box 951  
Aberdeen WA 98520-6206  
T (360) 532-2520

1655 Hudson #6  
Longview WA 98632-2910  
T (360) 423-3800

Council Store  
Central Office Bldg  
15 Oregon Avenue #201  
Tacoma WA 98409-7463  
Locally (253) 475-2649  
From other areas:  
1-800-874-5260  
F (253) 473-0969



**Girl Scouts**  
Where Girls Grow Strong

Girl Scouts - Pacific Peaks  
Council  
5326 Littlerock Road SW  
Tumwater WA 98512-7394

T 360 943 0490  
T 572 8950 (Pierce County)  
800 541-9852 (Other areas)  
F 360 943 8653  
girlscouts@gspcc.org

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AUG 21 2000

CITY OF GIG HARBOR

August 15, 2000

Mayor Gretchen Wilbert  
3105 Judson St.  
Gig Harbor, WA 98335

Dear Mayor Wilbert:

We are pleased to announce that **Danna Graham** of your community has completed all her requirements for earning the Girl Scout Gold Award, the highest award in Girl Scouting.

We are asking your assistance in recognizing the achievements and service of this remarkable young woman. Would you be so kind as to send a letter of greeting to her that can be presented at her Girl Scout Gold Award Ceremony?

Please send your letter to me so that I may include your recognition of this special young woman in her award packet.

Please mail the letter to:

Girl Scouts - Pacific Peaks Council  
5326 Littlerock Rd SW  
Tumwater, WA 98512-7394

If you have questions, please call me at 360-943-0490.

Sincerely,

*Valarie Pedlar*

Valarie Pedlar  
Older Girl Program Specialist



A United Way Agency  
E.O.E.



City of Gig Harbor. The "Maritime City"

3105 JUDSON STREET  
GIG HARBOR, WASHINGTON 98335  
(253) 851-8136

**TO: MAYOR WILBERT AND CITY COUNCIL MEMBERS**  
**FROM: DAVID R. SKINNER, P.E., PUBLIC WORKS DIRECTOR**  
**SUBJECT: BAYRIDGE AVENUE IMPROVEMENT PROJECT, CSP - 9903**  
**- CHANGE ORDER NO. 1**  
**DATE: AUGUST 21, 2000**

*DRS*

#### **INTRODUCTION/BACKGROUND**

On September 13, 1999 Council authorized award of the subject construction contract to Tucci and Sons, Inc. Notice to Proceed was issued on September 24, 1999 and Substantial Completion was issued on June 5, 2000.

During construction, actual conditions in the field necessitated minor changes to the contract. These changes include addition and deletion of various catch basins, removal of driveway materials, and additional riprap required at the storm system outfall to better protect the hillside. The quantities of water main pipe, crushed surfacing top course, asphalt treated base, cold mix, and asphalt Class A mix were also adjusted to represent the quantities actually used during construction. The large changes to the Class A mix and top course materials were required due to changes in the curb section to better adjust to driveway intersections. An additional dual service water connection was added during construction for a vacant property not identified in the plans during design.

To finalize project completion, Council approval is requested to execute Change Order No. 1 as outlined above.

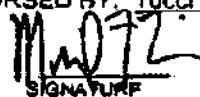
#### **POLICY/FISCAL CONSIDERATIONS**

This change order was necessary to facilitate and complete the construction of the Bayridge Avenue Improvement Project. The change was reviewed by the Construction Inspector and the Project Engineer and found to be necessary. The change order will increase the contract amount by \$18,381.42 to reflect a revised contract amount of \$199,600.17.

#### **RECOMMENDATION**

I recommend Council authorize execution of Change Order No. 1 for the Bayridge Avenue Improvement Project in the amount of eighteen thousand three hundred eighty-one dollars and forty-two cents (\$18,381.42).

**CITY OF GIG HARBOR  
PUBLIC WORKS DEPARTMENT**

Sheet 1 of 2 Date <u>8/1700</u>	<b>CHANGE ORDER</b>	Change Order Number <u>1</u>
<input checked="" type="checkbox"/> ORDERED BY ENGINEER/CITY UNDER TERMS OF SECTION 1-84.4 OF THE STANDARD SPECIFICATIONS. <input type="checkbox"/> CHANGE PROPOSED BY CONTRACTOR. <input type="checkbox"/> OTHER: CHANGE MUTUALLY AGREED BETWEEN THE CITY AND THE VENDOR.	Bayridge Ave. Improvement Project CONTRACT NO.: <u>CSP 9903</u>	
ENDORSED BY: <u>Tucci and Sons, Inc.</u> <small>COMPANY NAME</small>  <small>SIGNATURE</small> TITLE: <u>President</u>	TO: <u>Tucci and Sons, Inc.</u> <u>4224 Waller Road</u> <u>Tacoma, WA 98443</u>	
Consent Given by Surety (When required): BY: _____ <small>ATTORNEY IN-FACT</small> <small>DATE</small>		

**DESCRIPTION OF WORK**

THE CONTRACTOR / VENDOR BY VERBAL APPROVAL BY THE ENGINEER HAS PERFORMED THE FOLLOWING WORK AS DISCRIBED BY THIS CHANGE ORDER:

- Add two (2) LF of 12" storm pipe to reflect actual quantities used.
- Delete two (2) Catch Basin Type 2-48 In.
- Add one (1) Catch Basin Type 2-54 In. w/ Control Structure.
- Delete one (1) Removing Existing Catch Basin.
- Delete sixty (60) LF of 8 In. Ductile Iron Pipe to reflect actual quantities constructed.
- Add 112.43 Tons Crushed Surfacing Top Course to reflect actual quantities used.
- Add 339.06 Tons Asphalt Conc. Pavement Cl. A to reflect actual quantities used.
- Delete 10.17 Tons Asphalt Treated Base to reflect actual quantities used.
- Add 10.48 CY of Riprap at the storm system outfall.
- Add one (1) ¾ In. Dual Service Connection.
- Add 307 LF of sawcutting to reflect actual work done.
- Delete 13.86 Tons of Cold Mix Asphalt to reflect actual quantities used.
- Add one (1) Catch Basin Type 26 to the contract.
- Add Removing Driveway material to the contract.

ALL WORK, MATERIALS, AND MEASUREMENTS SHALL OTHERWISE BE IN ACCORDANCE WITH THE PROVISIONS OF THE CONTRACT AS APPLICABLE.

ORIGINAL CONTRACT AMOUNT \$ <u>181,218.75</u>	CURRENT CONTRACT AMOUNT \$ <u>181,218.75</u>	NET CHANGE THIS ORDER \$ <u>18,381.42</u>	CONTRACT TOTAL AFTER CHANGE \$ <u>199,600.17</u>
<input type="checkbox"/> APPROVAL RECOMMENDED: <input type="checkbox"/> APPROVED: _____ <small>PUBLIC WORKS DIRECTOR</small> <small>DATE</small>	<input type="checkbox"/> APPROVAL RECOMMENDED: <input checked="" type="checkbox"/> APPROVED: _____ <small>CITY ADMINISTRATOR</small> <small>DATE</small>		
<input type="checkbox"/> APPROVED: _____ <small>MAYOR</small>		DATE: _____	

Bayridge Ave. Improvement Project  
 Contract No.: CSP 9903  
 Change Order No. 1

Note: Amounts include applicable Washington State Sales Tax. Final payment amount will vary from contract amount, and will be as set forth in the Final Progress Estimate and Reconciliation of Quantities.

