

**City of Gig Harbor Planning Commission
Minutes of Work-Study Session
February 4, 2010
Gig Harbor Civic Center**

PRESENT: Commissioners: Harris Atkins, Joyce Ninen, Jim Pasin, Bill Coughlin and Michael Fisher. Commissioners Absent: Jill Guernsey & Jeane Derebey. Staff Present: Peter Katich and Tom Dolan.

Guest Speakers: Kim Van Zwalenburg, Shoreline Specialist, Washington Department of Ecology (DOE) & Reema Shakra, Planner, ESA Adolfson

CALL TO ORDER: Chair Harris Atkins called the meeting to order at 5:05 p.m. Chair Atkins introduced newly appointed commission member Bill Coughlin who replaced former commissioner Dick Allen.

Since this was the first Planning Commission meeting of 2010, officers were elected. Joyce Ninen was unanimously elected Chair. Harris Atkins was unanimously elected Vice-Chair.

APPROVAL OF MINUTES:

There will no minutes available for review or consideration.

1. CITY OF GIG HARBOR SHORELINE MASTER PROGRAM UPDATE:

Peter Katich introduced the Shoreline Master Program update process to the Commission and discussed the role of the Stakeholder Committee in the early review of the document. Mr. Katich noted that the Stakeholder Committee was a citizen group representing a variety of interests that previously worked with staff in the identification of shoreline related issues to be addressed by the update process, and in the initial review of draft master program provisions. The Committee met a total of 15 times between the fall of 2008 and the summer of 2009 to discuss issues related to the update.

Kim Van Zwalenburg made a power point presentation on the state's role in the update process, and on the background of the state guidelines that local government must follow in the update of local shoreline master programs. Reema Shakra, of ESA Adolfson, the city's consultant for the update, made a power point presentation on the city's update process and the key milestones addressed to date. Mr. Katich followed with a presentation on major issues identified by the Stakeholders Committee, and the major changes made to the first draft of the master program. Mr. Katich explained to the Commission that the first draft was a very "rough" draft and was required by the city's DOE sponsored grant as an early deliverable.

Commission members asked questions and discussed guideline requirements that were used to formulate the first draft. Commission members requested copies of the state guidelines (WAC 173-26) for their use in the review of the city's new shoreline master program.

2. 2010 Planning Commission Work Program

Tom Dolan presented the Commission with its work program for 2010 that includes:

- Shoreline Master Program Update
- Code Amendments (Housekeeping)
- Comprehensive Plan Amendments
- Efficiency Code Amendments

3. Zoning Code Text Amendments

Tom Dolan presented two Requests for Direct Consideration by the City Council for two Zoning Code Text Amendments:

1. Haven of Rest, which owns property that is currently zoned R-1 District, requested an amendment that would allow cemetery use in the R-1 District subject to the authorization of a Conditional Use Permit. The Commission unanimously recommended 5-0 that the City Council proceed with its direct consideration subject to including "performance criteria" in the conditional use permit regulations that address protection of adjacent residences.
2. The Gig Harbor Historic Waterfront Association has requested an amendment to the city's sign regulations to allow a proposed Portal Sign at Jerisich Park to provide improved signage for visiting boaters that utilize the city's moorage facility and park. The Commission voted 4-1 for the City Council to proceed with direct consideration. Commissioner Pasin voted no.

ADJOURNMENT

The meeting was adjourned at 7:45pm.