

CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

Parks Commission

Date: June 4, 2014 Time: 5:30 p.m. Location: Community Rooms A/B Scribe: Nancy Nayer

Commission Members and Staff Present: Commissioners Nick Tarabochia, John Skansi, Christine Hewitson and Sara McDaniel;
Staff Members: Public Works Director Jeff Langhelm, Public Works Superintendent Marco Malich and Public Works Assistant Nancy Nayer

Others Present: N/A

| Topic / Agenda Item | Main Points Discussed | Recommendation/Action Follow-up (if needed) |
|-----------------------------------|--|--|
| APPROVAL OF MINUTES: | Approval of April 2, 2014 and May 19, 2014 Meeting Minutes | MOTION: Move to approve April 2, 2014 and May 19, 2014 minutes as presented. Tarabochia / Skansi – unanimously approved |
| OLD BUSINESS: | | |
| Graffiti on Cushman Trail | Commissioner Tarabochia asked if a volunteer group could be formed from the community to monitor/adopt sections of the Cushman trail for graffiti removal. | Public Works Superintendent Malich asked that if graffiti is seen, to call the main City phone line (851-6170) to report the graffiti issue (or any issue). The issue will be tracked in our Cartegraph system and will be taken care of quickly. He stated that City crews are in the parks every day and take care of the graffiti at that time. |
| Signage on Cushman Trail | Commissioner Hewitson also inquired about signage for reporting issues on the trail. | There are currently signs at the trailheads with City contact information. |
| Fading Lines on the Cushman Trail | Commissioner Hewitson stated that the lines on the trail are fading and are very important for safety reasons. | Public Works Superintendent Malich agreed that the lines do need to be repainted. |
| NEW BUSINESS: | | |

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| Parks Commission Work Program | <p>Public Works Director Langhelm drafted the 2014-2015 list of potential program items for consideration by the Public Works Committee (Council members Ekberg, Payne and Lovrovich) scheduled on June 19, 2014 @ 3:00 p.m. The Public Works Committee will be the committee that receives input from the Parks Commission. When approved, the Public Works Committee will recommend the Work Program to move forward to the City Council. If approved by Council, the Parks Commission would start working on the priority items.</p> <p>After much discussion, the following list was generated by Public Works Director Langhelm and the Parks Commission:</p> <ul style="list-style-type: none"> • Visioning at Crescent Creek Parks – to include Sand Volleyball Courts and BMX Park connectivity • Ancich Waterfront Park Design • Skansie House Use • Harbor Hill Park Visioning • Private Structures in Public Parks/Completion of the policy that was drafted • Helmet Requirements in Parks/Any Public Area (ROW) • Visioning of Old Burnham Drive Property • Ball Field Reservations and include KLM Veterans Park • Input to Acquire Additional Park Properties • Harbor Hill Park Temporary Trails | <p>Commissioner Tarabochia recommended that they receive an explanation of why the Parks Commission items would be rejected by the Public Works Committee. Public Works Director Langhelm will request/recommend that the Public Works Committee give an explanation for any item rejected.</p> <p>Public Works Superintendent Malich had a recommendation to include a Veterans Memorial Walk. Volunteers have come forward to the City to inquire about this project.</p> <p>Commissioner Hewitson and Commissioner McDaniel do not think that Private Use in Public Parks should be on the list at this time. They feel that restricting Private Use in Public Parks contradicts the Parks Commission's mission statement. Commissioner Skansi believes that it is an issue at this time.</p> <p>Commissioner Tarabochia stated that if the Parks Commission is not involved in the Ancich Waterfront Park Design, that he will give his input as a private citizen.</p> <p>Public Works Director Langhelm will have Maureen Whitaker include the list in the memo to Public Works Committee on June 19 and share the memo with the Parks Commission.</p> |
| | Approval Parks Commission Work Program List | <p>MOTION: Move to approve Parks Commission Work Program List and numbers as presented on the board.</p> <p>Tarabochia / Skansi – unanimously approved.</p> |

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| Input on Revising the Pedestrian Amenities & Volunteer Projects | Commissioner Hewitson recommended that we take a look at the volunteer project list/donation list and update/add to the current list. Public Works Superintendent Malich provided the Pedestrian Amenities & Volunteer Projects list to the Commission members and stated that it is also found on the City website under "Donations". | Public Works Director Langhelm stated that this was discussed at the Joint Work Study Session in May and it would be under its own separate procedures and it would not be part of the Parks Commission Work Program. He said that if the Parks Commission would like to add/modify the list, it can be added to the Parks Commission Agenda and run through the process. |
| Increasing Parks Commission Members from 5 to 7 | Public Works Director Langhelm wanted to remind everyone that the council has approved moving forward to consider increasing the Parks Commission members to 7. | At the upcoming June 9, 2014 Council Meeting, there will be the first reading of an ordinance to increase Parks Commission members from 5 to 7. It will require a second reading of the ordinance that will hopefully take place at the June 23, 2014 Council Meeting. |
| PARK UPDATES | | |
| Crescent Creek Park Play Structure | Public Works Director Langhelm stated that the pebble flex surfacing has been poured at the play structure, and a split rail fence has been installed around the wood sculpture. The bricks should be in by the end of the following week (June 13, 2014). He said that the crew has done an excellent job, especially with the challenges of the weather. | |
| PUBLIC COMMENT: | None. | |
| ADJOURN: | | Meeting adjourned at 7:05 p.m. |