

City Council Meeting

**August 10, 2015
5:30 p.m.**



AGENDA
GIG HARBOR CITY COUNCIL
August 10, 2015 – Council Chambers

CALL TO ORDER / ROLL CALL:

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

1. Approval of City Council Minutes July 27, 2015.
2. Correspondence / Proclamations: a) Gig Harbor Canoe and Kayak Club Proclamation.
3. Liquor License Action: a) Renewals: JW Restaurant, Devoted Kiss Café Mizu Japanese Steakhouse, Gateway to India, and Galaxy Uptown; b) Special Occasion Liquor License: Gig Harbor Yacht Club Junior Sail Program Event.
4. Receive and File: a) Parks Committee Meeting Minutes March 4, 2015; b) Parks Committee Meeting Minutes June 15, 2105; c) Intergovernmental Affairs Committee Meeting Minutes July 27, 2015.
5. Second Reading of Ordinance No.1322 - Gig Harbor 2030 – Comprehensive Plan Periodic Update.
6. Naming of Street Within the Estates at Gig Harbor Phase 2 Final Plat
7. Stormwater Code Gap Analysis and Update – Consultant Services Contract.
8. Resolution 1006- Rejecting Bids for Jerisich Dock Water and Power.
9. Wastewater Treatment Plant Phase 2 Mechanical – Construction Contract Award and Consultant Services Contract for Materials Testing and Construction Support Services.
10. Approval of Payment of Bills: Checks #78977 through #79090 in the amount of \$309,991.89.

PRESENTATIONS:

1. Gig Harbor Canoe and Kayak Club – 4th Consecutive National Championship

OLD BUSINESS:

1. Marijuana Related Ordinances:
 - a. Public Hearing and Third Reading of Ordinance – Planning Commission Recommendation on Marijuana Related Uses.
 - b. Second Reading of Ordinance – Ban on Retail Marijuana.

NEW BUSINESS:

1. Welcome Plaza and Lift Station 4B Replacement – 30% Design Review.
2. Bonds Discussion.

CITY ADMINISTRATOR / STAFF REPORT:

1. Wastewater Treatment Plant Staffing – Jeff Langhelm.

PUBLIC COMMENT:

MAYOR'S REPORT / COUNCIL COMMENTS:

ANNOUNCEMENT OF OTHER MEETINGS:

1. Public Works Committee: Mon. Sept 14th at 4:00 pm
2. City Council: NO meeting on August 24th

ADJOURN:































MINUTES
GIG HARBOR CITY COUNCIL
July 27, 2015 – Council Chambers

CALL TO ORDER / ROLL CALL:

Mayor - Jill Guernsey: Present
Council Member - Steven Ekberg: Present
Council Member - Tim Payne: Present
Council Member - Casey Arbenz: Present
Council Member - Rahna Lovrovich: Present
Council Member - Michael Perrow: Present
Council Member - Paul Kadzik: Present
Council Member - Ken Malich: Present

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

1. Approval of City Council Minutes July 13, 2015.  
2. Correspondence / Proclamations: a) National Night Out Proclamation;   b)
Farmers Market Week Proclamation.  
3. Liquor License Action: a) Special Occasion Liquor License: Emergency Food Network;  
4. Receive and File: a) Quarterly Finance Report;   b) Boards & Commissions
Candidate Review Committee Minutes July 20, 2015;   c) Public Works Committee
Meeting Minutes July 13, 2105.  
5. Appointments to Design Review Board.  
6. Authorization to Hire Above Mid-Range Salary.  
7. Eddon Boat Park Marine Railways Restoration – Second Amendment.  
8. Resolution No. 1003 – Final Plat of Peacock Meadows.  
9. Resolution No. 1004 – Sole Source Purchase of Brush Mower Attachments.  
10. Resolution No. 1005 – Rejecting Bid for Pioneer Way Sewer Main Replacement.  
11. Pioneer Way Sewer Main Replacement Project – Construction Bid Award.  
12. Skansie Bros. Park House Lease Agreement – Harbor Wildwatch.  
13. Approval of Payment of Bills: Checks #78875 through #78976 in the amount of \$731,973.86.



MOTION: Move to adopt the Consent Agenda as presented.
Ekberg / Lovrovich - unanimously approved.

Councilmember Kadzik announced that he would be leaving the meeting after Old Business.

PRESENTATIONS:



1. **National Night Out Proclamation.** Chief Kelly Busey came forward to accept the proclamation in lieu of Diane Bertram. He gave a brief overview of the popular event.

2. [Farmers Market Week Proclamation - Downtown Waterfront Alliance](#) – Pat Schmidt & Kathleen Rose came forward to accept the proclamation from the Mayor and share information on the success of the market.



3. [City Publication Proposal - Peter Phillips.](#)   City Administrator Ron Williams introduced Mr. Phillips who presented information on the possibility of the city participation in a city magazine. Council asked questions, then asked that staff work on a proposal to bring back for review.

4. [Traffic Survey and Walking Audit Report – Downtown Waterfront Alliance.](#) Gary Glein presented background information in support of their efforts to gather data and develop recommendations to help the city in evaluating and prioritizing needs to enhance the walkability of the downtown waterfront.

OLD BUSINESS:

1. [Resolution No. 1006 - Advisory Vote on Marijuana.](#)   City Administrator Ron Williams presented the background and explanation for this resolution that Council requested to determine the intent of the community in regards to marijuana sales in the city.

After a brief discussion, and at the advice of Legal Counsel, discussion on this item was moved to after New Business 2 is considered.

2. [Public Hearing on Two Marijuana Related Ordinances:](#)  
- a. Second Reading of Ordinance – Planning Commission Recommendations for Marijuana Related Uses.
 - b. First Reading of Ordinance – Prohibition of all Marijuana Land Use.

Senior Planner Lindsey Sehmel provided the background on these two ordinances. Mayor Guernsey opened the public hearing at 6:17 p.m.

[Doug Perry – 9614 Starlit Lane.](#) – Mr. Perry highly recommend an outright ban on any marijuana production or growing in Gig Harbor. We live here for different reasons with one common denominator: not to expose our families to unnecessary risk or not to enrich the pockets of drug dealers.

[Peter Maftu 6910 Cascade Ave.](#) – Mr. Maftu said he is bothered that he can't launch another arm of his compliance business and council is acting as a barrier to business when they should be implementing the will of the people who passed I-502. He discussed the levels of compliance required by the marijuana trade as opposed to alcohol sales. He spoke against the ban and said it's all about regulation and tax revenue.

[John Anderson – 6610 78th Ave. Ct. NW](#) – Mr. Anderson said the problem is the lack of an infrastructure that would allow prudent people to judge whether we are in compliance with laws or if the practice of those laws is prudent. We've had 100 years of regulations on alcohol sales so people know what can and cannot be done in a store, bar, or a distillery. It's not clear what can and cannot be done with different types of marijuana operations. There are still problems with the availability of banking and financial reporting steps, conflicted IRS regulations, and federal charter bank regulations. We still have a long way to go before we can judge whether prudent people can operate or regulate, or make an intelligent choice on

how to interact with it.

[Sarah Sexton 10915 65th Ave. NW.](#) Ms. Sexton asked that a ban on retail marijuana definitely be considered. She said those who voted yes on 502 can still use and obtain marijuana, but nothing in I-502 says Gig Harbor has to have retail sales or growing here. She asked everyone to consider re-reading I-502 to understand what voters were voting on. It would be a win/win because users can exercise their rights; businesses can open stores elsewhere, and Gig Harbor gets to keep its hard-earned reputation as a destination city that is family friendly, attractive city with low crime, good schools, low drug use in schools. Yes vote on I-502 is still honored even if there is a ban on retail sales in the city. She asked Council to remember that not all legal businesses belong in Gig Harbor: casinos, strip clubs, don't belong.

[Gino Grumburg - 5011 Dillon Court.](#) Mr. Grumburg asked that we not allow marijuana. He said we have a great city; have spent a lot of money to be a tourist place. We have a great community with a vision and he wants that to continue. He asked that we not allow revenue to dictate our vision. He used the billboard on Sedgewick Road advertising the new marijuana shop in Port Orchard as an example of an incredible first impression. He asked if that is what we want for Gig Harbor. He recommended a prohibition of retail or anything that has to do with marijuana. He also said we should watch what other cities are doing, and wait to see the impact.

[Bill McDonald – 110 Raft Island Drive –](#) Mr. McDonald is a Substance Abuse Counselor and speaking for prohibition of all marijuana land use. He said he deals with people with addictions and their families, and with the fall out of drug use. He said he wants to maintain Gig Harbor's image. He doesn't want easy accessibility for marijuana for teens. He realizes the State has already passed the ordinance for people to access marijuana but for our community, we would be better served to keep it out.

[Lee van Komen – 6208 110th St. Ct. NW-](#) Mr. van Komen said we need to prohibit marijuana in our community. While serving five years as a Bishop in his church, he has seen the effects of addiction. In Gig Harbor I-502 was adopted by simple majority, and not everybody wants it. He talked about the expensive of rehab and said he has a hard time with where they are trying to place a pot shop on the outskirts of town, which usually means you are trying to hide it. He said precinct 302, where this is going to be put, is the only precinct that voted against 502. He said he feels strongly that this isn't something for our community.

[Rosemary Micheli – 9520 Burnham Drive](#) Ms. Micheli said that the citizens have already voiced their opinion by voting yes on 502; they want recreational marijuana. She said that her passion is medical marijuana which after July 2016 you will only be able to buy in retail stores. There will only be 334 of these stores statewide. A ban will limit access to medical marijuana and will support the black market sales. Recreational stores will keep the black market away. She talked about the new law that only allows a few signs for retail stores, and it has more control than for alcohol. People need medical marijuana for cancer, glaucoma, and so many other things. The ban will only limit access for those who need it.

[Patrick Wright – 6423 11th St. NW.](#) Mr. Wright said that Gig Harbor is the safest community he has come across over the past 30 years. He stressed that it's our civic duty to protect the future of our community. The use of marijuana continues to be banned by the federal government, professional sports, and universities. The FDIC doesn't recognize marijuana

sales as legal. Marijuana outlets are not secure. Thieves are not interested in the drugs, but by the money stored there. 17% of the retail marijuana stores in Colorado have been robbed over the last year. It's a high volume cash trade that creates a concern for burglary. The proposed space is secluded so it will take more police on duty. It could reduce his property taxes but that also means less revenue for schools. He has to travel to JBLM to get medical attention so it's not an issue for people to travel for medical marijuana. He said he doesn't think we want to see an increase in illegal activity here. His friends and colleagues love Gig Harbor and he doesn't want this as a standard.

[Jenni Woock – 3412 Lewis Street](#) – Ms. Woock thanked Council for allowing people to speak. She said she has never spoken in favor of a retail marijuana store but will always speak in favor of democracy. The voters voted in favor of I-502 which became law. Men and women in uniform are dying to protect our democratic principles; what do we think of dictators in third-world countries that say they know better than the voters. There is a democratic and law-abiding, quick and easy solution to this I-502 issue. If folks don't like a law they can create an initiative and repeal 502. If that process is too lengthy, there is a faster way to handle a business you don't want to see in your community. Vote with your dollar. Don't not patronize any store you don't want to see succeed. Let the community decide where they want to put their dollars, like a true democracy.

[Tedd Weatherbee – 12517 101st Ct. NW](#). Mr. Weatherbee is the person trying to open the one legal retail store in Gig Harbor. He agreed it's about children, about preventing access to illegal marijuana. He referenced an illegal marijuana grow run by a violent gang and located next to a daycare on Wollochet Avenue. The marijuana was going to the streets of Gig Harbor; not to retail stores. He addressed the thought that Gig Harbor would become a marijuana island where all 17 licensees would end up. He explained that the proposed ordinances make it impossible for more than one or two to locate here. Where there is no retail stores, drug dealers are flourishing, he said. If you are for or against marijuana, there is a figure that can't go unnoticed. He cited the sale of legal marijuana began in July 2014, saying 255 million dollars have been taken off the streets and put through state licensed retail channels, generating 70 million dollars of revenue. In the past four months they have taken 1.7 million dollars off the streets of Parkland, he said, and have paid \$470,000 in tax revenue to the state, servicing 55,000 customers with not one incident. He suggested we talk to the Chief of Police, and former Chief about what they think about crime going up.

[Jill Serak](#) – 6302 110th St. NW. Ms. Serak teaches P.E., Health, and about drugs, and said she has three kids who go to public schools. She is a taxpayer, and said we will be paying for the next generations. She stressed that we are leaving a legacy, saying families don't want to live in a city that has such things. They don't want to live in a city that can't pass levies and bonds for schools. You will drive out people with young children and lose a big tax base. The pot shop proposed for C-1 at the base of her neighborhood can stay open till 12. She doesn't care if it's a bar, distillery, she doesn't want traffic at midnight around her house; it's not safe. People who don't understand need to go back to a year ago to all the letters that were written in order to understand why this is such a hot topic. There's a lot of money to be made, but you are also going to lose a lot because families won't want to live here.

[Craig Baldwin – 5725 Reid Drive NW](#). Mr. Baldwin was acting Chair of the Planning Commission when these recommendations were discussed, but he did not vote for them. He spoke in support of the ban on marijuana. He cited his nine years as a volunteer for a middle school youth group, and the number of issues he used to deal with in high school and college

saying it sends the wrong message to say marijuana is okay for adults because the kids see what you are doing. It does have an adverse impact on our youth. He has seen it first hand with friends, kids, and grandkids, and we all know the underbelly of the industry. The question isn't taxation, legalization, or enforcement. That can all happen outside Gig Harbor. His opinion is that it shouldn't happen here.

[Mike Henery – lives in Canterwood](#). Mr. Henery referred to public opinion polls that have come out since passage of the vote showing that the disparity between yes and no votes has grown rapidly in both Washington and Colorado. You hear people trying to dredge up negative stories, but he doesn't feel there are any. The people who were afraid two years ago now realize that the sky didn't fall. Money is coming into the coffers; we were able to pass the budget at the state level. What this comes down to is to either pay \$10,000 or so on another vote and waste another six months to have more public outcry or you can have another \$180,000 or more a year. You are saying yes to the rights of the people and put this all behind you. He feels for families facing addiction, but added that there is an article in Newsweek today debunking the myth that marijuana is the gateway drug. You would be saying yes or no to *legal* marijuana verses illegal drug dealers, because marijuana has always been here. Medical marijuana is incredibly important. He treated four ex-military with post-traumatic stress disorder looking for ways to calm themselves. There are several articles on this and a little girl with tremors. He said he hopes you consider all that.

[Larry Giles – 9605 Sunrise Beach Drive -](#) Mr. Giles said he can understand both sides and asked if you want it legally managed or drug dealers. It seems that people in favor of bans think we have a lot of problem with the drugs. We have controls on liquor for the same reason. If we have an opportunity for control in that area, you should approve this.

[There were no more speakers and the public hearing closed at 6:53 p.m.](#)

Ms. Sehmel addressed questions regarding the expiration of the moratorium in October. A motion was offered.

MOTION: Move to adopt Ordinance No. 1322 adopting the Planning Commission Recommended changes to the Zoning Code.
Ekberg / Malich –

Councilmembers took turns deliberating their concerns and opinions before voting.

[Councilmember Kadzik](#) said this ordinance isn't a question of yes or no, but of convenience and image of the city. He spoke in favor of an advisory vote for guidance. He said he will be voting in favor of the motion; not that he is in favor of the use or marijuana, but he doesn't think it will make a difference one way or the other, but there are good arguments for eliminating the illegal distribution of marijuana.

[Councilmember Payne asked for clarification from staff.](#) Ms. Sehmel said this ordinance tightens the separation of uses, buffer areas, and requires a conditional use permit for cooperatives.

[Councilmember Perrow](#) reiterated his concerns with the ordinance because it deviates from I-502. He said we have public parks, playgrounds, recreation centers, and trails that aren't getting the protection that was voted on. In addition, 502 had nothing to do with home-bases

grows. He said he won't be supporting the Planning Commission's recommendations unless we can amend the definitions.

[Councilmember Arbenz](#) agreed the Gig Harbor voters are important and voiced support of the advisory vote. He said he would prefer to live in a town without retail marijuana, but said you can't disagree with the logic for control. He said he would not support the motion.

[Councilmember Payne](#) spoke in favor of a ban, saying this should not sold in our community. He took issue with the comments that each dollar from legal pot sales takes a dollar off the illegal market. This is a matter of convenience and making money. He said he would not support this motion, but is open to an advisory vote. He stressed that I-502 does not limit the ability to ban and added that 502 was about decriminalization.

[Councilmember Malich](#) said we already had the advisory vote with 502. He said he doesn't support marijuana but we need to accommodate this vote.

MOTION: Move to adopt Ordinance No. 1322 adopting the Planning Commission Recommended changes to the Zoning Code for marijuana related uses.
Ekberg / Malich –

Roll call vote:

Malich – aye; Arbenz – no; Ekberg – aye; Perrow – no; Lovrovich – no; Payne – no; Kadzik – aye. The motion failed four to three.

[Mayor Guernsey asked if we should proceed with public comment on the Advisory Vote.](#)

[Councilmember Payne offered](#) to make a motion to adopt the ordinance for a ban, but withdrew after realizing it was first reading and it would require a super-majority to pass.

[Jerry Gibbs - 4811 110th Ave. Ct. NW –](#) Mr. Gibbs talked of his recent experience on a referendum against the general services building in Tacoma. There was a common trend for people who signed the referendum; they wanted to vote on it. There are certain issues that the public wants a say in. There is ambiguity in I-502, but it passed. The advisory vote would allow closure. He asked the city to consider an advisory vote, which is not binding, but you have to listen to what the people tell you.

[Sarah Sexton – 10915 65th Ave. NW –](#) Ms. Sexton requested that Council not consider an advisory vote, which she said would muddy the water. It would be hard to put on a ballot what you are trying to accomplish with just a yes or no vote. You need to go back to the discussion before last September and try and make the ordinance mesh with I-502. If you do that you will honor the voters. Mr. Perrow is on the right track; it's a lot more work but it's too important to do the quick thing. Consider moving on; the advisory vote won't get you what you want.

[Tedd Weatherbee – 12517 101st Ave Ct. NW –](#) Mr. Weatherbee spoke in favor of the advisory vote, saying they would win. It will be six months longer; they don't mind but would like assurance that if citizens vote a second time to allow marijuana in the city that it should be the end of discussion. She agreed with Ms. Sexton that Councilmember Perrow's option is the best. It protects our parks, our playgrounds, our schools, our transition centers, and our

kids. Give him the time and it can be done right now: no collective gardens, a park is a park, and a playground is a playground. We can be done here today.

[John Anderson – 6610 78th Ave. Ct. NW](#) – Mr. Anderson shared a story about distilling whiskey in Kentucky and when it became legal to sell. Many of the same arguments were being used back then, but the will of the people won. When sales became legal, the level of illegal moonshine did not decline; in fact it increased and continues to do so. He said his concern is the advisory vote is all or nothing. He asked if it could be a multi-advisory vote that breaks out growing, manufacturing, and retail sales. This will show the real will of the people; what they would tolerate and what they don't want.

[Doug Perry – 9614 Starlit Lane](#). Mr. Perry said that to drag this out any longer with an advisory vote is pointless. To do anything less than vote is avoiding your responsibility as Councilmembers and the purpose you are elected. The devil is in the details and it should simply be banned. We don't allow strip clubs or casinos. He asked if you want to see this advertised in your city magazine or as an outlet at the Farmer's Market.

[Peter Maftu - 6910 Cascade Avenue](#). Mr. Maftu said an advisory vote is just kicking the can down the road. You have a job; to help grow our community. The US Open Brochure had nine legal pot ads and two for strip clubs. There is so much regulation from seed to package that nothing escapes the regulatory rules. This is all about adults doing what they want to do. You are missing an opportunity for business, for jobs, for revenue. Go to some of these places in Tacoma and look at the 20-30 years who are excited about this real opportunity. You can protect the image for Gig Harbor, but driving around, it isn't what it was 8 years ago. He avoids several intersections and it's getting worse. You have a job to do; get it done and give people an opportunity. If this is about morals, there is no business for that "stuff" on this committee.

[Lee van Komen – 6208 110th St. Ct. NW](#) – Mr. van Komen agreed it's not the right thing to do to ask citizens on this. Those who show up to these meetings are against this; those who voted for it don't seem to be showing up. I-502 was for legalization but maybe not for the sale in the city. It is up to you and he thinks you need to represent your precincts.

[There were no further more public comments.](#)

[Councilmembers discussed](#) the advisory vote with Legal Counsel Angela Summerfield and Senior Planner Lindsey Sehmel.

[Councilmember Arbenz spoke](#) in favor of the advisory vote and made the following motion:

MOTION: Move to adopt R- 1006 authorizing the City Clerk to submit the required documents necessary for a non-binding advisory vote to be held on November 3, 2015.
Arbenz / Kadzik –

[Councilmember Ekberg](#) said he does respect the voice of the people, then explained that he was elected to do a job. He said he can't support an advisory vote.

[Councilmember Kadzik](#) agreed with Councilmember Arbenz in support the advisory vote due the ambiguity of the I-502 vote.

[Councilmember Payne](#) said that based on conversations with many who have changed their opinion on the issue since voting on I-502, he would support an advisory vote.

[Councilmember Lovrovich](#) explained why she changed her mind and is not in support of the advisory vote. We have spent a number of months hearing from everybody and now we just need to do our job.

[Councilmember Kadzik](#) said that we can't ignore the 54-1/2% that voted yes on 502, but he wants to find out what they were really voting for.

[Councilmember Perrow](#) agreed that he wants to know more about the intent, but this will not answer that question because it just addresses retail sales.

[Councilmembers continued to deliberate](#) on the merits of an advisory vote.

[Mayor Guernsey commented](#) that with an advisory vote, you are not going to learn anything you don't already know. There will be just as many questions then as now and at some point you will have to make a decision.

MOTION: Move to adopt R- 1006 authorizing the City Clerk to submit the required documents necessary for a non-binding advisory vote to be held on November 3, 2015.
Arbenz / Kadzik –

[Roll call vote:](#)

Malich – no; Arbenz – aye; Ekberg – no; Perrow – no; Lovrovich – no; Payne – aye; Kadzik – aye. The motion failed four to three.

[Mayor Guernsey explained](#) the results of the last two votes, saying the only thing left is the prohibition ordinance which she presumes will return at the next meeting. She asked if there is direction for staff.

[Councilmember Payne asked](#) for clarification on how to proceed if amendments were going to be made to the ordinance with the Planning Commission's recommendations. Ms. Sehmel responded. Councilmember Perrow offered to make a motion for either a broad advisory vote or to make changes to the ordinance.

[City Attorney Angela Summerfield](#) advised that if Council wishes to amend the original motion, they could make a motion for a reconsideration of the previous vote. If it passes, then a motion could be made to adopt the ordinance with amendments. The amended ordinance could also return for a third and final consideration. Depending upon extent of the amendments, it may require a new public hearing on those amendments.

[In order to keep all options open, Councilmember Payne offered the following motions:](#)

MOTION: Move to bring back for second reading, Ordinance 2b that creates the ban.
Payne / Lovrovich –

Roll call vote:

Malich – no; Arbenz – aye; Ekberg – no; Perrow – aye; Lovrovich – aye; Payne – aye; Kadzik – no. The motion passed four to three. The ordinance to ban marijuana uses will return for a second reading.

MOTION: Move to reconsider adoption of Ordinance 2a – Planning Commission Recommendations for Marijuana Related Uses.
Payne / Kadzik –

Roll call vote:

Malich – aye; Arbenz – aye; Ekberg – aye; Perrow – aye; Lovrovich – no; Payne – aye; Kadzik – aye. The motion passed six to one.

Discussion was back on the table for Ordinance 2a – Planning Commission Recommendations for Marijuana Related Uses.

[Councilmember Perrow began listing](#) his recommended amendments for consideration:

1. On page 5 of 23 definitions; Cooperative - strike it. Ms. Sehmel responded that cooperatives are now allowed outright under medical marijuana law, but the city has an option to regulate either through a CUP or an outright ban. The Planning Commission recommended they be allowed with a Conditional Use Permit before the state came out with the ruling for an outright ban. Ms. Summerfield suggested leaving it in the definitions section, but address the prohibition elsewhere in the ordinance.

2. References to state codes: he would prefer not to have in the ordinance to prevent changes would undermine the city's regulations. You have the ability to have control over definitions so you could strike the reference to the WACs.

3. Playground: definition is fine, but strike "owned or managed by city, county, state, etc." Page 6 of 23. So it will cover any playgrounds no matter who owns or manages it.

4. Public parks: strike "Public Park does not include trails." It may be wise to put "Public Park *includes trails.*"

5. Recreation Center Facility - strike "a broad range."

6. Activities and events intended primarily for persons under the age of 21: strike "Owned or managed by a charitable non-profit organization, city, county, state, or federal government, along with the WAC.

7. 17.63.030a Marijuana related uses: include "research" before the word "retailing." We also need a definition for research.

8. Definitions: define a minimum square footage to avoid playgrounds of minimum size; i.e. a slide in a back yard.

9. Page 8 of 23 "G" State Registered Medical Marijuana Cooperatives: Outright ban of home-based growing.

[Planning Director Jennifer Kester](#) asked for a brief break at 8:10 p.m. to discuss need for new public hearing. Councilmember Kadzik left the meeting at this time.

[Back in session](#) at 8:18 p.m.

[City Attorney Angela Summerfield](#) determined that the range of potential amendments are outside this hearing process and recommended a new public hearing for only the amendments; not the entire ordinance. She suggested we bring back the ordinance with the











proposed changes for public hearing on third reading and adoption. If that doesn't happen we still have the second reading of the ban ordinance so something will be in place before the expiration of the moratorium.

[Councilmember Payne asked](#) whether the inclusion of places of worship in the 1000 feet separation are worthy of discussion. Councilmembers responded.

[Councilmember Malich asked for comments](#) on the 1000 foot rule and he asked if a new map could be prepared. Councilmember Perrow commented. Planning Director Kester said that due to the depth of change, they could not prepare a comprehensive map in time for the public hearing.

NEW BUSINESS:

1. [Public Hearing and First Reading of Ordinance - Gig Harbor 2030 – Comprehensive Plan Periodic Update.](#)  



- a. Land Use Element  
- b. Capital Use Element  
- c. Housing Element  
- d. Transportation Element  
- e. Capital Facilities Element  

Senior Planner Lindsey Sehmel presented the background for these updates to the city's comprehensive plan and a summary of changes since this was introduced.

[Mayor Guernsey opened the public hearing at 8:30 p.m.](#) No one came forward so the public hearing closed.

[Ms. Sehmel and Ms. Appleton addressed Councilmember Malich's questions.](#)

MOTION: Move to bring this Ordinance for Gig Harbor 2030 – Comprehensive Plan Periodic Update back at the next meeting for second reading on the Consent Agenda.
Payne / Arbenz – unanimously approved.

2. [Boards & Commissions Candidate Review Committee Policy.](#)  
Assistant City Clerk Shawna Wise presented the background for this policy. She asked for clarification on whether or not an incumbent should be interviewed. Council concurred that everyone should be interviewed and/or re-interviewed.


MOTION: Move to adopt the Boards and Commissions Candidate Review Committee Policy as presented.
Malich / Ekberg - unanimously approved.

CITY ADMINISTRATOR / STAFF REPORT:

1. [Recognition of City Staff.](#)

City Administrator Ron Williams presented information on several outstanding employee contributions:

- a) A couple from New York lost their backpack with all their money and I.D. while kayaking. Employees Brandon Wickens and Dan Melton found it and turned in. The couple were very impressed with their honesty.
- b) A citizen had a problem with a cross connection. Employees Jesse Savage and Lisa Krasas resolved it quickly.
- c) Jeff Olsen, Dan Lilley, Conner Most, and Tony Poling fixed a water leak. Mr. Doug Matson was very appreciative.
- d) A woman tripped and fell. Employee Patty McGallian helped her up and made sure the public works crew spray painted the hazard to alert others.
- e) Tourism and Communications Director Karen Scott successfully completed the requirements to receive the Toastmasters International "Competent Communicator Award."
- f) Congratulations...our Wastewater Treatment Plant received the 2014 Outstanding Performance Award.

2. [Skansie Netshed Request for Proposals](#).  City Administrator Ron Williams presented information on the RFP for use of the Skansie Netshed. The RFP will issue day after tomorrow and has an August 14th deadline to submit a proposal. In the meantime, Volunteers that are currently opening the Netshed are getting rave reviews.

3. [Bonds Discussion](#). Administrator Williams explained that the discussion on bonding in regards to the Ancich Waterfront Park would be on the August 10th Council Agenda for further discussion and possible action.

4. [Administrator Williams reported](#) that a couple of citizens approached him regarding proposed improvements to the Light house. A draft proposal will be coming.

PUBLIC COMMENT: No one came forward to speak.

MAYOR'S REPORT / COUNCIL COMMENTS:

[Mayor Guernsey reported](#) that she had the opportunity to attend the Change of Command Ceremony for Colonel Soller to the new Colonel Constantine Nicolette.

[Councilmember Malich](#) commented on the request from former Mayor Wilbert for chain-saw art on some of the trees being removed. This will be forwarded for review in light of the root rot.

[Councilmember Lovrovich](#) reminded everyone of the Special Waterfront Walking Tour schedule for this Wednesday at 5:30 – 7:30 p.m.

[Councilmember Payne](#) reported on the success of the 10-11 year old boys Little League team that finished 4th in State. The 12 year olds are still in their competition. He said he would like to recognize these teams at a future council meeting.

[Mayor Guernsey](#) commented that Ms. Anika Abbott of Gig Harbor has won 1st Runner Up in the Ms. Washington Competition.

ANNOUNCEMENT OF OTHER MEETINGS:

1. Planning/Building Committee: Tue. Aug 4th at 5:30 p.m.
2. Public Works Committee: Mon. Aug 10th CANCELLED
3. City Council: Mon. Aug 10th at 5:30 p.m.

ADJOURN: Meeting adjourned at 8:47 p.m.

Jill Guernsey, Mayor

Molly Towslee, City Clerk

**PROCLAMATION OF THE MAYOR
OF THE CITY OF GIG HARBOR**

Whereas, the Gig Harbor Canoe and Kayak Racing Team is a non-profit organization committed to coaching children aged 9 to 18 years old and para-athletes in the Olympic sports of Canoe, Kayak, and Paracanoe; and

Whereas, the team has a history of excellence, producing multiple National Champions and world-class athletes. Numerous young Gig Harbor athletes have represented the USA at the Junior World championships and Olympic Hope Regattas at locations throughout Europe and North America; and

Whereas, the Gig Harbor Canoe and Kayak Racing Team won the national championship in 2012, 2013, 2014; and

Whereas, the Gig Harbor Canoe and Kayak Racing Team successfully defended its national championship and was crowned 2015 national champion on August 1, 2015 in Chula Vista California.

NOW THEREFORE, BE IT RESOLVED that I, Mayor Jill Guernsey and the City Council of the City of Gig Harbor do hereby proclaim Monday, August 10th, 2015 as

“Gig Harbor Canoe and Kayak Racing Team Day”

and encourage the citizens of Gig Harbor to join us in congratulating all of the players, coaches, parents and supporters of the Gig Harbor Canoe and Kayak Racing Team. In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Gig Harbor to be affixed this 10th day of August, 2015.

Jill Guernsey, Mayor

Date

C091080-2 WASHINGTON STATE LIQUOR CONTROL BOARD DATE: 07/09/2015
 LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF GIG HARBOR
 (BY ZIP CODE) FOR EXPIRATION DATE OF 20151031

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. JW RESTAURANT, LLC	JW RESTAURANT 4107 HARBORVIEW DR GIG HARBOR WA 98332 1080	402061	TAVERN - BEER/WINE
2. VETO, LLC	DEVOTED KISS CAFE 8809 N HARBORVIEW DR STE 203 GIG HARBOR WA 98332 2189	083974	BEER/WINE REST - BEER/WINE
3. JJ & JU CORPORATION	MIZU JAPANESE STEAKHOUSE 3116 JUDSON ST GIG HARBOR WA 98335 1222	085495	SPIRITS/BR/WH REST LOUNGE +
4. GATEWAY TO INDIA L.L.C.	GATEWAY TO INDIA 6565 KIMBALL DR STE 102 GIG HARBOR WA 98335 1269	081255	SPIRITS/BR/WH REST SERVICE BAR
5. GALAXY THEATRES, LLC	GALAXY UPTOWN 4649 POINT FOSDICK DR NW GIG HARBOR WA 98335 1707	402683	BEER/WINE REST - BEER/WINE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - License Services
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

July 28, 2015

SPECIAL OCCASION #: 094479

GIG HARBOR YACHT CLUB JUNIOR SAIL PROGRAM
8209 STINSON AVE
GIG HARBOR WA 98332

DATE: SEPTEMBER 25, 2015

TIME: 5 PM TO 10 PM

PLACE: GIG HARBOR YACHT CLUB - 8209 STINSON, GIG HARBOR

CONTACT: PATRICIA MULLIGAN 253-677-5342

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------|----------|
| 1. Do you approve of applicant? | YES _____ | NO _____ |
| 2. Do you approve of location? | YES _____ | NO _____ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES _____ | NO _____ |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES _____	NO _____
LAW ENFORCEMENT	_____	YES _____	NO _____
HEALTH & SANITATION	_____	YES _____	NO _____
FIRE, BUILDING, ZONING	_____	YES _____	NO _____
OTHER:	_____	YES _____	NO _____

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.


DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

MINUTES
GIG HARBOR PARKS COMMISSION
Wednesday, March 4, 2015 – 5:30 p.m.
Community Rooms A/B

CALL TO ORDER / ROLL CALL:



[Chair - Nick Tarabochia: Absent](#)
[Commission Member - John Skansi: Present](#)
[Vice Chair - Doug Pfeffer: Absent](#)
[Commission Member - Christine Hewitson: Present](#)
[Commission Member - Sara McDaniel: Present](#)
[Commission Member - Nicole Hicks: Present](#)
[Commission Member - Gregg Vermillion: Present](#)
[Staff - Terri Reed: Present](#)
[Staff - Jeff Langhelm: Present](#)
[Staff - Dennis Troy: Present](#)
[Staff - Greg Foote: Present](#)

APPROVAL OF MINUTES:

Approval of February 4, 2015 Minutes 

[Commission Member - John Skansi: Motion](#)
[Commission Member - Gregg Vermillion: 2nd](#)
[Commission Member - John Skansi: Approve](#)
[Commission Member - Christine Hewitson: Approve](#)
[Commission Member - Sara McDaniel: Approve](#)
[Commission Member - Nicole Hicks: Approve](#)
[Commission Member - Gregg Vermillion: Approve](#)

OLD BUSINESS:

1. Harbor Hill Park Visioning – Associate Planner Dennis Troy   Dennis Troy let the discussion about the visioning memo to City Council. The following suggestions for changes were requested by the Park Commissioners:
 - Add “selected stakeholders” to end of second sentence
 - List the uses in no particular order
 - Preserve at least 50% of the site for the other uses besides turf fields
 - Add the term “Multi-use” (basketball & pickleball) to “Sports Court”



Motion: To approve the Harbor Hill Park Findings and Recommendation memo to City Council, as amended.

[Commission Member - Christine Hewitson: Motion](#)
[Commission Member - John Skansi: 2nd](#)
[Commission Member - John Skansi: Approve](#)

[Commission Member - Christine Hewitson: Approve](#)
[Commission Member - Sara McDaniel: Approve](#)
[Commission Member - Nicole Hicks: Approve](#)
[Commission Member - Gregg Vermillion: Approve](#)

2. [Parks Appreciation Day Planning](#) – Commissioner Sara McDaniel reviewed the status of park and volunteer assignments.

NEW BUSINESS:

1. [Donkey Creek Hatchery Presentation](#) – Council Member Rahna Lovrovich provided a presentation on the Donkey Creek Fish Hatchery's history and operation.
2. [Parks Commission Work Plan Update](#) –   Public Works Director Langhelm reviewed the approved Work Plan with the Commission.

PARK UPDATES:  

Public Works Director Jeff Langhelm updated the Commission on the following City projects:

1. Skansie Park (LS#4B)
2. Cushman Trail Phases 3 & 4
3. Twawelkax Trail Design and Permitting

PUBLIC COMMENT:

1. Gary Williamson, 6887 Main Sail Lane, Gig Harbor, appeared before the Parks Commission to ask for their support for the Wilkinson Farm Barn. He would like to get it recognized for its 100 year anniversary in 2015, ask for City Council support for the rehabilitation of the barn structure and permission to seek grants for that work, along with the Harbor History Museum.

Motion: To support the 100 year celebration of the Wilkinson Farm Barn.

[Parks Commissioner - John Skansi: Motion](#)
[Parks Commissioner - Christine Hewitson: 2nd](#)
[Parks Commissioner - John Skansi: Approve](#)
[Parks Commissioner - Christine Hewitson: Approve](#)
[Parks Commissioner - Sara McDaniel: Approve](#)
[Parks Commissioner - Nicole Hicks: Approve](#)
[Parks Commissioner - Gregg Vermillion: Approve](#)

ADJOURN: Meeting adjourned at 7:41 p.m.

MINUTES
CITY COUNCIL / PARKS COMMISSION JOINT WORKSESSION
Monday, June 15, 2015 – 5:30 p.m.
Community Rooms A/B

CALL TO ORDER / ROLL CALL:



City Council: Present: Michael Perrow, Paul Kadzik, Rahna Lovrovich, Steve Ekberg, Ken Malich, Tim Payne, Absent: Casey Arbenz

Mayor Jill Guernsey, City Administrator Ron Williams


Parks Commission: Present: John Skansi, Christine Hewitson, Sara McDaniel, Nicole Hicks, Gregg Vermillion, Rick Offner, Absent: Doug Pfeffer

Staff – Present: Jeff Langhelm, Greg Foote, Terri Reed

WORKSESSION:

1. [Totem Relocation – Vic Ulsh \(present\) asked the City to consider accepting a donation of the totem pole currently located on his father’s property on Pioneer Way. The property is up for sale and the family would like to see the totem relocated to City property. A Harbor History Museum article was distributed to provide additional historical information and details about the totem. Council members requested that the Parks Commission review the donation of art pieces and make recommendations for appropriate locations. It was suggested that the tribes be consulted on the totem’s significance and that the condition be evaluated by Public Works to see if it needs restoration. Mr. Ulsh stated that it had been blessed previously by the Puyallup Tribe and that he was agreeable to having the city store the totem pole until it could be restored and a location determined.](#)
2.  [Wish Fish Rotary Project – Phil Kiss, Mid-Day Rotary, \(not present\) – This proposal was presented to the Parks Commission at their May 6th meeting. Public Works Director Jeff Langhelm explained that the project was similar to Rachel the pig at Pike Place Market. Rotary would like a high traffic area location in the city where donations could be collected for the FISH food bank. Council members discussed issues with the donations and ownership and asking that the Arts Commission also evaluate the concept in additional to the Parks Commission review.](#)
3.  [Peace Pole – Bob Anderson, Mid-Day Rotary was present to request permission to place a Peace Pole in Donkey Creek Park or another appropriate location on City property. Various locations were discussed including: KLM Veterans Memorial Park, Pioneer Park, Donkey Creek bridge, lighthouse](#)

property, city entrances and trailheads. Council asked the Parks Commission to review the proposal and make recommendations.

4.  [Private Structures in Public Parks – Public Works Director Jeff Langhelm distributed the most recent draft policy on private structure in public parks. Commissioner McDaniel asked that the policy be simplified to apply to any structures in city-owned spaces and be reviewed on a case-by-case basis considering the group, project details and city policy. Any proposal would be presented to the Parks Commission for consideration of the group, project details, use and public benefit and a recommendation being forwarded to City Council. Council members discussed the importance of any structures \(temporary or permanent\) being owned by the City and possibly leased to other groups. Mayor Guernsey asked for a process and guidelines but no blanket policy as each proposal would be reviewed on a case-by-case basis.](#)
5. [Cushman Trail Bikers and Walkers – Education and Signage - Options were discussed for improving the safety of users of Cushman Trail. This included bike speed regulation and signage for raising awareness that it is a multi-use trail shared by bikers and walkers. This topic will be discussed at the next Parks Commission meeting.](#)

ADJOURN – Meeting adjourned at 6:50 p.m.



City of Gig Harbor
Intergovernmental Affairs Council Committee

Councilmembers Arbenz, Payne, and Perrow

MINUTES

July 27, 2015 – 4:00 p.m.
Gig Harbor Civic Center – Executive Conference Room

Meeting called to order 4:05 pm

Roll Call

Tim Payne
Ron Williams
Shawna Wise
Casey Arbenz
Michael Perrow
Dale Learn, GTH via teleconference
Briahna Taylor, GTH via teleconference
Jill Guernsey

Federal Legislative Update





Dale Learn explained Congress has been active as they move to the August recess.

1. H.R. 2833/S. 1623, [Maritime Washington National Heritage Area Act](#)
Senators Cantwell and Murray and U.S. Representatives Kilmer and Heck reintroduced June 18th. This would create a management plan naming heritage projects and create a grant program. Mr. Learn explained his office has offered to help in an effort to get that passed.
2. [Surface Transportation Authorization in 2015](#)
Dale Learn explained the Senate vote on 6 year authorization. Current extension ends July 31st and the House has passed a 5 month extension. Mr Learn said that by the end of the year we should see a long term bill. He explained that grants through the Washington Recreation and Conservation office expires in September. There isn't a current grant notice of funding because it hasn't been reauthorized but he said he thinks it will be and we should see grants available soon after.
3. [Homeland Appropriations Bill](#)
 - a. Passed by the House, Reps. Kilmer and Herrera-Beutler sit on Appropriations committee
 - b. FEMA language to protect coastal communities

4. Other Near-Term Federal Issues
 - a. [Comprehensive Tax reform](#) – continues to occupy a lot of time.
 - b. [Tax Extenders](#) - Senate passed this bill on Tuesday, still concern from cities that they'll change the status of the municipal bonds, cap it, or eliminate the deductibility of the interest.
[Ron Williams](#) asked if particular projects were identified in the Surface Transportation Authorization Bill. Dale Learn explained that Congress stopped doing earmarked funding and instead focus on large infrastructure discretionary grants. Mr. Williams asked about funding for accessibility to military bases and Mr. Learn explained that the program would be through the military construction budget, not through the Surface Transportation Bill.

[Councilmember Perrow](#) asked about the FEMA language to protect coastal communities, and he explained we have critical infrastructure at sea level and we are having to upgrade the wastewater lift station and perhaps there is an opportunity for funding. Dale Learn suggested we send him any information we have on the lift station and he will look into it.

State Legislative Update

End of session report   – 2015 Legislative Agenda   Briahna Taylor reviewed the reports. She explained the City received about \$1M for Ancich property from two different grants. The Transportation Revenue Package did pass which included \$3M for SR 16 study and deferment of sales tax on the Tacoma Narrows Bridge. Disappointments were failure to have our legislation maintain public immunity on docks. Ms. Taylor explained she encouraged the City to impose fees for water usage on the docks so we would charge for a service rather than a moorage fee.

[Liquor Revenue Sharing](#) – Gig Harbor will receive \$140,000 in liquor profits over the next biennium. The City will receive \$69,000 from the Liquor Tax Account.

[Marijuana Reconciliation and Marijuana Revenue](#) – Medical Reconciliation combines medical and retail dispensaries. Collective gardens was replaced with cooperative gardens with specific guidelines.

Ms. Taylor shared the [Recommended Interim Activities report](#).  

Expressing appreciation to our legislators – With the successful legislative session, Ms. Taylor recommends thanking legislators, particularly Senator Angel, by calling them or inviting to a council meeting prior to the November election. Ms. Taylor will coordinate with Shawna Wise to determine a council meeting date.

[SR 16 Corridor Study](#) – Ms. Taylor suggests the City coordinate a meeting with the DOT Regional Office to ensure the study is done in a way that is helpful to our efforts. She said she would schedule that meeting.

[2016-2017 Sessions](#) – Ms. Taylor explained that 2016 will not be the best year for securing funding but it is good opportunity to secure funding for 2017. She suggested the City identify projects needing funding for 2017 now so that they will be visible throughout the 2016 session.

Mayor Guernsey stated she would like to include Maritime and Jerisich dock expansions together as one project.

Other Business

[Councilmember Payne](#) explained the Parks Commission recommendation for lights and turf fields at the Gig Harbor North park area. Ms. Taylor explained there is a Youth Activity and Recreation Grant that operate on a biennial cycle but the legislature has to approve every project.

Ms Taylor recommends focusing our earmark on the pier expansion and making a compelling grant application for the ball fields.

[Ron Williams](#) asked where the West Sound Alliance should go from here. Ms. Taylor recommends holding a meeting with the steering committee. She will work with Shawna to get a session recap meeting scheduled.

[Mayor Guernsey](#) asked what happened with funding for Mainstreet and Ron Williams stated he thinks there was full funding. Briahna Taylor explained that if there was funding, it wasn't through the bill passing, but some other mechanism.

[Councilmember Perrow](#) asked Briahna Taylor to recap the story of the Senate wanting to undermine the RCO program by going around the ranking process and earmarking. Ms. Taylor explained the House proposal on the capital budget allocated \$65m to WWRP and RCO based on the statutory formula and the House didn't fund it in accordance with the statutory formula. They took all the money that was going to land acquisition and instead put it to parks improvement projects. The legislature funded the WWRP list, also allocating funding to recreation projects that the Senate Republicans wanted funding for.

[Briahna Taylor](#) explained that with the third year of the legislature taking money out of the Public Works Assistance Account, it is a clear indicator that they have no intention of returning the program to being functional again. She said there will be creative funding mechanisms discussed throughout 2015.

Councilmember Payne stated we should look into federal funding opportunities for the Ancich properties and should follow up with Dale Learn on this.

Adjourn

Next Meeting Date: September 28, 2015



**Business of the City Council
City of Gig Harbor, WA**

Subject: Second Reading and adoption of Ordinance - Gig Harbor 2030 – Comprehensive Plan Periodic Update.

Proposed Council Action:
Move to adopt Ordinance 1322 as written.

Dept. Origin: Planning

Prepared by: Lindsey Sehmel, AICP – LNS

For Agenda of: August 10, 2015

Exhibit: Draft ordinance and Exhibits

	Initial & Date
Concurred by Mayor:	JG 8-5-15
Approved by City Administrator:	RW 8/5/15
Approved as to form by City Atty:	VIA EMAIL 8/5/15
Approved by Finance Director:	N/A
Approved by Department Head:	JK 8/5/15

Expenditure Required	Amount Budgeted	Appropriation Required	\$ 0
-----------------------------	------------------------	-------------------------------	------

INFORMATION/BACKGROUND

The attached ordinance reflects the proposed amendments to the Comprehensive Plan. A public hearing was held on the proposed amendments and consideration given to the written comments received on May 26th, 2015. The comment period closed on June 1st of 2015 and the City received written comments from Puget Sound Regional Council that required edits to maintain concurrency and consistency.

These amendments are proposed based upon the changes in the Growth Management Act and associated laws since the last periodic review in 2004.

Active Application:

**PL-COMP-14-0001 – Major Periodic Update of Comprehensive Plan
“Gig Harbor 2030”**

Summary: Text, table, figure, and map updates and additions are considered for the following elements of the comprehensive plan; Introduction, Land Use, Housing, Environment, Economic Development, Capital Facilities, Transportation. In addition, code amendments to Chapter 17.12 and 18.08 of the Gig Harbor Municipal Code are proposed for consistency and clarity in the processing of site specific rezones and use of the new Department of Ecology wetland rating system.

Since the public hearing on Gig Harbor 2030 held on May 26, 2015, additional comments were received during the 60 day comment period required by the Department of

Commerce. These comments come from Puget Sound Regional Council, Department of Ecology and Washington State Department of Commerce. The Puget Sound Regional Council provided some substantial comments that staff has worked closely to address in the Transportation, Capital Facilities, Housing and Land Use Elements.

The Department of Commerce was aware of the comments and recommended response over adopting the plan as is, ultimately accepting that we have not meet their deadline of June 30, 2015 in order to complete with a fully updated plan.

City Council held a public hearing on July 27th with no testimony provided.

POLICY ANALYSIS

The process for Comprehensive Plan amendment (Chapter 19.09) states that the City Council shall consider the criteria found in GHMC 19.09.170 and make written findings regarding each application's consistency or inconsistency with the criteria. Those amendments which are consistent with the criteria should be approved. The applicable criteria for approval are included in the ordinance under Section 1.

ENVIRONMENTAL ANALYSIS

The SEPA Responsible Official issued a Determination of Non-Significance (DNS) for the proposed amendments on April 1, 2015 per WAC 197-11-340(2). The DNS was integrated with the 60 day Notice of Intent to Adopt as required by the Washington State Department of Commerce. The deadline for comments is May 30, 2015.

BOARD OR COMMITTEE RECOMMENDATION

The Planning Commission made recommendations for the Land Use, Housing, Economic Development, Environment, Transportation and Capital Facilities Elements prior to the edits occurring post June 1, 2015.

RECOMMENDATION / MOTION

Move to adopt Ordinance No. 1322 as written.

ORDINANCE NO. 1322

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO GROWTH MANAGEMENT AND PLANNING, UPDATING THE COMPREHENSIVE PLAN AND GIG HARBOR MUNICIPAL CODE IN RESPONSE TO CHANGES IN THE GROWTH MANAGEMENT ACT SINCE 2004; ADDING A NEW MAP RELATING TO CENTERS OF LOCAL IMPORTANCE; ADDING A NEW MAP RELATING TO GIG HARBOR'S ASSOCIATED URBAN GROWTH AREAS; ADDING A NEW MAP RELATING TO PART 77 SURFACES OF THE TACOMA NARROWS AIRPORT; UPDATING THE LAND USE MAP; UPDATING THE INTRODUCTION, LAND USE, HOUSING, ENVIRONMENT, ECONOMIC, TRANSPORTATION AND CAPITAL FACILITIES ELEMENTS; AMENDING GHMC 17.12; AMENDING GHMC 17.100; AMENDING GHMC 18.08; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City of Gig Harbor plans under the Growth Management Act (GMA) under chapter 36.70A RCW; and

WHEREAS, the Act requires the City conduct a periodic review of the Comprehensive Plan every 7 years; and

WHEREAS, the City adopted a revised GMA Comprehensive Plan as required by RCW 36.70A.130 (4) in December 2004; and

WHEREAS, the City is required to consider suggested changes to the Comprehensive Plan under RCW 36.70A.470; and

WHEREAS, except under circumstances not applicable here, the City may not amend the Comprehensive Plan more than once a year (RCW 36.70A.130); and

WHEREAS, the City is required to provide public notice and public hearing for any amendments to the Comprehensive Plan and the adoption of any elements thereto (RCW 36.70A.035, RCW 36.70A.130); and

WHEREAS, the City received a grant from the Department of Commerce for \$18,000 to assist in the periodic review process; and

WHEREAS, staff reviewed all elements and aspects of the Comprehensive Plan to identify where amendments were necessary to meet concurrence and consistency requirements; and

WHEREAS, staff found that amendments were necessary for the Introduction, Land Use, Environment, Housing, Economic, Transportation and Capital Facilities Elements; and

WHEREAS, staff finds that amendments were not necessary for The Harbor, Community Design, Essential Public Facilities, Utilities, Shoreline Management, and Parks, Recreation and Open Space elements due to their consistency and concurrency with state law and proposed amendments; and

WHEREAS, staff held a kick off open house on May 15, 2014 to inform the public of the scope, timeline and process for the periodic review; and

WHEREAS, VISION 2040 and the Pierce County Countywide Planning Policies authorize small cities to designate centers of local importance through local authority; and

WHEREAS, the Washington State Department of Ecology updated its Wetlands Rating System in 2014 based upon best available science of the ecological function of wetlands, and such updates must be incorporated into the City's Critical Areas Ordinance as part of the City's periodic review of the Comprehensive Plan; and

WHEREAS, Planning Commission held nine study sessions over the course of their review; and

WHEREAS, the Planning Commission held three public hearings on the proposed amendments, August 7, 2014, October 2, 2014, and March 19, 2015.

WHEREAS, on October 6, 2014 and April 6, 2015, the City Council and Planning Commission held joint study sessions to discuss the proposed amendments; and

WHEREAS, the staff notified the Washington State Department of Commerce of the City's intent to amend the Comprehensive Plan and forwarded a copy of the proposed amendments on April 1, 2015, pursuant to RCW 36.70A.106; and

WHEREAS, on April 1, 2015 the City's SEPA Responsible Official issued an Integrated 60 Day Notice of Intent to Adopt and Determination of Non-Significance (DNS) for comprehensive plan amendment applications, pursuant to WAC 197-11-340(2); and

WHEREAS, a notice of public hearing was published per GHMC 19.09.110 on May 6, 2015 in the local newspaper; and

WHEREAS, the Gig Harbor City Council had a Public Hearing of an Ordinance implementing the recommendations for Gig Harbor 2030 on May 26, 2015; and

WHEREAS, the City of Gig Harbor received formal comments from the Puget Sound Regional Council (PSRC) and Washington State Department of Commerce on June 1, 2015 requesting minor edits to the document to further meet the intent of state law and VISION 2040; and

WHEREAS, staff worked closely with PSRC to provide appropriate edits and responses to address concerns of compliance and consistency, providing additional language and text edits to the Transportation, Capital Facilities, Land Use and Housing Elements; and

WHEREAS, on July 27, 2015 the City Council held a second Public Hearing and first reading of ordinance that was specifically focused on the changes that occurred after the sixty day comment period closed on June 1st, 2015; and

WHEREAS, on August 10, 2015 the City Council held a second reading and adopted Ordinance No. 1322 as written.

Now, Therefore,

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. Comprehensive Plan Text and Map Amendments.

A. **Notice.** The City Clerk confirmed that public notice of the public hearings held by the City Council on the following applications were provided.

B. **Hearing Procedure.** The City Council's consideration of the comprehensive plan text amendments is a legislative act. The Appearance of Fairness doctrine does not apply.

C. **Testimony. – None**

D. **Criteria for Approval.** The process for Comprehensive Plan amendments (Chapter 19.09) states that the City Council shall consider the criteria found in GHMC 19.09.170 make written findings regarding the applications consistency or inconsistency with the criteria. The criteria found in GHMC 19.09.170 are as follows:

19.09.170 Criteria for approval.

A. The proposed amendment will further and be consistent with the goals, policies and objectives of the comprehensive plan; and

B. The proposed amendment is consistent with the Growth Management Act, the countywide planning policies and other applicable inter-jurisdictional policies and agreements, and/or other state or local laws; and

C. The proposed amendment will not adversely impact the city's ability to provide sewer and water, and will not adversely affect transportation facilities and other public facilities and services such as parks, police, fire, emergency medical services and governmental services; and

D. The proposed amendment advances the public interest; and

E. For text amendments which propose to increase density or intensity of permitted development and all land use map amendments, the following approval criteria also apply:

1. Adequate infrastructure, facilities and services are available to serve the proposed or potential development expected as a result of this amendment, according to one of the following provisions:

a. The city has adequate funds for needed infrastructure, facilities and services to support new development associated with the proposed amendments; or

b. The city's projected revenues are sufficient to fund needed infrastructure, facilities and services, and such infrastructure, facilities and services are included in the schedule of capital improvements in the city's capital facilities plan; or

c. Needed infrastructure, facilities and services will be funded by the developer under the terms of a development agreement associated with the comprehensive plan amendment; or

d. Adequate infrastructure, facilities and services are currently in place to serve expected development as a result of this comprehensive plan amendment based upon an assessment of land use assumptions; or

e. Land use assumptions have been reassessed, and required amendments to other sections of the comprehensive plan are being processed in conjunction with this amendment in order to ensure that adopted level of service standards will be met; and

2. For a land use map amendment, the subject parcels being redesignated are physically suitable for the allowed land uses in the designation being requested, including compatibility with existing and planned surrounding land uses; and

3. The proposed amendment will not create a demand to change land use designations of other properties, unless the change in land use designation for other properties is in the long-term interest of the community in general.

E. Applications. The City Council hereby enters the following findings and conclusions for each application:

1. PL-COMP-14-0001 – 2015 Major Comp Plan Amendment Update – Introduction Element

Summary: A text amendment adding discussion relating to the regional planning growth strategy of VISION 2040 and minor edits to reflect changes in circumstance since 2004.

Findings:

a) The City Council finds that the proposed amendment will further and be consistent with the goals, policies and objectives of the comprehensive plan.

b) The City Council finds that the proposed amendment is consistent with the Growth Management Act, the countywide planning policies and multi-county planning policies.

- c) The City Council finds that the proposed amendments do not adversely affect the City's transportation facilities.
- d) The City Council finds that the infrastructure, facilities and services needed are currently in place or planned to meet current land use assumptions for the growth potential of the City.
- e) The City Council finds that the proposed amendments advance the public interest by updating and establishing compliance with the Washington State Growth Management Act, as required by law.
- f) Criterion GHMC 19.09.170(e) does not apply to this process.

Conclusion: After consideration of the materials in the file, staff presentation, the City's Comprehensive Plan, criteria for approval found in Chapter 19.09 GHMC, applicable law, and public testimony, the City Council hereby **approves the Introduction Element** of application **PL-COMP-14-0001**, as identified in **Exhibit A** attached to this Ordinance.

2. PL-COMP-14-0001 – 2015 Major Comprehensive Plan Amendment Update – Land Use Element

Summary: A text amendment including updates to the introduction and projected population growth policies; addition of Urban Growth Area annexation discussion, policies, and associated map; Establishment of five Centers of Local Importance with text addition and associated map; Addition of two new land use designations, Residential High Transition and Downtown Business and associated map amendments for consistency with allocated zoning districts; Updated and established goals and policies relating to Tacoma Narrows Airport, critical areas, and public health and physical activity.

Findings:

- a) The City Council finds that the proposed amendments will further and be consistent with the goals, policies and objectives of the comprehensive plan. (*Goal 2.2, Goal 2.7, Goal 3.6*)
- b) The City Council finds that the proposed amendment is consistent with the Growth Management Act, the countywide planning policies and multi-county planning policies. (*VISION 2040 MPP-DP-11, countywide planning policies UGA-49, UGA-51, and UGA-52*)
- c) The City Council finds that the proposed policies do not adversely affect the City's capital facilities of sewer, water or transportation.
- d) The City Council finds that the infrastructure, facilities and services needed are currently in place or planned to meet current land use assumptions for the growth potential of the City.
- e) City Council finds that land use assumptions have been reassessed, and required amendments to other sections of the comprehensive plan are being processed in conjunction with this amendment in order to ensure that adopted level of service standards will be met.

- f) The City Council finds that the Land Use Map amendment areas are physically suitable for the allowed land uses in the designation and increase compatibility with existing and planned surrounding land uses.
- g) The City Council finds that the proposed amendments will not create a demand to change land use designations of other properties without being in the interest of the community in general.

Conclusion: After consideration of the materials in the file, staff presentation, the City's Comprehensive Plan, criteria for approval found in Chapter 19.09 GHMC, applicable law, and public testimony, the City Council hereby **approves the Land Use Element** of application **PL-COMP-14-0001**, as identified in **Exhibit B, Exhibit B.1, Exhibit B.2, Exhibit B.3 and Exhibit B.4** attached to this Ordinance.

3. PL-COMP-14-0001 – 2015 Major Comprehensive Plan Amendment Update – Environment Element

Summary: A text amendment adding policy language reflecting allowance of low impact development to assist in reduction of greenhouse gases and provide clean energy sources.

Findings:

- a) The City Council finds that the proposed amendments will further and be consistent with the goals, policies and objectives of the comprehensive plan. (*Goal 5.1*)
- b) The City Council finds that the proposed amendment is consistent with the Growth Management Act, the countywide planning policies and multi-county planning policies. (*VISION 2040, countywide planning policies ENV-7, ENV-16, ENV-26, ENV-27, ENV-29*)
- c) The City Council finds that the proposed policies do not adversely affect the City's capital facilities of sewer, water or transportation.
- d) The City Council finds that the infrastructure, facilities and services needed are currently in place or planned to meet current land use assumptions for the growth potential of the City.
- e) City Council finds that land use assumptions have been reassessed, and required amendments to other sections of the comprehensive plan are being processed in conjunction with this amendment in order to ensure that adopted level of service standards will be met.
- f) The City Council finds that the proposed amendments advance the public interest by updating and establishing compliance with the Washington State Growth Management Act, as required by law.
- g) Criterion GHMC 19.09.170(e) does not apply to this process.

Conclusion: After consideration of the materials in the file, staff presentation, the City's Comprehensive Plan, criteria for approval found in Chapter 19.09 GHMC, applicable law, and public testimony, the City Council hereby **approves the Environment Element** of application **PL-COMP-14-0001**, as identified in **Exhibit**

C attached to this Ordinance.

4. PL-COMP-14-0001 – 2015 Major Comprehensive Plan Amendment Update – Housing Element

Summary: Text amendments updating tables and references incorporating 2010 Census and 2014 Buildable Lands reports and data and the inclusion of housing affordability policies and goals.

Findings:

- a) The City Council finds that the proposed amendments will further and be consistent with the goals, policies and objectives of the comprehensive plan. (*Goal 6.4 and 6.5*)
- b) The City Council finds that the proposed amendment is consistent with the Growth Management Act, the countywide planning policies and multi-county planning policies. (*VISION 2040, countywide planning policies AH-1, AH-3, AH-5, AH-7 and AH-8*)
- c) The City Council finds that the proposed policies do not adversely affect the City's capital facilities of sewer, water or transportation.
- d) The City Council finds that the infrastructure, facilities and services needed are currently in place or planned to meet current land use assumptions for the growth potential of the City.
- e) The City Council finds that the proposed amendments advance the public interest by updating and establishing compliance with the Washington State Growth Management Act, as required by law.
- f) Criterion GHMC 19.09.170(e) does not apply to this process.

Conclusion: After consideration of the materials in the file, staff presentation, the City's Comprehensive Plan, criteria for approval found in Chapter 19.09 GHMC, applicable law, and public testimony, the City Council hereby **approves the Housing Element** of application **PL-COMP-14-0001**, as identified in **Exhibit D** attached to this Ordinance.

5. PL-COMP-14-0001 – 2015 Major Comprehensive Plan Amendment Update – Economic Development Element

Summary: Text amendments relating to the 2010 Census, 2012 American Community Survey data and the 2014 Buildable Lands Report.

Findings:

- a) The City Council finds that the proposed amendments will further and be consistent with the goals, policies and objectives of the comprehensive plan. (*Goal 6.5*)
- b) The City Council finds that the proposed amendment is consistent with the Growth Management Act, the countywide planning policies and multi-county planning policies. (*VISION 2040, countywide planning policies EC-1, EC-2 and EC-2.1*)

- c) The City Council finds that the proposed policies do not adversely affect the City's capital facilities of sewer, water or transportation.
- d) The City Council finds that the infrastructure, facilities and services needed are currently in place or planned to meet current land use assumptions for the growth potential of the City.
- e) The City Council finds that the proposed amendments advance the public interest by updating and establishing compliance with the Washington State Growth Management Act, as required by law.
- f) Criterion GHMC 19.09.170(e) does not apply to this process.

Conclusion: After consideration of the materials in the file, staff presentation, the City's Comprehensive Plan, criteria for approval found in Chapter 19.09 GHMC, applicable law, and public testimony, the City Council hereby **approves the Economic Development Element** of application **PL-COMP-14-0001**, as identified in **Exhibit E** attached to this Ordinance.

6. PL-COMP-14-0001 – 2015 Major Comprehensive Plan Amendment Update – Transportation Element

Summary: Text, table and figure updates relating to transportation improvements, including non-motorized, capital projects, non-motorized connections, safety and complete street discussion, federal funding, WSDOT infrastructure, Pierce Transit data, Puget Sound Regional Council requirements and consistency with the Comprehensive Plan as a whole.

Findings:

- a) The City Council finds that the proposed amendment will further and be consistent with the goals, policies and objectives of the comprehensive plan. (*Goal 2.2, Goal 2.7, Goal 3.1, Goal 3.2, Goal 6.1, Goal 13.4, Goal 13.6*)
- b) The City Council finds that the proposed amendment is consistent with the Growth Management Act, the countywide planning policies and multi-county planning policies. (*VISION 2040, countywide planning policies CU-1, CU-3, CU-4, HW-1, HW-3, HW-4, and ENV 31.7*)
- c) The City Council finds that the proposed policies do not adversely affect the City's transportation facilities. Instead the policies help support improvements to the city's transportation facilities.
- d) The City Council finds that the infrastructure, facilities and services needed are currently in place or planned to meet current land use assumptions for the growth potential of the City.
- e) The City Council finds that the proposed amendments advance the public interest by updating and establishing compliance with the Washington State Growth Management Act, as required by law.
- f) Criterion GHMC 19.09.170(e) does not apply to this process.

Conclusion: After consideration of the materials in the file, staff presentation, the City's Comprehensive Plan, criteria for approval found in Chapter 19.09 GHMC, applicable law, and public testimony, the City Council hereby **approves the**

Transportation Element of application **PL-COMP-14-0001**, as identified in **Exhibit F** attached to this Ordinance.

7. PL-COMP-14-0001 – 2015 Major Comprehensive Plan Amendment Update – Capital Facilities Element

Summary: Text, table and figure updates relating to all aspects of capital facilities planning. Including the capital facility plans of the Peninsula School District and Pierce County Fire District #5, updating language relating to wastewater system and treatment plant needs, updating language to water and stormwater discussions, updates to the inventory and existing facilities for parks, recreation and open space facilities – aligning levels of service table to existing inventory, including reference of the GH Phase II WWTP Improvements Engineering Report, including discussion and graphics of the six year revenue and expenditure forecast, updated the six-year capital improvement lists and associated figures.

Findings:

- a) The City Council finds that the proposed amendment will further and be consistent with the goals, policies and objectives of the comprehensive plan. (*Goal 2.7, Goal 6.1, Goal 13.4, Goal 13.6*)
- b) The City Council finds that the proposed amendment is consistent with the Growth Management Act, the countywide planning policies and multi-county planning policies. (*VISION 2040, countywide planning policies CU-3, EC-1, EC-4, EC-5*)
- c) The City Council finds that the proposed policies do not adversely affect the City's transportation facilities. Instead the policies help support improvements to the city's transportation facilities.
- d) The City Council finds that the infrastructure, facilities and services needed are currently in place or planned to meet current land use assumptions for the growth potential of the City.
- e) The City Council finds that the proposed amendments advance the public interest by updating and establishing compliance with the Washington State Growth Management Act, as required by law.
- f) Criterion GHMC 19.09.170(e) does not apply to this process.

Conclusion: After consideration of the materials in the file, staff presentation, the City's Comprehensive Plan, criteria for approval found in Chapter 19.09 GHMC, applicable law, and public testimony, the City Council hereby **approves the Capital Facilities Element** of application **PL-COMP-14-0001**, as identified in **Exhibit G** attached to this Ordinance.

Section 2. A new section 17.12.015 is hereby added to the Gig Harbor Municipal Code, which shall read as follows:

17.12.015 Land Use Designation and Zoning District Consistency Table

Comprehensive Plan Land Use Designation	Implementing Zoning Districts
Residential Low	R-1
Residential Medium	RB-1
	R-2
Residential High Transition	RB-2
	R-3
Downtown Business	DB
Public/Institutional	PI
Employment Center	ED
Commercial/Business Primary retail and wholesale facilities.	C-1
	B-1
	B-2
Waterfront	WM
	WC
	WR
PCD Residential Low	PCD Neighborhood Business District
	PCD Low Density Residential
PCD Residential Medium	PCD Medium Density Residential
	PCD Neighborhood Business District
PCD Commercial	PCD Commercial
PCD Business Park	PCD Business Park District
Mixed Use	MUD Overlay

The following table lists the Gig Harbor Comprehensive Plan Land Use Map Designations with corresponding GHMC Title 17 implementing zoning districts.

Section 3. Subsection 17.12.030(A) of the Gig Harbor Municipal Code is hereby amended, to read as follows:

A. No changes of any nature shall be made in the official zoning maps or matters shown thereof except in conformity with the procedures set forth in Chapter 17.100 GHMC and when consistent with GHMC Section 17.12.015.

