

CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

Parks Commission

Date: May 6, 2009 Time: 5:30 p.m. Location: Community Rooms A&B Scribe: Terri Reed

Commission Members and Staff Present: Commissioners: Michael Perrow, Jacquie Goodwill, Nick Tarabochia and Jim Borgen;
Staff Members: David Stubchaer and Terri Reed.

Others Present: _____

Topic / Agenda Item	Main Points Discussed	Recommendation/Action Follow-up (if needed)
Approval of Minutes	April 1, 2009 Minutes	Motion: Move to approve April 1, 2009 minutes as presented. Borgen / Perrow – unanimously approved with change to Parks Security item mentioning Lt. Colberg’s attendance and response.
OLD BUSINESS:		
Parks Appreciation Day (PAD) 2009	Commission Chair Goodwill mentioned the work that was completed on April 18 th and she asked for any suggestions for next year’s event.	Tentative date for PAD 2010 is April 24 th .
KLM Veterans Park – Grand Opening	Commission Chair Goodwill has contacted the Naval Hospital in Bremerton and they will be providing a Color Guard for the Grand Opening.	Commission Chair Goodwill will have the Color Guard contact City Staff for confirmation and details. Public Works Director Stubchaer will contact QFC about possibly providing refreshments for the event.
Downtown Planter Box Program – GHHWA	Carola Stark, Executive Director for the Gig Harbor Historic Waterfront Association (GHHWA) presented their ideas for providing the City with assistance for the flower hanging baskets and planter boxes. GHHWA volunteers will water and deadhead the baskets and planters for four months in 2009. In 2010, the group would like to do seasonal	GHHWA has received approval from City Administration to let the volunteers use the City watering truck. Provide update for Council at joint meeting on June 1 st . Motion: Move to enthusiastically endorse the GHHWA planter program.

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	<p>plantings in the planter boxes in their district and the City could concentrate on other areas.</p> <p>The Parks Commission commended staff on their selections for placing the reduced amount of hanging basket in 2009.</p>	Perrow / Tarabochia – unanimously approved.
PROS Plan Update	Public Works Director Stubchaer informed the Commission that this year a minimum update on the PROS plan will be done to fulfill requirements to provide for grant opportunities.	<p>Motion: Move to have the public workshop for the PROS Plan on 6/24/09.</p> <p>Regular Parks Commission meeting will be held on 7/1/09.</p> <p>City staff will email the comp plan draft to members to review and comment.</p>
Sand Volleyball Courts	The Gig Harbor Sand Volleyball Group gave an update on the courts. They have received an approval letter from the City for some of the projects with conditions attached.	<p>Public Works Director Stubchaer commented that the authorization for the netting on the north side was inadvertently left off of the approval letter.</p> <p>Commission Member Borgen will be the contact to provide periodic updates to the Parks Commission.</p> <p>City Staff will meet with the group to provide detail on the curbs, netting, benches and ecology blocks.</p>
Wilkinson Farm Garden Project	A proposal from the Community Gardens Steering Committee to start an organic garden at Wilkinson Farm Park was reviewed.	Due to the urgency of the approval, the Parks Commission gave their consent for the project on the basis of City staff review. They would like more information on the groups that are mentioned in their proposal-Community Gardens Steering Committee and Healthy Communities of Pierce County and updates as the project progresses.
NEW BUSINESS:		
Gig Harbor Sand Spit/Lighthouse	City staff provided information on the lighthouse and explained that the property is owned by the Coast Guard and that only the lighthouse is owned and maintained by the City.	

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Cushman Trail Improvements – WSDOT Agreement	Public Works Director Stubchaer explained that WSDOT would like to provide some funding to the City for improvements to the current Cushman Trail. This could include signage and a widened sidewalk around the Harvester Restaurant portion of the trail.	City staff will update the Commission and ask for input when more information is available.
Graffiti	Concerns with graffiti on the Cushman Trail and other places in the City were brought forward by Commission Member Perrow. Commission Member Tarabochia mentioned a group in Tacoma that helps eradicate graffiti.	City staff and Commission Member Tarabochia will look for more information on the graffiti removal group.
State/Federal Budget for Parks FY 2010 Planning	The Parks Commission would like to be made aware of deadlines for 2010 budget suggestions.	Public Works Director Stubchaer will forward the Parks budget list to the Commission for their input when the proposals have been drafted for next year.
PARK UPDATES:		
PUBLIC COMMENT:		
Small Boat Launch Ramp	Postponed until next Parks Commission meeting due to meeting going late.	
NEXT PARKS MEETING:		June 1, 2009 @ 5:30 p.m.
ADJOURN		Motion to adjourn at 7:12 p.m. Tarabochia / Borgen