



GIG HARBOR ARTS COMMISSION MINUTES

DATE: January 13, 2009
TIME: 5:30pm
LOCATION: Eng / Operations Conf Room
SCRIBE: Lita Dawn Stanton
MEMBERS PRESENT: Bob Sullivan, Michael Jones, Ron Carson, Tracy von Trotha, Dale Strickland
(Excused: Karen Peck, Carola Stark, Carolyn Scott Arnold. Absent: Pat Rosenthal)
STAFF PRESENT: Lita Dawn Stanton
MINUTES: Approval of GHAC December 9th Minutes (Carson / Strickland)

New Business

1. GRANT SCORING CRITERIA

DISCUSSION POINTS

Sullivan disbursed Grant Review Criteria sheet that will be enclosed with 2009 Grant Application packets available Jan 28. Scoring could be tallied as points instead of percentages (30% = 3 points, 40% = 4 points, 30% = 3 points for a total of 10 possible points with an bonus point for "innovation"). This can be discussed at the Grant Review meeting. Note: Disclose potential "conflicts of interest" so that the Commission can decide on the appropriate action that may or may not require refraining from the vote. Carson: If a Commissioner recuzes himself from voting on an individual grant application, the corresponding reduction in the scoring will average out appropriately. Von Trotha: Can the Feb 3rd Grant Review Meeting be moved to Feb 2nd? Stanton will confirm room availability.

RECOMMENDATION / ACTION / FOLLOW-UP

Motion: Move meeting date to Monday, February 2nd assuming a room is available. (Carson/ Strickland). Staff will confirm via e-mail and repost website and public notices.

2. ART GRANTS ELIGIBILITY – WITHIN CITY LIMITS

DISCUSSION POINTS

Carson: A case could be made that the community benefits from events held outside the 98332 or 98335 zip codes. The City benefits from overnight lodging, increased restaurant goers, B&B's, retail, etc. The Guidelines state in Section 1. Program Purpose, "*To provide funding to individuals and arts organizations that sponsor a variety of high quality arts events to benefit the general public within the 98335 and 98332 zip codes of Gig Harbor.*" There should be latitude to those events that may be just outside City boundaries but draw from and benefit the general population within City boundaries.

RECOMMENDATION / ACTION / FOLLOW-UP

Staff will inform Mayor and Karlinsey of the Arts Commission's position to be more flexible and review each application on its merit/benefit to the community.

3. OPEN POSITION

DISCUSSION POINTS

Sullivan informed the Commission that Carolyn Scott Arnold is resigning due to personal reasons effective immediately. Sullivan will ask if she can attend the Feb 2nd Grant Review Meeting. He suggested that someone from the Peninsula Art League membership might be a good candidate.

RECOMMENDATION / ACTION / FOLLOW-UP

Anyone knowing of an interim volunteer, please contact them and ask that they submit a Letter of Intent and Personal Resume to the City that will be forwarded to Council for review.

4. ARTS COMMISSION DOCUMENTS

DISCUSSION POINTS

Sullivan will provide all documents to be included in the binder on CD for staff. Staff will format into one document with sections that can be reviewed on-screen at the March 10th meeting.

RECOMMENDATION / ACTION / FOLLOW-UP

Sullivan will confirm with Commissioners that CD is complete prior to submitting to staff for final compilation.

5. ATTENDANCE

DISCUSSION POINTS

Input from each Commissioner is valuable and requires consistent attendance.

RECOMMENDATION / ACTION / FOLLOW-UP

Please contact staff or Commission chair if you cannot attend a meeting at least an hour prior to the meeting.

Old Business

1. DONKEY CREEK ART

DISCUSSION POINTS

The new City Attorney is finalizing the contract which will be consistent with other contracts for consultants. Details on each project will be articulated in the scope of work exhibit.

RECOMMENDATION / ACTION / FOLLOW-UP

Staff will forward a copy of the final contract to Torrens for review once it has been finalized.

2. 2009 GRANT PACKETS

DISCUSSION POINTS

Staff will prepare 2009 Grant Application packets and leave for pick-up near the main floor entrance (utility payment counter) by Wednesday, January 28th.

RECOMMENDATION / ACTION / FOLLOW-UP

Jones: Please send out e-mail to remind Commissioners.