* * *

Section 4. Subsection 17.100.035(A) of the Gig Harbor Municipal Code is hereby amended, to read as follows:

Applications for amendments to the zoning district map (which include, but are not limited to, site specific rezones) may only be approved if all of the following criteria are satisfied:

A. The application for the zoning district map amendment must be consistent with and further the goals, policies and objectives of the comprehensive plan and GHMC Section 17.12.015;

* * *

Section 5. The definition of Geologically hazardous area is hereby amended in subsection 18.08.030(G), to read as follows:

G. "Geologically hazardous areas" means those areas as designated in the city of Gig Harbor comprehensive plan as "landslide hazards," in the Washington Department of Ecology Coastal Zone Atlas, Volume 7, and ~~which are further defined in WAC 365-190-030(5) and this title.~~ "areas that because of their susceptibility to erosion, sliding, earthquake, or other geological events, are not suited to siting commercial, residential, or industrial development consistent with public health or safety concerns" (WAC 365-190-030(9)).

Section 6. Subsection 18.08.040(B) of the Gig Harbor Municipal Code is hereby amended, to read as follows:

* * *

B. Wetland Ratings. Wetlands shall be rated according to the ~~Washington State Department of Ecology wetland rating system found in the most recent version of the Washington State~~ Department of Ecology's Wetland Rating System for Western Washington. ~~These~~his documents contains the definitions and methods for determining if the criteria below are met.

1. Wetland Rating Categories.

a. Category I. Category I wetlands are those wetlands of exceptional resource value based on their functional value and diversity. Category I wetlands are:

i. Undisturbed estuarine wetlands larger than one acre;

- ii. Wetlands designated by Washington Natural Heritage Program as high quality;
- iii. Bogs;
- iv. Mature and old-growth forested wetlands larger than one acre;
- v. Wetlands in coastal lagoons;
- vi. Wetlands that perform high functions (wetlands scoring 23 to 27 ~~70 points or more~~ on the Ecology wetland rating form).

b. Category II. Category II wetlands are those wetlands of significant resource value based on their functional value and diversity. Category II wetlands are:

- i. Estuarine wetlands smaller than one acre or disturbed estuarine wetlands larger than one acre; or
- ii. Wetlands scoring ~~between 20 to 2251 and 69~~ between 20 to 2251 points on the Ecology wetland rating form.

c. Category III. Category III wetlands are those wetlands of important resource value based on their functional value and diversity. Category III wetlands are wetlands with a moderate to low level of functions (wetlands scoring 16 to 1930 to 50 points on the wetland rating form).

d. Category IV. Category IV wetlands are those wetlands with the lowest level of functions scoring 9 to 15 ~~less than 30~~ points on the Ecology wetland rating form. Hydrologically isolated Category IV wetlands less than 1,000 square feet are exempt as per GHMC 18.08.202(H).

Section 7. Subsection 18.08.070(D) of the Gig Harbor Municipal Code is hereby amended, to read as follows:

* * *

D. Request for Official Determination. A request for an official determination of whether a proposed use or activity at a site is subject to this chapter must be in writing and made to the planning department ~~city office of community development~~. The request can be accompanied by a SEPA environmental

checklist. The request shall contain plans, data and other information in sufficient detail to allow for determination, including a wetland delineation report. The applicant shall be responsible for providing plans and the wetland delineation report to the department.

* * *

Section 8. Subsection 18.08.100(D) through (G) of the Gig Harbor Municipal Code is hereby amended, to read as follows:

* * *

D. Category I Wetlands. The following buffer widths for Category I wetlands are required:

Wetland Characteristics	Buffer Widths by Impact of Land Use	Other Protection Measures Required
Natural Heritage Wetlands	Low – 125 feet Moderate – 190 feet High – 250 feet	No additional surface discharges to wetland or its tributaries No septic systems within 300 feet of wetland Restore degraded parts of buffer
Bogs	Low – 125 feet Moderate – 190 feet High – 250 feet	No additional surface discharges to wetland or its tributaries Restore degraded parts of buffer
Forested	Buffer width to be based on score for habitat functions or water quality functions	If forested wetland scores high for habitat, need to maintain connections to other habitat areas Restore degraded parts of buffer
Estuarine	Low – 100 feet Moderate – 150 feet High – 200 feet	None required

Wetlands in coastal lagoons	Low – 100 feet Moderate – 150 feet High – 200 feet	None required
High level of function for habitat (score for habitat 8-929 —36 points)	Low – 150 feet Moderate – 225 feet High – 300 feet	Maintain connections to other habitat areas Restore degraded parts of buffer
Moderate level of function for habitat (score for habitat 5-720 —28 points)	Low – 75 feet Moderate – 110 feet High – 150 feet	None required
High level of function for water quality improvement (24 — 328 - 9 points) and low for habitat (less than 203 - 4 points)	Low – 50 feet Moderate – 75 feet High – 100 feet	No additional surface discharges of untreated runoff
Not meeting any of the above characteristics	Low – 50 feet Moderate – 75 feet High – 100 feet	N/A

E. Category II Wetlands. The following buffer widths for Category II wetlands are required:

Wetland Characteristics	Buffer Widths by Impact of Land Use	Other Protection Measures Required
High level of function for habitat (score for habitat 8 — 929 —36 points)	Low – 150 feet Moderate – 225 feet High – 300 feet	Maintain connections to other habitat areas
Moderate level of function for habitat (score for habitat 5 — 720 —28 points)	Low – 75 feet Moderate –	None required

	110 feet High – 150 feet	
High level of function for water quality improvement and low for habitat (score for water quality 8 – 9 24 – 32 points; habitat 3 – 4 less than 20 points)	Low – 50 feet Moderate – 75 feet High – 100 feet	No additional surface discharges of untreated runoff
Estuarine	Low – 75 feet Moderate – 110 feet High – 150 feet	None required
Interdunal	Low – 75 feet Moderate – 110 feet High – 150 feet	None required
Not meeting above characteristics	Low – 50 feet Moderate – 75 feet High – 100 feet	None required

F. Category III Wetlands. The following buffer widths for Category III wetlands are required:

Wetland Characteristics	Buffer Widths by Impact of Land Use	Other Protection Measures Required
-------------------------	-------------------------------------	------------------------------------

Moderate to high level of function for habitat (score for habitat 5 – 9 20 – 36 points)	Low – 75 feet Moderate – 110 feet High – 150 feet	None required
Not meeting above characteristic	Low – 40 feet Moderate – 60 feet High – 80 feet	None required

G. Category IV Wetlands. The following buffer widths for Category IV wetlands are required:

Wetland Characteristics	Buffer Widths by Impact of Land Use	Other Protection Measures Required
Score for all three basic functions is <u>9 - 15</u> less than 30 points	Low – 25 feet Moderate – 40 feet High – 50 feet	None required

* * *

Section 9. Subsection 18.08.110(A) of the Gig Harbor Municipal Code is hereby amended, to read as follows:

* * *

A. Wetland Buffer Reductions. Buffer width reductions shall be considered on a case-by-case basis to take varying values of individual portions of a given wetland into consideration. Buffers shall not be reduced where the buffer has been degraded as a result of a documented code violation. Reductions may be allowed where the applicant demonstrates to the department that the wetland contains variations in sensitivity due to existing physical characteristics and that reducing the buffer width would not adversely affect the wetland functions and values.

1. Maximum Buffer Reductions. The buffer widths required for uses of land with “high” impacts to wetlands can be reduced to those required for “moderate” impacts under the conditions below:

a. For wetlands that score moderate or high for habitat (~~205~~ points or more for the habitat functions), the width of the buffer can be reduced if both of the following conditions are met:

i. A relatively undisturbed, vegetated corridor at least 100 feet wide is protected between the wetland and any other priority habitats as defined by the Washington State Department of Fish and Wildlife. Priority habitats include, but may not be limited to, wetlands, riparian zones, aspen stands, cliffs, prairies, caves, stands of Oregon White Oak, old-growth forests, estuaries, marine/estuarine shorelines, eelgrass meadows, talus slopes and urban natural open space. The corridor must be protected for the entire distance between the wetland and the priority habitat via some legal protection such as a conservation easement; and

ii. Measures to minimize the impacts of different land uses on wetlands are applied, as summarized in the following table:

Examples of Disturbance	Activities That Cause Disturbances	Examples of Measures to Minimize Impacts
Lights	Parking lots, warehouses, manufacturing, residential	Direct lights away from wetland.
Noise	Manufacturing, residential	Locate activity that generates noise away from wetland.
Toxic runoff ¹	Parking lots, roads, manufacturing, residential areas, application of agricultural pesticides, landscaping	Route all new, untreated runoff away from wetland while ensuring wetland is not dewatered.
		Establish covenants limiting use of pesticides within 150 ft. of wetland.
		Apply integrated pest management.
Stormwater runoff	Parking lots, roads, manufacturing, residential areas, commercial,	Retrofit storm water detention and treatment for roads and existing adjacent development.

	landscaping	Prevent channelized flow from lawns that directly enters the buffer.
Change in water regime	Impermeable surfaces, lawns, tilling	Infiltrate or treat, detain, and disperse into buffer new runoff from impervious surfaces and new lawns.
Pets and human disturbance	Residential areas	Use privacy fencing; plant dense vegetation to delineate buffer edge and to discourage disturbance using vegetation appropriate for the ecoregion; place wetland and its buffer in a separate tract.
Dust	Tilled fields	Use best management practices to control dust.
This is not a complete list of mitigation measures. Additional mitigation measures that minimize impacts may be proposed.		

¹ These examples are not necessarily adequate for minimizing toxic runoff if threatened or endangered species are present at the site.

b. For wetlands that score less than 205 points for habitat functions, the width of the buffer can be reduced if measures to minimize the impacts of different uses of land are applied, as summarized in the table in subsection (A)(1)(a) of this section.

* * *

Section 10. Preparation of Final Comprehensive Plan Document. The Administration is directed to complete preparation of the final Comprehensive Plan document, including updates to policy numbers; corrections of any typographical edits; minor editorial revisions; and inclusion of appropriate graphics and illustrations.

Section 11. Preparation of Final Land Use Map. The Planning Director shall make amendments to the Official Land Use Map in alignment with the designation changes depicted in **Exhibit B.3**.

Section 12. Transmittal to State. The Planning Director is directed to forward a copy of this Ordinance, together with all of the exhibits, to the Washington State Commerce Department within ten days of adoption, pursuant to RCW 36.70A.106.

Section 13. Severability. If any portion of this Ordinance or its application to any person or circumstances is held by a court of competent jurisdiction to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the remainder of the Ordinance or the application of the remainder to other persons or circumstances.

Section 14. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

PASSED by the Council and approved by the Mayor of the City of Gig Harbor this 22nd day of June 2015.

CITY OF GIG HARBOR

Mayor Jill Guernsey

ATTEST/AUTHENTICATED:

Molly M. Towslee, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

Angela G. Summerfield

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.

CITY OF GIG HARBOR COMPREHENSIVE LAND USE PLAN

Chapter 1 INTRODUCTION

HISTORICAL OVERVIEW

Due to growth pressures within the state, particularly within the Puget Sound Basin, the State legislature found in 1990 that uncoordinated and unplanned growth, together with a lack of common goals toward land conservation, pose a threat to the environment; to the public health, safety, and welfare; and to sustainable economic development. As a result, the legislature adopted the first mandatory comprehensive planning legislation in the State's history, the Growth Management Act. The Act identifies fourteen planning goals which are intended to serve as guides to the development and adoption of comprehensive plans. These goals address urban growth, sprawl reduction, transportation, housing, economic development, property rights, permits, natural resource industries, open space and recreation, environment, citizen participation, public facilities and services, and historic preservation.

Since enactment, the Growth Management Act has been amended with new requirements. Decisions by the Growth Management Hearings Boards have also clarified certain requirements and have established measures to determine consistency of jurisdictions' comprehensive plans and implementing regulations with the Act's provisions.

Growth management planning is a cooperative process that must occur between the county and its constituent cities. Counties are regional governments, while cities are the primary providers of urban services in urban areas. To effectively coordinate land use, infrastructure, and finance throughout the region, the Growth Management Act requires that an overall vision for growth, identified in county-wide planning policies serve as a framework for the development of each jurisdiction's comprehensive plan. The "County-Wide Planning Policies for Pierce County" require that, in addition to the mandatory elements of the Growth Management Act, the following policy areas shall be considered:

- Affordable Housing
- Agricultural Lands
- Economic Development
- Education
- Natural Resources, Open Space and Protection of Environmentally-Sensitive Lands
- Historic, Archaeological and Cultural Preservation
- Siting of Public Capital Facilities of a County-wide or State-wide nature
- Fiscal Impact
- Transportation Strategies
- Urban Growth Areas

In addition to these policy areas, the City of Gig Harbor chose to include additional, non-mandatory elements including:

- Community Design
- Environment
- Economic Development
- Parks and Recreation
- Harbor Element

An Economic Development Element and a Park and Recreation Element are only mandatory if the State has made sufficient funds available for their development two years before a required update for any jurisdiction.

The Growth Management Act requires that each subject county and its cities review and update its comprehensive plan and development regulations by a prescribed year and every seven years thereafter to ensure consistency with the Act. This 2014 update of the City's Comprehensive Plan includes changes to reflect current conditions and new policy requirements. The Planning Commission's recommendation includes minor modifications but no significant departure from the policy groundwork laid out in the 1994 plan.

PUBLIC PARTICIPATION

Citizen involvement has been, and will continue to be, the most important component of comprehensive planning. Without the community's participation at the earliest possible stage, any plan developed regardless of its technical caliber or literary quality will prove meaningless and ineffectual. In recognition of this vital process as the key to the successful development of a revised comprehensive plan, the City of Gig Harbor Planning Commission conducted a "visioning survey" in December of 1992. The purpose of the open house forum was to allow interested citizens the opportunity to participate in a "walk-through" tour and survey of the community and to rank their impressions of 100 photographs of design concepts of the City and its more common and noticeable features.

One hundred and seven citizens took the "tour" and 93 completed the four page rating questionnaire. The results of the survey, released in January of 1993, provided the City Council, the Planning Commission and the Planning Staff a foundation of public opinion upon which to base the revisal of this Comprehensive Planning document. Strong public sentiment was placed on the design or overall appearance of the community, its structures, viewpoints and streetscapes. "Good and bad design" were equally considered and it became clear from the survey respondents that design should play a key component in the location and appearance of future development throughout the community. Equally important opinions were expressed regarding housing scale and character, commercial areas and attendant parking, and parks and open spaces. Of particular interest were the responses to whether or not the opinion cast would have an effect on the comprehensive plan: 50% said yes, 42% said maybe, and only 8% said no. Clearly, there is an expectation that local government will listen and respond to the community's voice. The vision survey was not intended to be a scientifically based assessment, given the size of the population surveyed. Nonetheless, it serves as a valuable benchmark upon which to base policy over the

course of revising the plan.

During the spring and summer of 1993, additional public work sessions were conducted by the Planning Commission to assess the community's response to detail policy areas of the comprehensive plan elements. The results of the response to these work sessions were analyzed by the Planning Commission and staff and articulated into the various elements which comprise this revised comprehensive plan.

The 2004 update included four study sessions to which the public was invited. In addition to public input at the study sessions, public comment was invited at two public hearings.

The 2015 update included three open houses, two joint study sessions with City Council and the Planning Commission, four public hearings and over eleven study sessions. The public was notified and invited to all of these meetings through direct mailings, website notices, email updates, and newspaper advertisements.

PLANNING GOALS

The choices which confront the City at this point in its history are significant and could dramatically alter the character and quality of life its community has come to enjoy. Planning for the future while maintaining the same quality of life is the fundamental objective of this comprehensive planning update. To achieve this, four specific goals of this fundamental objective are defined:

1. Identify existing and potential roles which the City may elect to assume within the City and the surrounding urban growth area.
2. Determine the social, physical and economic implications involved with each role.
3. Determine which roles and attendant social, physical and economic relationships are most advantageous to the City.
4. Develop and implement the necessary public programs and policies needed to accomplish the primary objective.

PLAN IMPLEMENTATION AND INTERPRETATION

The revised Comprehensive Land Use Plan serves as the basic blueprint for the City's growth within the defined urban area over the next twenty years. The plan is specific in that it formulates a growth management plan based upon population demographics, suitable land available for development, residential densities and the capability of the City to provide needed public services such as sewer, water, parks, police protection and adequate administrative facilities. The Plan does not purport to be the legal instrument to carry out the objectives of the Plan. This is the role of several programs and documents including the City's capital facilities plan, the annual budget process, the zoning code, design review guidelines, shoreline master program, floodplain management codes, environmental protection code and any future codes the City adopts which would better serve the interest of the Community and the intent of the Plan.

The Comprehensive Plan is not a "stand-alone" document; that is, the Plan has an active relationship with other plans and programs which the City may employ to further the basic goals and objectives of the Plan. The Comprehensive Plan, by itself, is not a regulatory document but, instead, relies upon the implementing ordinances (zoning, shoreline, floodplain, etc.) to carry out the overall objectives of the Plan. The Comprehensive Plan does, however, have the force of law in that it must be internally consistent and the laws which implement it must be in conformance with the Plan.

REGIONAL PLANNING STATEMENT

Gig Harbor's Comprehensive Plan has been updated based on residential and employment targets that align with VISION 2040, the Washington State Growth Management Act, and Pierce County Countywide Planning Policies. Through the targeting process we have identified the number of housing units in the city for the year 2030.

The 2015 update to the City's Comprehensive Plan provides a sustainable framework for the future growth allocation in Gig Harbor, which is designated as a small city under the growth framework of VISION 2040. We have incorporated a systems approach to planning and decision-making that addresses protection of the natural environment. The plan commits to maintaining and restoring ecosystems, through steps to conserve key habitats, clean up polluted waterways, and reduce greenhouse gas emissions. The plan includes provisions that ensure that a healthy environment remains available for future generations in Gig Harbor.

The Comprehensive Plan addresses each of the policy areas in VISION 2040. We have policies that address habitat protection, water conservation, air quality, and climate change. We advance environmentally friendly development techniques, such as low-impact landscaping. Our plan includes design guidelines for community development, integrating the pedestrian experience into the fabric of the community through thoughtful site design policies. The housing element commits to expanding housing options in all income levels to meet the diverse needs of both current and future residents. We have an economic development element in the plan that supports job creation, investing in all people, creating great communities, and maintaining a high quality of life. Our transportation element advances cleaner and more sustainable mobility, with provisions for complete streets, green streets, and context-sensitive design. We have programs and strategies to advance alternatives to driving along and coordinate our transportation planning with neighboring jurisdictions through the interactions with Pierce Transit. We commit to conservation methods in the provision of public services.

We coordinated with a variety of participants in development of the 2015 update through advertised open houses, website updates, email notices, newspaper and direct mailing notices.

CONCURRENCY

The Growth Management Act requires that public facilities and services necessary to serve new development at adopted levels of service must be available at the time of development. Specifically, RCW 36.70A.020(12) states:

Ensure that those public facilities and services necessary to support development shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards.

The concept of concurrency is a new and integral component of planning in the State of Washington. Essentially, the City must develop and adopt levels of standards for public facilities which are potentially impacted by growth from new development. These standards, referred to as level of service (or LOS), can be applied to such public facilities such as transportation (streets and intersections), parks, schools, sewer and water. If the required facilities are not available or are not anticipated for an area within a six year period, a development may not proceed unless the City is capable of providing the required public improvements. or a financial commitment is in place to provide the required public improvements so that the adopted LOS is attained.

To be concurrent means that improvements or municipal service strategies are in place at the time of development, and, in the case of transportation facilities, that a financial commitment is in place to complete the improvements or strategies within six years. The relationship between the urban growth area boundary, public facility requirements, consistency and concurrency are a strong combination to assure that growth which is to be accommodated is strongly dependent upon the provisions and financing of public facilities and services to meet area demands.

In order to offset the costs of providing new or expanded public facilities such as schools, parks and waste water treatment facilities required of new developments, the City may consider the adoption of an impact fee schedule that will provide for new developments to proportionately offset the costs of new public facilities as a result of new development. An impact fee schedule would be adopted as part of the implementation program of this comprehensive plan update. Impact fees are not meant to be the sole source of funding for new facilities.

Chapter 2

LAND USE ELEMENT

Introduction

Under the State Growth Management Act of 1990, City's planning or required to plan under the GMA must adopt a Comprehensive Plan which shall consist of map or maps and descriptive text covering objectives, principles, and standards used to develop the comprehensive plan.

Additionally, the Growth Management Act requires that the land use element designate "... the proposed general distribution and general location and extent of the uses of land for agriculture, housing, commerce, industry, recreation, education, public buildings and lands, and other categories of public and private use of land, including a statement of the standards of population density and building intensity recommended for the various areas in the jurisdiction and estimates of future population growth in the area covered by the comprehensive plan, all correlated with the land use element of the comprehensive plan."

"The land use element shall also provide for protection of the quality and quantity of groundwater used for public water supplies and shall review drainage, flooding, and storm water run-off in the area and nearby jurisdictions and provide guidance for corrective actions to mitigate or cleanse those discharges that pollute Puget Sound or waters entering Puget Sound."

Under the Growth Management Act, Pierce County must designate urban growth areas consistent with the policies of the Act. The land-use categories described for the urban area outside of the City limits are intended to serve as a general guide for uses considered appropriate for the areas so designated. With the exception of the density categories established for the respective land-use, no other performance standard is expressed by the Comprehensive Plan. The implementation of the Comprehensive Plan through the development regulations adopted by the City of Gig Harbor provides the necessary and desired performance for the uses allowed within the respective zoning designation.

PROJECTING THE DEMAND

Population Growth Target

Since the City adopted its Comprehensive Plan in 1994, the City has grown by 111 percent based on infill and annexations, adding 3,373 residents for a 2010 population of 7,126. Pierce County has allocated to the City an additional 3,437 residents by 2030 for a projected population of 10,563, as part of the County's overall population forecast from the Washington State Office of Financial Management (OFM). The City is required to plan for this OFM population target.

MEETING THE HOUSING DEMAND

Buildable Lands

The Washington State Growth Management Act (GMA) requires communities such as Gig Harbor to accommodate anticipated population growth during the 20-year planning period. Pierce County works with cities and towns to produce the Buildable Lands Report to measure the amount of space a community can accommodate in order to meet future growth allocations from the Washington State Office of Financial Management. This report collects and analyzes data regarding the projected need and capacity for buildable land in terms of housing and employment and by zoning category. The 2014 Buildable Lands report identifies that Gig Harbor can accommodate the predicted growth as is shown in detail below.

Required number of units

The Pierce County 2014 Buildable Lands Report shows that Gig Harbor had a total of 3,560 housing units in 2010 and will have a total housing unit need of 5,431 by 2030. The Buildable Lands Report is based upon development through December 31, 2010.

2010 Total Housing Units	2030 Total Housing Units Needed¹	Additional Housing Needed (2010-2030)	Displaced Units	Total Housing Units Needed
3,560	5,431	1,871	88	1,959

Existing Residential Capacity

An additional 1,871 units will be needed to accommodate the forecasted growth between 2010 and 2030. As redevelopment occurs, 88 units are expected to be displaced resulting in a total need of 1959 units. Table 4 shows the City's remaining residential capacity by zoning district.

Table 4 – Existing Zoned Housing Unit Capacity on Currently Vacant or Underdeveloped Land

Zoning District	Housing Capacity
R-1	975
R-2	805
R-3	13
RB-1	23
RB-2	291
MUD	271
PCD-RLD	644
PCD-RMD	466
B-2	0
Total Capacity	3,488

Source: Pierce County Buildable Lands Report 2014

The zoned capacities reflected in Table 4 include vacant lands and underdeveloped parcels. In calculating capacity of underdeveloped lands, there is a presumption that existing units will be displaced. These units are deducted from the capacity to arrive at the total number of units that could be accommodated under the existing development standards. The capacity shown in the table does not reflect all potentially developable or redevelopable land in the City. The analysis includes an assumption that a percentage of both vacant and underdeveloped land will not be available for development prior to 2030.

According to the analysis above, available capacity is sufficient to accommodate the forecasted growth. The existing capacity provides an excess of 78 percent above the projected need. This additional capacity is beneficial in order to account for temporary vacancy of housing units and to allow the real estate market to freely function without artificially increasing pressure on housing costs.

GOAL 2.1: MANAGE URBAN GROWTH POTENTIALS

Maintain a realistic balance between the land's capability, suitable potential and the public's ability to provide urban level services.

2.1.1. Capable Areas

To the best degree possible, allocate high density/intensity urban development onto lands which are capable of supporting urban uses and which pose the fewest environmental risks.

2.1.2. Suitable Areas

- a) As much as possible, allocate urban development onto lands which are suitable for urban use and which have the least social value in an undeveloped state.
- b) To the extent feasible and necessary, locate high intensity urban uses away from sites which have significant archaeological, historical, cultural or special social significance.

2.1.3. Serviceable Areas

Allocate urban uses onto capable, suitable lands which can be provided roads, sewer, water, storm drainage and other basic urban utilities and transportation facilities.

2.1.4. Urban Growth Area

- a) Define and delineate boundaries between those areas which are capable of being provided efficient urban level services over the next twenty years and those areas which should remain rural or are not capable of being provided urban level services. To this extent, the City of Gig Harbor has identified an urban growth area of 2800 acres of unincorporated land surrounding the city and which is also defined on the Land Use Map.
- b) At a minimum, review the urban growth area boundary every five years. As appropriate,

make adjustments which account for projected population rate changes, adjustments in available service capacity, changes which reflect community desires or goals and which promote sound and reasonable land use development patterns. In reviewing revisions to the urban growth boundary, consideration should be given to the potential impacts on environmentally sensitive areas.

2.1.5. Growth Management Priorities

- a) Determine the developable acreage within the urban area and determine population or land use holding capacities and service requirements of the proposed urban growth area.
- b) Ensure sufficient residential capacity to accommodate 10,563 residents by 2030 within the existing city limits.

2.1.6. Urban Growth Phasing

Establish priorities in order to plan for and provide orderly and reasonable extension of services and to ensure proper timing of acceptable development.

Historically, the City of Gig Harbor considers annexations when a private party requests initiation. In regards to urban growth area annexation phasing, the City will continue to operate in this manner for the 2030 planning timeframe.

The City of Gig Harbor has broken the following Urban Growth Areas into their respective neighborhood boundaries, please reference the UGA Map located in the Appendix for their specific location. Below is a summary of their existing characteristics based upon 2014 Pierce County Tax Assessor records, existing development knowledge, and prior cost/benefit analyses that have been completed.

Purdy: The Purdy UGA is approximately 415 acres in size. The City currently provides sewer service to the Peninsula School District properties through a sewer service extension agreement. Currently the City's adopted Shoreline Management Program does not address waterfront properties in the Purdy UGA.

Canterwood: The Canterwood UGA is approximately 680 acres in size. It consists of fully developed residential properties with approximately 3 homes per acre. The City has previously denied an annexation request for Canterwood due to the financial impacts identified during an annexation cost benefit analysis. This UGA contains a small amount of vacant lots platted for residential development.

Peacock Hill: Approximately 464 acres in size, this UGA is designated Low Density Residential and contains the largest amount of development potential within the City's UGAs. The Peacock Hill UGA contains a large amount of residential properties on septic systems at this time. This UGA contains a large amount of underutilized lots, in addition there is approximately 30 acres of vacant land that provide potential for future platting activity.

Bujacich: Approximately 176 acres in size 160 acres of which is publically owned. The City currently provides wholesale water and sewer service to the Washington State Women's Prison. This UGA is fully developed under its current land use

and zoning scenarios.

Burnham Drive: The Burnham Drive UGA is approximately 18 acres in size and currently contains 5 tax parcels that all front on Burnham Drive, current development patterns are identified in the 2014 Buildable Lands report as underutilized. Current uses contain an automotive repair with fuel facility and single family residential units.

Rosedale: The Rosedale UGA is approximately 153 acres in size and contains a high amount of established single family homes. Remaining large parcels with development potential generally have development constraints due to potential wetlands and identified critical areas.

Skansie Drive: Approximately 83 acres in size and mostly developed with single family homes. Development potential in this area is low due to existing lot layout, in addition many of the homes in this area are currently on septic systems.

38th Street: The 38th Street UGA is 79 acres in size, and fully developed containing established single family homes. Existing development in this UGA may have compromised stormwater drain fields and associated septic concerns.

Reid Road: The Reid Road UGA is approximately 341 acres in size, and has almost reached its full development potential under existing land use and zoning. Development patterns in this UGA consist of large lot single family homes in addition to a small portion of higher density multi-family development. Capital improvements would require sewer lift and pump stations for this area to be serviced.

Point Fosdick: The Point Fosdick UGA contains approximately 41 acres. Approximately 12 acres are undeveloped with the remaining acreage developed as extremely low density residential (.4-.5 acre lots).

Madrona Links: Madrona Links UGA is a total of 118 acres in size with 95 acres owned or operated as a public golf course. The remaining property consists of 52 townhomes adjacent to the public golf course. This UGA is fully developed under existing land use designations.

East Bay: Approximately 246 acres in size with the majority of properties consisting of fully developed single family homes. Approximately a quarter of this UGA is identified as underutilized according to existing development standards, with only a minor amount of vacant land available. All future development potential is currently identified as single family development. Previous annexation attempts have not been successful in obtaining the proper amount of property owners interested in incorporation. The City provides some sewer and water to the area through outside utility agreements.

2.1.7. Centers of Local Importance

Gig Harbor's Centers of Local Importance (CoLIs) are local centers that promote compact, pedestrian-oriented development with a mix of uses, they provide a close proximity to diverse services, and a variety of high and medium density housing. CoLIs serve as a focal point and sense of place while meeting both the needs of the community and the region. In addition to this criteria, the CoLIs of Gig Harbor and their associated transportation corridors tend to accommodate a high amount of vehicular trips and commercial services to support the greater

Gig Harbor and Key Peninsula areas. Each of the City's identified CoLIs serve a unique purpose to the City residents as well as residents of the greater Gig Harbor Peninsula. A map of the CoLIs is located in the Appendix.

Discussion of the centers is below:

- Gig Harbor's Westside CoLI serves as a local and regional retail gathering place. It is zoned for Gig Harbor's highest intensity commercial development. Strategic in-fill development with pedestrian and bicycle amenities would enhance the existing compact pedestrian scale here. A functional connection to the Cushman Trail from the west side of State Route 16 would also help to promote equal transportation access to the commercial services. Mixed-use and affordable multi-family residential housing should continue to be located within and adjacent to this center providing a transition to lower density single family outside the perimeter. The center contains pedestrian and bicycle connectivity which should continue to be expanded upon to make walking or cycling a comfortable transportation option to and from this CoLI.
- The Gig Harbor North CoLI serves the big box retailer needs of the surrounding region. As well as being home to St. Anthony's Hospital and the YMCA which provide essential services as well as jobs for within this center. Pocket parks serve as both buffers and pedestrian amenities which are required to be preserved and included as an essential character element of the area as development continues. Gig Harbor North accommodates higher density single family residential development and utilizes pedestrian pathways between the activity center and residences, providing residents easy access to services and public spaces. In addition to the pedestrian pathways, the Cushman Trail, a regional trail amenity, crosses through this center providing pedestrian and non-motorized connectivity to the City's Westside CoLI and beyond.
- The Downtown CoLI contains the Downtown Business zone, abutting Waterfront Commercial and a single parcel of RB-1 zone designation. It is a central gathering place for the community with weekly engagements during the summer and fall season occurring at Jerisich Park. Easy pedestrian access and seasonal transit serves as both a recreational and connectivity element for this CoLI.
- The Finholm District is a small activity node with dining options, a convenience store, personal services and retail bordered on one side by the Bay and Single Family Residential on the remaining sides. The Finholm District CoLI includes the Harbor History Museum, and the area recently daylighted at Donkey Creek. Both Downtown and the Finholm District are included in The Harbor Element.
- The Kimball CoLI contains higher density residential, low-income and senior housing, a branch of Tacoma Community College, Gig Harbor Civic Center, Pierce Transit park and ride, and a hotel, all which increase pedestrian use in the area. A majority of the commercial services in the area are in strip mall format and have a high potential for

redevelopment. This CoLI is a critical transportation nexus linking vehicular and public transportation to the greater Gig Harbor Peninsula. It provides a central park and ride with nearby access to Highway 16 this side of the Narrows and should grow with Gig Harbor as a multi-modal service hub focused around pedestrian scale. The primary impact of State Route (SR) 16's close proximity is traffic entering the community heading towards the unincorporated areas of Pierce County. To lighten the load of traffic in the Kimball CoLI, the City should continue to work with WSDoT, Pierce County, Pierce Transit and other potential funding sources to establish better connectivity through the area as well as additional options to cross SR 16.

GOAL 2.2: DEFINE IDENTITY AND CREATE COMMUNITY BASED URBAN FORM.

Define a pattern of urban development which is recognizable, provides an identity and reflects local values and opportunities.

2.2.1. Urban Form

- a) Create a recognizable urban pattern which distinguishes between urban and rural and which establishes a harmonious relationship between the natural and the built environment.
- b) Emphasize and protect area differences in architecture, visual character and physical features which make each part of the urban form unique and valuable.
- c) Define a variegated form which incorporates the newer, linear suburban types of development along SR-16 with the older, historical development pattern of the downtown area.

2.2.2. Neighborhood Planning Areas

- a) Define and protect the integrity of small planning areas, particularly residential neighborhoods, which have common boundaries, uses and concerns using transition land-use areas and common buffers/open space.
- b) Encourage neighborhood property owners, including residents of lands which may annex into the City, to participate in the creation of local plans for public improvements, zoning and other planning concerns.

2.2.3. Generalized Land Use Categories

Generalized land use categories are identified to serve as a basis for establishing or accommodating the more detailed zoning code designation. The Comprehensive Plan defines eleven generalized land use categories:

a) Residential Low

Provides for low density single-family residential uses. Community services such

as schools and parks are allowed. Use natural buffers or innovative site design to retain natural site character, as a mitigation technique to minimize noise impacts, and to serve as natural drainage ways.

b) Residential Medium

Provides for medium density single and duplex residential. Serves as a buffer between high intensity commercial or higher density residential and lower intensity residential. May include certain specified business, personal and professional services or businesses which would not significantly impact the character of residential neighborhoods. The intensity of the non-residential use should be compatible with the adjacent residential area.

