

*Minutes of the  
City of Gig Harbor Arts Commission  
January 13, 2004*

**I. Call to Order/Roll Call:**

Commission member, Lita Dawn Stanton, called the meeting to order at 7:00 p.m. and roll call was taken.

**Present:** Commission Members present: Lita Dawn Stanton, Chris Erlich, Guy Hoppen, Marion Ekberg, Robin Peterson, Betty Willis, Nancy Weaver, Donna Trent and Cindy Storrar. Robin Peterson took minutes for the meeting.

The members made corrections to the membership list provided at the beginning of the meeting.

**II. Approval of the Minutes:**

The members read the minutes of the meetings of November 12<sup>th</sup> and December 2<sup>nd</sup> and made corrections.

**MOTION:** Approval of the November 12<sup>th</sup> and December 2<sup>nd</sup> meeting minutes as amended.  
Storrar / Ekberg – unanimously approved.

**III. Old Business:**

1. Banners. A report was given on the cost of producing the banners. Ink, Inc. in Tacoma quoted a cost of \$47,000.00 for digitizing. Sound Graphics quoted 3-color: \$41.50 per banner (double-sided). This does not include the fabric or the sewing. To produce 240 banners would cost approximately \$12,000.00. The members talked about the budget constraints. A recommendation was made to utilize two summer images, with the number to produce to be determined when a firm per-banner cost was determined.

The members asked if a thank you letter to the teachers of the students that submitted artwork had been sent.

Lita Dawn will obtain a written bid from Debbie at Soundview Graphics and will pass the information on via e-mail in order for a decision to be made by January 20<sup>th</sup>.

**IV. New Business:**

1. Amendments to the Bylaws. The members discussed amendments to the bylaws in order to allow for long-term members to run for consecutive terms and to change the residency requirements. This change was requested so that our 9-seat arts

commission positions remain filled even when residents within the city limits do not apply for expired positions.

**MOTION:** Move to accept the proposed amendments to the Gig Harbor Arts Commission Bylaws as revised.

Peterson / Trent – unanimously approved.

2. 2004 Grant Applications. Members discussed the possibility of extending the deadline to accept grant applications. Betty said that she knows of 4-5 organizations who will submit that would like a WORD version of the current PDF application. The members decided to leave the application deadline at January 20<sup>th</sup> and to review the applications at the next meeting in February.

#### **V. Public / Commission Member Comments.**

Chris Erlich said that she will pursue getting a representative from the Puyallup Arts Program to explain their public art program at the May meeting.

Members requested that staff provide a current financial summary that details the arts commission current cash flow for each meeting.

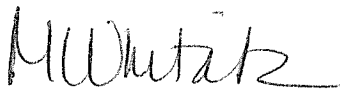
The members suggested a calendar to track the scheduling of artwork on the new hanging system in the Civic Center. Chris Erlich will work on procedures for this process.

There were no further comments.

#### **VII. Adjourn**

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

for   
Robin Peterson, GHAC Member