

# CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

## Parks Commission

Date: February 13, 2013 Time: 5:30 p.m. Location: Community Rooms A/B Scribe: Terri Reed

**Commission Members and Staff Present:** Commissioners Nick Tarabochia, Rahna Lovrovich, Kyle Rohrbaugh and Stephanie Payne; Staff Members: Public Works Director Jeff Langhelm, Special Projects Coordinator Lita Dawn Stanton and Community Development Assistant Terri Reed.

**Others Present:** Joyce Murray, Harbor Wildwatch

Topic / Agenda Item	Main Points Discussed	Recommendation/Action Follow-up (if needed)
<b>APPROVAL OF MINUTES:</b>	Approval of December 5, 2012 Meeting Minutes	MOTION: Move to approve December 5, 2012 minutes as presented.  Tarabochia / Rohrbaugh - unanimously approved
	Commission Chair Tarabochia mentioned that he had just attended the Ancich Maritime Committee meeting. He anticipates that the Mayor/City Council will be asking the Parks Commission to begin the public process for determining the use of this park property.	
<b>OLD BUSINESS:</b>		
<b>Private Entity Use of City Park Property</b>	Lita Dawn Stanton provided a draft memo and process document for review and comments by the Parks Commission. Commissioners Rohrbaugh and Payne pointed out the importance of #13, which is having a tangible, public benefit and contribution to the city. Commissioner Rohrbaugh mentioned that the term (#4) should be defined and that the proposed use not be allowed to compete with current businesses. Public Works Director Langhelm suggested that the process begin with the Parks Commission making a recommendation to move the conceptual idea forward.	MOTION: Move to amend the process so that step #1 includes a recommendation from the Parks Commission.  Tarabochia / Rohrbaugh – unanimously approved
<b>Trail Safety Program</b>	Commission Chair Tarabochia shared a trail marking example from the Foothills Trail. Helmet safety ideas were discussed including working with the Fire	The trail marking information will be forwarded to Public Works Superintendent Malich for review as to size and frequency of placement.

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	Department and school health classes for educational opportunities.	
<b>NEW BUSINESS:</b>		
<b>Parks Appreciation Day (April 20, 2013)</b>	Planning for the 2013 PAD continues. Commissioner Lovrovich discussed some ideas for possible groups to contact for involvement. This year's parks include: KLM Veterans Memorial Park, Wilkinson Farm Park, Grandview Forest and Crescent Creek Park.	
<b>Bogue Viewing Platform – Rotary Clock Proposal</b>	Public Works Director Langhelm distributed information on the Connie Schick memorial clock proposal that Rotary would like to place at the Bogue Viewing Platform. He explained that Public Works has reviewed and approved the location. Rotary has asked for the following considerations: their donor bricks be installed around the clock; to have the clock in place before April 10 <sup>th</sup> ; and for the clock to play Mack the Knife on two specific dates each year. Commission members discussed limiting the song hours to reasonable time during the day and programming of any additional chimes to be up to the discretion of the City. Commission Chair Tarabochia asked about the height view.	MOTION: Move to accept proposal as suggested, as long as the chime is kept to the agreed upon two times a year.  Rohrbaugh / Payne – Unanimously approved.
<b>PARK UPDATE</b>	Public Works Director Langhelm gave brief updates on the following projects: <ul style="list-style-type: none"> <li>• Skansie House – Work completed overview given.</li> <li>• Lift Station #4 – Option #3 across the street.</li> <li>• Harbor Hill Park – Consultant agreement should be in place after 2/25/13 or 3/11/13 City Council meeting.</li> <li>• Old Burnham Properties – waiting for Pierce County final approval.</li> </ul>	Commission Chair Tarabochia asked about the uses for the property.
<b>PUBLIC COMMENT:</b>		
<b>NEXT PARKS MEETING:</b>		March 6, 2013 @ 5:30 p.m.
<b>ADJOURN:</b>		MOTION: Move to adjourn at 6:59 p.m.  Rohrbaugh / Payne - unanimously approved