Use natural buffers or innovative site design as mitigation techniques to minimize operational impacts of non-residential uses and to serve as natural drainage ways.

c) Residential High Transition

Provides a transition between higher intensity commercial and residential low or medium uses. Contains a mix of residential intensities from multifamily to single family residential. May include certain specified businesses, personal and professional services or businesses which would not significantly impact the character of residential neighborhoods. The intensity of the non-residential use should be compatible with the adjacent residential area.

Use natural buffers or innovative site design as mitigation techniques to minimize operational impacts of non-residential uses and to serve as natural drainage ways.

d) Public/Institutional

Provides primarily for a variety of large scale (10 + acres) public facilities which serves a region or several communities. These can include schools, government (local, state, federal) facilities, correction centers, and essential public facilities as defined in the Essential Public Facilities Section of the Comprehensive Plan.

e) Employment Centers

Broadly defines an area that is intended to meet long-term employment needs of the community. Employment centers consist of the following:

- 1) Wholesale distribution facilities
- 2) Manufacturing and assembly
- 3) Warehousing/storage
- 4) Business offices/business complexes
- 5) Medical facilities/hospitals
- 6) Telecommunication services
- 7) Transportation services and facilities
- 8) Conditional allowances of commercial facilities which are subordinate to and supportive of employment activities

f) Commercial/Business

Provides primarily retail and wholesale facilities, including service and sales. Where appropriate, mixed-use (residential with commercial) may be permitted through a planned unit development process. Commercial-business activities consist of the following:

- 1) Retail sales and services
- 2) Business and professional offices
- 3) Mini-warehousing

Commercial areas which border residential designations or uses should use available natural features as boundaries. The Downtown Business designation insures that the traditional scale and character of Downtown Gig Harbor is maintained.

- 1) Natural features should serve as buffers, which may consist of standing timber, streams or drainage swales.
- 2) A minimum buffer width should be 30 feet.
- 3) The density and depth of the buffer should be proportional to the intensity of the use.

g) Downtown Business

Provides a broad range of goods and services while maintaining the traditional scale and character of downtown Gig Harbor. The moderate commercial intensity in downtown is, and should be, compatible with nearby single family residential while providing the format for a lively active commercial area. Services and activities should reflect goals and policies found within the Harbor Element (Chapter 3).

h) Waterfront

Provides for a variety of mixed uses along the waterfront which are allowed under the City of Gig Harbor Shoreline Master Program and as more particularly defined under the zoning code. Generally, the lower intensity waterfront areas would favor residential and marinas while the more intense use waterfront areas would provide for higher density residential and commercial/retail uses.

i) Planned Community Development

The purpose of a Planned Community Development (PCD) is to promote optimum site development options which are compatible with the community's planning goals and interests. A PCD should meet the following minimum general guidelines:

- 1) Minimum area allocated must be 100 acres.
- 2) Land Use allocation should be approximately as follows:

Residential	60% maximum
Commercial	18% maximum
Employment	22% minimum
- 3) Residential may consist of:
 - i. Housing units above or connected to commercial shops;
 - ii. Allowances for Single Room Occupancy (SRO) housing;

- iii. Studio apartments;
 - iv. Parks for full size and efficiency sized manufactured housing units.
- 4) Adequate provisions for Parks/Open Space and Schools should be provided for in the PCD.
 - 5) Site development design must be consistent with Community Design standards of the Comprehensive Plan and adopted design guidelines.
 - 6) Planned Community Development Residential Low (PCD-RLD, 4.0 - 7.0 dwelling units per acre) - Provides for well designed residential developments which are located to minimize adverse effects on the environment or sensitive natural areas; provides for clustering of dwelling units to protect important natural features and amenities, limit the costs of development and public service costs and to maintain, enhance and complement the natural beauty of the Gig Harbor community; and allows unique and innovative residential development concepts that will provide for unconventional neighborhoods, provide affordable housing for a wide range of income levels, maintain or enhance community linkages and associations with other neighborhoods, and to allow village and traditional neighborhood forms.
 - 7) Planned Community Development Residential Medium (PCD-RMD, 8.0 - 16.0 dwelling units per acre) - Provides for greater population densities to facilitate high quality affordable housing, a greater range of lifestyles and income levels; provides for the efficient delivery of public services and to increase residents' accessibility to employment, transportation and shopping; and serves as a buffer and transition area between more intensively developed areas and lower density residential areas.
 - 8) Planned Community Development Commercial (PCD-C) - Provides for the location of businesses serving shoppers and patrons on a wider basis as distinguished from a neighborhood area; encourages urban development; encourages attractive natural appearing development and landscaping; promotes a quality visual environment by establishing standards for design, size and shape of buildings that create an attractive business climate; and where appropriate, residential uses should be located above commercial uses.
 - 9) Planned Community Development Business Park (PCD-BP) - Provides for the location of high quality design development and operational standards for technology research and development facilities, light assembly, and warehousing, associated support service and retail uses, business and professional office uses, corporate headquarters and other supporting enterprises; is intended to be devoid of nuisance factors, hazards and potentially high public facility demands; and retail uses are not encouraged in order to preserve these districts for major employment opportunities and to reduce the demand for vehicular access.

j) Mixed Use

Mixed Use is an area of commercial/employment, office and multifamily located along

principle collector routes which link the downtown area with SR-16.

Commercial/employment activity within a Mixed Use area caters to a customer base beyond the immediate surrounding neighborhoods due to its location along the collector routes. The individual commercial/employment activities or developments in these areas are not of a size or character to be considered "major" activity or traffic generating uses. Multifamily and office uses are allowed within the Mixed Use area to provide economic diversity and housing opportunities near transit routes and business activities. The desired allocation of land use within the Mixed Use designation is:

Commercial/Employment	45% maximum
Professional Office	30% maximum
Multifamily	25% minimum

Parcels or developments ten acres or greater in area may use the defined allocation regardless of the underlying zoning code designation of the property. Properties or developments less than ten acres are limited to the uses as defined by the official zoning map of the City.

Uses which have been approved by Pierce County prior to the adoption of this plan are considered legitimate conforming uses.

k) Preservation Areas

Preservation areas are defined as natural features or systems which possess physical limitations or environmental constraints to development or construction and which require review under the City's wetland ordinance or Critical Areas Ordinance. Preservation areas are suitable for retention or designation as open space or park facilities either as part of a development approval, easement or outright purchase by the City. Preservation areas are considered as overlays to the other generalized land use categories.

Generalized land use classifications are designated on the City of Gig Harbor Comprehensive Land Use Plan Map.

2.2.4. Special Districts

- a) Establish special zoning districts which may distinguish unique land use concerns.
- b) Utilize special or extra land use planning techniques such as district overlays or design review guidelines to protect or enhance historical or cultural identities. Special districts may be established for a mixed-use waterfront, a pedestrian- oriented downtown district, a special old-town business district or an historical residential neighborhood in the Millville Area.

GOAL 2.3: PROMOTE COMMUNITY DIVERSITY AND DISTINCTION AND INCREASE HOUSING OPPORTUNITIES

Create and refine district definitions which allows for innovation and performance. Provide a control and review process that permits maximum design flexibility while meeting social and community needs for employment, housing, education and recreation. Provide for a range of

residential densities which would accommodate the City's 2030 residential growth target of 10,563 within a broad variety of housing types and tenures.

2.3.1. Innovative Districts

- a) Establish special planning review procedures to govern the review and approval of innovative land use developments.
- b) Employ special planning development review procedures for the establishment of high density employment parks, special purpose light industrial or business parks, mixed density residential development, mixed use developments, special waterfront projects or other proposals which would serve the overall community interests.

2.3.2. Airport Overlay Districts

The Tacoma Narrows Airport provides economic benefit to the regional economy and plays a significant role in transportation options. The operational function of the airport is something the City of Gig Harbor intends to continue to provide support to through the adoption of the following policies.

- a) Pierce County's Tacoma Narrows Airport is an essential public facility in close proximity to the City's southern boundary. The City shall support the continued growth and development of the general aviation airport facilities at Tacoma Narrows airport when consistent with the Gig Harbor Comprehensive Plan goals, Washington Aviation System Plan (WASP) and Federal Aviation Administration Regulations (FAR) and Advisory Circulars (AC).
- b) Lands that may be detrimentally affected by airport activities should be designated and regulated to limit the potential for harm. Regulation of such lands should balance the interests of residents and property owners with preservation of public safety.
- c) Evaluate all proposed amendments to the Urban Growth Area (UGA) that will increase incompatible land uses or potential of incompatible development adjacent to the airport through inappropriate land use or zoning designations and/or inadvertent land use policies and formally consult with the Washington State Department of Transportation Aviation Division and Tacoma Narrows Airport.
- d) Discourage the siting of uses adjacent to airports that attract birds, create visual hazards, discharge any particulate matter in the air that could alter atmospheric conditions, emit transmissions that would interfere with aviation communications and/or instrument landing systems, or otherwise obstruct or conflict with aircraft patterns, or result in potential hazards to aviation.
- e) Encourage the adoption of development regulations that protect the airport from height hazards by developing a Height Overlay District that will prohibit buildings or structures from penetrating the Federal Aviation Regulations (FAR) Part 77 "Imaginary Surfaces" (map of part 77 surfaces in appendix)

- f) Promote the safe operation of Tacoma Narrows Airport by encouraging compatible land uses and activities within the FAR 77 area, and discouraging uses or activities that will impede safe flight operations or endanger the lives of people on the ground.
 - 1) Utilize the PSRC Airport Compatible Land Use Program, and the WSDOT Aviation Division's Airports and Compatible Land Use Guidebook when updating any zoning regulations within the Part 77 area.

2.3.3. Housing Choice

- a) Expand residential districts and code definitions to allow a broad choice of housing types, locations and tenures.
- b) Provide housing opportunities for varied types and ages of households to include single-parent and two-parent families, individuals and the elderly.
- c) To the extent appropriate, recognize social area specializations by household and age group and provide public services which reflect the areas needs.

2.3.4. Residential Densities

- a) Establish a range of residential densities which would accommodate a variety of housing types and tenures. Densities within the city and its urban area should range from a low of 4.0 dwelling units per acre up to a maximum of 12.0 dwelling units per acre.
- b) Encourage higher densities (8 -12 units per acre) for developments which:
 - 1) Provide substantial open space or buffers areas within the development;
 - 2) Have natural site characteristics suitable for higher intensity residential development;
 - 3) Propose innovative design throughout the project which reflects the historical character of the area;
 - 4) Have relatively easy access to major local employment areas;
 - 5) Would not significantly impact established single family residential neighborhoods.
- c) Implement a zoning plan which allocates residential development based upon a maximum density as opposed to a minimum lot size in order to encourage optimum design techniques suitable to the land and its natural features.
- d) Establish a maximum parcel size per dwelling unit for the city and its urban area to promote more efficient utilization of land and economization of public services.

2.3.5. Public Schools and Education

- a) Coordinate with the Peninsula School District in a joint-planning process to consider capital facilities needs and requirements for school development and expansion, school site location decisions, joint use of playgrounds/recreational facilities, development of facility siting criteria and the development of a common data base for sharing.
- b) Coordinate with the Peninsula School District for the siting of new and expanded educational facilities within the urban growth area. Consider the School District's Master Facility Siting Plan and Process for location and development of new schools and to ensure the availability of essential urban services as needed or required.
- c) Encourage the development of a broad tax base through the appropriate land-use planning process for the siting and development of significant revenue generators such as new or expanded businesses and employment centers and retail sales/services.
- d) Consider the development and implementation of an impact fee schedule to offset the costs of new development on school district services. Adopt an interlocal agreement with the Peninsula School District which defines a process and implementation of an impact fee collection and disbursement program.
- e) Provide for safe pedestrian linkages between neighborhoods and schools.

GOAL 2.4: PROTECT AND MAINTAIN GROUNDWATER QUALITY AND QUANTITY USED FOR PUBLIC WATER SUPPLIES

Provide an adequate supply of potable water to the city residents and allocate sufficient resources to assure continued supply of groundwater in the future. Require new developments within the urban area to connect to city water as it becomes available for the area. Minimize the impact of on-site septic systems by requiring new development within the urban area to be served by city sewer.

2.4.1. Aquifer Recharge Area and Site Suitability

- a) Avoid siting industry or uses which pose a great potential for groundwater contamination in those areas which are considered as critical aquifer recharge areas.
- b) Employ innovative urban design through flexible performance standards to permit increased structure height with decreased impervious coverage to maintain and enhance groundwater recharge.

2.4.2. Adequate Wastewater Treatment and Potable Water Supplies

- a) Provide for the expansion of the City's wastewater treatment plant to accommodate anticipated twenty-year growth within the urban growth area to minimize or avoid the potential impact to groundwater supplies from on-site septic systems.

- b) Discourage the continued use of sub-surface sewage disposal (on-site septic systems) within the urban growth area.
- c) Coordinate with other agencies and water purveyors in developing a plan for the consolidation of small water systems within the urban growth area into the municipal water system.

**GOAL 2.5: PROTECT AND ENHANCE SURFACE WATER QUALITY AND
MANAGE FLOWS TO PRESERVE ENVIRONMENTAL RESOURCES**

2.5.1. Adequate Provisions for Storm and Surface Water Management

Maintain and implement the City's Stormwater Comprehensive Plan to ensure consistency with State and federal clean water guidelines, to preserve and enhance existing surface water resources, to eliminate localized flooding, and to protect the health of Puget Sound.

2.5.2. Support Low Impact Development methods to manage stormwater runoff on-site.

Establish a review process and toolkit of Low Impact Development (LID) techniques for use in public and private development to reduce or eliminate conveyance of stormwater runoff from development sites. Allow and encourage alternative site and public facility design and surface water management approaches that implement the intent of Low Impact Development.

GOAL 2.6: OPEN SPACE/PRESERVATION AREAS

Define and designate natural features which have inherent development constraints or unique environmental characteristics as areas suitable for open space or preservation areas and provide special incentives or programs to preserve these areas in their natural state.

2.6.1. Critical Areas

- a) Designate the following critical areas, using the best available science, as open space or preservation areas:
 - 1) Slopes in excess of twenty-five (25) percent.
 - 2) Sidewalls, ravines and bluffs.
 - 3) Wetlands and wetland buffers.
 - 4) Fish and wildlife habitat protection areas.
 - 5) Critical aquifer recharge areas
 - 6) Frequently flooded areas
- b) Restrict or limit development or construction within open space/preservation areas using the best available science but provide a wide variety of special incentives and performance standards to allow increased usage or density on suitable property which may contain these limitations.
- c) Encourage landowners who have land containing critical areas to consider utilizing the resources of available land preservation trusts as a means of preserving these areas as open space.

- d) Consider the adoption of "existing use zoning" districts as an overlay for the protection and maintenance of environmentally unique or special areas within the urban growth area. Areas for consideration of this special type of district are as follows:

The Crescent Valley drainage from Vernhardson Street (96th Street NW) north to the UGA boundary.

2.6.2. Incentives and Performance

- a) Provide bonus densities to property owners that allow them to include the preservation area as part of the density-bonus calculation.
- b) Provide a variety of site development options which preserve open space but which allow the property owner maximum flexibility in site design and construction.

2.6.3. Acquisition of Quality Natural Areas

Consider the purchase of natural areas which are of high quality and which the public has expressed a clear interest in the protection and preservation of these areas.

GOAL 2.7: EFFECTIVE LAND USE MANAGEMENT

Establish a planning review document and process which recognizes local needs and which effectively coordinates development efforts between city departments and County/State agencies.

2.7.1. Planning Unit Boundaries

- a) Define planning units which are based upon like land uses and activities.
- b) Delineate planning unit boundaries using natural features, roads or other physical improvements.
- c) Identify critical transition areas or points of conflict with adjacent or incompatible planning units.
- d) Resolve conflict or compatibility issues through a neighborhood planning process and employ transitional uses for consideration in future development reviews.

2.7.2. Inter-local Coordination of Urban Growth Areas with Pierce County

- a) Coordinate with Pierce County to update the existing agreement (Pierce County Resolution 95-96) for management and processing of land use planning within the associated UGAs of the City of Gig Harbor.

GOAL 2.8: PROVIDE LAND USE SITE DEVELOPMENT FLEXIBILITY

2.8.1. Planned Community Development

Permit greater variety and diversification in the relationships between buildings, opens spaces and uses and encourage the conservation and retention of historical and natural features.

- a) Promote site development flexibility for properties which have long-term development plans, which are suitable for a variety of intensity and density of developments and which commit to incorporating innovative design concepts.
- b) Establish land use allocations for a planned community development which achieve a reasonable and harmonious development pattern.
- c) Emphasize site suitability respective to natural constraints to encourage development which is sensitive to natural systems.
- d) Recognize the interdependency and linkage between employment and housing in a planned community development. Provide for a range of housing types and tenures which are affordable to the anticipated job-market which will be created in a planned community development.
- e) Encourage the Planned Community Development concept for large single or combined ownerships which currently exist in an undeveloped state and which have long-term potential for balanced growth which is beneficial to the community as a whole.
- f) Review proposed expansion plans, including height, mass, traffic, noise and other characteristics, for residential neighborhood compatibility.
- g) Discourage proposals or uses which do not fit the scale of a neighborhood or which can do harm to the residential integrity of the neighborhood.

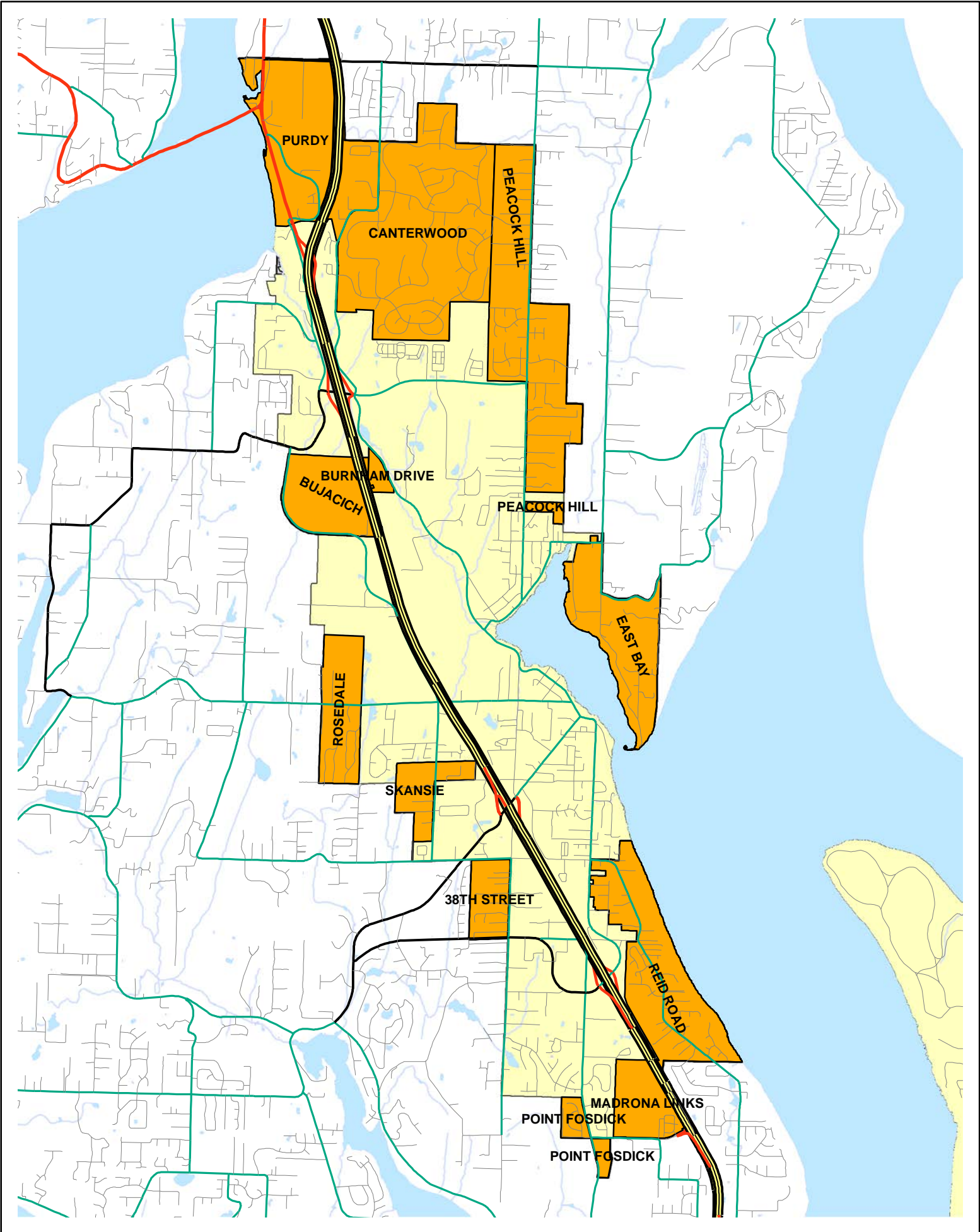
2.8.2. Land Use Map

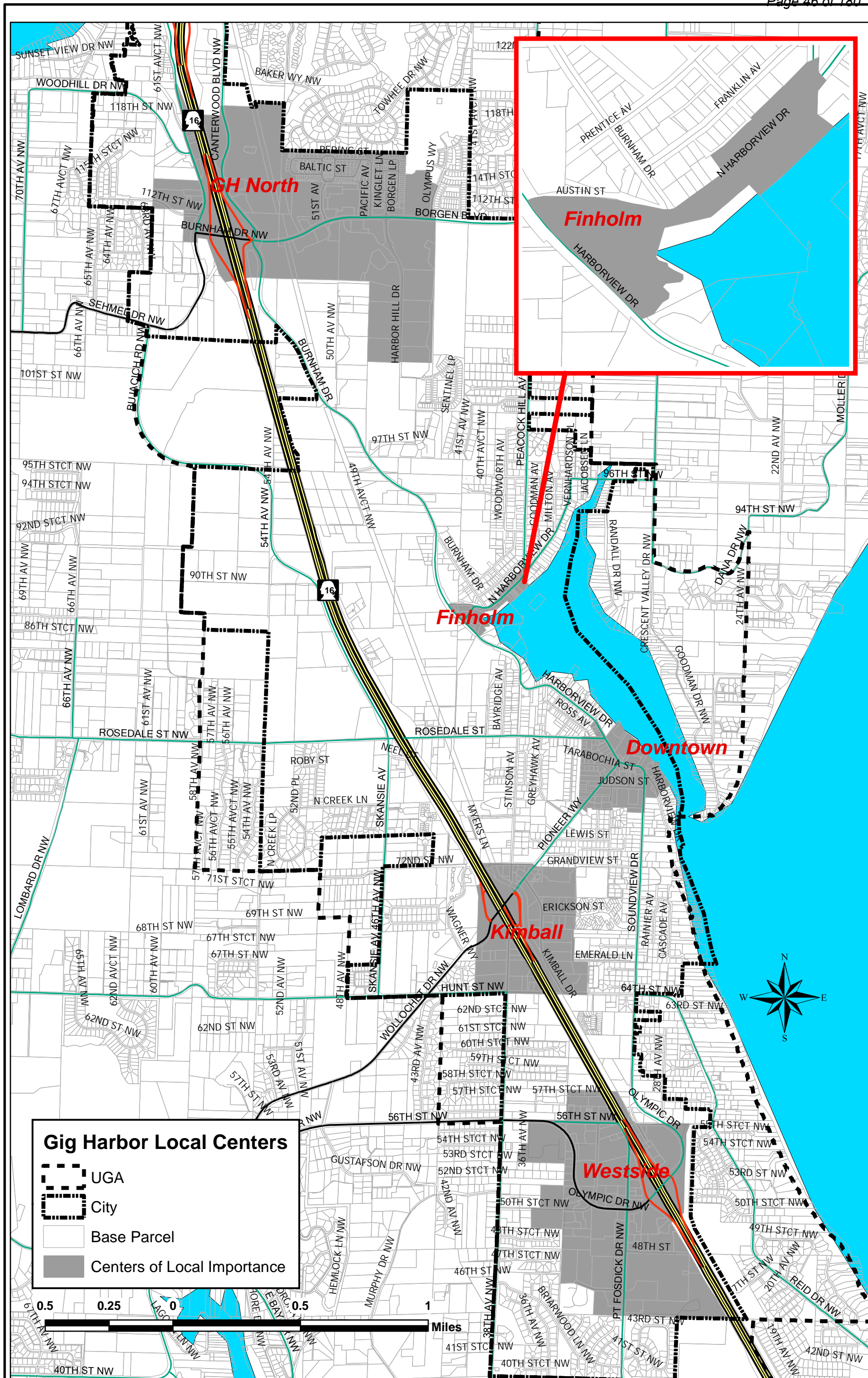
- a) Maintain a coded map overlay which designates the preferred future developed state of the planning area.
- b) Define suitable/capable/serviceable areas respective to critical natural areas, urban forms, neighborhoods and special districts, planning units and special units and proposed categories of land use.
- c) Develop or refine implementing ordinances, programs, proposal and projects which conform to the intention of the land use plan.
- d) Periodically update the plan not more than once per year to reflect social and community changes, opportunities and desires.

GOAL 2.9: PROMOTE URBAN PLANNING APPROACHES THAT INCREASE PUBLIC HEALTH AND PHYSICAL ACTIVITY

Promotion of physical activity cannot be addressed through land use alone but only through a 'complete package' of planning approaches involving trails, parks, human scale community design, food systems, transportation, and environment. These approaches should be utilized in conjunction to provide a framework for places that provide enjoyable, accessible, opportunities which support physical day-to-day activity.

- 2.9.1.** Encourage and support development and site improvements which provides direct pedestrian and bicycle connections between residential neighborhoods, schools, and commercial areas including safe and functional provisions such as sidewalks, paths, bike lanes, and bicycle racks.
- 2.9.2.** Internal pedestrian circulation systems shall be provided within and between existing or redeveloping commercial, multifamily or single-family developments, and other appropriate activity centers and shall conveniently connect to frontage pedestrian systems and future transit facilities.
- 2.9.3.** Coordinate non-motorized improvements to promote continuous trails, waterways, and bike paths.
- 2.9.4.** Collaborate with organizations and volunteers in public education and/or activity programs to promote use and safety of non-motorized transportation.
- 2.9.5.** Encourage the retention and development of attractively designed small to medium scale neighborhood markets that offer convenience goods, healthy choices, and services for the daily needs of nearby neighborhoods, which can also serve as gathering places.
- 2.9.6.** Allow and encourage higher density residential areas close to commercial centers, shops, parks and services.
- 2.9.7.** Consider the use of a Health Impact Assessment when developing and evaluating planning projects to identify possible impacts of projects on community health.



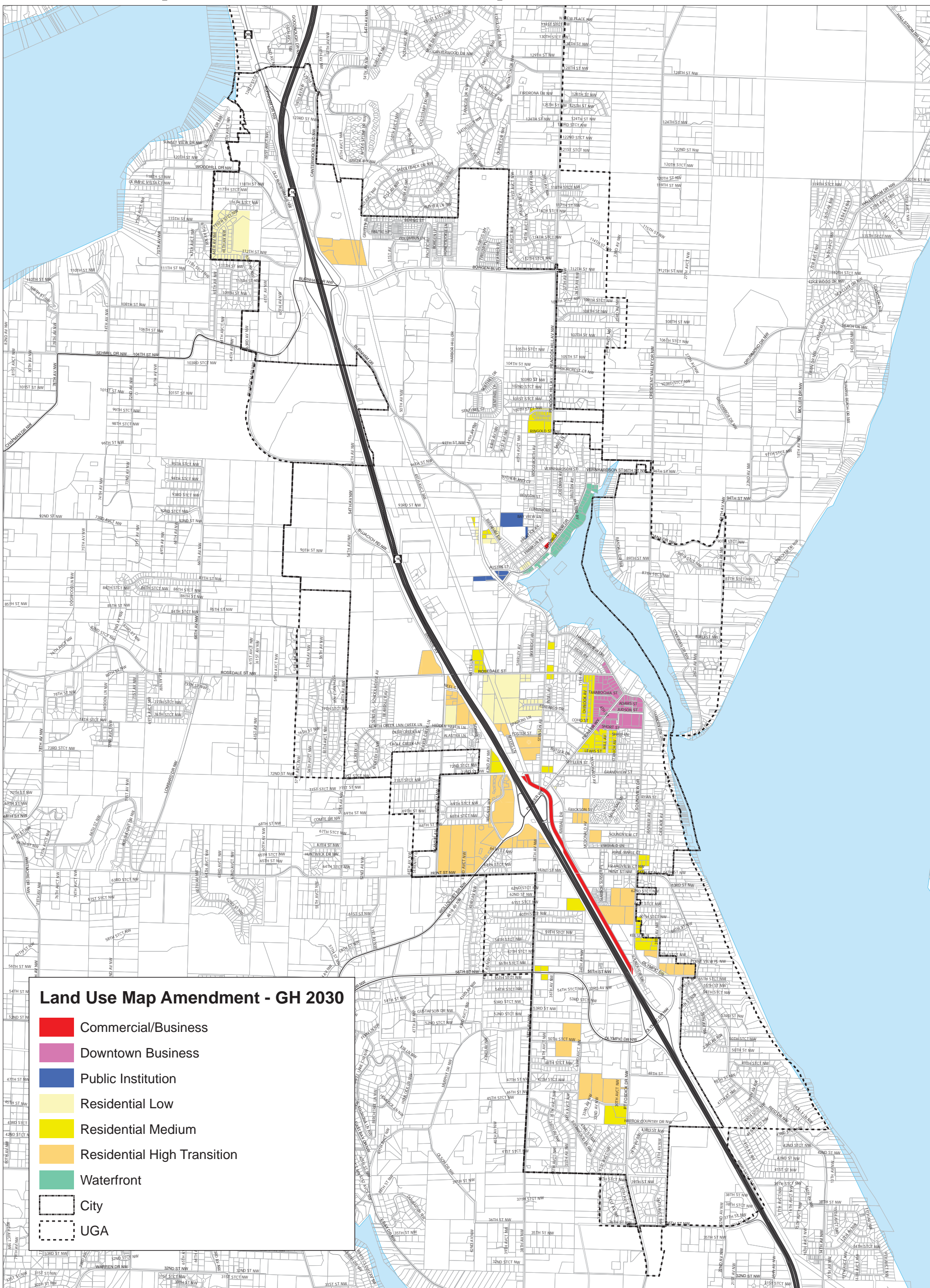


Document Path: H:\isehme\GH_2030\Local_Centers_051815.mxd



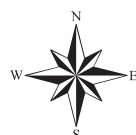
City of Gig Harbor Proposed Centers of Local Importance

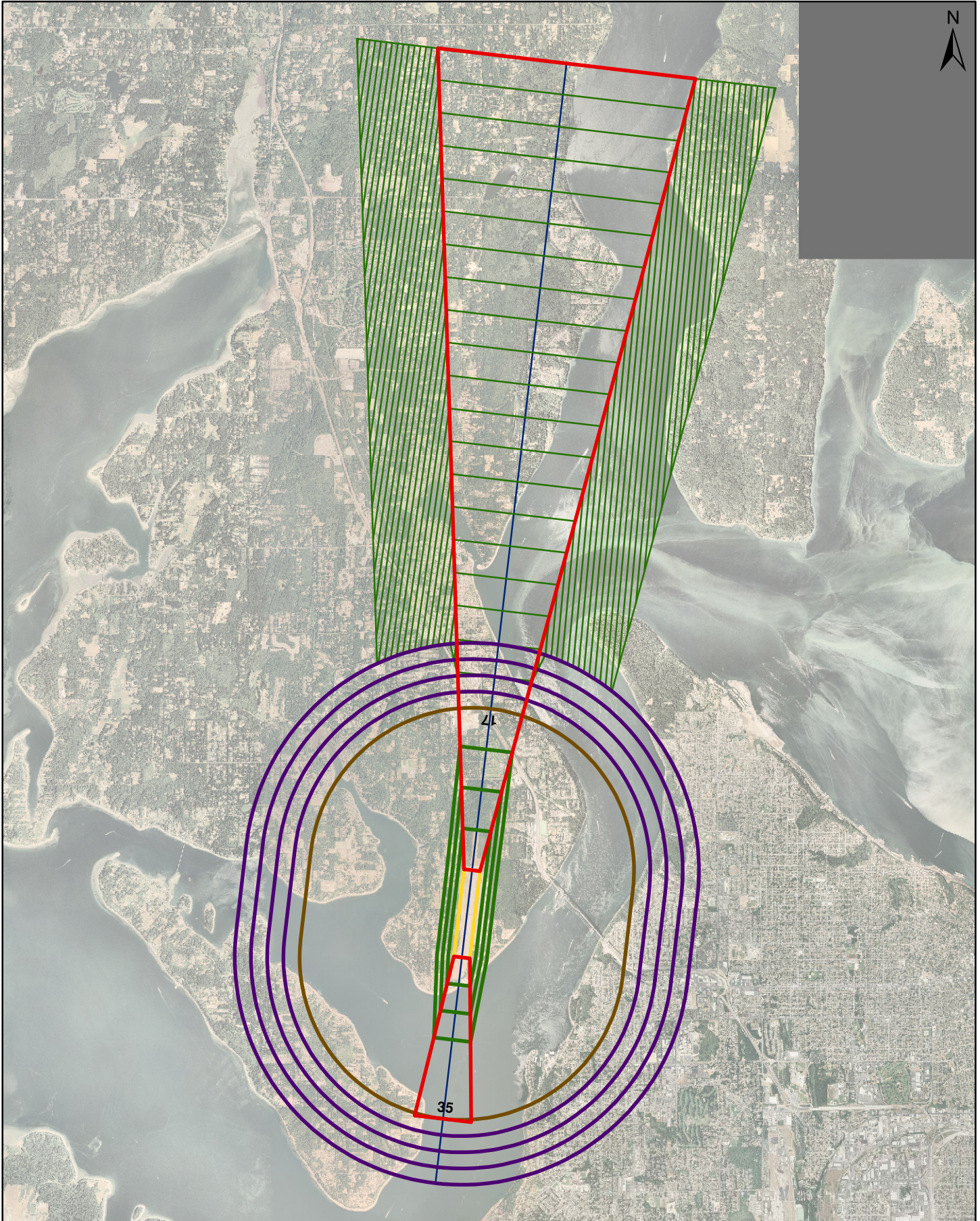
Proposed Land Use Map Amendment Areas



Land Use Map Amendment - GH 2030

- Commercial/Business
- Downtown Business
- Public Institution
- Residential Low
- Residential Medium
- Residential High Transition
- Waterfront
- City
- UGA





Part 77 Surfaces

- Approach
- Transitional
- Conical
- Primary
- Horizontal
- Centerline



**Part 77 Surfaces
Tacoma Narrows
Pierce County, Washington**

Chapter 5

ENVIRONMENT ELEMENT

Introduction

The Growth Management Act states that counties and cities which are required to plan under GMA must adopt policies and regulations to address the management of resource lands and critical areas, with special consideration to conservation or protection measures necessary to preserve or enhance anadromous fisheries. GMA requires the use of Best Available Science in protecting the functions and values of critical areas, while the Shoreline Management Act (SMA) requires the use of the most current, accurate and complete scientific and technical information available.

