

CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

Parks Commission

Date: December 1, 2010 Time: 5:30 p.m. Location: Community Rooms A&B Scribe: Terri Reed

Commission Members and Staff Present: Commissioners Jacquie Goodwill, Michael Perrow, Emily Cross, Robyn Denson and Nick Tarabochia; Staff Members: Rob Karlinsey, City Administrator, Marco Malich, Public Works Superintendent, Kristin Moerler, Associate Planner and Terri Reed, Community Development Assistant.

Others Present: _____

Topic / Agenda Item	Main Points Discussed	Recommendation/Action Follow-up (if needed)
APPROVAL OF MINUTES:	Approval of September 1, 2010 Meeting Minutes	MOTION: Move to approve September 1, 2010 minutes as presented. Cross / Perrow - unanimously approved.
OLD BUSINESS:		
2011 Budget Update	City Administrator Karlinsey went over the proposed 2011 Parks Operating and Development budget items. The Parks Commission asked for input on their direction for 2011 projects. It was suggested that they help with City website updates for park information.	City Staff will forward the Mayor's budget message to the Parks Commission members. The Parks Commission will discuss website updates at a future meeting.
Twawelkax Trail Connection Update	City Administrator Karlinsey went over the next step plans for the trail development between the Cushman Trail and Harborview Drive, utilizing an easement through the Haven of Rest property.	<ul style="list-style-type: none"> • Bob Glass has viewed the suggested trail alignment • City provides rough survey • Bob Glass to approve proposed alignment • Wetland Delineation (City has \$20,000 budgeted for wetland delineation survey and permitting) • Obtain Haven of Rest easement • Leverage resources of the community (Rotary)
Parks Appreciation Day 2011 Update	Commission member Perrow informed the	City staff will confirm park project locations.

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	group that REI will be sponsoring this year's event, so no City donation will be needed for marketing costs. The date of the event has been changed to 4/16/11. The LDS Church has confirmed 160 people for Gig Harbor parks. Site leader training will not be conducted in 2011.	
Parks Commission Meeting Schedule	The yearly projects were reviewed in order to decide on a 2011 meeting schedule.	Parks Commission will meet in February, March, April and October. A June meeting can be added, if needed for budget item review.
NEW BUSINESS:		
Stanich Connector Trail	Dale Harris, of Harrison Homes explained his proposal to make trail improvements at the end of Stanich Avenue between his new development and the Kroger property. Mr. Harris would like the area to remain open to the public. He made a couple of suggestions for naming this area as a park, Kit Kuhn spoke in favor of the plan, as he currently unofficially maintains this area and wants it to remain public.	Mr. Harris will negotiate with Kroger for an easement through this area. Harrison homes will step up for a significant amount of the landscaping, including the wall, gravel, bark, planting, rocks and fencing
Crescent Creek Park – Playstructure	Commission member Denson went over the details of the proposed plan for replacement of the playstructure. Next step would be to get community input at a public forum.	MOTION: Move that the Parks Commission recommend to City Council that the City of Gig Harbor move forward with plans to replace the playstructure at Crescent Creek Park, dependent on monetary resources available. The Parks Commission recommends that the City begin the process by hosting a community forum in March of 2011 to entertain ideas from the public. Cross / Perrow - unanimously approved.
Fishermen's Pier Update	City Administrator Karlinsey gave an overview of the pier parking lot conceptual that was developed after meeting with stakeholders.	
Donation Policy	A draft policy was distributed to members for review.	Parks Commission members to forward any comments or suggestions to City Staff by December 15 th .

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Park Amenities/Volunteer Projects List	A draft park amenities/volunteer project list was distributed to members for review.	Parks Commission members to forward any comments or suggestions to City Staff by December 15 th .
Graffiti Program	Public Works Superintendent Malich explained the draft graffiti control program that the City is developing. Mr. Malich explained that cameras have been installed at KLM Veterans Parks in hopes of deterring or catching vandals.	Nick Tarabochia will attend City graffiti control meeting on 12/6/10 at 2pm as a Park Commission representative.
PUBLIC COMMENT:	None	
PARK UPDATE		
NEXT PARKS MEETING:		February 2, 2010 @ 5:30 p.m.
ADJOURN:		MOTION: Move to adjourn @ 7:35 p.m. Perrow / Cross – unanimously approved