Bid Item No.	Description	Previous Contract Quantity	Unit Price	Previous Contract Amount	Quantity Increase or <Decrease>	Amount of Increase or <Decrease>
4	Corr. Poly. Storm Sewer Pipe 12 In. Diam.	1,000 LF	\$18.35	\$18,350.00	2	\$36.70
9	Catch Basin Type 2-48 In.	2 EA	\$2,450.00	\$4,900.00	<2>	<\$4,900.00>
10	Catch Basin Type 2-54 In. w/ Control Structure	1 EA	\$3,330.00	\$3,330.00	1	\$3,330.00
11	Remove Existing Catch Basin	4 EA	\$385.00	\$1,540.00	<1>	<\$385.00>
12	Ductile Iron Pipe for Water Main 8 In. Diam.	1,343 LF	\$17.75	\$23,838.25	<60>	<\$1,065.00>
15	Crushed Surfacing Top Course	55 TN	\$42.00	\$2,310.00	112.43	\$4,722.06
16	Asphalt Conc. Pavement Cl. A	370 TN	\$33.50	\$12,395.00	339.06	\$11,358.51
17	Asphalt Treated Base	785 TN	\$31.50	\$24,727.50	<10.17>	<\$320.36>
20	Hand Placed Riprap	3 CY	\$100.00	\$300.00	10.48	\$1,048.00
22	Service Connection, ¾ In. Diam. (Dual)	5 EA	\$1,075.00	\$5,375.00	1	\$1,075.00
24	Sawcutting	100 LF	\$3.50	\$350.00	307	\$1,074.50
25	Cold Mix Asphalt Concrete	20 TN	50	\$1,000.00	<13.86>	<\$693.00>
28	(New) Catch Basin Type 26	0 EA	\$1,500.00	\$0.00	1	\$1,500.00
29	(New) Driveway Removal	0 EA	\$1,600.00	\$0.00	1	\$1,600.00
Subtotal						\$18,381.42
Sales Tax @ 8.0% (WA State Revenue Rule 171)						\$ 0.80
Total Cost						\$18,382.22



RECEIVED

AUG 24 2000

CITY OF GIG HARBOR

RETURN TO:

WASHINGTON STATE LIQUOR CONTROL BOARD  
License Division - 3000 Pacific, P.O. Box 43075  
Olympia, WA 98504-3075  
(360) 664-1600

TO: CITY OF GIG HARBOR

DATE: 8/21/00

RE: NEW APPLICATION

License: 077012 - 2F County: 27  
Tradenam: WASABI JAPANESE RESTAURANT  
Loc Addr: 5315 PT FOSDICK NW  
GIG HARBOR WA 98335-1720  
Mail Addr: 1 PT FOSDICK DR NW  
GIG HARBOR WA 98335-7819  
Phone No.: 253-853-2737 KIEKO KOBAYASHI

APPLICANTS:  
KEIKO'S ENTERPRISE, INC.  
KOBAYASHI, KIEKO  
1954-08-18 538-27-3805  
TSUTSUMI, YUKIO  
1963-11-04 109-70-4420  
602 010 412 001 0001

Privileges Applied For:  
BEER/WINE REST - BEER/WINE

As required by RCW 66.24.010(8), you are notified that application has been made to the Washington State Liquor Control Board for a license to conduct business. If return of this notice is not received in this office within 20 DAYS from the date above, it will be assumed that you have no objection to the issuance of the license. If additional time is required you must submit a written request for an extension of up to 20 days. An extension of more than 20 days will be approved only under extraordinary circumstances.

- |  | YES                      | NO                       |
|--|--------------------------|--------------------------|
| 1. Do you approve of applicant ? .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do you approve of location ? .....  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? ..... | <input type="checkbox"/> | <input type="checkbox"/> |

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE

SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF GIG HARBOR  
(BY ZIP CODE) FOR EXPIRATION DATE OF 20001031

RECEIVED

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1 THE BARTELL DRUG COMPANY	BARTELL DRUG COMPANY #39 5500 OLYMPIC DR GIG HARBOR WA 98335 0000	077055	GROCERY STORE - BEER/WINE AUG 7 2000 CITY OF GIG HARBOR
2 THE GIG HARBOR YACHT CLUB	THE GIG HARBOR YACHT CLUB 8209 STINSON AVE GIG HARBOR WA 98335 0000	077100	PRIVATE CLUB - SPIRITS/BEER/WINE



STATE OF WASHINGTON

WASHINGTON STATE LIQUOR CONTROL BOARD

3000 Pacific Ave SE • PO Box 43075 • Olympia WA 98504-3075 • (360) 664-1600

August 8, 2000

Pierce County Executive

This is to notify you that:

RECEIVED

AUG 10 2000

PIERCE  
COUNTY EXECUTIVE

AGGELIDAKIS, KOSTANTINOS D  
AGGELIDAKIS, MARIA  
5315 POINT FOSDICK DR NW  
GIG HARBOR, WA 98335-1720

VILLA NOVA ITALIAN RESTAURANT  
5315 PT FOSDICK DR NW  
GIG HARBOR, WA 98335  
License No. 077012-2F  
UBI No. 601 538 638 001 0001

discontinued sales and service of liquor at the above location on  
July 4, 2000.

This is for your information and records.

LESTER C. DALRYMPLE, Supervisor  
Licensing Services

*Merwil V. Guzman*

MERWIL V. GUZMAN  
Special Licenses & Permits  
360-664-1616

X095149

cc: Bremerton Office  
File







*City of Gig Harbor. The "Maritime City"*

DEPARTMENT OF PLANNING & BUILDING SERVICES  
3125 JUDSON STREET  
GIG HARBOR, WASHINGTON 98335  
(253) 851-4278

**TO: MAYOR WILBERT AND CITY COUNCIL**  
**FROM: PATRICIA IOLAVERA, INTERIM PLANNING DIRECTOR**  
**SUBJECT: THIRD READING OF AMENDED SIGN CODE ORDINANCE GHMC**  
**17.80**  
**DATE: AUGUST 24, 2000**

#### **INFORMATION/BACKGROUND**

The Planning Commission has submitted a report recommending that the City Council make minor housekeeping changes to the Sign Code Ordinance, 17.80 GHMC. The Council held a public hearing this evening.

#### **POLICY CONSIDERATIONS**

The Planning Commission made considerable effort to ensure the public had ample opportunity to submit comments. The first public meeting was not well attended, and it was determined that additional outreach and a second work session were appropriate in order to assure full participation. The Chamber of Commerce was contacted and planning staff coordinated the second work session with them. In addition to the usual public notice in the paper, the Gateway published articles publicizing the work session. Planning staff mailed an announcement of the work session directly to the Chamber of Commerce, the Peninsula Neighborhood Association, the Downtown Business Association, the West Side Business Association, as well as a number of individuals who had called expressing their interest in this subject. Minor amendments to the existing sign code reflect the concerns reported during those meetings.

#### **FISCAL CONSIDERATIONS**

There is no additional fiscal impact to the City from the implementation of the sign code.

#### **RECOMMENDATION**

Staff recommends that the Council adopt the revised Chapter 17.80 GHMC, attached.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO LAND USE AND ZONING, AMENDING THE CITY SIGN CODE TO EXPAND THE SCOPE OF THE CODE TO TRADITIONAL BARBER POLES, ADDING THE PROPERTY ZONED COMMERCIAL IN GIG HARBOR NORTH TO SIGN DISTRICT AREA 1, ADDING A NEW DEFINITION FOR AN "INCIDENTAL SIGN," REQUIRING THAT ONLY SIGN TEXT AND GRAPHICS BE INTERNALLY ILLUMINATED AND THAT THE SIGN FACE BE OPAQUE, CLARIFYING THE ACCEPTABLE LOCATION FOR SIGNS IN SIGN DISTRICT AREA 2; AMENDING GIG HARBOR CODE SECTIONS 17.80.010, 17.80.030, 17.80.060, AND 17.80.100.**

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WHEREAS, the City of Gig Harbor revised the Sign Code in Ordinance No. 710 in 1996, and Ordinance No. 788 in 1998, and

WHEREAS, the City Council directed that the Sign Code be reviewed in the year 2000; and

WHEREAS, on April 6, 2000, the City Planning Commission held a public meeting and work session, to review the City's Sign Code as directed by Council and as recommended by staff; and

WHEREAS, on June 15, 2000, the Planning Commission held a second public hearing and work session, and accepted public comment on the sign code; and

WHEREAS, on July 6, 2000, the Planning Commission held a public meeting on the proposed sign code revisions, and reviewed a draft ordinance with the Commission's proposed changes; and

WHEREAS, the Commission's proposed changes are intended to clarify existing language, to eliminate inconsistencies and ambiguous language in those sections applying to interior illumination, color values, to correct what the Planning Commission feels are minor administrative errors in the City's regulation of the sign code; and

WHEREAS, the proposed changes also include expanding Sign Code Area 1 to include PCD-C and PCD-BP in Gig Harbor North, and

WHEREAS, on July 6, 2000, the Planning Commission, unanimously recommended adoption of the proposed sign code revisions to the City Council; and

WHEREAS, the City SEPA Responsible Official issued a Determination of Non Significance for the proposed ordinance recommended for approval by the Planning Commission; and

WHEREAS, the proposed ordinance was sent to DCTED on July 20; and

WHEREAS, on \_\_\_\_\_, the City Council considered the proposed ordinance during a regular City Council Meeting; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON,  
ORDAIN AS FOLLOWS:

Section 1. Section 17.80.010 of the Gig Harbor Municipal Code is hereby amended to read as follows:

17.80.010 Purpose and scope.

A. Purpose. It is the purpose of this chapter to promote a quality visual environment by establishing reasonable standards for the size, placement, height and maintenance of outdoor signs, graphics and advertising. It is further intended to encourage quality design and material composition which create an attractive community and business climate by implementing the goals and policies described in the community design element of the city's comprehensive plan. Implementing these goals and policies will assure that signage is in harmony with building designs and the character of the surrounding areas.