GOAL 5.1: RESPECT THE NATURAL ENVIRONMENT

Maintain a harmonious relationship between the natural environment and proposed future urban development. Develop, implement and enforce exacting performance and development standards governing possible developments within land or soil areas which are subject to moderate and severe hazards.

5.1.1. Tributary drainage

Protect perennial streams, ponds, springs, marshes, swamps, wet spots, bogs and other surface tributary collection areas from land use developments or alterations which would tend to alter natural drainage capabilities, contaminate surface water run-off or spoil the natural setting.

5.1.2. Stream and drainage corridors

Enforce buffer zones along the banks of perennial streams, creeks and other tributary drainage systems to allow for the free flow of storm run-off and to protect run-off water quality.

5.1.3. Floodplains

Protect alluvial soils, tidal pools, retention ponds and other floodplains or flooded areas from land use developments which would alter the pattern or capacity of the floodway, or which would interfere with the natural drainage process.

5.1.4. Dams and beaches

Enforce control zones and exacting performance standards governing land use developments around retention pond dams, and along the tidal beaches to protect against possible damage due to dam breaches, severe storms and other natural hazards or failures.

5.1.5. Impermeable soils

Protect soils with extremely poor permeability from land use developments which could contaminate surface water run-off, contaminate ground water supplies, erode or silt natural drainage channels, overflow natural drainage systems and otherwise increase natural hazards.

5.1.6. Septic System use

Enforce exacting performance governing land use developments on soils which have fair to poor permeability, particularly the possible use of septic sewage drainage fields or similar leaching systems. In areas which are prone to septic field failure, work with the Tacoma-Pierce County Health district to encourage the use of City sewer, as available and where appropriate.

5.1.7. High water table

Protect soils with high water tables from land use developments which create high surface water run-off with possible oil, grease, fertilizer or other contaminants which could be absorbed into the ground water system.

5.1.8. Noncompressive soils

Protect soils with very poor compressive strengths, like muck, peat bogs and some clay and silt deposits, from land use developments or improvements which will not be adequately supported by the soil's materials.

5.1.9. Bedrock escarpments

Enforce exacting performance standards governing land use developments on lands containing shallow depths to bedrock or bedrock escarpments, particularly where combined with slopes which are susceptible to landslide hazards.

5.1.10. Landslide

Protect soils in steep slopes which are composed of poor compressive materials, or have shallow depths to bedrock, or have impermeable subsurface deposits or which contain other characteristic combinations which are susceptible to landslide or land slumps.

5.1.11. Erosion

Enforce exacting performance standards governing possible land use development on soils which have moderate to steep slopes which are composed of soils, ground covers, surface drainage features or other characteristics which are susceptible to high erosion risks.

5.1.12. Wetlands

Preserve, protect, and/or restore wetlands associated with the city's shorelines to achieve no net loss of wetland area and wetland functions.

5.1.13. Fish and wildlife habitat conservation areas

Protect, maintain and enhance fish and wildlife conservation areas within their natural geographic distribution so as to avoid the creation of subpopulations.

5.1.14. Functions of shoreline vegetation

Conserve or restore shoreline vegetation where new development and/or uses are proposed in order to maintain shoreline ecological functions and processes provided by native vegetation.

GOAL 5.2: CONSERVE NATURAL RESOURCES AND ACTIVITIES

Conserve and protect natural areas within the environment to provide a continuing place for

wildlife which are representative of the area's ecological heritage. Protect harbor, agricultural and timber production activities which produce a valued natural and economic product, and which reflect the area's historical origins. Enforce exacting performance standards governing possible land use developments on lands or sites which may be planned to include wildlife.

5.2.1. Harbor resources

Protect the harbor and related waterfront lands, improvements and features which support the moorage, processing, repair or other use related to commercial fishing activities. Enforce exacting performance standards governing possible land use development of, or adjacent, existing commercial and recreational boat marinas and docks. Promote use of mixed use developments, buffer zone setbacks, common shoreline or dock improvements and other innovative concepts which conserve, allow or increase the possible retention of valuable fishing and recreational boating activities within the harbor and urban waterfronts.

5.2.2. Agricultural resources

Although agricultural lands of long-term commercial significance have not been identified within the City's urban growth area, those rural lands outside of the UGA should not be considered for inclusion into the 20-urban growth area. Those rural lands in the Crescent Valley area should not be considered for any urban services until the year 2010.

5.2.3. Timber resources

Forest lands of long-term commercial significance have not been identified within the City's urban growth area. Those lands within the urban growth area which contain commercially valuable timber are considered suitable for conversion to non-forestry uses, consistent with the goals of this Plan and the State Forest Practices Act.

5.2.4. Mineral Resources

Several mineral extraction operations exist within the City's urban growth area. These sites are identified with a Mineral Resource Overlay in the Gig Harbor Peninsula Community Plan. Although often incompatible with urban land use, the City should continue to recognize the activity on these limited sites as providing a public benefit and allow their continued operation. Classification as a mineral resource use of long term significance should be distinguished by possession of a valid Washington State Department of Natural Resources Surface Mining Permit and a valid County or City land use permit. Once mining ceases on a site, land use should be consistent with the underlying Comprehensive Plan designation.

5.2.5. Open space wildlife habitat

Enforce exacting standards governing possible land use development of existing, natural open space areas which contain prime wildlife habitat characteristics. Promote use of clustered development patterns, common area conservancies and other innovative concepts which conserve or allow, the possible coexistence of natural, open space areas within or adjacent to the developing urban area. Incorporate or implement the standards adopted in the Washington State Administrative Guidelines for the identification and protection of critical wildlife habitat, as appropriate.

5.2.6. Wetland wildlife habitat

Protect lands, soils or other wetland areas which have prime wildlife habitat characteristics. Promote use of site retention ponds, natural drainage methods and other site improvements which conserve or increase wetland habitats. Incorporate or implement the standards adopted in the Washington State Administrative Guidelines for the identification and protection of critical wildlife habitat, as appropriate.

5.2.7. Woodland wildlife habitat

Protect lands, soils or other wooded areas which have prime woodland habitat characteristics. Promote use of buffer zones, common areas, trails and paths, and other innovative concepts which conserve or increase woodland habitats. Incorporate or implement the standards adopted in the Washington State Administrative Guidelines for the identification and protection of critical wildlife habitat, as appropriate.

GOAL 5.3: LAND MANAGEMENT POLICIES

Allocate and manage the land's environmental capabilities and suitabilities in the most reasonable and effective manner. Allow innovation and flexibility, yet ensure the environment is not degraded or that urban uses do not create public hazards or nuisances.

5.3.1. Best to least allocation policies

As much as possible, allocate high density urban development onto lands which are optimally suitable and capable of supporting urban uses, and/or which pose fewest environmental risks. To the extent necessary, allocate urban uses away from lands or soils which have severe environmental hazards.

5.3.2. Performance criteria

As much as practical, incorporate environmental concerns into performance standards rather than outright restrictions. Use review processes which establish minimum performance criteria which land-owners and developers must satisfy in order to obtain project approvals. As much as possible, allow for innovation and more detailed investigations, provided the end result will not risk environmental hazards or otherwise create public problems or nuisances.

5.3.3. Best Available Science

Ensure that land use and development decisions are consistent with Best Available Science practices to avoid contamination or degradation of wetland, stream, shoreline, and other aquatic habitats. Special attention should be placed on anadromous fisheries.

GOAL 5.4: URBAN LAND USE OPERATING STANDARDS

Establish minimum acceptable performance standards governing noise, air, light, glare and other operating characteristics or permitted urban uses which affect the quality of the manmade environment.

5.4.1. Noise - development characteristics

Monitor the master planning process of the Tacoma Narrows Airport to ensure ultimate

developments do not have adverse noise impacts on residential areas within Gig Harbor's planning area. Promote use of materials with extra acoustical properties in building developments, landscape and earth berm buffers in site improvements, and other innovations which will reduce noise impacts on residential developments, particularly along major highways like State Route 16 and about airport approach areas.

5.4.2. Noise - operating characteristics

Protect urban residential areas from obnoxious or distracting noises, particularly during evening hours, and especially of a kind created by controllable activities. Enforce exacting performance standards governing possible land use developments which create noise levels that may exceed acceptable community defined levels.

5.4.3. Groundwater

Prevent groundwater contamination risks due to failed septic systems. To the extent practical, cooperate with County agencies to create and implement plans which will provide suitable solutions for subdivisions with failed septic systems, and which will prevent future developments in high risk areas. Adopt specific performance standards for the development of land in areas identified as critical aquifer recharge areas.

5.4.4. Stormwater - development standards

Prevent surface water contamination and erosion of natural surface drainage channels due to ill-conceived or poorly designed urban development. Promote the use of storm water retention ponds and holding areas, natural drainage and percolation systems, permeable surface improvements, clustered developments and other concepts which will reduce stormwater volumes and velocities.

5.4.5. Stormwater - operating standards

Coordinate with the appropriate local and state agencies in promoting public education and awareness on the proper use of household fertilizers and pesticides. Develop and implement performance standards regarding the dumping of wastes, trapping of greases and other byproducts which can be carried into the natural drainage system.

5.4.6. Air - operating standards

Enforce exacting performance standards governing the emission of carbons, gases or other particulates into the atmosphere; and the creation of burnt materials, smoke, dust or other polluting byproducts which could degrade air quality.

5.4.7. Environmental Stewardship

Support and allow design, construction of sites and buildings, operational practices for buildings, and land use practices to reduce air pollution and increase the use of renewable energy resources.

Chapter 6 HOUSING ELEMENT

Introduction

Housing is a major component in the makeup of the physical community and is one of the most revealing indicators of the social community. Houses represent people and suggest that people have common interests in a place. Historically, the focus of a community was its religious and/or economic interests which were often reflected in the type and arrangement of the community's housing. In the small village, for example, it was not uncommon to find houses clustered around the community church or structures of local industry. Even today, the design, size, and location of houses are telling indicators of the values and economic profile of the citizenry and also reflect the historical development of the community.

Gig Harbor's development was primarily associated with its fishing and boat building industries which prompted housing developments for local workers near the waterfront. The resulting arrangement of housing and industry created a small town character which is still prevalent in the city's harbor area.

That character quickly changes near the outer edges of the city where increased growth pressures have resulted in a more metropolitan development pattern including commercial centers near freeway interchanges supported by sprawling pods of isolated housing developments. This is a reflection of the changes which have taken place since Gig Harbor's early development and its current tendency to serve as a bedroom community to the surrounding metropolitan area.

Such changes have not been entirely welcome by long term residents of the area. Many residents, as well as surrounding neighborhood associations, have struggled to retain a rural identity despite population increases at the regional level. Gig Harbor's population is small compared to Tacoma, its closest neighbor, but regional growth pressures have forced the City of Gig Harbor to consider ways to retain its small town character while meeting the housing demands of an increasingly diverse population.

These growth allocations are designated in VISION 2040 as the regional growth strategy set forth by Puget Sound Regional Council. Small cities are expected to accommodate eight (8) percent of the allocated Puget Sound regional growth. Over time, some faster growing small cities may grow into larger cities and assume a greater role in accommodating the regional growth allocations.

The City has identified a number of components which will be incorporated into its housing policies including the following:

- a) Identifying the existing housing stock
- b) Determining housing preferences and demand
- c) Identifying housing types acceptable to the community
- d) Compliance with GMA County-wide fair share housing policies
- e) Implementing strategies to meet housing goals

These are more fully addressed in the following analysis, projections and policies.

EXISTING HOUSING STOCK

At first glance Gig Harbor appears to be predominantly composed of single family homes. From the standpoint of area, this assumption is correct. There are currently 775 acres of R-1 (single family) zoned parcels in the city compared to 85 acres of multi-family zoned R-2 & R-3 property. However, the actual unit count between multi-family and single family dwellings is more evenly distributed.

In 2010, 3,825 residential units comprised Gig Harbor's housing stock. (Source: 2010 U.S. Census) This total included 2,095 single family homes and 1,712 multi-family dwellings. The proportion of single family has increased from about 48 percent in 1993 prior to adoption of the first Growth Management comprehensive plan to about 59 percent in 2000 and fell to 54 percent in 2012. Multi-family units remain as a significant portion of the total housing stock. Although the development of multi-family units will continue as allowed, the single family character of the community has been maintained. It should be recognized, however, that most multi-family units are located near the City's fringe - an area not typically associated with the City's historic character. Moreover, where multi-family housing has encroached into the harbor basin, it has been the target of criticism due to imposing scales and designs.

EXISTING DEMOGRAPHIC CHARACTERISTICS

The City's 2007-2011 demographic profile includes the following, based upon the American Community Survey, and is in comparison with the State of Washington (WA) and Pierce County (PC), WA. Representing close to 1% (7,128) of the Pierce County population during the 2007-2011 timeframe.

Gig Harbor is a community with:

- More seniors aged 75 and older (12.1%); but fewer young individuals under 5 (3.4%) and aged 5-17 (14.6%).
- More females (53%) than males (47%).
- A less ethnically-diverse population with more Whites (91%) than Pierce County (76%) and WA State (79%).
- Fewer individuals with a Hispanic/Latino origin (6.8%) than Pierce County (8.9%) and WA State (10.9%).
- A higher median household income (\$62K) than Pierce County (\$59K) and WA State (\$59K).
- Fewer individuals living below 100% of the Federal Poverty Level (10%) than Pierce County (12%) and WA State (13%).

GOAL 6.1: MAINTAIN AND PROTECT THE SCALE AND CHARACTER OF EXISTING NEIGHBORHOODS

6.1.1. Encourage infill

Encourage infill of existing residential neighborhoods with housing types, designs, and sizes similar to prominent and/or historical structures.

6.1.2. Develop design guidelines

Develop guidelines which define how larger multi-family structures may be designed to reflect the massing and scale of smaller existing structures.

GOAL 6.2: ENCOURAGE HIGH DENSITY HOUSING WHICH MAINTAINS GIG HARBOR'S HISTORIC VISUAL CHARACTERISTIC AS A SINGLE FAMILY COMMUNITY

6.2.1. Identify areas where small lot sizes are appropriate

- a) Develop maximum lot sizes for single family homes, e.g, 5,000 - 7,000 square feet.
- b) Allow zero lot line development on smaller lots to retain optimal use of private yard areas.

6.2.2. Minimize appearance of multi-family structures

Avoid high and visually prominent concentrations of multi-family structures on major thoroughfares and boulevards.

- a) Require increased setbacks from street edge with landscaped green space oriented to both the public and residents of the multi-family units. The walled "compound" look as seen from the street should be avoided.
- b) Define stepped height standards which require lower building heights nearer the street edge, and stepping up away from the street.
- c) Identify areas of high-density housing throughout the City to avoid over-concentration in one area.
- d) Retain multi-family structures near the fringe of established single-family neighborhoods or in strategic locations where larger structures will not abruptly alter the single family character.
- e) To the extent possible, incorporate single family design into multi-family housing through the following design techniques:
 - i. Unit clustering and separation
 - ii. Variation in unit design
 - iii. Modulation of facade and roof lines.
 - iv. Avoidance of "book-matched" or symmetrical designs on duplexes and larger units.

6.2.3. Reward acceptance of density with corresponding benefits

High-density areas should be associated with increased areas of open space and other amenities to the public and home owners.

EXISTING HOUSING CONDITIONS

The City is fortunate in that there are no significant areas of blight or decay. On the contrary, there are strong signs of revitalization, particularly in the basin area. A number of older homes along Harborview Drive have been renovated and enlarged and it is expected that these efforts will result in similar activities in the balance of the basin area. Interest in revitalizing these homes can be attributed to the increased value of view properties and to the obvious preference many people have for the area's small town character.

GOAL 6.3: ENCOURAGE MAINTENANCE AND/OR ADAPTIVE REUSE OF EXISTING STRUCTURES FOR RESIDENTIAL USE.

6.3.1. Provide renovation incentives

Allow retention of existing heights and setbacks of historic structures which are renovated for residential use (e.g, do not apply standard "50% clause" requiring demolition of structure if more than 50% of structure is effected in renovation).

6.3.2. Provide financial incentives

Identify fees that might be waived for repair or renovation work as an incentive.

6.3.3 Sponsor clean-up campaigns

Provide regularly scheduled clean-up help and trash collection in neighborhoods.

As blight is almost non-existent in Gig Harbor, there is little reason for an extensive survey of housing conditions at this time. A more pressing need is to identify the types of housing units in Gig Harbor, how these are allocated among the population, and how these reflect the current and future demand of housing.

ALLOCATION OF HOUSING

It is assumed that all persons residing within the City of Gig Harbor are housed. However, the allocation of housing by economic status is not immediately apparent. Homes in Gig Harbor typically demand a high price due to a strong market demand but may currently be occupied by long term residents of limited economic means. For example, many of Gig Harbor's senior citizens may be living in houses with market values far greater than either their current mortgages or original purchase prices would indicate. The 1990 census indicates that the median value of an owner-occupied home in Gig Harbor was \$142,000 while the median value of a home in 2000 was \$215,400. In 2010 the median value was \$421,800, this value is over 6.5 times the median household income (values taken from the 1990, 2000 and 2010 Census for City of Gig Harbor). The fact that property values have increased at a greater rate than income is an issue for the community.

Table 1: Home Values to Income Ratio			
Year	1990	2000	2010
Home value	142,000	215,400	421,800
Value/Income	4.3	5	6.66

As the City's population ages and as market trends remain strong, it is expected that the current allocation of housing according to economic status will change considerably. Gig Harbor is already showing signs of gentrification in the basin area, and even homes outside the view basin are demanding higher prices than many current residents could afford were they to purchase them on today's market. Maintaining the existing supply of affordable housing will therefore be difficult if current market trends continue.

GOAL 6.4: MAINTAIN A "NO NET LOSS" POLICY TOWARD AFFORDABLE HOUSING UNITS

6.4.1. Discourage demolitions

Discourage demolition of existing smaller houses which have a reasonable potential for being salvaged.

- a) Consider fee waivers for building permits to renovate or repair existing houses.
- b) Consider high demolition permit fees with the proceeds applying toward other affordable housing programs in the Gig Harbor area.
- c) Support "existing use" tax assessment as opposed to taxation based upon speculative highest and best use.

6.4.2. Mitigate effects of gentrification

Compensate market "sell up" of units (i.e., gentrification) with a corresponding supply of land available for affordable replacement units.

- a) Solicit the help of local real estate community to identify the number of units which sell for more than 30% of their previous purchase price or value.
- b) Assure that there is sufficient land area zoned for affordable-type development to compensate for loss of affordable units and for account for projected need.

6.4.3 Monitor and assess the success in allocating the countywide housing needs to accommodate the 20-year population in conjunction with the County process established.

- a) In 2020, fund a housing needs assessment in coordination with the local housing authority that includes the following:
 - i) Analysis of housing needs for City residents based on age and special needs.
 - ii) An estimate of housing needs by income groups.
 - iii) Policy recommendations to increase rental affordability.

This assessment will provide additional information regarding housing needs for the 2023 Major Periodic Review of the Comprehensive Plan.

- b) Support the development and ongoing operations of supportive housing with appropriate services for people with special needs throughout the county and region.

HOUSING AFFORDABILITY

The median monthly housing costs for the City of Gig Harbor are estimated at \$1,314, based upon the 2009-2013 American Community Survey 5-year estimate.

Income Characteristics.

The ability to find suitable housing is determined by both the availability of housing¹ and the income level of the householder. The following table indicates the income characteristics of Gig Harbor residents:

Table 2 - Gig Harbor 2012 Income Characteristics

Household* income	Percent of households
<\$10k	9.7%
\$10k - 14.9k	3.4%
\$15k - 24.9k	7.5%
\$25k - 34.9k	5.8%
\$35k - \$49.9k	12.7%
\$50-74.9k	18.3%
\$75-99.9k	10.3%
\$100-149.9k	15.4%
\$150k+	16.9%
Gig Harbor Median Income (2012): \$63,269	

Source: 2008-2012 American Community Survey

*Average household size for this survey is 2.12

The 2010 census data shows the vacancy rate to be about 12.7%

In addition to the income characteristics identified in Table 2, the Economic Development Element discusses the top three industry employers based upon the Bureau of Labor Statistics. These are identified in Gig Harbor as Retail, Health Care and Social Assistance, and Accommodations and Food Services. The annual average wages are as follows:

Top Industry Employers	Annual Wage Averages for Pierce County
Retail	\$29,972
Health Care and Social Assistance	\$48,853
Accommodations and Food Services	\$17,215

2013 Washington State Employment Security Department Annual Averages

Cost Burdened Households

¹ The vacancy rate in the city is about 12.7% according to 2010 Census data.

For planning purposes, a household is considered cost burdened when its income is less than 95% of the median income level, and its housing cost is more than 30% of its income. The following matrices indicate that at least 30% of homeowner households and 46.4% of renter households were cost burdened in 2012.

Table 3 – Cost Burdened Households

Owner Occupied Households (Total: 1,857)					
% Income Spent on Housing	Income ranges				
	<\$20k	\$20-34.9k	\$35-49.9k	\$50-74.9k	\$75k+
Pop. in bracket	7.40%	6.30%	12.50%	12.90%	60.90%
<20%	0	0.50%	3.80%	7.00%	40.90%
20-29%	0	1.80%	2.10%	1.20%	12.60%
30%+	7.40%	3.90%	6.70%	4.60%	7.40%
Renter Occupied Households (Total: 1,482)					
% Income Spent on Housing	Income ranges				
	<\$20k	\$20-34.9k	\$35-49.9k	\$50-74.9k	\$75k+
Pop. in bracket	24.00%	12.50%	12.60%	24.20%	19.60%
<20%	0.00%	0.00%	0.00%	4.80%	13.00%
20-29%	1.80%	1.50%	7.00%	12.50%	6.00%
30%+	22.30%	11.00%	5.50%	7.00%	0.60%

Financial characteristics 2008-2012 American Community Survey 5-year estimates

As Tables 2 and 3 indicate, the Gig Harbor community is composed of a broad range of household income and there is an unmet need for affordable housing for current residents. The challenge is to ensure existing affordable housing as well as ensuring additional opportunities for the lower end of the economic spectrum.

GOAL 6.5: PRESERVE GIG HARBOR AS A PLACE TO LIVE FOR PEOPLE OF ALL OCCUPATIONS, INCOMES AND ABILITIES.

To ensure adequate provisions of existing and projected housing needs for all economic segments of the community, a variety of housing types, sizes and values should be available. Housing should accommodate for each income group, individuals, single parents, small and large families as well as disabled individuals and seniors. Furthermore special housing accommodations should be allowed and encouraged for general needs.

6.5.1. Accommodate group housing

Develop standards for senior citizen, foster care facilities, and group housing arrangements as permitted uses in designated zones.

- a) Consider defining maximum family size of unrelated individuals sharing a housing unit according to the ability of the structure to accommodate more persons:

- i. Are there sufficient numbers of bedrooms to avoid overcrowding.
 - ii. Is there adequate parking to meet the needs of licensed drivers within the facility.
- b) Redefine density standards to allow for higher numbers of single room occupancy units (SRO's) and increased numbers of beds in senior or group housing complexes.

6.5.2. Encourage accessory units

Provide incentives to single family homeowners to build accessory units on their property, e.g, reduction or waiver of city fees.

6.5.3. Address the relationship between employment and housing

The adopted 2030 total employment target for Gig Harbor according to the Pierce County 2014 Buildable Lands Report is 9,954. Our 2010 total employment estimate is 9,155 and from development currently underway 500 estimated jobs will be added bringing us to just under 200 jobs short of our 2030 goal. The Economic Development Element has further information on the relationship between employment and housing.

6.5.4. Allow the transfer of City owned property for affordable housing needs

Appropriate properties owned by the City of Gig Harbor should be considered to address affordable housing needs.

MEETING THE HOUSING DEMAND

Required number of units

To determine whether the City’s residential capacity is sufficient to accommodate the growth target, the population increase must be translated into households. The Pierce County 2014 Buildable Lands Report shows that Gig Harbor had a total of 3,560 housing units in 2010 and will have a total housing unit need of 5,431 by 2030.

Table 4 - Housing Unit Needs

2010 Total Housing Units¹	2030 Total Housing Units Needed²	Additional Housing Needed (2010-2030)	Displaced Units	Total Housing Units Needed
3,560	5,431	1,871	89	1,960

1. 2010 Census.

2. Adopted by Pierce County Ordinance No. 2011-36s.

Existing Residential Capacity

An additional 1,871 units will be needed to accommodate the forecast growth between 2010 and 2030. As redevelopment occurs, 88 units are expected to be displaced resulting in a total need of 1959 units. Table 5 shows the City’s remaining residential capacity by zoning district.

Table 5 – Existing zoned capacity

Zoning District	Housing Capacity
R-1	975
R-2	805
R-3	13
RB-1	23
RB-2	291
MUD	271
PCD-RLD	644
PCD-RMD	466
B-2	0
Total Housing Capacity	3,488

Source: Pierce County Buildable Lands Report 2014

The zoned capacities reflected in Table 5 include vacant lands and underdeveloped parcels. In calculating capacity for underdeveloped lands, there is a presumption that existing units will be displaced. These units are deducted from the capacity to arrive at the total number of units that could be accommodated under the existing development standards. The capacity shown in the table does not reflect all potentially developable or redevelopable land in the City. The analysis includes an assumption that a percentage of both vacant and underdeveloped land will not be available for development prior to 2030.

According to the analysis above, available capacity is sufficient to accommodate the forecasted growth including available land in each land-use category. (This can accommodate government-assisted housing, housing for low-income families, manufactured housing, multifamily housing, group homes, and foster care facilities but only in appropriate zones.) The existing capacity provides an excess cushion of 30 percent above the projected need.

Identifying the Affordable Housing Gap

It is evident from Tables 1 & 3 that many single family homes are unaffordable to a significant portion of Gig Harbor's current households. A household at the City's 2010 median income of \$63,269 could pay a monthly payment of approximately \$1,580, or a maximum mortgage of about \$232,513, to be under the 30% cost burdened household status. This shows that the average 2010 household is cost burdened by the average 2010 household cost of \$421,800. It is evident that this either excludes a large portion of the community from homeownership or cost-burdens these households.

It is also apparent from Table 3 that the City's rental housing stock does not fully provide for all economic segments. However, at the lower end of the income spectrum, market-rate housing may not be an option. Government and non-profit programs may need to provide for the neediest households. The City can also encourage provision of affordable housing through incentives and regulatory strategies. Regulatory strategies may include control of development costs and allowing flexibility to implement creative solutions like reuse of structures, accessory units, manufactured housing, and mixed-use projects.

COUNTY-WIDE FAIR SHARE ALLOCATIONS

The future need for affordable housing in Gig Harbor is based upon the City's assessment of 2010 Census data. County-wide planning policies require that each municipality provide for its fair share of the County's affordable housing needs. This policy is based upon the State Growth Management Act stipulation that all county-wide plans shall ". . . consider the need for affordable housing, such as housing for all economic segments of the population and parameters for its distribution". Accordingly, Pierce County has developed a fair share formula for determining the City's existing and projected need of affordable housing units.

As required by the County Wide Planning Policies, Gig Harbor's affordable housing goal is to allocate 25% of our 2010-2030 growth of 1,871 additional housing units as affordable housing. That equates to 468 permanent, dedicated affordable housing units.

The future need for affordable housing will largely be met through multi-family housing. 39 percent of the City's zoned residential capacity may be developed as multi-family units ranging from duplex to larger-scale structures.

GOAL 6.6: SUPPORT COUNTY-WIDE FAIR SHARE HOUSING ALLOCATIONS

6.6.1. Require fair share housing in new subdivisions or housing developments

Require new subdivisions or developments to provide a "fair-share" allocation of affordable housing within the subdivision or residential developments.

- a) Develop a per-lot formula which identifies the number of required affordable units within a subdivision or housing project.
- b) Assure that impact fees are assessed to encourage affordable housing rather than hinder it.

6.6.2. Allow flexible zoning standards

Consider flexible zoning standards which encourage innovative development of affordable housing units including the following:

- a) Housing units above or connected to commercial shops.
- b) Allowances for Single Room Occupancy (SRO) housing.
- c) Studio apartments.
- d) Accessory apartments.
- e) Parks for full sized and "efficiency" sized manufactured housing units.

6.6.3. Encourage conversions

Encourage the redevelopment of abandoned or blighted structures which could be converted to quality low-income or affordable housing.

6.6.4. Partner with affordable housing organizations

Partner with organizations capable of long-term consistent coordination of housing planning, design, development, funding, and housing management to help meet the affordable housing gap.

6.6.5. Meet County-wide fair share affordable housing allocation

The City, in working with private and public entities, should satisfy the county-wide goal of 25% of our allocated growth with permanent affordable housing units by 2030.

6.6.6. Inclusionary Housing Program

Implement an inclusionary housing program that incentivizes producing and preserving affordable housing in Gig Harbor, in alignment with the adopted goals and policies of the Comprehensive Plan. The inclusionary housing program, at a minimum, should include incentives for the following:

- a) Tax relief for the inclusion of low-income housing units in mixed use or residential developments as allowed by state law.
- b) Site appropriate incentives for accessory dwelling units in existing neighborhoods.
- c) Allow higher density housing, including cottage housing, in preferred areas. Preferred areas include adopted CoLIs, and transition zones between higher intensity uses and single family development.
- d) Additional incentives should include fee waivers from development or permitting costs, expedited permit review, and/or parking reductions.

ADDRESSING HOUSING COSTS

Housing affordability is affected by a number of variables, many of which affect costs relating to the actual purchase or rental of a house or unit. These include land costs, material costs, labor, permit fees, the size of the structure, the design of the structure, infrastructure costs, and market influences. Housing affordability is further affected by after-purchase costs such as utilities, maintenance, taxes, homeowner's association fees (when applicable), insurance and proximity to employment. Many of these costs are directly related to regulatory policies and housing management and can be influenced by regulatory reform and government support for new and innovative management techniques to insure housing is affordable for those of low-income to above moderate income and those in between.

GOAL 6.7: MINIMIZE DIRECT COSTS OF NEW HOUSING CONSTRUCTION

6.7.1. Minimize costs associated with land

Reduce housing costs associated with land through policy reform.

- a) Identify areas where small lots may be allowed or required to accommodate smaller single family houses, patio houses, or townhouses.
- b) Encourage condominium development as a means of providing ownership opportunities.
- c) Provide incentives for increased densities on residential lots or consider density based upon performance standards as opposed to maximum unit allowances.
- d) Provide for the siting of manufactured housing based upon the same performance standards as other single family units, which address minimum/maximum development parcel size, buffering, landscaping and open space.

- e) Establish a "no net loss" policy toward land occupied by affordable housing units.
- f) Identify and retain parcels with the fewest environmental and site constraints for high density and/or affordable housing development.
- g) Allow (or require) utilization of space over commercial structures to be used for residential units.

6.7.2. Minimize high material costs

Identify ways to minimize the costs and volume of materials as suggested in the following examples:

- a) Allow and encourage designs which use the least amount of the more expensive materials (e.g, square houses have less outside wall area than rectangular house of the same square footage, hence, less brick or siding is required; vertical house designs are more cost effective than horizontal designs because they have smaller foundation and roof areas; narrow spans of joists and rafters are more cost effective than wide spans because smaller structural members may be used).
- b) Allow use of substitute materials which provide the same visual quality as natural materials.

6.7.3. Support labor cost-saving opportunities

Support regulations or programs which provide owner/builder opportunities.

- a) Provide advice and information to those desiring to build their own homes.
- b) Encourage financial institutions to provide financing for owner/builders.
- c) Give priority to permit applications of owner builders needing the full building season to complete their project.
- d) Encourage housing co-ops and group efforts (e.g., Farm Home owner/builder programs).
- e) Take advantage of cost savings associated with controlled building techniques, e.g, manufactured or modular housing.

GOAL 6.8: ELIMINATE INCENTIVES TO BUILD LARGER HOMES THAN ARE NEEDED FOR TYPICAL SIZED HOUSEHOLDS IN GIG HARBOR.

The size and value of a house is directly correlated to the size and value of the land. Typically, loan approvals are based upon a cost ratio between the value of the land and the value of the structure. Hence, the higher the land value, the higher the cost of the house must be.

6.8.1. Minimize per-unit land values

Attempt to minimize value of parcels designated for affordable housing to allow for smaller sized affordable units.

- a) Minimize per-unit parcel size by allowing increased density.
- b) Identify areas for affordable housing where the market is least likely to influence land values (e.g., non-view property).

6.8.2. Encourage retention of existing smaller houses

Consider incentives which encourage owners of smaller houses to retain them for affordable housing units.

- a) Tax incentives.
- b) Density incentives on lots with existing affordable units.

GOAL 6.9: MINIMIZE INFRASTRUCTURE COSTS ASSOCIATED WITH HOUSING DEVELOPMENT

The City has adopted standards which specify minimum infrastructure improvement requirements for new developments. It is the City's policy to assure that service levels achieved as a result of adopted standards are not diminished. However, the City also recognizes that comparable levels of service may be achieved through creative site designs and amenity packages which may be more cost effective than conformance to general site development standards.

