

*Minutes of the
City of Gig Harbor Arts Commission
May 11, 2004*

I. Call to Order/Roll Call:

Commission member, Betty Willis, called the meeting to order at 7:13 p.m. and roll call was taken.

Present: Commission Members present: Betty Willis, Nancy Weaver, Marion Ekberg, Christopher Mathie, and Renee Crist. Donna Trent, Robin Peterson, Chris Erlich and Lita Dawn Stanton were excused. Staff member Maureen Whitaker was present to record the proceedings.

II. Approval of the Minutes:

The members read the minutes of the February 10th meeting.

MOTION: Approval of the February 10, 2004 meeting minutes as presented. Ekberg / Weaver – unanimously approved.

III. Old Business:

1. Banners. Christopher Mathie inquired if we still needed to complete the discussion from the last meeting regarding banners. Marion Ekberg explained that the Gig Harbor Arts Commission (GHAC) was researching a more inexpensive way to produce the banners. Due to budgetary confinements, the number that the GHAC could purchase will need to be reduced. There was a question about how much money was rolled over from last year's budget. Staff member Maureen Whitaker thought there was \$4,500 available and Marion asked that this amount be clarified and placed back on the agenda for the next meeting. Christopher asked if the banners were to be hung on the light poles and Marion explained the GHAC had requested second and third grade children design the banners, whereby four were selected. Copies of the selected banners were passed around. There was discussion about how they were selected and that the original idea was to have "kid art" banners for all four seasons, but due to budgetary constraints, a decision was made to only have banners for the winter/holiday season. Christopher was interested in the banner size and where they would be printed. He explained he knew a great deal about getting things printed in regards to pricing. Maureen provided a copy of a previous quote for the banners. Christopher discussed how competitive the printing business is and the importance of getting multiple quotes. Christopher stated he would look into getting some better pricing. He added he had already worked with Lita Dawn about printing pricing in the past. Renee Crist suggested we possibly look at introducing a new season each budget year. Christopher also added

if more work needs to be done on the banners, he could help with coordinating this. He will check with his partner, Chuck to see if he would do this work for a nominal amount in hopes of reducing the costs. Betty Willis suggested having each child who created the art for the banners sign their name on it. The group agreed. Renee added we could do a press release and Christopher added this could be the start of a child's portfolio.

2. Bylaws. There was discussion about the recently revised bylaws. Betty Willis suggested this revision and those commission members in attendance had a copy of the latest approved amendment to the bylaws with the ordinance attachment.

IV. New Business:

1. Procedure for displaying artwork at the Civic Center. Betty Willis opened the discussion with Chris Erlich's draft of the Civic Center Gallery document. Betty asked the members to take a moment to review this document. There was a question about what "CV" meant under item 2 of the Submission Requirements. Marion asked if the question about the insurance had been reviewed by city staff. There was further discussion on the insurance issue. Renee suggested we could obtain a disclaimer from each artist to satisfy the insurance issue. Maureen was asked to also check on this for the next meeting.

Betty Willis expressed it was her understanding that only members of a non-profit could hang paintings. There were questions about why only non-profit artists could hang their art at the Civic Center. Marion and Betty asked Maureen to get clarification on this matter. There was a question about how PAL showcases their art. Renee stated typically there is a contact person who in turn fields inquiries. Renee suggested we might try to have a juried show quarterly rather than once a year. Everyone present was interested in showcasing local artists at the Civic Center. Renee suggested we might wish to limit the artists' showing their work to local artists and others residing in the Pierce County area. Another suggestion was that we may not want to limit the area, as this would provide a greater opportunity for viewers to experience other great artists from broader areas. Maybe even traveling art shows could be an option. Betty tabled the discussion until the next meeting.

2. Grants. Two letters thanking the GHAC for awarding grant monies for this season were received from Peninsula Community Chorus and Chapel Hill Church/Missoula Children's Theatre. Copies of these letters were passed out to those members in attendance.

Copies of the 2004 Grant Guidelines were passed out to those members who did not have a copy. There was a request that each Commission member receive a copy of the blank grant award agreement approved by City Council. Maureen was asked to obtain a copy of this agreement for the next meeting. Betty stated we may wish to make some changes to the Grant Guidelines. Marion stated Chris Erlich hosted a workshop specifically for filing this grant but only one person showed up. Betty suggested at the next meeting it would be beneficial to all Commission members if we went through the grant process as an applicant would and work out any bugs.

V. Public / Commission Member Comments.

1. Marion welcomed the new members, Renee Crist and Christopher Mathie.
2. Betty commented that Linda Caspersen, Nordic Vibrations, would like to have written guidance on how to document a subsequent grant application so it may be looked upon more favorably by the Commission. Betty wondered if we were very explicit in our written explanation of why each applicant is turned down. There was further discussion about how we select and turn down applicants as well as the scoring guidelines used. Lita Dawn arrived to the meeting at 8:00 p.m. and clarified she did in fact respond to those applicants that did not receive grant money with a letter and description of why they were not selected.

There were no further comments.

VII. Adjourn

The meeting was adjourned at 8:02 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M Whitaker', written over a horizontal line.

Maureen Whitaker, Assistant City Clerk