B. Scope. This chapter shall not regulate traffic and directional signs installed by a governmental entity; signs not readable from a public right-

of-way or waterway; interior signs placed more than three feet behind a window or opening of a building unless within an enclosed display window; merchandise displays; points-of-purchase advertising displays on product dispenser machines; national flags; flags of a political subdivision; symbolic flags of an institution; legal notices required by law; traditional (stationary or turning, without text) barber poles; historic site plaques; gravestones; structures intended for a separate use, such as phone booths, Goodwill containers and recycling containers; or sign graphics or symbols painted directly onto or flush-mounted magnetically onto a motor vehicle operating in the normal course of business.

Section 2. Section 17.80.030 of the Gig Harbor Municipal Code is hereby amended to read as follows:

17.80.030 Definitions.

The following definitions shall apply for the purpose of this code:

1. "Abandoned sign" means a sign that no longer correctly identifies, exhorts or advertises any person, business, lessor, owner, product or activity conducted or available on the premises where such sign is located and which has not been changed or removed within 180 days of a tenancy change; or a sign which is damaged, in disrepair, or vandalized and not repaired within 60 days of the damaging event.
2. "Advertising copy" includes any sign graphics, background colors, logos or trademarks which identify or promote the sign user or any product or service; or which provides information about the sign user, the building or the products or services available.
3. "Awning" means a shelter projecting from and supported by a structure or building wall and constructed of a rigid supporting framework and a flexible or nonrigid covering.
4. "Awning sign" means a sign applied to or incorporated into the covering of an awning.
5. "Building" means a roofed and walled structure built for permanent use.

6. "Bulletin board" means a board or small sign on which notices, community events or hours of operation are posted.
7. "Cabinet sign" means an internally illuminated sign in which a removable sign face (usually with translucent sign graphics) is enclosed on all edges by a metal cabinet. A cabinet sign may be multi-sided.
8. "Director" means the city's planning director, or the director's designee, who shall be authorized to administer and enforce all of the provisions of the sign code.
9. District, Sign.
  - a. "Area 1" includes those properties situated in all B-2 districts except the B-2 district in the vicinity of the Burnham Drive/Harborview Drive junction; and all C-1 districts except C-1 districts in the height restriction area, and in PCD-C, and in PCD-BP districts.
  - b. "Area 2" includes all properties not defined under Area 1.
10. "Double-faced sign" means a sign that has advertising copy on opposite sides of a single display surface or sign structure.
11. "Electric sign" means a sign or sign structure in which electrical wiring, connections and/or fixtures are used as part of the sign proper.
12. "Electronic sign" means a sign designed to allow changes in the sign graphics electronically.
13. "Event" means a current or planned activity or occurrence which involves a gathering of people or solicits their participation. In this context, an event does not include the commemoration of a holiday.
14. "Facade" means the entire building front or street wall face of a building extending from the grade of the building to the top of the parapet or eaves and the entire width of the building elevation.
15. "Festoon" means a strip or string of balloons which includes clusters or strings of balloons connected to a fixed object or vehicle on at least one end of the festoon.
16. "Flashing sign" means a sign or a portion thereof which changes light intensity or switches on and off in a constant, random or irregular pattern

or contains motion or the optical illusion of motion by use of electrical energy. Changing message centers shall not be considered flashing signs.

17. "Freestanding sign" means a sign supported by a pole(s) or mounted on a sign base and is not connected to or supported by any other structure.

18. Freeway Interchange Area. The freeway interchange of State Route 16 (SR-16) is illustrated on Exhibit 1, attached to Ordinance No. 788 and available in the city clerk's office, and defines the area where signage may be oriented to SR-16, subject to the provisions of GHMC 17.80.060(K).

19. "Frontage" means the linear distance of property along a street or highway.

20. "Gas station price sign" means a sign advertising the price of motor fuel and contains no other business advertising.

21. "Holiday" includes all state holidays as defined under RCW 1.16.050, except Sunday.

22. "Incidental sign" means a non-electric informational warning or service sign (non-commercial in nature) four square feet or less in area that is intended primarily for the convenience and safety of the public while on the premises. Included are signs such as 'no parking', 'private property', 'customer parking' and other on site warning signs.

23. "Internal illumination" means a source of lighting concealed entirely within a sign which makes sign graphics visible by transmitting light through a translucent or semi-translucent material.

24. "Institutional sign" means a sign to identify educational, civic and religious institutions.

25. "Landscaping" means the planned use of trees, shrubs and other living plant materials used in conjunction with a sign and other decorative features.

26. "Logo" means an identifying emblem or insignia containing sign graphics, symbols or colors typically used for identification and/or advertisement.

27. "Logo shield" means a logo contained within an area no greater than four square feet, incorporated into a larger sign face or designed as an individual sign or a component of a sign containing individually mounted sign graphics.

28. "Lot identification sign" means a sign to identify the occupants of the premises.

29. "Mansard roof" means a sloped roof or roof-like facade architecturally able to be treated as a building wall.

30. "Marquee" means a permanent structure attached to, supported by and projecting from a building and providing protection from the weather elements, but does not include a projecting roof. For purposes of this chapter, a freestanding permanent roof-like structure providing protection from the elements, such as a service station gas pump island, will also be considered a marquee. This also includes canopies.

31. "Neighborhood identification sign" means a sign to identify a particular residential area or development four acres or greater in size.

32. "Neon lighting" means illuminated tubing forming sign graphics or which is otherwise used as an exposed lighting source. For the purpose of this chapter the term "neon" will be considered a generic term for this type of lighting regardless of the type of fluorescing gas or material contained within the tubing.

33. "Neon sign" means neon lighting used to draw attention to a business or building in any manner, including (but not limited to) neon sign graphics, logos or outlining of a building's architectural features.

34. "Off-premises directional sign" means a permanently installed sign which provides directional information to a parcel located in the Gig Harbor area, but not located on the same parcel as the sign in question.

35. "Off-premises sign" means a sign relating through its message and content to a commercial or noncommercial activity, use, product or service not available or conducted on the premises on which the sign is erected.

36. "On-premises directional sign" means a permanent sign that directs the public to a specific place such as an entrance, exit, or parking or service area, or a particular aspect of a business establishment.

37. "On-premises sign" means a sign which carries only advertisements and messages strictly applicable to a lawful use of the premises on which it is located.

38. "Pan-channel" means a sign graphic that is constructed of a three-sided metal channel, usually having a light source contained within the channel. The open side may face inward, resulting in silhouette lighting, or it may face outward to allow full illumination. The open side of the channel may be enclosed with a translucent material.

39. "Portable sign" means a freestanding sign made of any material, which by its design is readily movable and is not permanently affixed to the ground.

40. "Projecting sign" means a sign which is attached to and projects more than one foot from a structure, building face or marquee.

41. "Public event" means an event held no more than once a year by an individual sponsor, business or agency, and which is on a site normally associated with activities or uses other than the event, and which does not represent or promote a use, product or service normally associated with the site of the event. Special sales or promotions of products or services commonly available on the site, or which are readily available at a permanent outlet or site within the city, do not represent public events.

42. "Readerboard" means a sign face designed to hold readily changeable sign graphics allowing frequent changes of copy.

43. "Returns" are the exposed sides of pan-channel sign graphics and cabinet signs.

44. "Revolving sign" means a sign which rotates or turns in a circular pattern.



45. "Roof sign" means a sign supported by and erected on and above a roof, parapet or fascia of a building or structure (shall not include a sign erected on the face of a mansard roof).

46. "Sandwich board/sidewalk sign" means a portable sign consisting of two sign faces hinged at the top and separated at the bottom to make it self-standing.

47. "Seasonal decorations" means temporary decorations for holidays which do not fall under the definition of a sign and which are installed no sooner than 30 days before a holiday and removed no later than five days after the holiday. Decorations which fall under the definition of a sign must conform to all provisions of the sign code.