6.9.1. Consider alternatives

Clearly specify levels of service and benefits to be achieved through adopted standards and give due consideration to alternative proposals designed to achieve the same end.

6.9.2. Promote cost effective designs

The greatest savings of infrastructure costs can be achieved through compact development or expansions of developments with infrastructure already in place. These should be encouraged.

GOAL 6.10: MINIMIZE COSTS ASSOCIATED WITH PERMIT PROCESSING AND APPROVALS BY STREAMLINING TURN AROUND TIME FOR NEW APPLICATIONS FOR AFFORDABLE HOUSING

6.10.1. Provide clear standards for development

Develop and maintain clear development standards regarding site design and building design.

6.10.2. Reduce environmental review time

To the extent possible, perform an area-wide analysis of land characteristics and environmental impacts based upon a predetermined use and density.

GOAL 6.11: PROVIDE ASSISTANCE IN MINIMIZING INDIRECT HOUSING COSTS.

Many costs associated with housing are born after the actual sale of a home and may therefore be considered indirect costs (e.g., utilities, taxes, and maintenance). These contribute to the burden of housing costs and should not be overlooked as a consideration of housing affordability.

6.11.1. Minimize sewer rates for affordable housing

Provide city-rate sewer service to affordable housing units outside the city but within the city's urban growth area.

GOAL 6.12: SEEK FUNDING FOR IMPLEMENTATION OF AFFORDABLE HOUSING

Funding sources include the Housing Trust Fund, and federal subsidy funds such as Community Development Block Grant, HOME Investment Partnership, and other sources to implement housing preservation programs outlined in this element.

Chapter 7

ECONOMIC DEVELOPMENT ELEMENT

Introduction

The State Growth Management Act identifies as a planning goal to guide the development and adoption of comprehensive plans that encourage economic development throughout the state. Also, the Growth Management Act requires the County adopt a planning policy on county-wide economic development and employment.

The City of Gig Harbor Comprehensive Plan of 1986 recognized the importance of economic development in achieving the goals of the Comprehensive Plan. The following goals and objectives are based on the 1986 Comprehensive Plan, an analysis of existing conditions, the County-wide Planning Policies of 1992 and the results of workshop planning sessions.

Current Employment Conditions

Traditionally, the City's economic base was centered around resource extraction industries, chiefly fishing and forestry. Since the late 1970's there has been a marked shift away from the traditional "founding" industries toward a local service economy of retail facilities and small, specialty businesses. However, the primary source of income which drives the local economy is off the Peninsula where most of the employment base is located.

According to Bureau of Labor Statistics, Quarterly Census of Employment and Wages¹ data, the top three industry employers for Gig Harbor are Retail, Health Care and Social Assistance, and Accommodations and Food Services. This data includes part time employment and does not include the self-employed, proprietors, corporate officers, military personnel, or railroad workers.

The 2012 American Community Survey shows that 61.6% or 2,047 of 3,322 employed residents work outside Gig Harbor and of those 23.3% work outside of Pierce County. Of the 9,155 jobs identified in Table 1 within Gig Harbor, 1,275 are positions filled by city residents. Having higher employment density than residents is common of cities that provide services for a large rural area such as the greater Gig Harbor Peninsula.

The commuting patterns of Gig Harbor residents and employees contributes to transportation concerns on SR 16 and highway interchanges. Attracting appropriate employment opportunities for residents could reduce transportation impacts and contribute to more localized jobs and tax base economy.

¹ Puget Sound Regional Council, "Covered Employment Estimates." 2003.
<http://www.psrc.org/data/employment/covered-emp>

Buildable Lands Employment Analysis

The Growth Management Act requires counties to adopt and plan for employment targets under RCW 36.70A.215. Gig Harbor is required to plan for the target allocations shown in Table 1 below. Meeting these targets requires Gig Harbor to have the necessary developable lands for employment documented in the 2014 Buildable Lands Report.

Table 1 - Employment Needs – Buildable Lands Report					
2010 Total Employment Estimate¹	Adopted 2030 Total Employment Target²	Total Employment Growth (2010-2030)	Adjusted Employment Growth³	Displaced Employees	Additional Employment Needs⁴
9,155	9,954	799	702	249	952

¹PSRC Land Use Targets 2010 Employment Estimate.

²Adopted by Ordinance No. 2011-36s.

³The total employment allocations are reduced by 12.1% to account for mobile workers and work-at-home employees for the commercial/industrial land needs analysis.

⁴Additional Employment Needs is the sum of Adjusted Employment Growth and Displaced Employees rounding up to a whole number.

Although new employment will displace some existing employment, the 997 jobs expected from pipelined projects fulfill Gig Harbor’s 2030 allocation of 799 additional jobs. As shown in Table 2 from the Buildable Lands Report, Gig Harbor has total employment capacity of 5,611 jobs based on available land zoned for employment uses.

Table 2 - Employment Capacity – Buildable Lands Report					
Commercial/ Industrial Designation	Zoning District	Net Acres	Employees per Acre	Pipeline Jobs¹	Employment Capacity
Commercial	RB-1	7.49	19.37	30	175
	RB-2	28.35	19.37	0	549
	B-1	0.58	19.37	0	11
	B-2	40.75	19.37	376	1,165
	C-1	19.73	19.37	382	0
	DB	7.94	19.37	0	154
	PCD-C	2.15	19.37	0	42
	PCD-BP	57.77	19.37	209	1,328
	MUD	28.74	19.37	0	557
Industrial	ED	151.19	8.25	0	1,247
Total Employment Capacity					5,611

¹Pipeline Jobs include projects under approval, construction or completed between 01/01/2010 and 12/31/2012. These assumptions are included in the employment capacity column. Additional information can be found in Appendix C of the 2014 Pierce County Buildable Lands Report.

Requirements of the Growth Management Act

The State Growth Management Act identifies, as a planning goal, to guide the development and adoption of comprehensive plans and development regulations, that counties and cities encourage economic development throughout the state that is consistent with adopted comprehensive plans, promote economic opportunity for all citizens of the state, especially for unemployed and disadvantaged persons, and encourage growth in areas experiencing insufficient economic growth, all within the capacities of the states natural resources, public services and public facilities [RCW 36.70A.020(5)]. The Growth Management Act also requires that the County adopt a planning policy on county-wide economic development and employment [RCW 36.70A.210 (3)(g)].

County-Wide Planning Policy

The County-wide Planning Policies, adopted in June of 1992 identify several goals of which were already incorporated into the City of Gig Harbor Comprehensive Plan of 1986. These policies are intended to:

1. Assure consistency between economic development policies and adopted comprehensive plans.
2. Promote diverse economic opportunities for all citizens, especially the unemployed, the disadvantaged, minorities and small businesses.
3. Encourage economic development in areas in which there is an imbalance between available employment opportunities and the local population base.
4. Ensure that economic growth remains within the capacities of the state's natural resources, public services and public facilities.
5. Plan for sufficient economic growth and development to ensure an appropriate balance of land uses which will produce a sound financial posture given the fiscal/economic casts and benefits derived from different land uses.
6. Strengthen existing businesses and industries to add to the diversity of economic opportunity and employment.
7. Provide both the private and public sector with information necessary to support and promote economic development.

Goals:

GOAL 7.1: DEVELOP A SOUND FISCAL BASE

Help market local socio-economic resources to increase employment opportunities, develop

office and industrial park properties, and provide the City with a sound tax base.

7.1.1. Job creation

- a) Help create employment opportunities within the local economy, particularly for residents who now commute across the Tacoma Narrows Bridge to work. Participate with other public agencies and private interests in marketing projects, labor force training programs, and other efforts to attract new businesses to Pierce County and Gig Harbor Peninsula area.
- b) Determine reasonable jobs-to-housing balance by coordinating land use and development policies to help achieve the designated balance of adequate affordable housing near employment centers.
- c) Encourage the redevelopment of declining commercial areas through a variety of incentives such as reduced fees for permits or utility connections and the consideration of waivers from land use performance standards, as appropriate.
- d) Meet the 2030 employment target allocation established by the Pierce County Buildable Lands Report for Gig Harbor (shown in Table 1) of 9,954 jobs.

7.1.2. Site identification

Work with other public agencies and private interests to identify and promote sites which can be suitably developed for a variety of local employment opportunities.

7.1.3. Site efficiencies

Work with property owners to determine the effective development capacity of sites having employment center possibilities. Determine the costs involved with providing sewer, fire and police protection, access roads, recreational areas and other public services and amenities versus the public benefits which may be realized by the creation of local jobs and tax potentials. Negotiate equitable cost/benefit trade-offs between public and private sector interests.

7.1.4. Site priorities

Rank possible sites using a priority system which reflects the possible cost/benefits associated with providing public services. Allocate public services, sewer in particular, to sites which provide the greatest possible returns, unless private property owners can assist with the costs involved in extending or providing service.

7.1.5. Capture revenues

Withhold public services, sewer in particular, unless potential property developments within the urban growth area will agree to annexation and the payment of local property or other revenue taxes.

GOAL 7.2: INCREASE LOCAL ECONOMIC OPPORTUNITIES

Support local business development efforts and property investment projects and programs,

protect local economic opportunities, and provide for an increasing home-based business sector.

7.2.1. Small business development

Encourage local business development opportunities, particularly for small start-up business concerns which may be owned by or employ local residents. Promote the local use of special small business financing and management assistance programs. Help identify facilities which may be used for small business start-ups including older structures which may be suitably reused for business purposes.

7.2.2. Property revitalization

Assist with special planning and development efforts to reuse older buildings, redevelop vacant properties, and revitalize older commercial and business districts within the city. Help structure local marketing efforts, physical improvements programs, parking and building improvements and special management organizations.

7.2.3. Financial programs

Help local private groups structure special improvement districts including parking and business improvement authorities, local improvement districts, or other programs necessary to the effective revitalization of older business and commercial areas of the city. Participate in special public/private ventures when such ventures provide public benefits and are appropriate to the long-range goals of the city.

7.2.4. Future development opportunities

Monitor proposed urban zoning designations and developments elsewhere on the Peninsula. Determine market requirements and potentials for commercial, office and industrial uses and protect Gig Harbor's interests in the allocation of future development opportunities. Protect existing commercial and business developments within the Gig Harbor area from overzoning.

7.2.5. Home Based Occupations and Businesses

Provide reasonable guidelines and standards for the siting of home-based businesses (home occupations) in residential neighborhoods. Insure that home-based businesses do no alter or impact the residential character of neighborhoods.

Chapter 12

TRANSPORTATION

SECTION 1. EXISTING CONDITIONS

The City of Gig Harbor is required, under the state Growth Management Act (GMA), to prepare a Transportation Element as part of its Comprehensive Plan. Revisions to the Comprehensive Plan occur periodically to accommodate updated information or changes related to the City of Gig Harbor and the Gig Harbor Urban Growth Area (UGA). **Figure 12-1** shows the current limits of the Gig Harbor UGA and the greater area considered in the transportation demand analysis (“planning area”).

The specific goal of the GMA, with regard to transportation, is to “encourage efficient multi-modal transportation systems that are based on regional priorities and coordinated with county and city comprehensive plans.” The GMA requires that the local comprehensive plans, including the land use and transportation elements, be consistent and coordinated with required regional programs. In addition, the GMA requires that transportation facility and service improvements be made concurrent with development.

Existing Transportation System

This section of the transportation plan describes the existing transportation system conditions in the study area, including a description of the roadway characteristics, functional classification, traffic volumes, level of service, accidents, and transit service. Planned transportation improvements from the Washington State Department of Transportation (WSDOT) Plan, Pierce County Capital Facilities Element of the Comprehensive Plan, the Pierce County Six-Year Transportation Improvement Program (TIP) and Gig Harbor Six-Year TIP are also described.

Functional Classification and Connectivity

Roadway hierarchy by functional classification provides a network of streets based on distinct travel movements and the service they provide. Roadway layout shall be based primarily on the safety, efficiency of traffic flow, and functional use of the roadway. Functional roadway classifications consist of arterials, major and minor collectors, major and minor local residential streets, private streets, and alleys.

Roadways of all classifications shall be planned to provide for connectivity of existing and proposed streets in relation to adjoining parcels and possible future connections as approved by the Community Development Department. New development roadway systems should be designed so as to minimize pedestrian travel to bus stops.

Arterials are intended for the efficient movement of people and goods and have the highest level of access control. They have limited access and accommodate controlled intersections.

Collectors generally connect commercial, industrial, and residential projects to other collectors, and arterials and have a moderate level of access control. Minor collectors may be used if turn lanes are not required. If the collector connects to another collector or to an arterial, the roadway shall be a major collector. The City will determine if a collector is a major or minor, type I or type II, based on a review of the development potential of all contributing properties, the existing right-of-way if it is an existing roadway, and the necessity of turn lanes. Auxiliary left turn lanes are desired when connecting to arterials and major collectors.

Roadways that are currently functionally classified within the City of Gig Harbor as arterials, major collectors or minor collectors are shown in **Figure 12-2**. The City Traffic Engineer will classify all new roadways. Later in this chapter, revisions to the functional classification map are proposed to provide consistency between the transportation plan map and the transportation capital facilities plan and to identify potential future roadway improvements that likely to be provided by development as the land use plan is implemented.

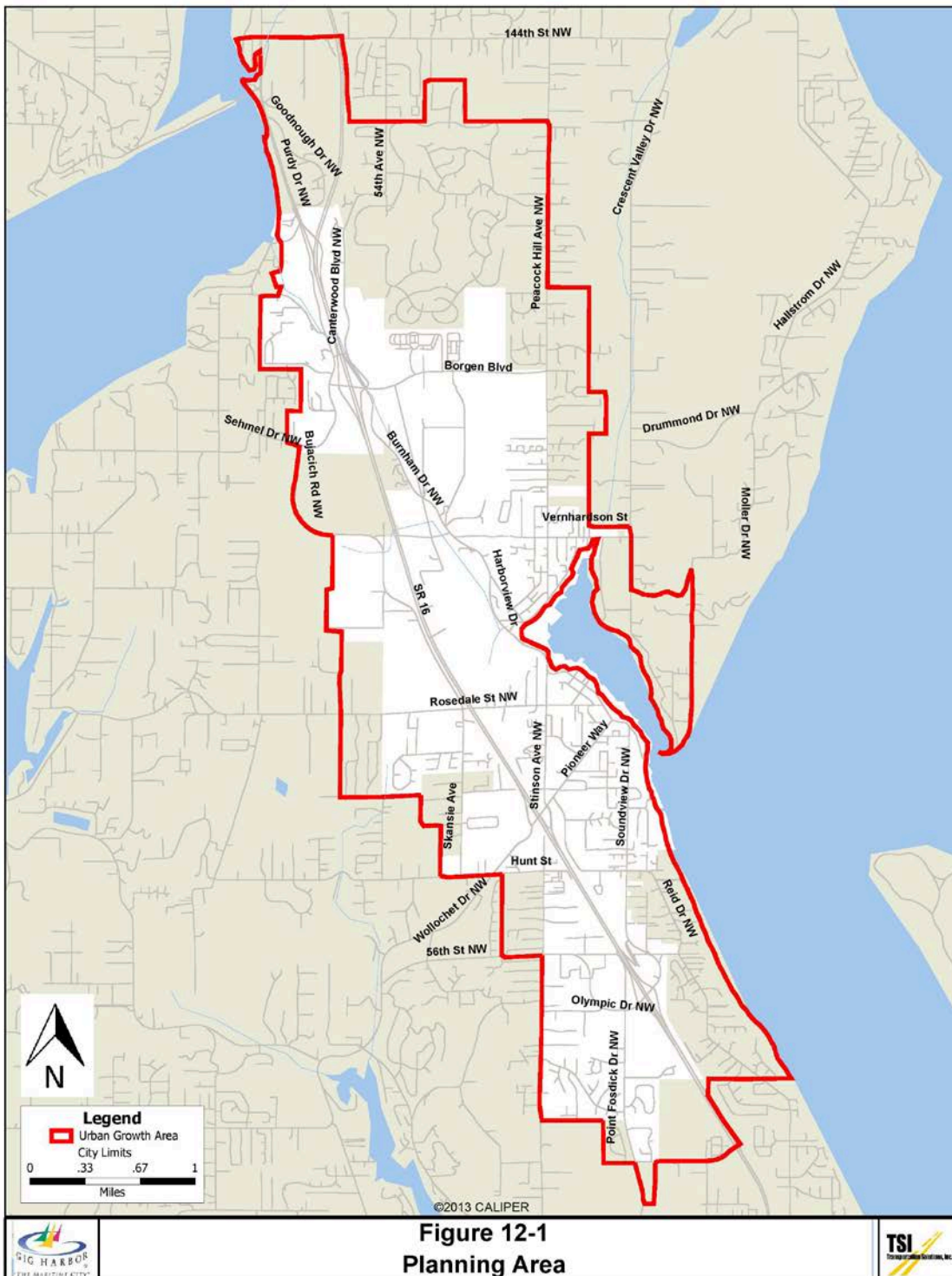
Major and minor local residential streets shall interconnect with each other and with minor collectors and have a minimum level of access control. Alleys in residential neighborhoods are encouraged. If the local residential street connects to a major collector or to an arterial, the street shall be a major local residential. In such developments, connectivity shall be a key design factor, although the internal flow shall be discontinuous to discourage cut-through traffic movement and excessive speed. Traffic calming techniques shall be designed into all residential subdivisions.

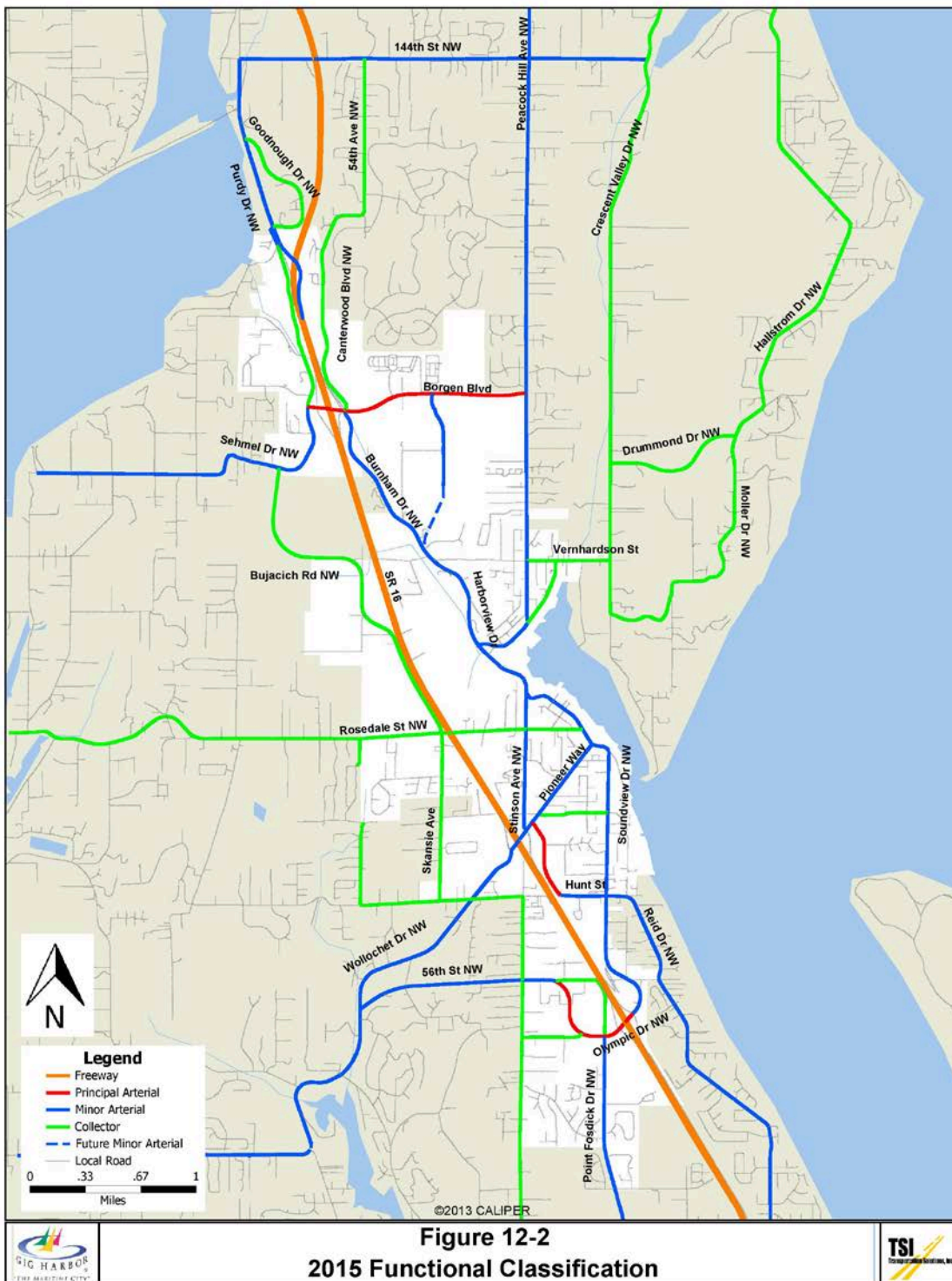
The pedestrian network shall be paramount in the residential roadway network. Minor local residential streets serve as land access from residences and generally connect with major local residential and minor collectors. Safety is always the major consideration when determining intersection locations and connectivity.

State-owned transportation facilities and highways of statewide significance [See also Section 4]

In 1998, the Washington State Legislature enacted the “Level of Service Bill” (House Bill 1487) which amended the Growth Management Act (GMA) to include additional detail regarding state-owned transportation facilities in the transportation element of comprehensive plans. Within Gig Harbor, SR 16 has been designated as a Highway of Statewide Significance (HSS) in WSDOT’s Highway System Plan (HSP). SR 16 provides the major regional connection between Tacoma, Bremerton, and the Olympic Peninsula. It connects to Interstate 5 in Tacoma and to SR 302 in Purdy. Through Gig Harbor, SR 16 is a full limited access four lane freeway with interchanges at Olympic Drive, Pioneer Way and Burnham Drive. It is classified as an urban principal arterial. The level of service established for state facilities in Gig Harbor is LOS D.

The only other state-owned facility within the planning area is SR 302 which connects SR 16 across the Key Peninsula with SR 3 to Shelton. It is a two-lane state highway with managed access control (Class 3) as defined in WAC-468-51 and 468-52.





Local Transportation System

The Harbor area of Gig Harbor and surrounding residences are served by the interchange with SR 16 at Pioneer Way. The southern portion of the city is served by the Olympic Drive NW interchange, and in the northern portion of the city access from SR 16 is provided by the Burnham Drive / Borgen Boulevard interchange.

One of the key north-south arterials serving the city and local residences is Soundview Drive, which becomes Harborview Drive through the Harbor and continues north as Burnham Drive and east as North Harborview Drive. Pioneer Way also provides access to residences and the Harbor. Access to the areas in the northern portion of the city and UGA is provided by Peacock Hill Road, Crescent Valley Drive, Burnham Drive NW, and Borgen Boulevard. Outside the city limits to the southwest, Olympic Drive NW/56th Street and Wollochet Drive NW/Fillmore Avenue provide access to residential areas in unincorporated Pierce County.

The roadway characteristics of these arterials in the study area are shown in **Figure 12-3**. The majority of roadways within the city limits are two lanes with a speed limit of 25 mph. The speed is reduced to 20 mph along North Harborview Drive in the Harbor area known as the Finholm area. There are retail shops on both sides of the street in this area, and the reduced speed provides increased safety for pedestrians crossing the street between shops. In addition, Soundview Drive, Kimball Road and Harbor Hill Drive have three lanes (one lane in each direction and a center, two-way, left-turn lane along portions of the roadway) and are currently posted at 25 mph. Outside of the city limits, all other functionally classified roadways within the city limits and the UGA are also two lanes, with the exception of Olympic Drive NW (56th Street NE), Point Fosdick Drive, and Borgen Boulevard, which have five lanes in most sections. The speed limit on these roadways varies between 30 and 35 mph.

Pedestrian and bicycle facilities are an integral part of the transportation network, and the provision for these facilities are incorporated in the transportation improvement program. Currently, sidewalks are provided at least on one side of the roadway on most city arterials. In addition, separate bicycle lanes are provided on various roadways, including Soundview Drive and on portions of Rosedale Street, Point Fosdick Drive, and North Harborview Drive. Parking is allowed in the retail center on Harborview Drive and North Harborview Drive. Combined use paths have been constructed along Harbor Hill Drive. An existing conditions map is located under **Figure 12-13** at the end of this element.

Existing intersection traffic control devices also are indicated on **Figure 12-3**. Within the city, there are signalized intersections at Pioneer Way/Grandview Street, Pioneer Way/Kimball Drive, Olympic Drive/Point Fosdick Drive, Olympic Drive/50th Street, Olympic Drive/56th Street, Point Fosdick Drive/Uptown Avenue, Point Fosdick Drive/48th Street NW, Wollochet Drive/Hunt Street, Olympic Drive/Hollycroft Street, Rosedale Street/Schoolhouse Avenue, and 38th Avenue/56th Street. In addition, the SR 16 northbound and southbound ramps at Olympic Drive, and the SR 16 northbound and southbound ramps at Pioneer Way, are signalized.

The intersections of Borgen Boulevard/51st Street, Borgen Boulevard/Harbor Hill Drive, and Harbor Hill Drive/Costco Road are controlled by two-lane roundabouts. Single lane roundabouts are located at the intersections of Burnham Drive/Sehmel Drive, Borgen Boulevard/Peacock Hill Road and Point Fosdick Drive/36th Street. The SR 16/Burnham Drive northbound and southbound ramps also intersect roundabouts, with a two-lane roundabout at the northbound ramp and a single lane roundabout at the southbound ramp. All other major intersections are stop sign controlled.

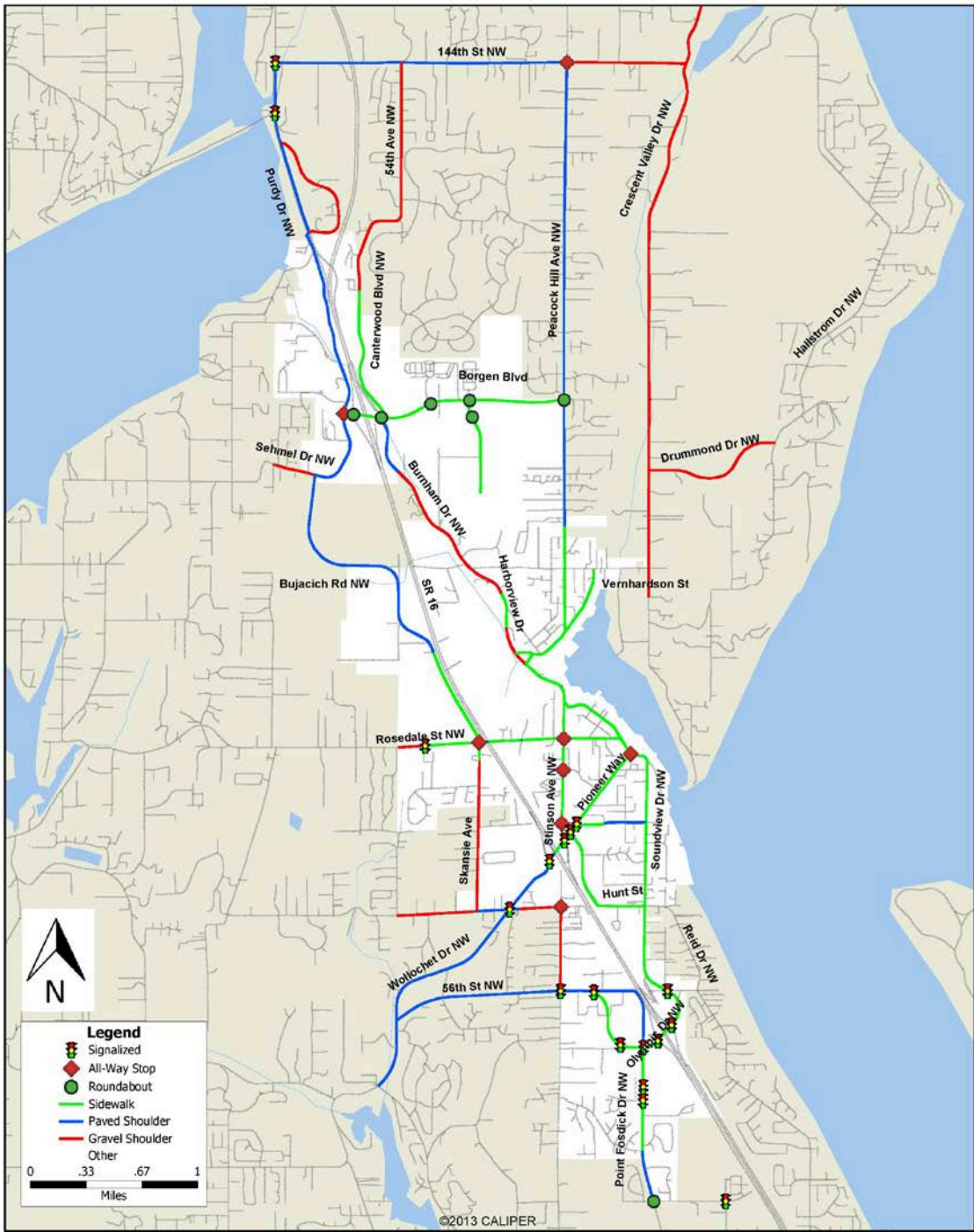


Figure 12-3

Existing Transportation Facilities and Traffic Control



Traffic Volumes

A comprehensive set of street and intersection traffic counts was collected in ~~2005~~ 2014. P.M. peak hour traffic volumes (PMPH) are summarized in **Figure 12-4** P.M. peak hour traffic volumes represent the highest hourly volume of vehicles passing through an intersection during the 4-6 p.m. peak period. Since the p.m. peak period volumes usually represent the highest volumes of the average day, these volumes were used to evaluate the worst case traffic scenario that would occur as a result of proposed development.

Intersection Level of Service

LOS is a qualitative term describing the operating conditions a driver will experience while driving on a particular street or highway during a specific time interval. It ranges from LOS A (little or no delay) to LOS F (long delays, congestion).

The methods used to calculate the levels of service are described in the 2010 Highway Capacity Manual. The measure of effectiveness for signalized intersections is control delay, which is defined as the sum of the initial deceleration delay, queue move up delay, stopped delay and final acceleration delay.

For unsignalized intersections, level of service is based on an estimate of average stopped delay for each movement or approach group. The evaluation procedure is a sequential analysis based on prioritized use of gaps in the major traffic streams for stop controlled and yield controlled movements (i.e., left turns off of the major street); these two movement types at unsignalized intersections will be referred throughout the remainder of this plan as “controlled movements”.

The 2010 Highway Capacity Manual made substantial changes to the analysis methodology for roundabouts. The initial methodology has been deemed too conservative and often indicates worse LOS than is actually observed in the field. Also, the delay criteria for roundabouts as set to equal the delay criteria for stop signs which are much lower than those for signals. Roundabout in Gig Harbor will be evaluated using the HCM 2010 methodology, adjusted for updated capacities as made available, and using the signalized delay criteria for LOS.

The City of Gig Harbor has adopted a standard of LOS D or better defined as acceptable at all functionally classified intersections with the following exceptions: at the Burnham/Borgen/Canterwood/SR16 roundabout LOS E is acceptable and LOS F is acceptable in the “Harbor Area” as defined in this chapter.

The City of Gig Harbor is required by RCW 36A.070(6)(b) “to prohibit development approval if the development causes the level of service on a locally owned transportation facility to decline below the standards adopted in the transportation element of the comprehensive plan, unless transportation improvements or strategies to accommodate the impacts of the development are made concurrent with the development.”

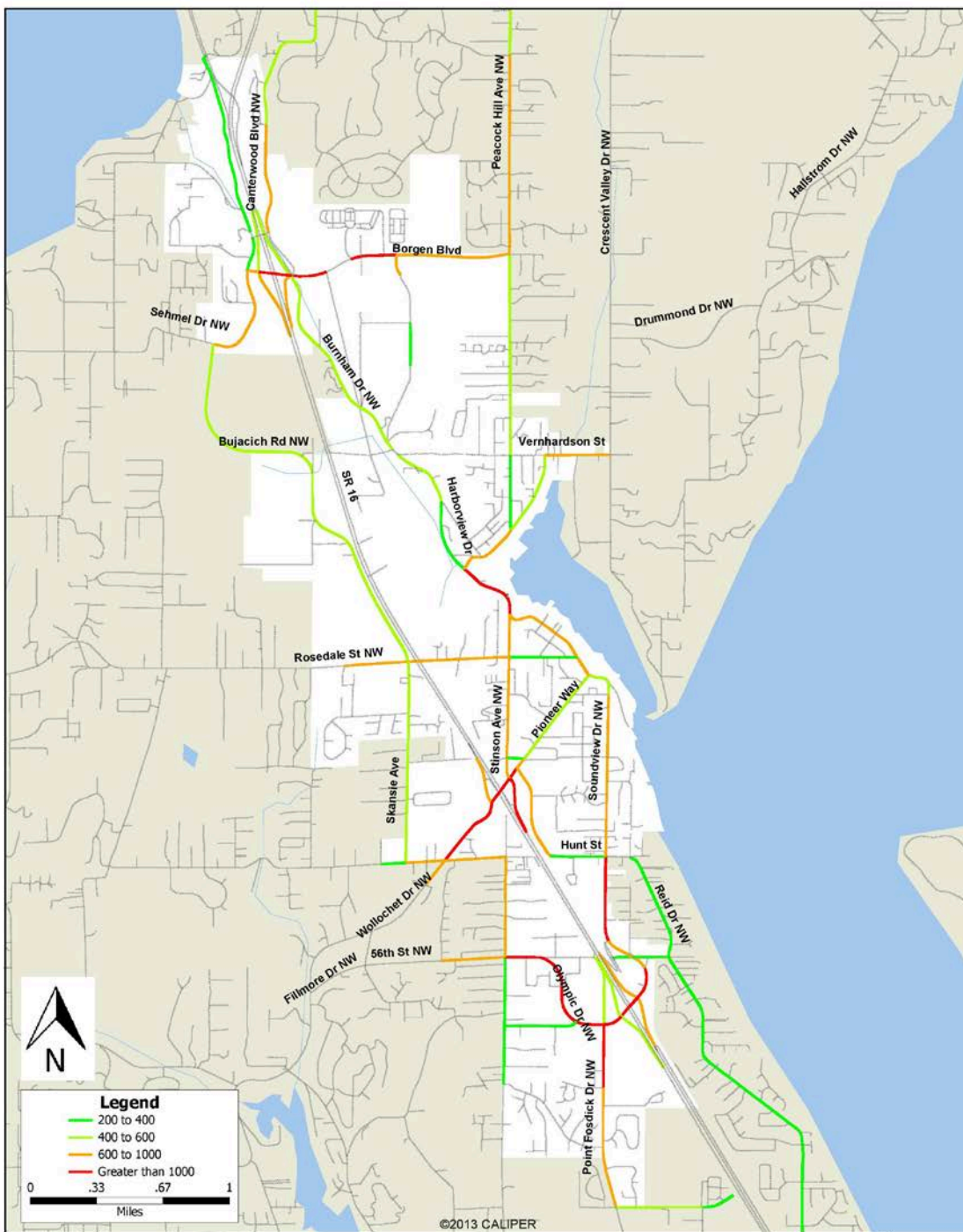


Figure 12-4
2014 Volumes -- PM Peak, Both Directions



Transit Service and Facilities

Gig Harbor is served by Pierce Transit and Sound Transit. The three transit routes that currently serve Gig Harbor are shown in **Figure 12-5**.

