

*Minutes of the  
City of Gig Harbor Arts Commission*

March 8, 2005

7:00 P.M.

**CALL TO ORDER/ROLL CALL:**

Lita Dawn Stanton called the meeting to order at 7:12 p.m. and roll call was taken.

**PRESENT:** Commissioners Chris Erlich, Betty Willis, Nancy Weaver, Donna Trent, Robin Peterson, Renee Crist, Marion Ekberg and Lita Dawn Stanton were present. Christopher Mathie was absent. Staff member Maureen Whitaker was present to record the proceedings.

**APPROVAL OF MINUTES:**

The members read the minutes of the January 11<sup>th</sup> and February 8<sup>th</sup>, 2005 meeting minutes.

**MOTION:** Approval of the January and February 2005 meeting minutes. Erlich/Weaver – unanimously approved.

**OLD BUSINESS:**

**COMMISSION VACANCIES:**

There was discussion on the upcoming vacancies. Commissioner Willis spoke about people that were interested in serving on the Commission: Kit Kuhn, Del Woock and Kathy Strickland. Marion Ekberg said that Pat Rush was also interested. There was also discussion about how the vacancies were advertised. Maureen said that City Clerk Molly Towslee had already placed an ad in the Gateway newspaper. Commission Chair Stanton asked Maureen to check with Laureen Lund regarding press coverage and stated that Alison Lind had written a nice article in the Gateway in the past. There was interest expressed by Commission Chair Stanton regarding the Commission's opportunity to review any resumes that were submitted.

**GRANTS - CURRENT GRANT PROPOSAL CRITERIA, PERFORMANCE AND SEED MONEY OBJECTIVES:**

Commission Chair Stanton opened the discussion asking for feedback regarding the criteria for dispersing grant monies and asked if the Commission be awarding money to the same organizations year after year. Commissioner Erlich stated that she did not wish to see the funds limited to seed money for new organizations or new projects only. She said that the funding should be awarded on merit as a whole as well as new and innovative projects. Ms. Erlich stressed that sustainability and community benefit are equally as important as something new and innovative. Commissioner Crist said that the grants submitted were well-rounded and Commissioner Peterson liked the Commission's flexibility to provide funding for both previous recipients and those who have not received funding in the past. There was discussion about organizations

becoming dependent on the GHAC for their funding source. Commissioner Peterson stated that it is not the Commission's responsibility to provide funding to the same organizations year after year and appreciated the flexibility that the Commission had to award or not to award to these same groups. There was discussion about the necessity and purpose of requiring a final report from each recipient which would provide the Commission with a synopsis of the outcome of each event. It was agreed that the purpose of the final report form was accountability as well as the Commission's responsibility to have a method to evaluate the grant recipients.

There was a lengthy discussion about how grant recipients request funding. Maureen said that in order for a grant recipient to receive funding, an invoice together with a cost proposal or estimate should be submitted to the City Clerk in order to start the reimbursement process. Commissioner Ekberg suggested that the balance of the grant money for 2005 be placed into the art acquisition fund.

**MOTION:** Move that the balance of the 2005 grant money of \$2,075 be placed into the art acquisition fund.  
Ekberg/Weaver – unanimously approved.

**BANNERS:**

There was discussion about the spring banners. Commission Chair Stanton stated that the banners are on hold. She said that she will circulate the drawing around for input. Commissioner Weaver asked if anyone else was interested in looking at this with her.

**REQUEST FOR PROPOSALS – ROTARY PAVILION SUBMITTALS:**

There were three RFP's submitted. The first submittal was from Mardie Rees. Ms. Rees submitted a low relief sculpture with a historical reference to both the commercial fishing industry and Andrew Skansie. The material would be cast into neutral green Portland cement and sealed with a non-slick finish. Her proposal was \$6,400. The Commission was very impressed with her work. She submitted a life-size sketch of her proposal.

The second proposal was from Ernest Kuntz. Mr. Kuntz submitted a nautical collage directly pertaining to the Skansie family history. The materials chosen for construction are stainless, copper and brass. The materials will be placed in a mosaic pattern depicting a proposed visual historic theme. His proposal was \$2,000.

The third proposal was submitted by Chuck Fitzgerald. Mr. Fitzgerald submitted four different concepts that proposed using a stainless steel material which would in turn be ground to a non-skid finish. There was not much historic content to his proposal. His proposal was \$2,000.

After a lengthy deliberation, the Commission decided to reopen the RFP process again for one month, increasing the budget to \$5,000 in hopes of generating more interest. The additional \$3,000 will come out of the art acquisition fund.

**MOTION:** Move that the GHAC reopen and readvertise the Request for Proposals process for the Rotary Pavilion, increasing the amount to \$5,000, of which \$3,000 will come out of the art acquisition fund. Ekberg/Erlich – unanimously approved.

**PUBLIC COMMENT:**

None.

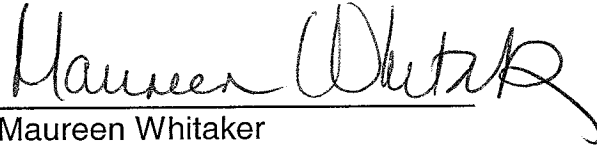
**NEXT REGULAR MEETING:**

April 12, 2005 at 7:00 p.m.

**ADJOURN:**

**MOTION:** Move to adjourn at 8:45 p.m.  
Ekberg/Erlich– unanimously approved

Respectfully submitted,

  
Maureen Whitaker