48. "Sign" means:

a. Any visual communication device, structure, or fixture which is visible from any public right-of-way or waterway placed for the promotion of products, goods, services, events or to identify a building, using sign graphics or trademarks; or

b. Steel, plastic or similar panels displaying corporate colors, logos or trademarks and as are common on corporate signature buildings to give identity to the business (corporate colors which conform to the city's design manual requirements for color shall be excluded from this definition of a sign); or

c. Inflatable figures, balloons (in a display of six or more), festoons, streamers, spinners, product representations and advertisements for services which are attached to a fixed object or stationary vehicle.

49. "Sign area" means the entire area of a sign on which advertising copy, logos, trademarks, and business or corporate colors are to be placed. Sign structures and associated architectural embellishments, framework and decorative features which contain no written or advertising copy, which are not illuminated and which contain no logos or trademarks shall not be included. Sign area shall be calculated by measuring the area of the smallest rectangle, circle, triangle or parallelogram that can be drawn

around all parts of the sign from the viewpoint exposing the largest sign surface area, including the sign face background, and including all spaces and voids between or within letters or symbols which comprise a single word, statement, description, title, business name, graphic symbol or message. Sign supporting structures which are part of the sign display shall be included in the area of calculation.

50. "Sign graphics" include all lines, strokes, text, symbols and logo shields applied to a sign surface and does not include the background surface to which they are applied.

51. "Silhouette lighting", sometimes called "halo lighting", means lighting being emitted from the back side of pan-channel sign graphic which has the open side of the channel facing the wall or sign face it is mounted to, thereby silhouetting the sign graphics.

52. "Temporary construction sign" means a sign jointly erected and maintained on premises undergoing construction by an architect, contractor, subcontractor and/or materialman upon which property such person is furnishing labor or material.

53. "Temporary sign" means any sign or advertising display constructed of cloth, canvas, light fabric, paper, cardboard or other light materials, with or without frames, intended to be displayed for a limited time only and not permanently attached to a building or site.

54. "Trim caps" are the corner trim pieces holding the translucent materials or sign faces on pan-channel sign graphics and cabinet signs.

55. "Wall graphics" means a wall sign of which color and form are part of an overall design on the building.

56. "Wall plane" includes that portion of a facade which is contained on one general plane. If there is a shift in the facade, forward or back, a new plane is created. A single wall plane may contain windows and doors but it is generally a solid surface. The fascia of projecting porches or colonnades may be considered part of the wall plane the porch or colonnade projects from for calculating signage area.

57. "Wall sign" means a sign attached or erected parallel to and extending not more than one foot from the facade or face of any building to which it is attached and supported throughout its entire length, with the exposed face of the sign parallel to the plane of said wall or facade. Signs incorporated into mansard roofs, marquees or canopies shall be treated as a wall sign.

58. "Window sign" means a sign that is mounted on, painted on or attached to a window, or is placed within three feet of the inside of a window or opening, or is within an enclosed display window (i.e., the display area in the window is separated from the main floor area by a wall, curtain or screen). (Ord. 788 § 4, 1998).

Section 3. Section 17.80.060 of the Gig Harbor Municipal Code is hereby amended to read as follows:

17.80.060 General regulations.

A. Motion Signs Prohibited. No sign or any part of a sign shall be designed or constructed to be moving by any means, and shall not contain items such as banners, ribbons, streamers and spinners. These devices, when not part of any sign, are also prohibited. Balloons may be permitted on signs if they conform to the provisions of GHMC 17.80.110(F).

Limited use of thematic flags, banners and pennants which are complementary to a specific location or structure may be permitted upon approval of the director. This waiver is not intended to permit the use of numerous types of devices which as a result of wind pressure may move to a point of attracting attention of vehicular and pedestrian traffic.

B. Exposed Sign Supports. Exposed braces and angle irons are prohibited unless they are a decorative element in the sign structure (e.g., wrought iron "S" curve braces) or unless there are no other practical means of supporting the sign.

C. Flashing Signs. No sign shall have blinking, flashing, fluttering or moving lights or other illuminating device which has a changing light intensity or color.

D. Uniform Building Code Compliance. The structure and installation of all signs shall comply with the latest adopted edition of the city's building code. Such sign shall meet all other applicable provisions of this chapter.

E. Off-Premises Directional Signs. Off-premises directional signs may only be allowed if a variance is granted pursuant to GHMC 17.80.050(A). If more than one business in an immediate area has need for an off-premises directional sign, all must be identified on the same sign.

F. Maintenance Required. All signs, together with all of their supports, braces, guys and anchors, shall be maintained in good repair and in a safe, neat, clean and attractive condition.

G. Illumination Restrictions.

1. Externally Illuminated Signs. Signs may be externally illuminated and shall conform to the city's design manual standards for lighting.

2. Internal Illumination and Neon. Internally illuminated signs shall conform to the following:

a. Individual pan-channel sign graphics and emblems. Sign graphics and emblems (e.g., fully illuminated logo shields) shall not exceed 21 inches in height.

b. Individual sign graphics using "halo" or "silhouette" lighting. Sign graphic height shall not be restricted on opaque sign graphics using "halo" or "silhouette" lighting where the light is reflected off the surface to which the sign graphics are mounted.

c. Internal illumination and neon lighting. All sign graphics which are internally illuminated, or illuminated with neon tubing, are limited to no more than 21 inches in height, except that illuminated outlines and borders may extend to the height of the sign face. Only text and graphics may be internally illuminated, the sign face must remain opaque, and be sealed at the seams to avoid light leaks. ~~Sign faces not be internally illuminated and~~

~~must be sealed at the seams to avoid light leaks.~~ However, design allowances for illuminated sign faces may be approved by the design review board (DRB) under the provisions of GHMC 17.80.140 if the sign conforms to all of the following criteria:

- i. Illumination may be the minimum required to reveal the background color, but no brighter.
- ii. Color ~~value~~ of the sign face shall be limited to the darker values which diminish glare. ~~Intensity (or chroma) shall be dull or weak. These darker hues are naturally more opaque due to their darker values.~~
- d. Internally illuminated awning signs. Awning materials must be totally opaque. Only the sign graphics on an awning may be translucent.

H. Portable Signs. Portable signs shall not exceed six square feet per side and shall not exceed 12 square feet total. Portable signs shall not exceed four feet in height and not more than one such sign may be displayed per business. Portable signs must be located on the premises to which they relate, except real estate signs and those signs allowed under GHMC 17.80.100(F).

I. Abandoned Signs. Abandoned signs shall be removed by the owner or lessee of the premises upon which the sign is located after the business or service advertised is no longer conducted on the premises.

J. Color and Material Restrictions. Reflective materials, brilliant luminescent or fluorescent colors shall be permitted for sign graphics and one logo shield per sign face only and may not be used on the background, field, or surface to which graphics or logo shields are applied. Materials which give the appearance of changing color or of movement are prohibited.

K. SR-16 Sign Orientation. Signage shall not be oriented for SR-16 visibility, except as follows:

1. Signage for existing establishments may be oriented to the road or parking lot providing primary access to the customer entrance.

2. Wall signage may be oriented toward designated freeway interchange areas as defined on Exhibit 1, attached to Ordinance No. 788 and available in the city clerk's office, provided all screening or buffering requirements specified in the city's design manual or zoning code are in compliance on the subject site; and provided, that no more than one sign is visible from the interchange for any one business.

L. Wall Graphics. There are no restrictions on wall graphics except as regulated by the city's design manual for color; provided, that they do not constitute advertising of a business, product, service or event normally subject to the provisions for painted signs.

Section 4. Section 17.80.100 of the Gig Harbor Municipal Code is hereby amended to read as follows:

17.80.100 Sign standards for Area 2.

The following sign standards shall apply:

A. Illumination. When illumination is desired in Area 2, the city encourages use of external light sources subject to the provisions of GHMC 17.80.060(G)(1). Internally illumination is permitted on all signs except neighborhood identification signs, subject to the provisions of GHMC 17.80.060(G)(2). Internally illuminated sign graphics are limited to white or ivory colors if the proposed sign is visible from residential property within 200 feet of the parcel the sign is located on.

B. Freestanding Signs.

1. Height Measurement. Freestanding signs shall be measured from the highest point of the sign to the finished grade at the base of the sign support. Finished grade shall be the final grade approved through the site plan review process and shall not be increased for purposes of increasing overall sign height.