Route 100 (“Gig Harbor”) extends from the Purdy Park and Ride to the Tacoma Community College Transit Center. The route operates every day of the week. It serves several other park and ride facilities (the Narrows Park and Ride on the Tacoma side of the Narrows Bridge and the Kimball Drive Park and Ride) and several potential transit trip generators, including the Borgen Boulevard retail area (Target, Home Depot, Costco) and the Gig Harbor Medical Park.

Route 102 (“Gig Harbor Express”) provides express bus service from Purdy to Downtown Tacoma via the Kimball Drive Park and Ride (where it connects with Route 100). It operates during weekday peak hours only. It also connects with the Key Peninsula School Bus Connects services operating on Tuesday’s and Thursdays only.

Sound Transit provides direct express service from the Gig Harbor area to downtown Seattle with Route 595 (“Gig Harbor-Seattle Express”). This weekday-only service runs westbound toward Seattle during the early morning peak and eastbound from Seattle to Gig Harbor during the afternoon peak period. This route runs from the North Purdy Park and Ride to downtown Seattle, making stops at the Kimball Drive Park and Ride, the Narrows Park and Ride and the Tacoma Community College Transit Center.

Transit Level of Service in Gig Harbor is established by Pierce Transit and Sound Transit. The City works with both agencies to accommodate transit existing and planned operations in the design of its transportation system.

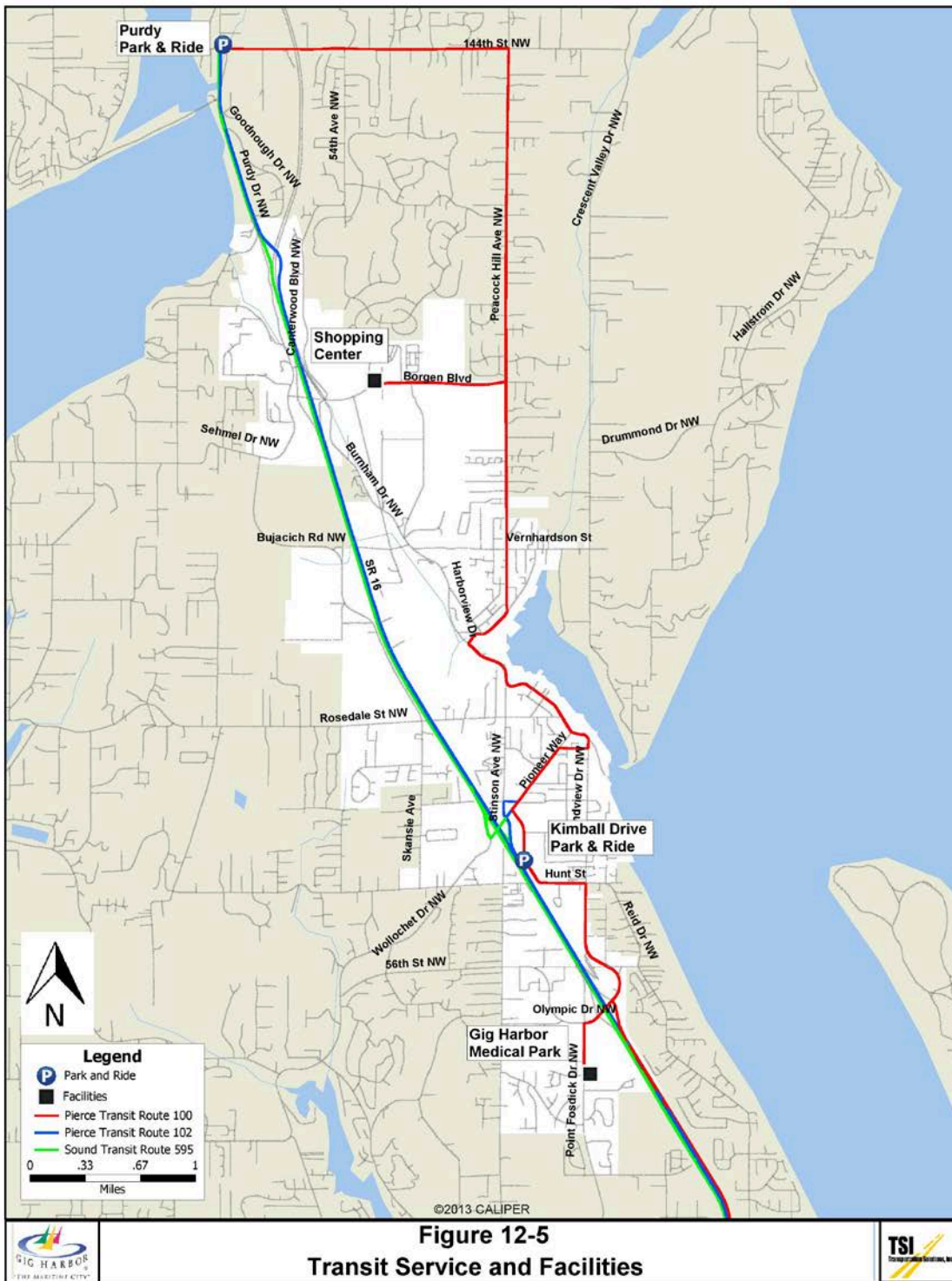


Figure 12-5
Transit Service and Facilities

Planned Transportation Improvements

Based on projections by the Puget Sound Regional Council (PSRC), this area of the state, including the study area, will continue to grow. Specifically, it is expected that residential growth will occur on the Gig Harbor peninsula and job growth will occur in the area between Purdy and Tacoma.

Pierce County Transportation Plan

In order to adequately address the existing and future transportation issues, Pierce County completed the Pierce County Transportation Plan in 1992. The proposed project list was updated in 2000 and incorporated into the Gig Harbor Peninsula Community Plan.

The DRAFT Transportation Plan Preview produced in March 2009 was an attempt to update the Transportation Plan. The Transportation Plan Preview showed a range of potential land use and transportation alternatives for the future. The latter document was not adopted by council but serves as an important template for current and future planning work.

The Traffic Division has reinitiated work in updating the Transportation Plan/Element. Its current work will be closely integrated into the other elements of the Comprehensive Plan, inclusive of land use. The County Comprehensive Plan update will be completed in 2015.

City staff should monitor and participate in the county's transportation planning process to maximize opportunities for a consistent and cohesive transportation system, regardless of the jurisdictional responsibilities.

Pierce County Six-year Transportation Improvement Program (TIP)

The County is required to update its Transportation Improvement Plan (TIP) every year. The TIP is adopted by reference (and is included in this plan element through its inclusion in the 20-year transportation capital facilities plan), and a copy of the current plan can be obtained from the County's Public Works Department.

Table 12-1 Pierce County 2008-2013 TIP Projects in Vicinity of Gig Harbor						
ID Number	Roadway	From	To	Description	Component	Timing
373	Point Fosdick Drive NW / Stone Drive NW / 34 Ave NW	Intersection		Construct a single lane roundabout with Rapid Rectangular Flashing Beacons (RRFB), illumination, curb, gutter and sidewalks	Engineering	2017
					ROW	2016
					Construction	2017 - 2020
619	62 Ave NW / 144 Street NW	Intersection		Install traffic signal and provide turn lanes	Engineering	2015
					ROW	2015
					Construction	2016
630	38 Ave NW	36 Ave NW	Gig Harbor City Limits	Assess road improvements to compliment City of Gig Harbor project	Engineering	2016 Start
					ROW	Not prog
					Construction	Not prog
635	14 Ave NW Trail	24 St. NW	Cushman Trail	Construct pervious pavement multi-use path	Engineering	2015 Start
					ROW	Not prog.
					Construction	Not prog.
Notes: ID Number This number is used for mapping in the County's TIP. It does not represent a priority ranking. N/O - North of ROW - Right-of-Way acquisition Not prog. Project element is not programmed at this time – usually occurs because of funding limitations.						

Gig Harbor Six-year Transportation Improvement Plan (TIP)

The City is required to update its Transportation Improvement Plan (TIP) every year. The TIP is adopted by reference (and is included in this plan element through its inclusion in the 20-year transportation capital facilities plan), and a copy of the current plan can be obtained from the City's Public Works Department.

Washington State Department of Transportation Highway System Plan

The 2007 – 2026 WSDOT Highway System Plan is currently under revision. It is anticipated that the primary long range project in the Gig Harbor vicinity is:

- Widening of SR 16 from four lanes to six creating HOV lanes, interchange improvements, TSM/TDM, and Intelligent Transportation System improvements from Olympic Drive to the Pierce/Kitsap county line.

WSDOT's funded project list includes:

- Frontage Road along SR 16
- Maintenance overlay on SR 16

Puget Sound Regional Council – Transportation 2040

Transportation 2040 is a 30-year action plan for transportation in the central Puget Sound Region (King, Pierce, Snohomish, and Kitsap Counties). The plan identifies investments to support growth and improve transportation services to people and businesses, provides a financing plan for funding transportation improvements, and proposes strategies for reducing environmental impacts. Transportation 2040 establishes three integrated and sustainable strategies: congestion and mobility; environment; and funding. These three strategies are then broken into four major investment categories that pertain to maintaining existing services; enhancing safety and security; improving system efficiency through travel demand management (TDM); and implementing strategic capacity investments for all travel modes and facilities.

Transportation 2040 is an offshoot of the Vision 2040 plan whose fundamental goal is to focus growth in urban areas to maintain and promote the well-being of people and communities, economic vitality, and a health environment. (PSRC 2014)

Concurrency Ordinance

The City of Gig Harbor requires either the construction of or financial commitment for the construction of necessary transportation improvements from the private or public sector within six years of the impacts of a development. Methods for the City to monitor these commitments include:

- The City keeps a concurrency Traffic Model which tracks cumulatively the proposed development within the City. Utilizing the model, the City evaluates the available capacity and corresponding LOS at intersections throughout the City to determine if transportation concurrency is available for the proposed development. The City periodically updates the Traffic Model which includes calibrating to existing conditions and providing current information to document Transportation Capacity Availability.
- Monitoring intersections for compliance with the City's LOS Standard. The City of Gig Harbor LOS for intersections is LOS D; except for specified intersections in the Harbor Area and North Gig Harbor Study Area.
 - The specific intersections and the 2014 LOS for each in the Harbor are:

• Harborview Drive/Austin	LOS B
• Harborview Drive/Pioneer Way	LOS B
• Harborview Drive/Stinson Avenue	LOS F
• Harborview Drive/Rosedale	LOS B
• North Harborview Drive/Peacock Hill	LOS B
• Harborview Drive/Soundview	LOS B

The above intersections may be allowed to operate at a LOS worse than D, consistent with the pedestrian objectives identified in the Harbor.

- The specific intersections and the LOS for each in the North Gig Harbor Area are:
 - Burnham Drive/Borgen Drive/Canterwood Blvd/SR16 Ramps LOS E

The above intersection shall operate at LOS E or better (80 seconds of delay)

- Identifying facility deficiencies;
- Reviewing comprehensive transportation plan and other related studies for necessary improvements;
- Making appropriate revisions to the Six-Year TIP; and
- Complying with HB 1487 and WSDOT for coordinated planning for transportation facilities and services of statewide significance.

SECTION 2. TRAFFIC FORECASTING AND ANALYSIS

The 2014 City of Gig Harbor travel demand model is a representation of the Gig Harbor area transportation facilities and the travel patterns found on those facilities. The 2014 model contains

inventories of the existing roadway facilities and of all housing, shopping, and employment in the area.

The traffic volumes generated from the 2014 model in the PM peak hour are then compared with the 2014 traffic counts in the PM peak hour. When the model volumes match the traffic counts within acceptable margins, the model can then be used to predict future volumes and test future scenarios. These future scenarios may vary in land use such as number of housing units, employment centers, travel behavior patterns, and roadway improvements. The transportation engineer or planner can use the travel demand model to help evaluate vehicle-miles of travel, roadway capacity, intersection level of service (LOS), and delay; and then make better decisions on roadway improvement projects.

The Gig Harbor model was previously updated in 2011. The 2011 Gig Harbor model was enhanced and re-calibrated to the 2014 condition in the PM peak hour. The calibrated 2014 model was then used as a base to update the concurrency model and develop 2030 travel demand forecasts. The citywide roadway capacity and intersection LOS and delay were evaluated for the PM peak hour for the 2014, pipeline concurrency, and 2030 growth target land use scenarios. DEA 2014

These documents are available from the Public Works Department and herein incorporated by reference.

Methodology

The growth in population and employment in an area provides a basis for estimating the growth in travel. Population growth generally results in more trips produced by residents of homes in the area, and employment growth generally results in more trips attracted to offices, retail shops, schools, and other employment or activity centers. To estimate future traffic volumes resulting from growth, computerized travel demand models are commonly used. In areas where travel corridors are limited, growth factors applied to existing traffic counts can be also an effective approach to traffic forecasting.

In keeping with the requirements of GMA, the transportation demand forecasts utilized to develop this transportation element are consistent with the land use element contained within this comprehensive plan. **Table 12-2** provides a summary of the land use assumptions for the Gig Harbor Urban Growth Area (UGA).

TABLE 12-2 LAND USE FORECAST ASSUMPTIONS CITY OF GIG HARBOR					
Model Land Use Input		2014	Pipeline Development 2020	Plan Horizon Year Assumptions (2030)	Increase 2014 to 2030
Housing (Dwelling Units)		3,884	5,792	6,092	2,202
Employment (Employees)		9,321	13,998	14,549	5,228
<i>Source: DEA</i>					

Primary Sources of Information

The primary sources of information used to forecast travel demand in Gig Harbor and the surrounding Urban Growth Area (UGA) were the Pierce County Buildable Lands Analysis (2014), staff market knowledge, and the Gig Harbor 2014 Concurrency Model.

The City’s existing Concurrency Model was utilized as a starting point as it incorporates existing conditions (2014) and approved pipeline developments. The Buildable Lands Analysis (2014) and staff market knowledge was used to go through the UGA on a parcel level, and determine what the pipeline and twenty year build out of an area would look like and when it would be likely to occur. This land use information was added to the Concurrency Model to build a pipeline and a 2030 forecast scenario. These forecasts were then used to generate the number and distribution of vehicle-trips that would use the transportation network for each scenario (pipeline and 2030). The traffic models were built using VISUM modeling software. The base year for the transportation forecasts is 2014.

Base Year (2014) Analysis

The validity of a transportation model is demonstrated by asking the model to “forecast” existing traffic conditions. The “forecast” of a base year is compared to the observed existing conditions to indicate the ability of the model to replicate those existing conditions. If that replication is successful, it is accepted that the model will successfully forecast future transportation demand. Details of that model validation process are included in the Gig Harbor 2014 Travel Demand Model Update and Capacity Report – David Evans and Associates and are included herein by reference.

Figure 12-6 provides the observed and “forecast” volumes for 301 counts within the study area. The comparison of the observed and “forecast” volumes is within the industry-accepted guidelines and the model is deemed to be “validated.”

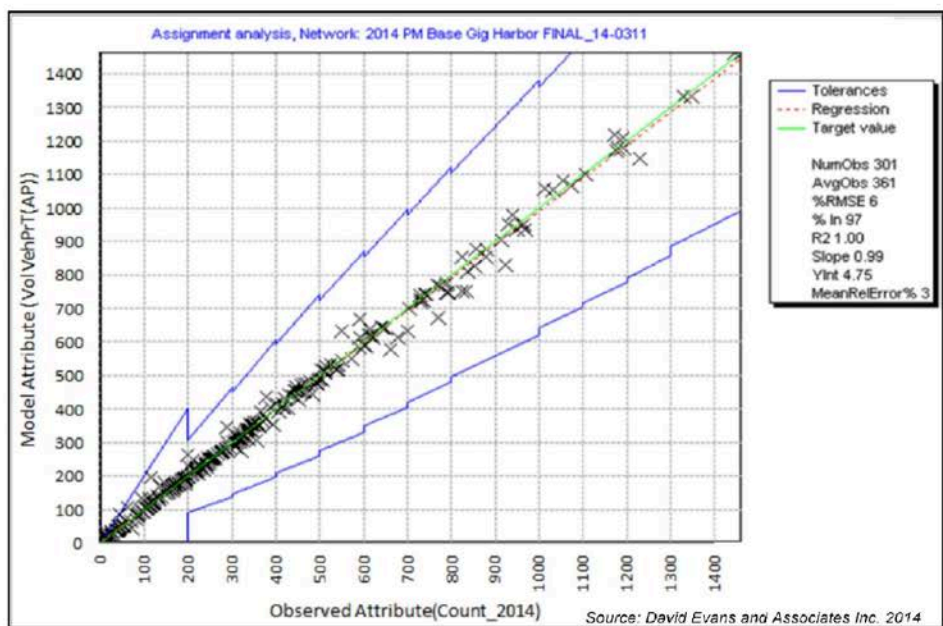


Figure 12-6
2014 Model Validation for PM Peak Hour



North Gig Harbor Traffic Analysis 2005

The North Gig Harbor (NGH) Traffic Mitigation Study 2005 included an analysis of traffic operations in the NGH area and was completed to identify transportation mitigation requirements for three Comprehensive Plan Amendments. The Study identified near term transportation impacts of pipeline development, near term development proposals and buildout of the subarea. Potential long term mitigation measures for the NGH study area were identified. The technical analysis of the study is incorporated herein by reference to provide historical context within the transportation element.

SECTION 3. MOBILITY ANALYSIS

This section of the transportation element presents the forecast of future traffic and the resulting level of service at key locations for both the pipeline horizon (2020) and the long range planning horizon (2030). The results of the mobility analysis are used to recommend a 20-year transportation capital facilities plan (TCFP) for Gig Harbor.

Volume Forecasts

As previously discussed, the transportation model developed for the City of Gig Harbor was used with the land use forecasts to prepare PM peak traffic volume forecasts. The traffic volume forecast for key roadways within Gig Harbor for the pipeline horizon is provided as **Figure 12-7**. The traffic volume forecast for the same roadways for 2030 horizon is provided as **Figure 12-8**.

Transportation Improvement Identification

The traffic volume forecasts were compared on a roadway segment or “link” basis with the capacity of each segment to determine the need for roadway improvements on a link basis. Even when that volume-to-capacity comparison does not indicate deficiency, there may be deficiencies resulting from intersection failures at either or both ends of the link. For that reason, intersection analysis was also conducted at key intersections. The intersections within the UGA were divided into three geographic groupings – North (north of 96th Street NW and west of Peacock Hill Avenue NW), West (south of 96th Street NW and west of SR-16), and East (south of 96th Street NW and east of SR-16) – for ease of data management.

Intersection Levels of Service (LOS) are summarized for the pipeline 2030 horizons in **Table 12-3**. **Table 12-4** identifies the roadway links not meeting the city’s LOS standards at the pipeline horizon and at the 2030 horizon.

**TABLE 12-3
INTERSECTION LEVEL OF SERVICE SUMMARY
PM PEAK – NORTH INTERSECTIONS**

NODE NUMBER	INTERSECTION	2014 BASE YEAR	2020 WITH TIP	2030 WITH TCFP
N-1	Burnham/53rd	B	B	B
N-2	Burnham/50th	A	C	C
N-3	Burnham/Harbor Hill	N/A	A	A
N-4	Burnham/97th	B	B	C
N-5	Borgen/51st	A	B	D ¹
N-6	Borgen/Harbor Hill	A	B	B
N-7	Borgen/Peacock Hill	A	A	B
N-8	Borgen/SR 16 WB	A	A	B
N-9	Burnham/SR 16 EB	A	A	C
N-10	Burnham/Wood Hill	B	B	B
N-11	Burnham/Sehmel	A	B	C
N-12	Sehmel/Bujacich	B	B	B
<i>N-13</i>	<i>Purdy/144th</i>	D	E	F ²
<i>N-14</i>	<i>Purdy/SR 302</i>	C	D	F ²
<i>N-15</i>	<i>Purdy/Goodnough</i>	F	F	F ²
<i>N-16</i>	<i>144th/54th</i>	C	C	F ³
<i>N-17</i>	<i>144th/Peacock Hill</i>	B	B	C
<i>N-18</i>	<i>54th/Canterwood</i>	B	B	C
<i>N-19</i>	<i>Peacock Hill/Canterwood</i>	B	C	C
<i>N-20</i>	<i>Canterwood/Baker</i>	C	C	D

Note: N/A indicates that the intersection does not or would not exist in that case.
Italic intersection names indicate the intersection is not currently under the city's jurisdiction but is within the UGA.
 TIP – Transportation Improvement Program
 TCFP – Transportation Capital Facilities Plan

¹ New roadway improvements in the TCFP result in increased entering volumes at this intersection and therefore a reduction in the Level-of-Service (LOS). The resulting LOS is acceptable.
² Projected volumes will exceed the operational capacity of the intersection (LOS F). Improvements can be made to address the LOS at this intersection but it is outside of the jurisdiction of Gig Harbor.
³ New roadway improvements in the TCFP result in increased entering volumes at this intersection and therefore a reduction in the LOS. Improvements can be made to address the LOS at this intersection but it is outside of the jurisdiction of Gig Harbor.

TABLE 12-3 (CONTINUED)				
Intersection Level of SERVICE SUMMARY				
PM PEAK – EAST INTERSECTIONS				
NODE NUMBER	INTERSECTION	2014 BASE YEAR	2020 WITH TIP	2030 WITH TCFP
E-1	Burnham / 96th	B	C	B
E-2	Peacock Hill / 96th	B	B	C
E-3	N. Harborview / Vernhardson	B	C	D
E-4	N. Harborview / Peacock Hill	B	B	B
E-5	Harborview / Austin St	B	B	B
E-6	Harborview / Stinson	F	A	A
E-7	Harborview / Rosedale	B	B	B
E-8	Harborview / Pioneer Way	B	C	C
E-9	Stinson / Rosedale	D	C	D
E-10	Stinson / Edwards	C	C	C
E-11	Stinson / Grandview	C	C	C
E-12	Pioneer Way / Judson	C	C	C
E-13	Pioneer Way / Edwards	B	B	A
E-14	Pioneer Way / Grandview	A	A	A
E-15	Pioneer Way / Kimball	B	C	B
E-16	Soundview / Judson	B	B	B
E-17	Soundview / Grandview	B	B	B
E-18	Soundview / 64th	B	A	A
E-19	Olympic / Hollycroft	A	A	a
E-20	Olympic / Spur to Hollycroft	E	N/A ⁴	N/A ⁴
E-21	<i>Pioneer Way / SR 16 WB</i>	C	C	D
E-22	<i>Pioneer Way / SR 16 EB</i>	C	C	C
E-23	<i>24th / SR 16 WB</i>	C	C	C
E-24	<i>Crescent Valley / Vernhardson</i>	C	D	F
E-25	<i>Reid / Hollycroft</i>	B	C	C
E-26	<i>24th / 14th</i>	B	B	B

*Note: N/A indicates that the intersection does not or would not exist in that case.
Italic intersection names indicate the intersection is not currently under the city's jurisdiction but is within the UGA.
TIP – Transportation Improvement Program
TCFP – Transportation Capital Facilities Plan*

TABLE 12-3 (CONTINUED)
Intersection Level of SERVICE SUMMARY
PM PEAK – WEST INTERSECTIONS

NODE NUMBER	INTERSECTION	2014 BASE YEAR	2020 WITH TIP	2030 WITH TCFP
W-1	Rosedale / Skansie	C	C	B
W-2	Rosedale / Schoolhouse	B	A	B
W-3	Skansie / North Creek	B	B	B
W-4	Wollochet / Wagner	C	C	A
W-5	Wollochet / Hunt	B	C	C
W-6	Hunt / 46 th	C	D	A
W-7	Hunt / 38 th	B	A	A
W-8	Olympic / Point Fosdick	D	D	D
W-9	Olympic / 50 th	B	D	D
W-10	Olympic / 56 th	A	B	B
W-11	56 th / 38 th	B	B	C
W-12	Point Fosdick / Briarwood	B	C	C
W-13	Point Fosdick / 36 th	A	A	A
W-14	38 th / Briarwood	B	B	B
W-15	<i>Wollochet / SR 16 EB</i>	D	E	F
W-16	<i>Olympic / SR 16 EB</i>	B	C	C
W-17	46 th / 72 nd	B	B	B
W-18	36 th / 22 nd	B	B	B
W-19	24 th / Jahn	F	F	F

*Note: N/A indicates that the intersection does not or would not exist in that case.
Italic intersection names indicate the intersection is not currently under the city's jurisdiction but is within the UGA.
TIP – Transportation Improvement Program
TCFP – Transportation Capital Facilities Plan*

Source: Technical Memo Prepared by TSI/DEA dated March 2015.

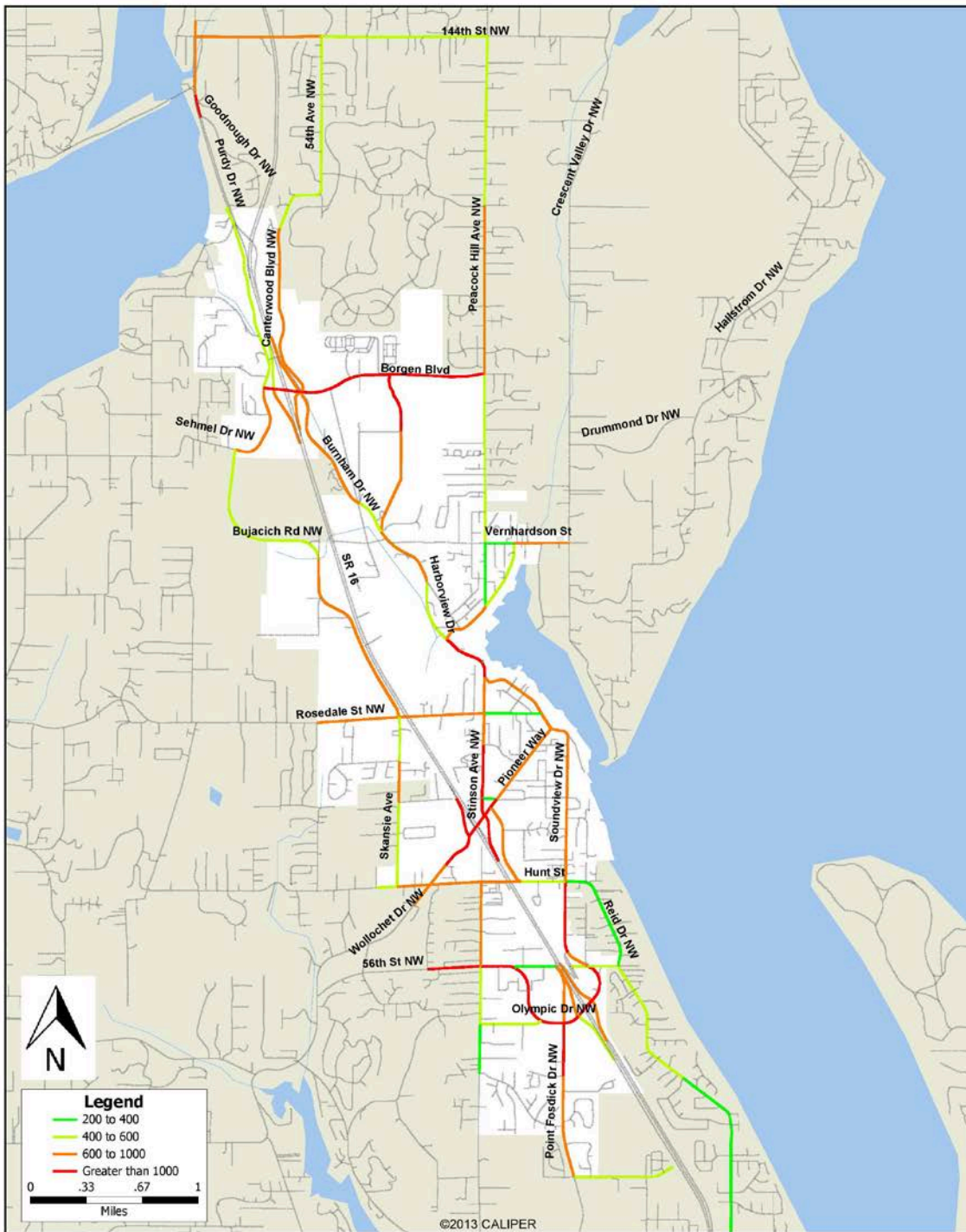
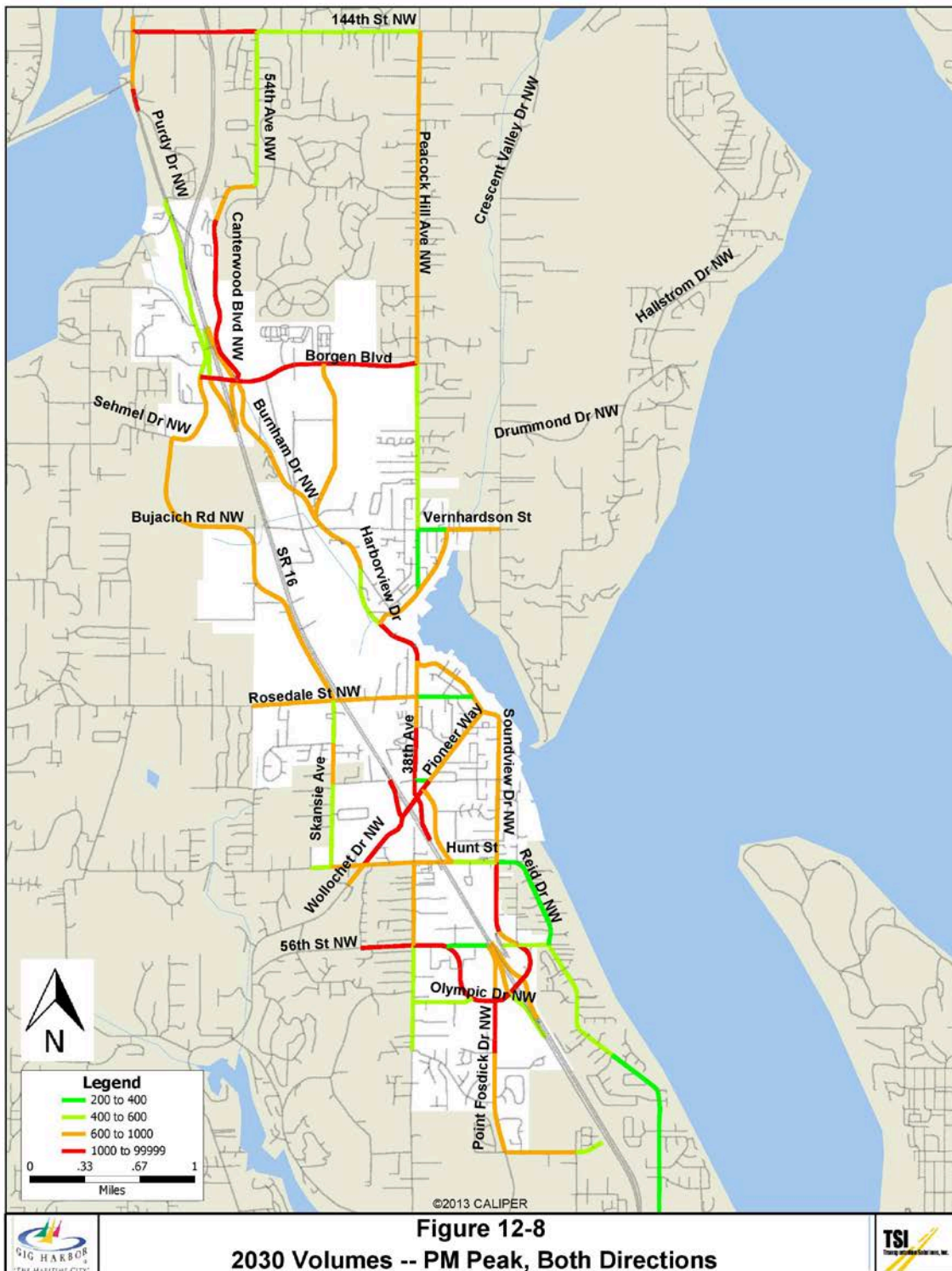


Figure 12-7
2020 Volumes -- PM Peak, Both Directions





**TABLE 12-4
ROADWAY SEGMENTS NOT MEETING LEVEL OF SERVICE PM PEAK**

ROADWAY	FROM	TO	2014 (V/C > 0.85)			2020 (V/C > 0.85)			2030 (V/C > 0.90)		
			VOLUME	CAPACITY	V/C	VOLUME	CAPACITY	V/C	VOLUME	CAPACITY	V/C
Borgen Blvd	Harbor Hill Dr	Peacock Hill Ave	815	1,400	0.58	1,635	1,400	1.17	1,423	1,400	1.02
Burnham Dr NW	Sehmel Dr NW	SR 16 EB ramp	851	1,200	0.71	1,145	1,200	0.95	1,274	1,200	1.06
Harborview Dr	N Harborview Dr	Stinson Ave	1,193	1,600	0.75	1,442	1,600	0.90	1,485	1,600	0.93
144 th St NW	Purdy Dr NW	54 th Ave NW	729	1,200	0.61	850	1,200	0.71	1,260	1,200	1.05
Purdy Dr NW	144 th St NW	Purdy Ln NW	934	1,200	0.78	985	1,200	0.82	1,353	1,200	1.13
Purdy Dr NW	Purdy Ln NW	SR 302	880	1,400	0.63	933	1,400	0.67	1,326	1,400	0.95
Purdy Dr NW	SR 302	Goodnough Dr	1,825	2,800	0.65	2,189	2,800	0.78	2,571	2,800	0.92
Pioneer Way	SR 16 WB Ramp	SR 16 EB Ramp	1,340	1,400	0.96	1,290	1,400	0.92	1,366	1,400	0.98

Note: Shaded volume cell indicates scenario where volume exceeds roadway link capacity.

