

CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

Parks Commission

Date: October 2, 2013 Time: 5:30 p.m. Location: Community Rooms A/B Scribe: Terri Reed

Commission Members and Staff Present: Commissioners Rahna Lovrovich (Chair), Nick Tarabochia, Stephanie Payne, Kyle Rohrbaugh and John Skansi; Staff Members: Public Works Director Jeff Langhelm, Public Works Superintendent Marco Malich and Community Development Assistant Terri Reed.

Others Present: _____

| Topic / Agenda Item | Main Points Discussed | Recommendation/Action Follow-up (if needed) |
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| APPROVAL OF MINUTES: | Approval of September 4, 2013 Meeting Minutes | MOTION: Move to approve September 4, 2013 minutes as presented. Rohrbaugh / Payne – unanimously approved |
| OLD BUSINESS: | | |
| Ancich Waterfront Park - Visioning | Public Works Director Langhelm reviewed the draft Parks Commission recommendation memo and asked if there was any need for modifications or discussion and verified concurrence with the Parks Commission. The Parks Commission thanked Lindsey Sehmel for all her work on this process. | MOTION: Move to make the recommendation, as provided, to City Council unless there are changes after the Open House. Lovrovich / Rohrbaugh – unanimously approved Open House: Nov. 6 th , 4-5:30pm |
| Private Structures in Public Parks | Proposed revisions to the policy were reviewed. The policy has been revised to cover “Structures for Use by Organizations in Public Parks”. References to private structures and ad hoc structures were removed from the previous draft. On September 30, 2013, City Council authorized permitting for the Kayak Club to locate their storage racks at Skansie Brothers Park, either on the pier deck or on the far south side of the property. A Use Agreement will be drafted to cover the terms of the | Commission Chair Lovrovich asked to start a sub-committee to include herself, Jeff Langhelm, Kyle Rohrbaugh and a City Planner to work on a general policy for park use. |

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| | <p>arrangement.</p> <p>Cindy McKean clarified that the kayak club's design is an open-air structure that is portable and flexible.</p> | |
| Cushman Trail – Safety Markings | <p>Parks Commissioner Tarabochia provided an example of trail markings found on the trail in Orting. Public Works Superintendent Malich provided a source for custom torch-down material that could be used for the markings.</p> <p>Public Works Director Langhelm gave an update on the proposed code change to include helmet use. The Police Chief, City Attorney, and Risk Management are reviewing this suggestion from the Parks Commission and will come back with a proposal for changing the City's helmet ordinance.</p> | <p>Staff will provide contact information to Commission Chair Lovrovich so that she can meet with PenMet and the Fire Department (Nanette Tatum) to discuss trail markings and location identification.</p> |
| Chum Festival/Parks Appreciation Day | <p>Commission Chair Lovrovich talked about providing yearly Parks Appreciation Day exposure at the Chum Festival in order to get interest from the community.</p> | |
| NEW BUSINESS: | | |
| Crescent Creek Park – Tree Carving Security | <p>Ideas for providing security for the tree carving at Crescent Creek Park were reviewed. Brett Marlo DeSantis, along with Jeff Samudosky, presented a proposed design for a railing system to go around the tree sculpture, which would provide up-lighting and interactive, educational signage. Security cameras and night lighting were also discussed.</p> | <p>Brett Marlo DeSantis will provide some cost estimates for the railing.</p> |
| PARK UPDATES | <p>Public Works Director Langhelm stated that the Old Burnham Properties are now owned by the City and explained that there are some in-stream stormwater features that will need to be maintained. He asked that the Commission work with staff in 2014 to come up with a master plan for the property.</p> | <p>Parks Commission members will make site visits to become more familiar with the area.</p> <p>Staff will provide aerial photo of the site.</p> |
| PUBLIC COMMENT: | | |
| ADJOURN: | | <p>MOTION: Move to adjourn at 6:35 p.m.</p> <p>Tarabochia / Payne - unanimously approved</p> |