2. Height Standards. Freestanding ground signs shall not exceed six feet in height.

3. Clearance Standards. Freestanding signs which abut the edge of a sidewalk shall have a maximum clearance of 27 inches.

4. Maximum Sign Area. Twenty-four square feet for a single side or 48 square feet total on all sides. If a carved or sandblasted wooden sign is used, freestanding signs may be 30 square feet for a single side or 60 square feet total on all sides.

5. Location. Freestanding signs may not be located on public property. The placement of freestanding signs shall be in such a fashion and location as to not obstruct the view of signs of adjacent property owners.

6. Density. Freestanding signs shall be limited to the following number and locations:

a. Commercial. One freestanding sign shall be permitted on each street frontage of property on which the business is located. Sites on a corner of two public streets may have one sign on the corner instead of a sign for each frontage, subject to approval by the public works director.

Commercial properties with more than 1,000 feet of continuous street frontage and with more than one entrance may install a freestanding sign at each entrance; provided, that no single sign exceeds the maximum sign area described under subsection (B)(4) of this section. Where there is frontage on more than one street, each frontage is treated independently.

b. Residential. One freestanding neighborhood identification sign is permitted at each entrance to a residential neighborhood.

7. Landscaping. Freestanding signs must be landscaped around the base of the sign.

a. Each sign shall have a landscaped area twice the size of the sign area. If a carved or sandblasted wooden sign is used, landscaping may be reduced by 50 percent for all grade level landscaping, or by 75 percent if landscaping is contained in a raised planter around the base of the sign. Raised planters must be at least 18 inches high. Planter and organic materials shall be installed within 30 days of sign installation. The landscaping, sign base or planter shall be protected from vehicles by a six-

inch high curb stop or sidewalk edge at least three feet from the planter base.

b. Landscaping shall be installed in the planting season closest to the date of the sign permit issuance. Signs installed after the planting season shall be landscaped by no later than the following planting season.

c. These requirements may be waived if the sign is located in an area that is part of an approved overall site landscape plan.

### C. Wall Mounted Signs.

#### 1. Total Sign Area.

a. Allowed Signage per Wall Plane. Total allowed signage in Area 2 shall not exceed three percent of the wall plane the sign is mounted to, except that signage covering up to eight percent of a wall plane is allowed if the wall plane conforms to all solid/void ratio requirements specified in the city's design manual, and if all on-premises yards on the side of the building the sign faces conform to all landscaping provisions of the city's design manual and of Chapter 17.78 GHMC.

b. Individual Sign Size. No single wall sign shall exceed 50 square feet.

c. Increased Size Option. If a carved or sandblasted wooden sign is used, the sign size may be increased by 20 percent of its underlying allowable sign area.

d. Size Restriction. Wall signs must meet the 70 percent space coverage allowances described under the surface coverage requirements in subsection (C)(2) of this section.

2. Architectural Details. Signs may not cover or obscure important architectural details of a building; they should appear to be a secondary and complementary feature of the building facade. Wall signs must be located within architectural signs bands or other blank spaces which visually frame the sign. Blank wall sections above or between windows and doors, for example, may provide an effective location for signage. However, to avoid a "maxed out" appearance, signs shall be no larger than 70 percent of the width or height of the blank wall space or fascia the sign



is mounted to so as to leave reveal on all sides of the sign and to maintain an appropriate balance between the sign and wall. For example, a pillar between a door and window which is 30 inches wide may have a sign which is 21 inches wide.

3. Height Restriction. Wall signs shall not project above roof lines or fascia boards.

#### D. Window Signs.

1. Illuminated Window Signs. Illuminated window signs shall conform to the total wall sign area standards in subsection (C)(1) of this section and shall conform with all master sign plan requirements in GHMC 17.80.070.

2. Nonilluminated Window Signs. Nonilluminated window signs are allowed in addition to the standards in subsection (C)(1) of this section; provided, that they do not exceed 50 percent of the nominal window size (i.e., the window size as specified by the manufacturer). Additionally, non-illuminated window signs are not required to conform to the design standards of master sign plans.

#### E. Projecting Signs.

1. Surface Area. Projecting signs in Area 2 are limited to 32 square feet total for both sides. Projecting sign area shall be deducted from the allowable wall signage determined under subsection (C)(1) of this section.

2. Clearance Requirements. All projecting signs must be at least eight feet above sidewalks and walkways and 15 feet above vehicular ways.

3. Maximum Projection. Projecting signs shall have a maximum width of three feet with a maximum clearance of six inches from the building wall.

4. Design Restriction. Projecting signs may not be cabinet-type signs and may not be internally illuminated.

F. Portable Sign. One portable sign per customer building entrance (not to exceed one sign per 30 feet of building frontage) may be permitted subject to the following:

1. Location. Signs shall be located on the premises or directly in front of the sponsoring business at a point not on the right-of-way which is closest to the building entrance. No sign shall obstruct or impair access to a public

sidewalk, public or private street or driveway, traffic control sign, bus stop, fire hydrant, or any other type of street furniture, or otherwise create a hazard, including a tripping hazard.

2. Hours of Display. Signs may be displayed during business hours only.

3. Allowed Height. Maximum height of portable sidewalk signs shall be three feet. All other size requirements of portable signs described in GHMC 17.80.060(H) shall apply.

4. Right-of-Way Permit. In order to place a portable sign in the public right-of-way, the sign owner must comply with the requirements of this chapter as well as the requirements of Chapter 12.02 GHMC, Right-of-Way Use Permits.

Section 5. As required by RCW 36.70A.160(2), a copy of this Ordinance will be sent to the Washington State Department of Trade and Community Development, within ten (10) days after final adoption.

Section 6. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, clause or phrase of this Ordinance.

Section 7. Effective Date. This Ordinance shall take effect and be in full force five (5) days after publication of an ordinance summary, consisting of the title.

PASSED by the Council and approved by the Mayor of the City of Gig Harbor, this \_\_\_\_ day of \_\_\_\_\_, 2000.

\_\_\_\_\_  
MAYOR GRETCHEN WILBERT

\_\_\_\_\_  
Molly Towslee, City Clerk

APPROVED AS TO FORM:

---

Carol A. Morris, City Attorney



City of Gig Harbor. The "Maritime City"

3105 JUDSON STREET  
GIG HARBOR, WASHINGTON 98335  
(253) 851-8136

**TO: MAYOR WILBERT AND CITY COUNCIL MEMBERS**  
**FROM: DAVID R. SKINNER, P.E., PUBLIC WORKS DIRECTOR**  
**SUBJECT: FIRST READING OF ORDINANCE**  
**- AMENDMENT TO ORDINANCE NO. 841 - PUMP STATION NO. 3**  
**CONDEMNATION**  
**DATE: AUGUST 21, 2000**

#### **INTRODUCTION/BACKGROUND**

On April 10, 2000, the City Council passed Ordinance No. 841 for the condemnation, appropriation and taking of certain property and property interests associated with the construction of Pump Station No. 3.

The exhibits attached to Ordinance No. 841 did not describe the easements required by the City in order to access the property the City seeks to condemn for Pump Station No. 3, therefore Ordinance 841 should be amended to include Exhibits C and D. Although the condemnation of the property described in Exhibits A and B to Ordinance No. 841 implies access to the property to install, construct, maintain, operate, repair and reconstruct Pump Station No. 3, the addition of Exhibits C and D will ensure that there is no question as to the extent of the property and property interests sought by the City in the pending condemnation action.

#### **RECOMMENDATION**

Staff recommends the proposed ordinance, as presented and as amended, be approved by the City Council at the first reading, pursuant to GHMC 1.08.020(B) whereby the City Council may take action on this ordinance on the day of its introduction, upon the affirmative vote of a majority plus one of the whole membership of the Council.

ORDINANCE NO. \_\_\_\_

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO CONDEMNATION OF PROPERTY INTERESTS ASSOCIATED WITH THE PROPERTY INTERESTS ASSOCIATED WITH THE PROJECT COMMONLY KNOWN AS PUMP STATION NO. 3, AMENDING ORDINANCE 841 TO ADD EXHIBITS C AND D, WHICH DESCRIBING THE NECESSARY ACCESS REQUIRED BY THE CITY TO THE PROPERTY, INCLUDING THE SAME IN THE CONDEMNATION PROCESS TO APPROPRIATE, TAKE AND DAMAGE SUCH ACCESS EASEMENT, AND DIRECTING THE CITY ATTORNEY TO CONTINUE TO PROSECUTE THE APPROPRIATE ACTION AND PROCEEDING IN THE MANNER PROVIDED BY LAW FOR SAID CONDEMNATION.

