

CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

Parks Commission

Date: December 7, 2011 Time: 5:30 p.m. Location: Community Rooms A&B Scribe: Terri Reed

Commission Members and Staff Present: Commissioners Nick Tarabochia, Michael Perrow and Stephanie Payne; Staff Members: Rob Karlinsey, City Administrator and Terri Reed, Community Development Assistant.

Others Present: _____

Topic / Agenda Item	Main Points Discussed	Recommendation/Action Follow-up (if needed)
APPROVAL OF MINUTES:	Approval of November 2, 2011 Meeting Minutes	MOTION: Move to approve November 2, 2011 minutes as presented. Perrow / Payne - unanimously approved
OLD BUSINESS:		
Stay Active & Independent for Life (SAIL)/Sign Locations	The Parks Commission was updated on the locations approved by Public Works for the senior exercise signs.	Signs will be installed by Public Works at KLM Veterans Memorial Park and the Hollycroft trailhead for Cushman Trail.
Wilkinson Farm Park Trail Plan/Open House	City Administrator Karlinsey asked the Parks Commissioners when they would prefer to hold the Open House for the trail plan.	Open House will be on Wed., February 1, 2012 starting at 5pm, at the beginning of the regular Parks Commission meeting.
McDonald Street Right-of-Way	City Administrator Karlinsey asked the Parks Commissioners what their ideas were for improving the street right-of-way. Commission member Payne mentioned that it would be a good location for a bench. Commission Chair Tarabochia asked if Lita Dawn Stanton could provide a conceptual for the area.	City Administrator Karlinsey will ask Lita Dawn Stanton to draft some conceptual ideas showing a possible bench location.
NEW BUSINESS:		
Maritime Pier - Parks Naming Process	City Administrator Karlinsey outlined the process for naming of the new pier.	Parks Commission will review public input and discuss at January 4, 2012 meeting and forward recommendation(s) to City Council.
Park Impact Fees	City Administrator Karlinsey explained how the park impact fees are received and the conditions for use of the funds. Commission member Payne asked about including commercial and retail properties in the fees. She recommended that improvements to KLM	

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	Veterans Memorial park be considered for use of park impact fees since the majority of the fees for 2011 came in from the west side of the city.	
Park Commission Residency Requirements/Term Limits	The requirement for Parks Commission members to live within City limits was discussed. Commission member Perrow was not in favor of opening it up to others beside city residents. Commission Chair Tarabochia discussed the term limit condition in the by-laws.	Moved to January meeting, if desired by Commission member Denson.
Woodworth Water Tank Property	Possible uses for the water tank property were reviewed. The neighborhood around the tank property is having a meeting in the near future and their input will be forwarded.	
Old Burnham Drive Property	Commission member Perrow discussed the Pierce County Surface Water Management parcels off old Burnham Drive. He thought the property would be good for possibly having some non-paved trails through the property if they could be obtained from Pierce County.	City Administration to contact Pierce County for more details on the property.
PUBLIC COMMENT:	Commission member Perrow discussed the possibility of having some ivy removal done at Donkey Creek Park on Parks Appreciation Day.	Commission member Perrow will seek more information on ivy eradication from Forterra (formerly Cascade Land Conservancy).
PARK UPDATES	City Administrator Karlinsey gave an update on the 2012 budget. Approved items included funds for Harbor WildWatch and KGHP programs and the Pioneer corner improvement project. Commission Chair Tarabochia said that he hadn't seen any plans for the corner yet.	
NEXT PARKS MEETING:		January 4, 2012 @ 5:30 p.m.
ADJOURN:		MOTION: Move to adjourn @ 6:30 p.m. Perrow /Payne – unanimously approved