

# CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

## Parks Commission

Date: June 6, 2012 Time: 5:30 p.m. Location: Community Rooms A&B Scribe: Terri Reed

**Commission Members and Staff Present:** Commissioners Nick Tarabochia, Kyle Rohrbaugh, Rahna Lovrovich and Stephanie Payne; Staff Members: Public Works Superintendent Marco Malich, Planning Director Tom Dolan, Senior Engineer Jeff Langhelm, Special Projects Coordinator Lita Dawn Stanton and Community Development Assistant Terri Reed.

**Others Present:** \_\_\_\_\_

| Topic / Agenda Item  | Main Points Discussed  | Recommendation/Action<br>Follow-up (if needed)  |
|--|--|---|
| <b>APPROVAL OF MINUTES:</b>  | Approval of May 2, 2012 Meeting Minutes  | MOTION: Move to approve May 2, 2012 minutes as presented.<br><br>Tarabochia / Payne - unanimously approved  |
| <b>OLD BUSINESS:</b>   |  |   |
| <b>Wilkinson Farm Park Barn</b> – Gary Williamson/Dave Wheeler (FWF) | Lita Dawn Stanton gave a presentation on the Wilkinson Farm Barn, covering the history and the involvement of the Friends of Wilkinson Farm (FWF) group. She listed the projects that have been completed with the assistance of FWF, such as the community garden and new greenhouse structure. The FWF group is asking that the City look into and budget for structural repairs to the barn and cupola to prevent further deterioration and help provide for future public access. Pierce County has grants available for up to \$5,000 that could help provide better estimates for the structural stabilization, roof and cupola repairs. The group is asking the Parks Commission for support in requesting that City Council budget \$200,000 in 2013 funds towards this project. | MOTION: Move to endorse a budget fund request of \$200,000 towards the Wilkinson barn stabilization project.<br><br>Tarabochia / Payne - unanimously approved |
| <b>Gig Harbor Boatshed</b>   | Planning Director Tom Dolan explained to the Parks Commission that City Council has asked them to draft some guidelines for allowing private use of City properties and distributed some suggestions for consideration. Alan Anderson, Gig Harbor Kayak Club,  | To be discussed at next Parks Commission meeting.   |

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|--|---|---|
|  | 3225 Shawnee Drive, clarified that the Kayak Club has raised funds to build the Boatshed at Skansie Park and Rotary is ready to build the structure. He feels that any lessee of City buildings should provide public programming.  |   |
| <b>Harbor Hill Park Property – Park Development Process/Schedule</b> | Lita Dawn Stanton provided a handout defining the terms active vs. passive, as they relate to park use. She also detailed a potential timeline for design and grant application for the park property. Commission Member Payne felt that a consultant should be brought on board to lead the design process prior to any public meetings being held on park uses. | MOTION: Move to institute a subcommittee to report to the Parks Commission.<br><br>Lovrovich / Rohrbaugh - unanimously approved.<br><br>MOTION: Move to hire a consultant to lead the design process<br><br>Tarabochia / Rohrbaugh - unanimously approved |
| <b>Old Burnham Drive/Clarity on Uses Allowed</b>                     | Senior Engineer Jeff Langhelm, provided some clarity on uses that could be allowed on these properties that would protect the natural environment. Commission Member Tarabochia asked if the encumbrances in the Quit Claim Deed had been reviewed by the City Attorney. Mr. Langhelm stated that they would be.  |   |
| <b>Crescent Creek Playground Project</b>                             | Commission Member Payne gave up update on the project. The group is still working with the designer on the proposed layout. The final design should be available by July 1 <sup>st</sup> . She explained that the upper area, where the swings currently are, is being re-designed for preschool age children.  | Commission Member Payne will send the draft design to the Parks Commission when it becomes available.   |
| <b>NEW BUSINESS:</b>   |   |   |
| <b>Field Reservation Policy</b>                                      | The desire for developing a field reservation policy for KLM Veterans Memorial Park was discussed. Commission Member Tarabochia would like to find out what the public demand is. Commission Member Payne suggested having field reservations on a trial basis.   | Commission Member Tarabochia will solicit policies from other areas. To be discussed at next Parks Commission meeting.  |
| <b>Crescent Creek Park Usage/Master Plan</b>                         | The Parks Commission discussed identifying issues that need to be addressed at Crescent Creek Park by a master plan, such as parking and the addition of the  | To be discussed at next Parks Commission meeting. Staff will provide map of the park parcels and some photos.   |

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|                            | adjacent Rohwer property. |  |
| <b>PUBLIC COMMENT:</b>     |                           |  |
| <b>NEXT PARKS MEETING:</b> |                           | July 11, 2012 @ 5:30 p.m.  |
| <b>ADJOURN:</b>            |                           | MOTION: Move to adjourn @ 7:25 p.m.<br>Payne / Tarabochia - unanimously approved |