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WHEREAS, on April 10, 2000, the City Council passed Ordinance No. 841, for the condemnation, appropriation and taking of certain property and property interests associated with a project commonly known as Pump Station No. 3, and necessary for the operation of the City's Waste Water Treatment Plant; and

WHEREAS, the Exhibits attached to Ordinance No. 841 did not describe the easements required by the City in order to access the property the City seeks to condemn for Pump Station No. 3; and

WHEREAS, although the condemnation of the property described in Exhibits A and B to Ordinance No. 841 necessarily implies access to the property to install, construct, maintain, operate, repair and reconstruct Pump Station No. 3, the addition of Exhibits C and D will ensure that there is no question as to the extent of the property interests sought by the City in the pending condemnation action; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Ordinance No. 841 Amended. The City Council hereby amends Ordinance No. 841 with the addition of Exhibits C and D, which are attached hereto.

Section 2. Declaration of Public Use. The City Council hereby finds that the construction of Pump Station No. 3, which is a necessary appurtenance to the City's Waste Water Treatment Plant, and contemplated by the City's NPDES permit for the Waste Water Treatment Plant, is a Public Use. The City Council finds that access to the property, as described in Exhibits C and D, for the purpose of allowing the City to construct, reconstruct, maintain, operate and repair Pump Station No. 3, is a Public Use.

Section 3. Declaration that Public Interest Requires the Property. The public health, safety, necessity and convenience demand that the Pump Station No. 3 Project, including acquisition of property and/or property interests, legally described in Exhibit A in Ordinance 841, be condemned, appropriated, taken and damaged for the construction of said Project and improvements. The Council makes that same findings as to the property interests described in Exhibits C and D, which describe the access easement allowing the city to construct, reconstruct, maintain, operate and repair Pump Station No. 3.

Section 4. Declaration of Necessity. The City Council of the City of Gig Harbor, after hearing the report of the City Staff, and reviewing the plan for construction of the Pump Station No. 3 Project, hereby declares that all of the property described in Exhibit A and as depicted in Exhibit B in Ordinance 841, is necessary for public use and the construction of the Pump Station No. 3 Project, to accomplish the public purpose. The Council makes the same finding as to the property interests described in Exhibits C and D, which describe the access easement allowing the City to construct, reconstruct, maintain, operate and repair Pump Station No. 3.

Section 5. Authority of the City Attorney. The City Attorney is hereby authorized and directed to begin and prosecute the condemnation proceedings provided by law to condemn, take and appropriate the Property necessary to carry out the provisions of this ordinance, and to pay just compensation to the property owners as provided in Chapter 8.12 RCW.

Section 6. Effective Date. This ordinance, being the exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect and be in full force five (5) days after publication of the attached summary, which is hereby approved.

Section 7. Ordinance Passed Under Procedure in GHMC 1.08.020. Pursuant to GHMC 1.08.020 the City Council may take action on this ordinance on the day of its introduction, upon the affirmative vote of a majority plus one of the whole membership of the Council. On \_\_\_\_\_, this ordinance was passed by at least a majority plus one of the whole membership of the City Council.

APPROVED:

\_\_\_\_\_  
MAYOR, GRETCHEN WILBERT

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
CITY CLERK, MOLLY TOWSLEE

APPROVED AS TO FORM:  
OFFICE OF THE CITY ATTORNEY:

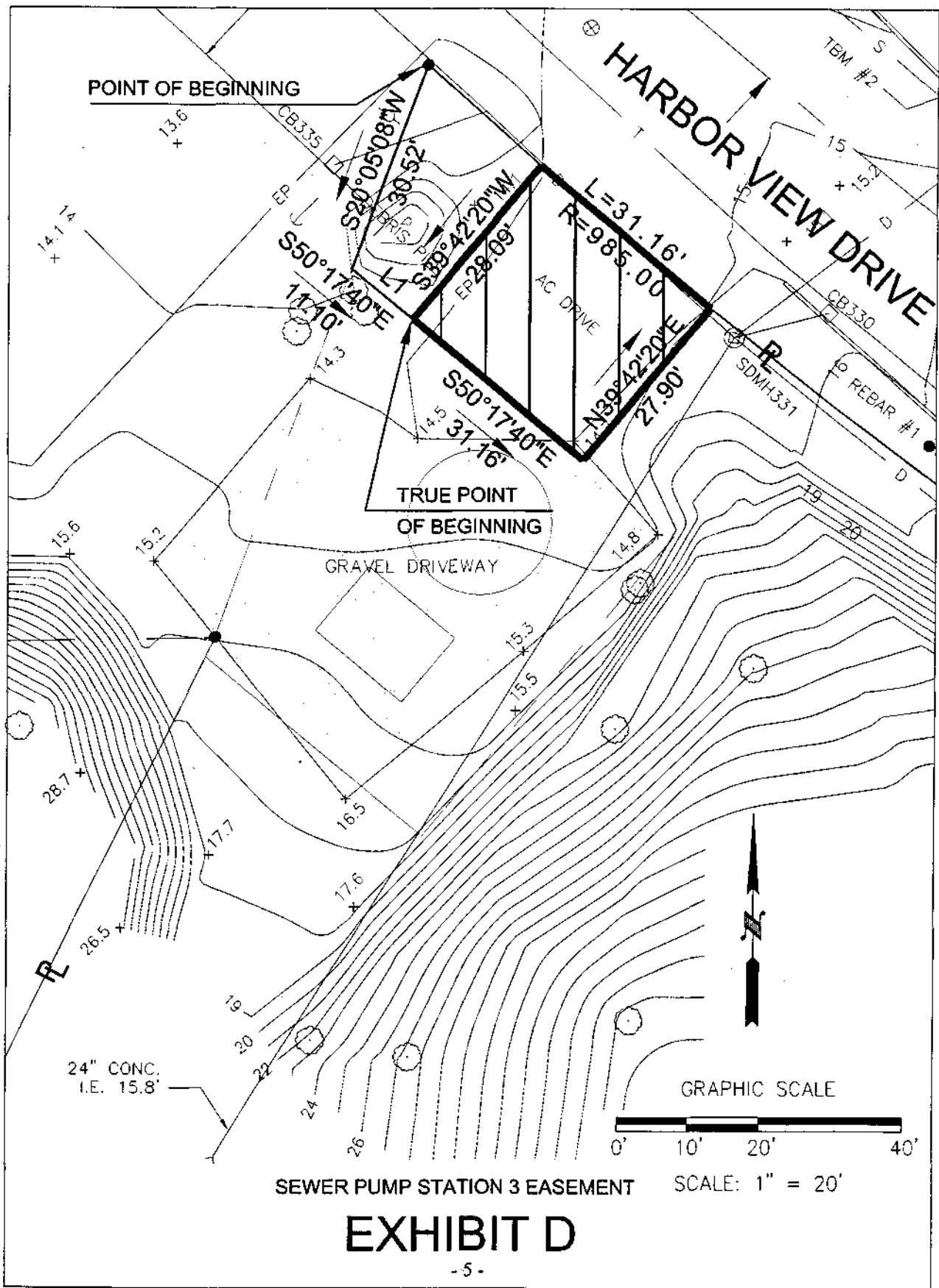
BY \_\_\_\_\_  
CAROL A. MORRIS

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
PUBLISHED:  
EFFECTIVE DATE:  
ORDINANCE NO. \_\_\_\_\_

EXHIBIT C  
Legal description

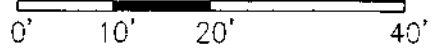
THE POINT OF BEGINNING, beginning at the Northwest property corner of Parcel No. 0221064154 which lies on the right of way line of Harborview Drive, thence  $S20^{\circ}05'08''W$  30.52', thence  $S50^{\circ}17'40''E$  11.10' to the TRUE POINT OF BEGINNING, thence  $S50^{\circ}17'40''E$  31.16', thence  $N39^{\circ}42'20''E$  27.90' to the right of way line of Harborview Drive, thence in a Northwesterly direction along the right of way line with a radius of 985' and a length of 31.16', thence  $S39^{\circ}42'20''W$  28.09' to the TRUE POINT OF BEGINNING.





