

*Minutes of the
City of Gig Harbor Arts Commission*

November 9, 2004

7:00 P.M.

CALL TO ORDER/ROLL CALL:

Commission Chair Lita Dawn Stanton called the meeting to order at 7:10 p.m. and roll call was taken.

PRESENT: Commissioners Betty Willis, Nancy Weaver, Renee Crist, Chris Erlich and Commission Chair Lita Dawn Stanton were present. Donna Trent and Robin Peterson were excused. Christopher Mathie and Marion Ekberg were absent. Staff member Maureen Whitaker was present to record the proceedings.

APPROVAL OF MINUTES:

The members read the minutes of the October 12, 2004 meeting.

MOTION: Approval of the October 12, 2004 meeting minutes.
Weaver/Willis – unanimously approved.

OLD BUSINESS:

Rotary Pavilion.

Commission Chair Stanton said that she had been in contact with Rotarian Gary Glein and had received the specifications for the center circle of the pavilion. She reported that the circle is 6 inches in depth and 6 feet in diameter. Commission Chair Stanton suggested to Mr. Glein that the circle area be filled with sand and gravel on an interim basis until the artwork has been selected. There was discussion about the scope of materials and theme for the art piece.

Call for Artists.

Commission Chair Stanton said that she would email the Commissioners a draft Call for Artists for the Rotary Pavilion and welcomed their input. She stated that she would work with Ms. Whitaker to accomplish putting this together.

There was a brief discussion about metal artist, Ernest Kunz. Commissioner Willis had his portfolio and the members reviewed it. Ms. Stanton asked Ms. Whitaker to send Mr. Kunz a short letter advising him that we received his portfolio and the Commission was in the process of developing a Call for Artists and would send him this information when it became available.

Grant.

There was discussion about the 2005 grant program and what the status was. Ms. Whitaker stated that she had updated the grant guidelines and reposted them to the City's website. It was suggested by Commissioner Willis to make sure that the current City logo was used.

There was discussion about using a follow-up report/evaluation form for grant recipients that requests information about advertising, background, attendance, and any problems or issues. Commissioner Erlich said that she remembered Habitat for Humanities had a one-page form that included all of these items. She was going to see if she still had a copy of this form.

Commission Chair Stanton requested that Tourism Director Laureen Lund possibly arrange another press release and include something visual into the article. Most members had already seen the article that was included in The Works publication.

Staff member Maureen Whitaker said that she had received a grant eligibility question from Barbara Harder from the Birdnest Gallery. The Commission discussed her question and Ms. Whitaker would call her back with the appropriate information in relation to her question.

Banners.

Commission Chair Stanton spoke about the presentation that was held for the banner contest winner Emily Fisher at the City Council meeting on November 8, 2004. She said that it went very well. The mayor presented Miss Fisher with a signed matted piece that Ms. Stanton put together that held each of the two mini banner prototypes.

There was discussion about the banners and that they were hung on most of the light poles in the downtown area, however the operations crew ran short on banner arms to hang the remaining banners. Ms. Whitaker reported that the missing banners arms had been ordered and the remaining banners were probably already hung.

Budget 2005.

There was a brief discussion on the proposed budget. Ms. Whitaker reported that the 2005 budget had gone through its first of two readings on November 8, 2004. It was confirmed that the Commission currently had \$20,000 left in the 2004 budget.

NEW BUSINESS: none.

NEXT REGULAR MEETING:

December 14, 2004 at 7:00 p.m.

ADJOURN:

MOTION: Move to adjourn at 7:50 p.m.
Weaver/Crist – unanimously approved
CD recorder utilized: Disc #1 Tracks 1-5

Respectfully submitted,



Maureen Whitaker, Assistant City Clerk