

# CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

## Parks Commission

Date: April 4, 2012 Time: 5:30 p.m. Location: Community Rooms A&B Scribe: Terri Reed

**Commission Members and Staff Present:** Commissioners Nick Tarabochia, Heidi Holmes, Kyle Rohrbaugh and Stephanie Payne;  
Staff Members: Rob Karlinsey, City Administrator, Public Works Superintendent Marco Malich and Community Development  
Assistants Terri Reed and Nancy Nayer.

**Others Present:** Sergeant Kelly Busey, GHPD

Topic / Agenda Item	Main Points Discussed	Recommendation/Action Follow-up (if needed)
<b>APPROVAL OF MINUTES:</b>	Approval of March 7, 2012 Meeting Minutes	MOTION: Move to approve March 7, 2012 minutes as presented.  Tarabochia / Payne - unanimously approved
<b>OLD BUSINESS:</b>		
<b>Crescent Creek Playground Project Update</b>	Commission member Payne gave an update on the playground project. She confirmed that they received a \$20,000 PEG grant from PenMet Parks. Shane's Inspiration will have a bubble design concept ready by April 16 <sup>th</sup> and they are planning a fundraiser salon at a waterfront home on June 14 <sup>th</sup> , which will include a Harbor WildWatch element.	Commission member Payne will update City Council on the project on April 23 <sup>rd</sup> .  Joint meeting with City Council to be scheduled in May to discuss expectations on park funding.
<b>Parks Appreciation Day</b>	Public Works Superintendent Malich gave details on the park projects and volunteer groups that have been assigned.	Site leader meeting will be held with City Staff the week before Parks Appreciation Day.
<b>Old Burnham Road Properties Update</b>	City Administrator Karlinsey gave an update on the progress of acquiring these parcels from Pierce County. The transfer proposed requires that the McCormick Creek basin retain its natural habitat. The property contains fish weirs that would have to be maintained by the City.	Senior Engineer Jeff Langhelm will be invited to attend May meeting to give on update on the project.
<b>Harbor Hill Park Property – Park Development Process/Schedule</b>	City Administrator Karlinsey explained the timing for designing this park property. The next RCO grant cycle is in 2014. The first step will be public outreach to determine the Parks Commission's recommendation	Staff will check on scheduling Open House, survey, utility billing insert and scheduling on-site second public meeting.

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	to Council as to the use of the property. An Open House could be scheduled possibly in May. On-line surveys are a possibility. Commission Chair Tarabochia would like to have a second public outreach meeting on-site. Commission member Payne asked about putting a survey in the utility billings. City Administrator Karlinsey mentioned that this project should be coordinated with the Harbor Hill Road extension.	
<b>NEW BUSINESS:</b>		
<b>Derelict Boat Buoys and Future Buoy Park</b>	Sergeant Kelly Busey with the Gig Harbor Police Department detailed an anchorage park concept for boats in the Harbor. He gave an update on the progress they have made with derelict boats and he explained that the City will be taking over jurisdiction of the entire Harbor water area from Pierce County soon.	
<b>Election of Chairperson/Vice Chairperson</b>		<p>MOTION: Move to elect Nick Tarabochia as Parks Commission Chairperson.</p> <p>Payne / Holmes – unanimously approved</p> <p>MOTION: Move to elect Heidi Holmes as Parks Commission Vice Chairperson.</p> <p>Tarabochia / Rohrbaugh – motion passed.</p>
<b>PUBLIC COMMENT:</b>		
<b>NEXT PARKS MEETING:</b>		
<b>ADJOURN:</b>		<p>May 2, 2012 @ 5:30 p.m.</p> <p>MOTION: Move to adjourn @ 6:47 p.m.</p> <p>Tarabochia / Payne - unanimously approved</p>