SEWER PUMP STATION 3 EASEMENT

GRAPHIC SCALE



SCALE: 1" = 20'

# EXHIBIT D

**SUMMARY OF ORDINANCE NO.  
of the City of Gig Harbor, Washington**

On \_\_\_\_\_, 2000 the City Council of the City of Gig Harbor, Washington, approved Ordinance No. \_\_\_\_\_, the summary of text of which is as follows:

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO CONDEMNATION OF PROPERTY INTERESTS ASSOCIATED WITH THE PROPERTY INTERESTS ASSOCIATED WITH THE PROJECT COMMONLY KNOWN AS PUMP STATION NO. 3, AMENDING ORDINANCE 841 TO ADD EXHIBITS C AND D, WHICH DESCRIBING THE NECESSARY ACCESS REQUIRED BY THE CITY TO THE PROPERTY, INCLUDING THE SAME IN THE CONDEMNATION PROCESS TO APPROPRIATE, TAKE AND DAMAGE SUCH ACCESS EASEMENT, AND DIRECTING THE CITY ATTORNEY TO CONTINUE TO PROSECUTE THE APPROPRIATE ACTION AND PROCEEDING IN THE MANNER PROVIDED BY LAW FOR SAID CONDEMNATION.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GIG HARBOR:

The full text of this ordinance will be mailed upon request.

APPROVED by the City Council at their regular meeting of \_\_\_\_\_, 2000.

BY: \_\_\_\_\_  
MOLLY M. TOWSLEE, CITY CLERK



*City of Gig Harbor. The "Maritime City"*

3105 JUDSON STREET  
GIG HARBOR, WASHINGTON 98335  
(253) 851-8136

**TO: MAYOR WILBERT AND CITY COUNCIL MEMBERS**  
**FROM: DAVID R. SKINNER, P.E., PUBLIC WORKS DIRECTOR**  
**SUBJECT: CITY OF GIG HARBOR CIVIC CENTER – ARCHITECTURAL DESIGN  
AND ENGINEERING SERVICES  
- CONSULTANT SERVICES CONTRACT AMENDMENT**  
**DATE: AUGUST 21, 2000**

*DRS*

### **INTRODUCTION/BACKGROUND**

A budget objective for 2000 includes the design of the City of Gig Harbor Civic Center. On March 27, 2000, Council approved a Consultant Services Contract with Burr Lawrence Rising + Bates Architects, P.S. (BLR+B) to perform Phase 1 of the design.

Phase 1 was for the development of the master project schedule, facilitate a thorough program review and confirmation process, and ultimately prepare the final architectural program and facility area summary. Phase 1 will be completed with a presentation to the City Council and community on September 11, 2000 showing the committee's recommended facility plan. Phase 2 will perform the actual design of the contract drawings and specifications for the facility as outlined and approved in Phase 1.

The original contract was for Phase 1 only. The consultant has requested additional compensation for work that has extended beyond the original time frame and scope of work estimated in the original fee proposal. The original fee proposal was based on services through the month of June, 2000, and the planning process is continuing with an anticipated completion date near the end of August, 2000. The most significant deviation as it relates to time spent can be found in Tasks 2, 4, 5, and 6 (see attached consultant analysis). The project presently is scheduled for construction in April 2001.

### **FISCAL CONSIDERATIONS**

The original contract amount was for \$61,368.00. The Amendment is in the amount of \$16,274.00, for a total not-to-exceed amount of \$77,642.00. Sufficient funds are available for this work.

### **RECOMMENDATION**

I recommend that the Council move and approve execution of the Consultant Services Contract Amendment with Burr Lawrence Rising + Bates Architects, P.S. for the amended contract amount for a total not-to-exceed seventy-seven thousand six hundred forty-two dollars and no cents (\$77,642.00).

**AMENDMENT TO CONSULTANT SERVICES CONTRACT  
BETWEEN THE CITY OF GIG HARBOR AND  
BURR LAWRENCE RISING + BATES ARCHITECTS, P.S.**

THIS AMENDMENT is made to the AGREEMENT, dated March 27, 2000, by and between the City of Gig Harbor, a Washington municipal corporation (hereinafter the "City"), and Burr Lawrence Rising + Bates Architects, P.S., a corporation organized under the laws of the State of Washington, located and doing business at 1145 Broadway Plaza, Suite 1200, Tacoma, Washington 98402-3519 (hereinafter the "Consultant").

**RECITALS**

WHEREAS, the City is presently engaged in the design of the City of Gig Harbor Civic Center and desires that the Consultant perform services necessary to provide the following consultation services.

WHEREAS, the Consultant agreed to perform the services, and the parties executed an Agreement on March 27, 2000 (hereinafter the "Agreement"); and

WHEREAS, the existing Agreement requires the parties to execute an amendment to the Agreement in order to modify the scope of work to be performed by the Consultant, or to exceed the amount of compensation paid by the City;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties in this Amendment as follows:

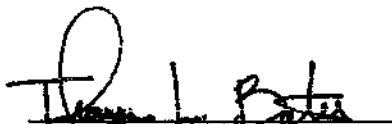
Section 1. **Amendment to Scope of Work.** Section I of the Agreement is amended to require the Consultant to perform all work described in **Exhibit B – Scope of Services**, attached to this Amendment, which Exhibit is incorporated herein as if fully set forth.

Section 2. **Amendment to Compensation.** Section II(A) of the Agreement is amended to require the City to pay compensation to the Consultant for the work described in **Exhibit B** to the Amendment in the amount of: Sixteen thousand two hundred seventy-four dollars and no cents (\$16,274.00). This Amendment shall not modify any other of the remaining terms and conditions in Section II, which shall be in effect and fully enforceable.

Section 3. **Effectiveness of all Remaining Terms of Agreement.** All of the remaining terms and conditions of the Agreement between the parties shall be in effect and be fully enforceable by the parties. The Agreement shall be incorporated herein as if fully set forth, and become a part of the documents constituting the contract between the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 2000.

THE CITY OF GIG HARBOR

By:   
Its Principal

By: \_\_\_\_\_  
Mayor

Notices to be sent to:

CONSULTANT  
Burr Lawrence Rising + Bates Architects, P.S.  
Attn: Tom Bates  
1145 Broadway Plaza, Suite 1200  
Tacoma, Washington 98402-3519  
(253) 627-5599

David R. Skinner, P.E.  
Director of Public Works  
City of Gig Harbor  
3105 Judson Street  
Gig Harbor, Washington 98335  
(253) 851-8145

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF WASHINGTON            )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

I certify that I know or have satisfactory evidence that \_\_\_\_\_ is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the \_\_\_\_\_ of \_\_\_\_\_ Inc., to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(print or type name)  
NOTARY PUBLIC in and for the  
State of Washington, residing at:

\_\_\_\_\_

My Commission expires: \_\_\_\_\_

STATE OF WASHINGTON     )  
  ) ss.  
COUNTY OF PIERCE        )

I certify that I know or have satisfactory evidence that Gretchen A. Wilbert is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the Mayor of Gig Harbor to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(print or type name)  
NOTARY PUBLIC in and for the  
State of Washington, residing at:

My Commission expires: \_\_\_\_\_

EXHIBIT A  
SCOPE OF SERVICES

GIG HARBOR CIVIC CENTER  
ARCHITECTURAL PROGRAM TIME ANALYSIS  
August 9, 2000

---

1. PREPARE FOR AND ATTEND STEERING COMMITTEE MEETINGS

*ORIGINAL ESTIMATE TIME:*

Principal Architect:	90 hrs. x \$123/hr.....	\$ 11,070.00
Associate Architect:	32 hrs. x \$99/hr.....	3,168.00
Clerical:	12 hrs. x \$52/hr.....	<u>624.00</u>
		\$ 14,862.00

*ACTUAL TIME SPENT:*

Principal Architect:	56 hrs. x \$123/hr.....	\$ 6,888.00
Associate Architect:	74 hrs. x \$99/hr.....	7,326.00
Clerical:	28 hrs. x \$52/hr.....	<u>1,456.00</u>
		\$ 15,670.00

*ADDITIONAL FEE*..... \$ 808.00

2. FACILITY VISITATIONS

*ORIGINAL ESTIMATE TIME:*

Principal Architect:	16 hrs. x \$123/hr.....	\$ 1,968.00
Associate Architect:	8 hrs. x \$99/hr.....	<u>792.00</u>
		\$ 2,760.00

*ACTUAL TIME SPENT:*

Principal Architect:	18 hrs. x \$123/hr.....	\$ 2,214.00
Associate Architect:	56 hrs. x \$99/hr.....	<u>5,544.00</u>
		\$ 7,758.00

*ADDITIONAL FEE*..... \$ No Charge

3. PREPARE FOR, FACILITATE AND DOCUMENT SUSTAINABLE DESIGN CHARETTE

*ORIGINAL ESTIMATE TIME:*

Principal Architect:	14 hrs. x \$123/hr.....	\$ 1,722.00
Associate Architect:	8 hrs. x \$99/hr.....	792.00
Clerical:	4 hrs. x \$52/hr.....	<u>208.00</u>
		\$ 2,722.00



EXHIBIT A  
SCOPE OF SERVICES

GIG HARBOR CIVIC CENTER  
ARCHITECTURAL PROGRAM TIME ANALYSIS  
August 9, 2000

Page 2

**ACTUAL TIME SPENT:**

Principal Architect:	18 hrs. x \$123/hr.....	\$ 2,214.00
Associate Architect:	6 hrs. x \$99/hr.....	594.00
Clerical:	8 hrs. x \$52/hr.....	<u>416.00</u>
		\$ 3,224.00

**ADDITIONAL FEE.....** \$ 502.00

4. **PREPARE FOR AND FACILITATE CONCEPTUAL DESIGN CHARETTE**

**ORIGINAL ESTIMATE TIME:**

Principal Architect:	24 hrs. x \$123/hr.....	\$ 2,952.00
Associate Architect:	36 hrs. x \$99/hr.....	<u>3,564.00</u>
		\$ 6,516.00

**ACTUAL TIME SPENT:**

Principal Architect:	20 hrs. x \$123/hr.....	\$ 2,460.00
Associate Architect:	64 hrs. x \$99/hr.....	<u>6,336.00</u>
		\$ 8,796.00

**ADDITIONAL FEE.....** \$ 2,280.00

5. **PREPARE/CONFERENCE/EDIT ARCHITECTURAL PROGRAM QUESTIONNAIRES**

**ORIGINAL ESTIMATE TIME:**

Principal Architect:	84 hrs. x \$123/hr.....	\$ 10,332.00
Associate Architect:	44 hrs. x \$99/hr.....	4,356.00
Clerical:	24 hrs. x \$52/hr.....	<u>1,248.00</u>
		\$ 15,936.00

**ACTUAL TIME SPENT:**

Principal Architect:	48 hrs. x \$123/hr.....	\$ 5,904.00
Associate Architect:	116 hrs. x \$99/hr.....	11,484.00
Clerical:	44 hrs. x \$52/hr.....	<u>2,288.00</u>
		\$ 19,676.00

**ADDITIONAL FEE.....** \$ 3,740.00

EXHIBIT A  
SCOPE OF SERVICES

GIG HARBOR CIVIC CENTER  
ARCHITECTURAL PROGRAM TIME ANALYSIS  
August 9, 2000

Page 3

6. DEVELOP CONCEPT SITE AND FLOOR PLANS

*ORIGINAL ESTIMATE TIME:*

Principal Architect:	20 hrs. x \$123/hr.....	\$ 2,460.00
Associate Architect:	32 hrs. x \$99/hr.....	<u>3,168.00</u>
		\$ 5,628.00

*ACTUAL TIME SPENT:*

Principal Architect:	16 hrs. x \$123/hr.....	\$ 1,968.00
Associate Architect:	138 hrs. x \$99/hr.....	13,662.00
Associate Architect:	80 hrs. x \$99/hr.....	<u>NO CHARGE</u>
		\$ 15,630.00

*ADDITIONAL FEE*..... \$ 10,002.00

7. PREPARE FOR, ATTEND AND RECORD MINUTES OF COMMUNITY MEETINGS

*ORIGINAL ESTIMATE TIME:*

Principal Architect:	32 hrs. x \$123/hr.....	\$ 3,936.00
Associate Architect:	8 hrs. x \$99/hr.....	792.00
Clerical:	6 hrs. x \$52/hr.....	<u>312.00</u>
		\$ 5,040.00

*ACTUAL TIME SPENT:*

Principal Architect:	16 hrs. x \$123/hr.....	\$ 1,968.00
Associate Architect:	4 hrs. x \$99/hr.....	396.00
Clerical:	2 hrs. x \$52/hr.....	<u>104.00</u>
		\$ 2,468.00

*FEE CREDIT*.....(\$ 2,572.00)

8. PREPARE COST MODEL

*ORIGINAL ESTIMATE TIME:*

Principal Architect:	12 hrs. x \$123/hr.....	\$ 1,476.00
The Robinson Company:	Lump Sum.....	3,500.00
Tres West Engineers:	Lump Sum.....	1,400.00
Warner Engineers:	Lump Sum.....	1,000.00
AHBL Engineers:	Lump Sum.....	<u>800.00</u>
		\$ 8,176.00

EXHIBIT A  
SCOPE OF SERVICES

GIG HARBOR CIVIC CENTER  
ARCHITECTURAL PROGRAM TIME ANALYSIS  
August 9, 2000

Page 4

**ACTUAL TIME SPENT:**

Principal Architect:	9 hrs. x \$123/hr.....	\$ 1,107.00
Associate Architect:	17 hrs. x \$99/hr.....	1,683.00
The Robinson Company:	Lump Sum.....	5,500.00
Tres West Engineers:	Lump Sum.....	<u>1,400.00</u>
		\$ 9,690.00

**ADDITIONAL FEE..... \$ 1,514.00**

<b>TOTAL ADDITIONAL SERVICES.....</b>	<b>\$ 16,274.00</b>
---------------------------------------	---------------------



*City of Gig Harbor. The "Maritime City"*

3105 JUDSON STREET  
GIG HARBOR, WASHINGTON 98335  
(253) 851-8136

**TO:** MAYOR WILBERT AND CITY COUNCIL  
**FROM:** MOLLY TOWSLEE, CITY CLERK *mt*  
**SUBJECT:** RENEWAL OF COPIER MAINTENANCE AGREEMENT  
**DATE:** AUGUST 24, 2000

**INFORMATION/BACKGROUND**

Attached is a copy of the Supply/Service Contract for the four Minolta copiers. The rate shows a small increase from the last three years, up from \$249.78 a month to \$273.67, with a 20,000-copy minimum (per month). Overages will be charged at a .013 rate. This rate includes toner.

**RECOMMENDATION**

Move to authorize the Mayor to sign the attached copier maintenance contract.



Minolta  
Business  
Solutions

# SUPPLY/SERVICE CONTRACT

Account Number 7201421

**BILL TO:**

Company City of Gig Harbor

Attention Molly

Address 3105 Judson St

City/State/Zip Gig Harbor WA 98335

Phone 2531 851-8136

Commencement Meter \_\_\_\_\_

Model CP6000 Serial # 3112948

Comments See Attachment A

RETURN THIS ENTIRE CONTRACT AND PAYMENT TO:  
**MINOLTA BUSINESS SOLUTIONS, INC.**

Attention ATTN: BRANDY AMO  
Address MINOLTA BUSINESS SYSTEMS  
670 INDUSTRY DR.  
City/State/Zip TUKWILA WA 98188

**SHIP TO:**

Company Same

Attention \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Commencement Date 9/5/00 - 9/4/01

M/A Meter Expiration ∅

### TERMS AND CONDITIONS

CHECK ONE:

ANNUAL CONTRACT for a period of one year or \_\_\_\_\_ copies, whichever comes first.

ANNUAL CONTRACT billed monthly, for a period of one year, based upon minimum monthly volume of 20,000 copies (not less than 10,000) at a charge of 10126 per copy. 60 pages @ \$ .013

This contract includes all labor, supplies (based upon published yields) as specified below, parts, and photoconductor (drum); excludes paper and staples.

Inc bottles/cartridges of black toner Inc bottles of black starter.

Comments: Full Svc & Supply Renewal

Billed Monthly

### AMOUNT DUE

SUBTOTAL \$ 252.00

SALES TAX 21.67

TOTAL DUE \$ 273.67

Billed Monthly

S/R \_\_\_\_\_  
S.O. # \_\_\_\_\_

by \_\_\_\_\_ DATE \_\_\_\_\_  
CUSTOMER SIGNATURE

by \_\_\_\_\_ DATE \_\_\_\_\_  
MBS CREDIT MANAGER

Title \_\_\_\_\_

by \_\_\_\_\_ DATE \_\_\_\_\_  
MBS SERVICE MANAGER

When this Agreement is signed by the Customer and the Branch Service Manager, it shall constitute a binding Agreement.

See Reverse Side for Additional Terms and Conditions.