V/C in excess of 0.85 for existing or near term conditions indicates that the LOS standard would like not be met under that condition.

V/C is excess of 0.90 for long-term conditions indicates that the LOS standard would likely not be met.

Blank cells in the 2005 Volume column indicates that volumes are not available for the cited roadway.

Italic roadway names indicate the intersection is not currently under the city's jurisdiction but is within the UGA.

Source: Technical Memo Analysis of Gig Harbor 6-Year Transportation Improvement Projects (TIP) and Preliminary Recommendations, February 15, 2008.
Technical Memo, Analysis of Recommended Gig Harbor 20-Year Transportation Facility Plan, July 1, 2008.

Short-Range Transportation Improvements

As discussed previously, Gig Harbor, as with all Washington State cities and counties, adopts annually a 6-year transportation improvement program (TIP) that addresses safety, mobility and system continuity issues that are either existing or expected within that 6-year window. As required by state law, the TIP is financially constrained to the revenue for capital improvements expected within that 6-year period from all possible sources (taxes, grants and fees). The financial analysis is provided later in this chapter.

Figure 12-9 illustrates the short-range transportation improvement projects needed to meet acceptable levels of service to accommodate the traffic that is estimated to be generated by the pipeline growth forecast. As shown in the previously presented tables, the pipeline transportation improvement projects addresses the unacceptable LOS identified in the pipeline “No Build” scenario while considering the special LOS standard applied in the “Harbor” **Table 12-5** summarizes the short range transportation improvement projects.

Long-Range Transportation Improvements

Long-range improvements to the roadway, bicycle and pedestrian system were identified both by examining level-of-service deficiencies and through inspection of the existing roadway system considering the expected development of Gig Harbor in realization of the land use element of this comprehensive plan. **Figure 12-10** presents the location and extent of the long-range improvements proposed to address projected level-of-service deficiencies and system continuity needs. **Table 12-6** describes and provides cost estimates for the long-range transportation improvements.

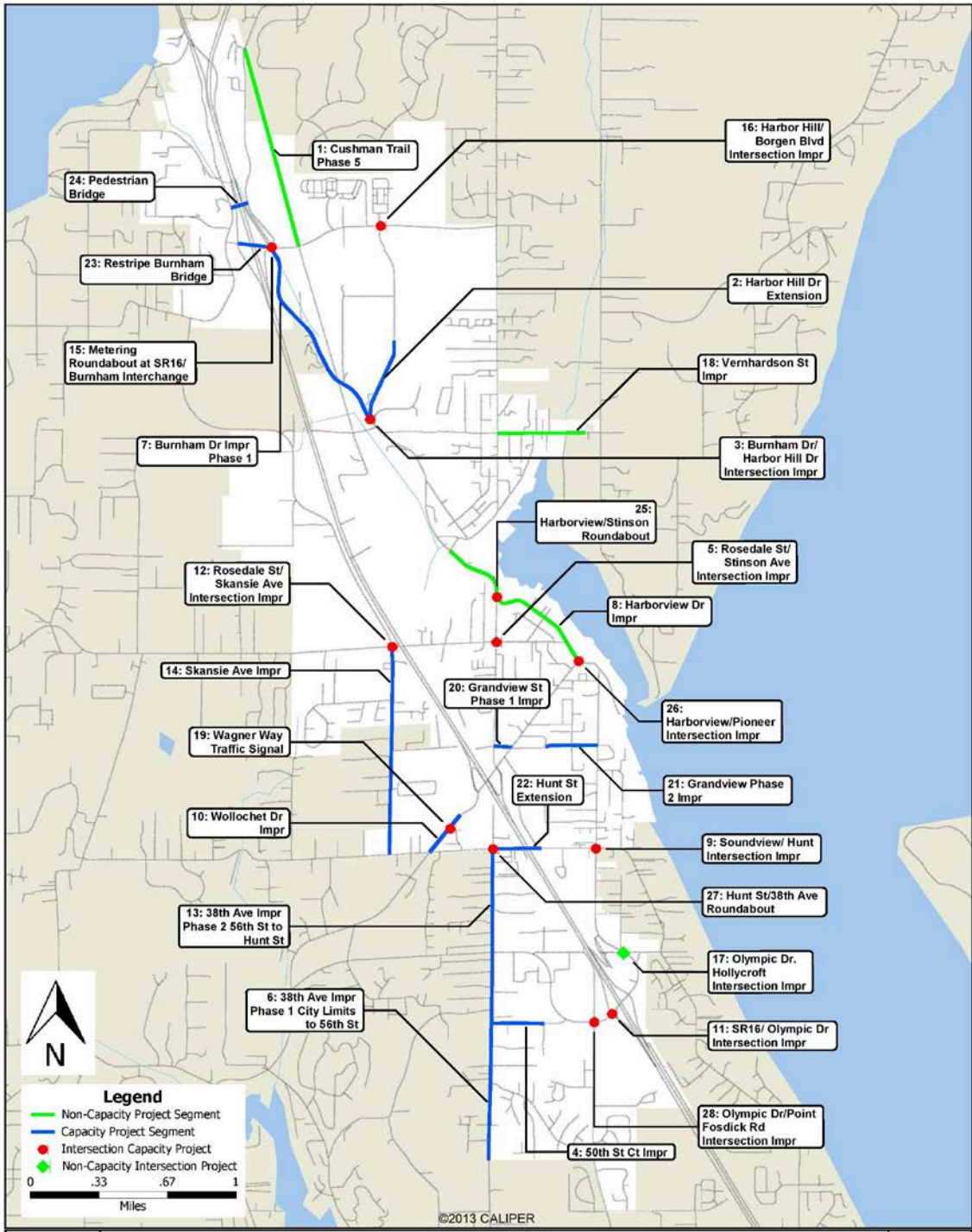


Figure 12-9
2015-2020 Transportation Improvement Program



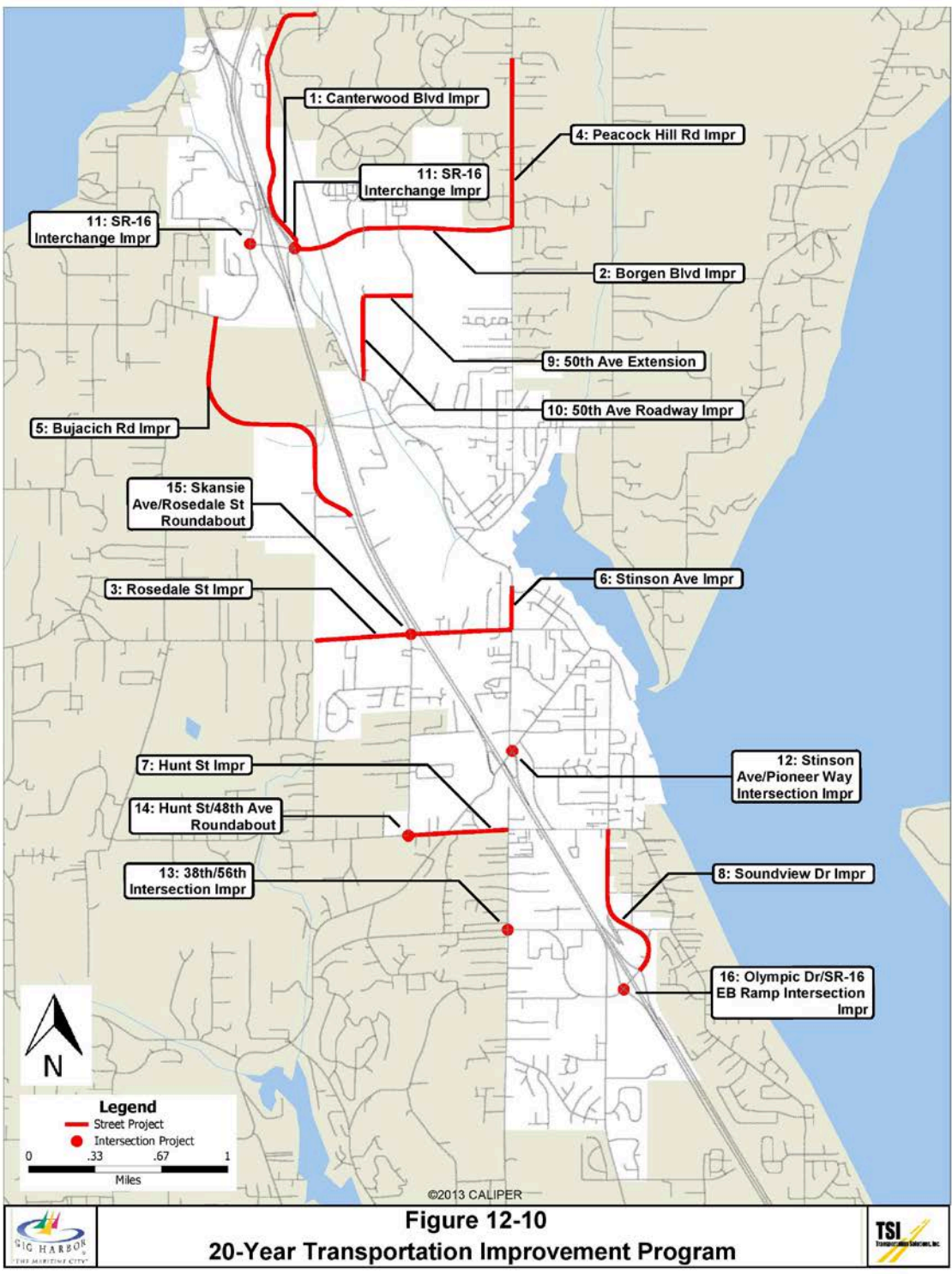
**Table 12-5
Gig Harbor Short-Range Transportation Projects**

No.	Roadway	From	To	Project Description	Estimated Cost (Thousands \$)	Component
1	Cushman Trail Phase 5	Borgen Blvd	Purdy	Cushman Trail extension	400	Engineering
					3,600	Construction
2	Harbor Hill Drive	Terminus	Burnham Drive	Complete the extension of Harbor Hill Drive to Burnham Drive.	8,500	Construction
3	Burnham Dr./Harbor Hill Dr.	Intersection		Reconfigure intersection to a modern roundabout	200	Engineering
					1,800	Construction
4	50th St. Ct. NW	KLM Park	38 th Street	Construct new 2-lane roadway with curb, gutter and sidewalks, illumination, storm water system	900	Construction
5	Kimball / Hunt Pavement Preservation	Pioneer Way	Soundview Drive	Overlay or perform pavement preservation within the City Limits	400	Construction
6	Rosedale Drive / Stinson Avenue	Intersection		Construct left-turn pocket on south leg of Stinson for left turns onto WB Rosedale Dr.; Construct right-turn only lane on north leg of Stinson to WB Rosedale	33	Engineering
					327	Construction
7	38 th Avenue	City Limits	56 th Street	Phase I improvements - Complete design & construction of 2-/3-lane section with left turn pockets, bicycle lanes, curbs & gutters on both sides, landscaped planter strips, sidewalk, storm sewer improvements, provisions for future lighting	700	Engineering
					6,300	Construction
8	Burnham Drive	Harbor Hill Drive Extension	SR 16 interchange	Phase I: Reconstruction, including minor widening, curbs, gutters, sidewalks, storm water improvements, landscaped planer strips and lighting.	1,300	Construction
9	Harborview Drive	Burnham Dr.	Pioneer Dr.	Downtown Harbor beautification. Provide landscaping and pedestrian benches at key intersections, install sidewalks.	13	Engineering
					117	Construction
10	Soundview Drive / Hunt Street	Intersection		Construct new traffic signal at the intersection with associated left turn pockets	80	Engineering
					770	Construction

Table 12-5 (Continued) Gig Harbor Short-Range Transportation Projects						
No.	Roadway	From	To	Project Description	Estimated Cost (Thousands \$)	Component
11	Wollochet Drive	Hunt Street	Approximately 220 feet from Hunt Street	Widen roadway on one side to provide for 11-foot lane. This project completes corridor improvements provided by development	80	Engineering
12	SR-16/Olympic Dr.	Intersection		Widen to provide exclusive right-turn lane on east approach. Convert one existing through-lane on east approach to shared through-left turn lane. Adjust signal phasing as required.	770	Construction
13	Rosedale St. / Skansie Av.	Intersection		Widen to provide left-turn lanes on east and west approaches	35 325	Engineering Construction
14	38 th Avenue	56 th Street	Hunt Street	Phase II - Complete design & construction of 2-/3-lane section with left turn pockets, bicycle lanes, curbs & gutters on both sides, landscaped planter strips, sidewalk, storm sewer improvements, provisions for future lighting	700 5,300	Engineering Construction
15	Skansie Avenue	Rosedale Street	Hunt Street	Minor widening to provide curb, gutter, storm water improvements, bicycle lanes and sidewalks on both sides of street	900 7,700	Engineering Construction
16	SR16 SB ramp/ Burnham Dr	Intersection		Ramp metering	375	Construction
17	Harbor Hill Drive / Borgen Blvd.	Intersection		Construct right-turn slip lane from EB Borgen Blvd to SB Harbor Hill Drive; Construct right-turn slip lane from NB Harbor Hill Drive to EB Borgen Blvd.	70 630	Engineering Construction

Table 12-5 (Continued) Gig Harbor Short-Range Transportation Projects						
No.	Roadway	From	To	Project Description	Estimated Cost (Thousands \$)	Component
18	Olympic Drive / Hollycroft Street	Intersection		Convert existing 2-way traffic on spur street that connects Olympic Dr with Hollycroft St in the SE quadrant of the intersection to one-way NB traffic. Angled parking to be added to spur to support the park to the SE.	3	Engineering
19	Vernhardson St.	City Limits	Peacock Hill Av	Pavement restoration and/or overlay, storm sewer, curbs, gutters and sidewalk(s), bicycle lanes (east of N. Harborview Drive)	488	Engineering
20	Wagner Way Traffic Signal	Wagner Way	Wollochet Dr.	Traffic signal at Wollochet Dr and Wagner Way.	39	Engineering
21	Grandview Phase 1 Improvements	Stinson Ave.	Pioneer Way	Road, stormwater, and lighting improvements.	350	Construction
21	Grandview Phase 2 Improvements	Soundview Dr.	McDonald Ave.	Road, stormwater, and lighting improvements.	50	Engineering
22	Hunt Street Undercrossing	Hunt Street	Kimball Street	Construct a new undercrossing connecting both sides of Hunt Street across SR 16	550	Construction
23	Burnham Drive	SR-16 overcrossing		Restripe to 4 lanes	200	Engineering
24	New pedestrian bridge over SR-16	North of Burnham Drive		New pedestrian bridge over SR-16	1,000	Construction
					900	Engineering
					9,300	Construction
					10	Engineering
					90	Construction
					200	Engineering
					1,800	Construction

Table 12-5 (Continued) Gig Harbor Short-Range Transportation Projects						
No.	Roadway	From	To	Project Description	Estimated Cost (Thousands \$)	Component
25	Harborview Drive / Stinson Avenue	Intersection		Construct new roundabout	86	Engineering
					772	Construction
26	Harborview Drive / Pioneer Way	Intersection		Intersection improvements	10	Engineering
					90	Construction
27	Hunt Street / 38 th Avenue NW	Intersection		Construct new roundabout	150	Engineering
					1,350	Construction
28	Olympic Drive / Point Fosdick Drive	Intersection		Construct eastbound right turn lane	400 (Funded by developer)	Engineering
						Construction
Estimated Cost Summary (in thousands)					Engineering	\$ 5,567
					Construction	\$56,043
					Total	\$61,610
<i>Note: The numbering of projects should not be considered fully indicative of the relative importance or timing of the projects. Projects are programmed based on known commitments and funding. Depending on future funding opportunities, higher number projects may be constructed sooner than lower number projects.</i>						



**Table 12-6
Gig Harbor Long-Range Transportation Projects**

No.	Roadway	From	To	Project Description	Purpose	Estimated Cost (Thousands \$)
1	Canterwood Boulevard NW	SR-16 WB Roundabout	54 th Avenue NW	Add lanes to existing roadway to provide a 4-through lane cross-section	Address projected LOS deficiency	10,400
2	Borgen Boulevard	Peacock Hill Avenue	Burnham Drive NW	Widen roadway to 7-lane section with raised median and turn pockets at intersections	Address projected LOS deficiency	8,580
3	Rosedale Street NW	Skansie Avenue	58 th Avenue NW	Phase I – Widen to standard	Address projected LOS deficiency Upgrade to urban standards	4,160
		Skansie Avenue	Stinson Avenue	Phase II - Widen	Address projected LOS deficiency	2,990
4	Peacock Hill Avenue	Borgen Boulevard	127 th Street NW	Widen to 5 lane section (with two-way center left-turn lane)	Address projected LOS deficiency. Address existing local street pattern	5,330
5	Bujacich Road NW	Sehmel Drive NW	89 th Street NW	Widen to three-lane section (with two-way center left-turn lane)	Address projected LOS deficiency. Address access requirements of expected development	8,970
6	Stinson Avenue	Rosedale Street NW	Harborview Drive	Implement selected widening for left-turn storage. Project should be refined with operational analysis when programmed on 6-Year TIP. Existing corridor LOS deficiency acceptable under the Harbor LOS policy.	Manage access to preserve existing capacity and avoid widening.	286

Table 12-6 (Continued) Gig Harbor Long-Range Transportation Projects						
No.	Roadway	From	To	Project Description	Purpose	Estimated Cost (Thousands \$)
7	Hunt Street NW	Skansie Avenue	38 th Avenue NW	Widen to 3-lane section (with two-way center left-turn lane).	Address projected LOS deficiency	2,990
8	Soundview Drive	SR-16 WB Ramp	Hunt Street NW	Implement selected widening for left-turn storage and access management program. Project should be refined with operational analysis when programmed on 6-Year TIP.	Address projected LOS deficiency.	910
9	New Road	50 th Avenue	Harbor Hill Drive	C-3 facility identified in the North Gig Harbor Final SEIS. The majority of this roadway is most likely to be provided with development by development.	System completion	1,430
10	50 th Avenue	New Road (C-3)	Burnham Drive	50 th Avenue identified in the North Gig Harbor Final SEIS. The majority of this roadway is most likely to be provided with development by development.	System completion	2,990
<i>Intersection Projects</i>						
No.	Intersection			Project Description	Purpose	Estimated Cost (Thousands \$)
11	SR 16 / Burnham Interchange Ramp Terminus and SR 16 / Borgen Boulevard Interchange Ramp Terminus			Rebuild interchange per Level III study (on-going) For purposes of this plan, an interchange replacement in place was assumed.	Address projected LOS deficiency	72,800
12	Stinson Avenue / Pioneer Way			Signal upgrade: - Provide protected left-turns - Widen to add right-turn exclusive lane on east and west approaches Widen for double-left turn lanes on east approach	Address projected LOS deficiency	429

Table 12-6 (Continued) Gig Harbor Long-Range Transportation Projects <i>Intersection Projects (Continued)</i>					
No.	Intersection	Project Description	Purpose	Estimated Cost (Thousands \$)	
<u>6</u> <u>13</u>	38 th Avenue NW/56 th Street NW	Signal modification to adjust phasing plan (after detailed operational analysis)	Address projected LOS deficiency	195	
<u>14</u>	Hunt Street / 48 th Avenue NW	Construct new roundabout	Address projected LOS deficiency	1,500	
<u>15</u>	Skansie Avenue / Rosedale Street	Construct new roundabout	Address projected LOS deficiency	1,500	
<u>16</u>	Olympic Drive / SR-16 EB Interchange Ramp Terminus	Intersection improvements	Address projected LOS deficiency	Funded by developer	
Total Estimated Cost (thousands)				\$125,460	

Transportation Capital Facilities Plan (TCFP)

The listing of projects expected to be provided between 2015 and 2030 with cost estimates is the Gig Harbor Transportation Capital Facilities Plan (TCFP). **Figure 12-11** illustrates the location and extent of the TCFP projects. The TCFP includes the projects identified as short and long range transportation improvements.

The performance of the transportation system with the TCFP projects in place has previously demonstrated in Table 12-3.

Project Prioritization

The project numbering for the short and long term projects do not represent the priority for implementation. As part of the Planning Commission process a recommended prioritization was established to guide project development. High and medium priority projects were established based upon the desire to address immediate transportation needs and planned development, with the remaining projects anticipated to occur as long term growth occurs.

This prioritization assists in supporting Policy 12.7.1 through transportation and level of service investments to Centers of Local Importance. With the exclusion of the 38th Avenue project, the projects identified below are either included in a Center of Local Importance or provides through access to a nearby Center of Local Importance.

High Priority Projects

2. Harbor Hill Drive Extension (Short Range Project High Priority)
5. Rosedale Drive/Stinson Ave Intersection (Short Range Project High Priority)
11. Hunt Street Undercrossing (Long Range Project High Priority)

Medium Priority Projects

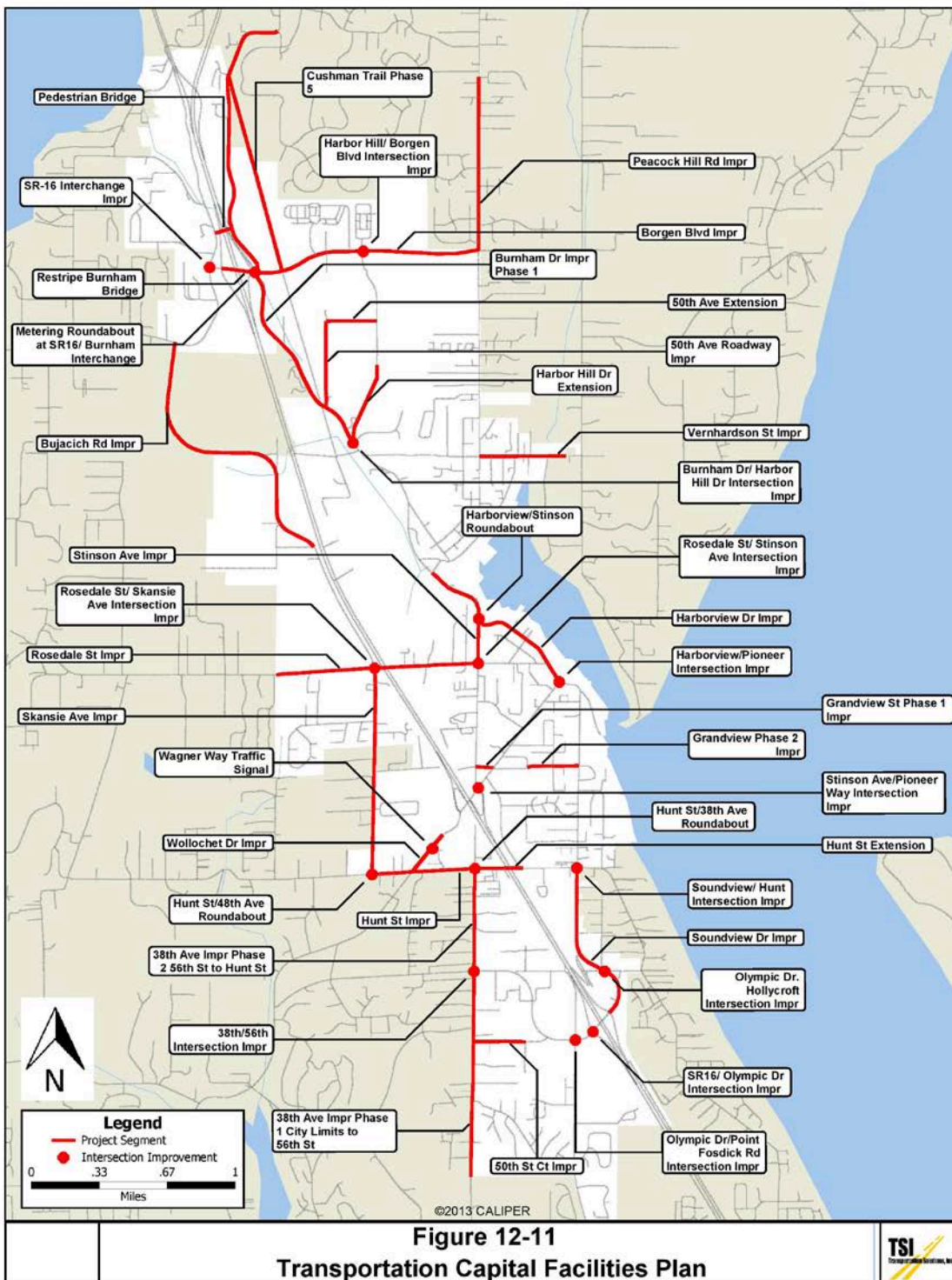
- 11 Olympic Drive/SR 16 (Short Range Project High Priority)
5. Bujacich Road NW (Long Range Project High Priority)
6. 38th Avenue (Short Range Project High Priority)
8. Harborview Drive Improvements (Short Range Project High Priority)
16. Stinson Avenue/Pioneer Way (Long Range Project High Priority)

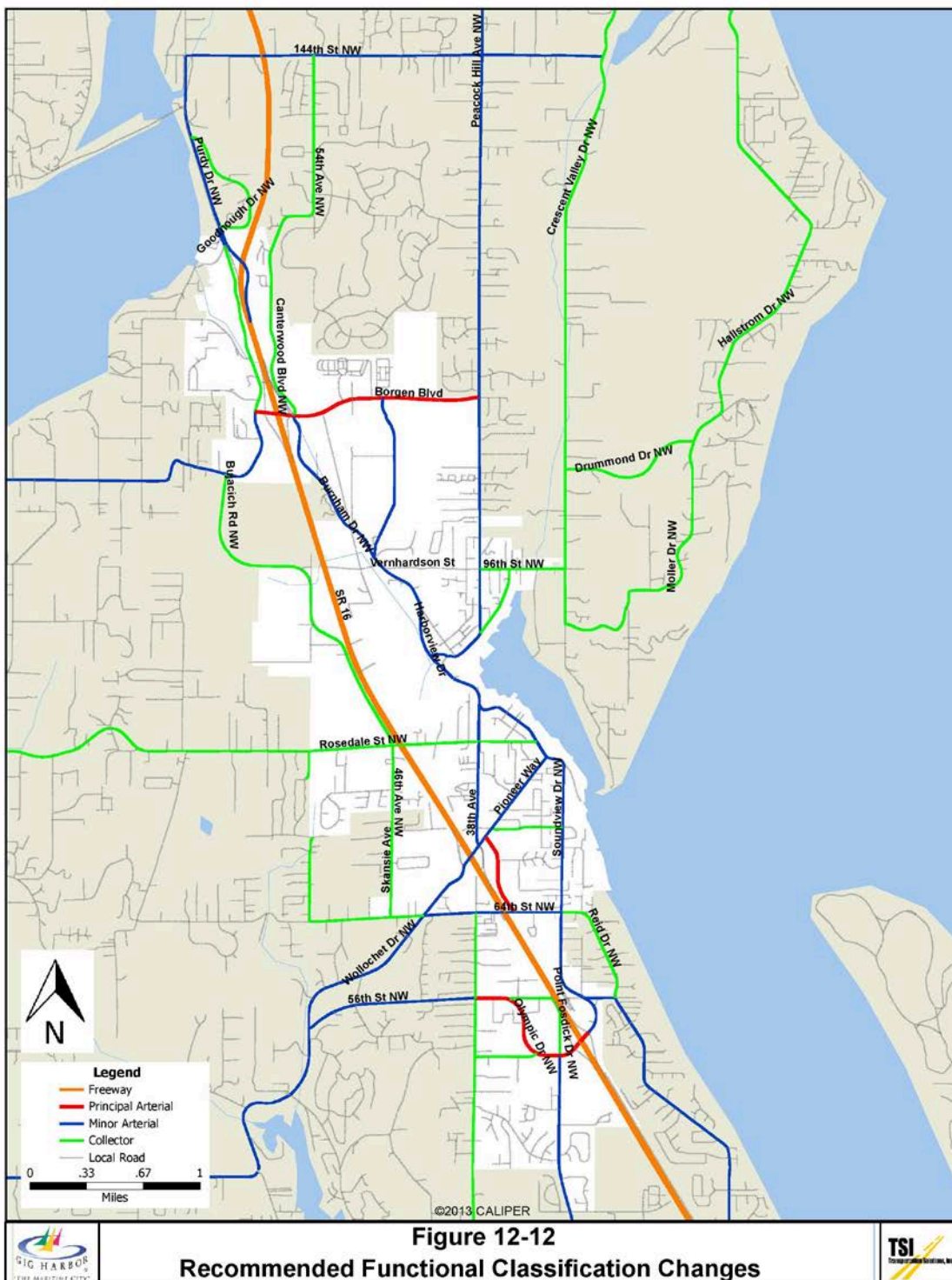
Recommended Arterial Reclassifications To support the land use plan and to facilitate the implementation of the recommended transportation improvements, the following arterial reclassifications are recommended:

- Hunt Street (Kimball Drive to Wollochet Drive NW) – Classify the new undercrossing as a Major Collector. Reclassify existing section from a Minor Collector to Major Collector.
- 56th Street NW (38th Avenue to City Limits) – Reclassify from Major Collector to Arterial
- Hollycroft Street (Olympic Drive to Reid Drive) – Classify as Major Collector.

- Reid Drive NW (64th Street NW/(Hunt Street to Soundview Drive) – Reclassify from Major Collector to Minor Collector.

The City Engineer is authorized by this plan to pursue changes to the federal functional classifications of these roadways to provide consistency with these GMA functional classifications. The recommended arterial classification map is provided as **Figure 12-12**.





SR 16 Burnham Drive Interchange

The North Gig Harbor Traffic Mitigation Study 2005 identified a long range system of transportation improvements to support the buildout of existing and proposed zoning in the NHG Study area. The existing six-legged intersection at Burnham Drive/Borgen Blvd./Canterwood and the SR 16 on and off-ramps was improved to support additional development but may not support all the potential development allowed under current zoning. The study identified a single point urban interchange as a possible solution to the capacity issue. The interchange is not currently on WSDOT's plan for the SR 16 corridor. The City must determine to what extent it can rely on this project when making concurrency determinations. Concurrency approvals may be limited until a specific SR 16/Burnham Drive interchange capacity improvement project is included in the Regional STIP and WSDOT's system plan.

Other Improvements and Strategies

Over the next two decades, the City of Gig Harbor will experience growth resulting in an increase in travel demand to, from, through and within the city. Transportation strategies must be implemented to accommodate this growth, including:

- Transportation Demand Management strategies such as: Commute Trip Reduction, High Occupancy Vehicles (HOV such as van pools, car pools, etc.), work-at-home, remote offices, and flexible work hours.
- Transportation System Management strategies such as integrated policies and planning, Intelligent Vehicle Highway Systems (IVHS), signal coordination, etc.
- Modal shift from private vehicles to transit, vanpools, ~~and~~ carpooling, biking, and walking.
- Enhancements and expansion of non-motorized facilities to encourage walking-and cycling
- Elimination of trips altogether through compute trip reduction.
- Upgrading of existing motorized facilities to maximize vehicle, bicycle and pedestrian mobility.
- Construction of new multi-modal streets.

The above strategies will require close coordination of efforts with the Washington State Department of Transportation, Pierce Transit, Pierce County and Kitsap County. The development of TSM and TDM policies and procedures should be consistent with other surrounding jurisdictions programs and will require public involvement. The "Good to Go" program of electronic tolling on the Tacoma Narrows Bridge offers the potential for WSDOT to

use “congestion pricing” (variable tolls during peak periods). Depending on the structure of the tolling system, it can encourage transit, carpools and vanpools. Gig Harbor should monitor and participate in any discussions of congestion pricing in connection with the Tacoma Narrows Bridge.

Transportation Demand Management goals should be integrated with the development review process and should be a part of any traffic impact assessment and mitigation program. The City Council, Planning Commission and the residents of Gig Harbor value a balance between motorized and non-motorized alternatives to help solve transportation issues in Gig Harbor.

Specific Projects for Transportation Demand Management include:

- Comply with state commute trip reduction program for major employers.
- Develop a comprehensive transit information program with Pierce Transit.
- Work with Pierce Transit to develop a vanpooling and ridematch service.
- Work with the WSDOT to implement the High Occupancy Vehicle lanes on SR 16 and on and off ramps where applicable.
- Work with the WSDOT to integrate the SR 16 queue by-pass on ramps with City streets.
- Develop a comprehensive parking management strategy to integrate parking availability and pricing with any transportation demand management strategy.
- Work with WSDOT and local transit agencies to provide a Park and Ride lot in the vicinity of the SR 16 Burnham Drive interchange.
- Participate in any congestion pricing discussions led by WSDOT or PSRC.

Specific projects for Transportation Systems Management would include:

- Work with the WSDOT to coordinate the SR 16 HOV project, local-state signal coordination, driver information and Intelligent Vehicle Highway Systems with the local street network.
- Develop a signal re-timing and coordination project to reduce delay and congestion at the City’s signalized intersections.

The recommendations for transportation improvements for the City of Gig Harbor address these concerns. The motorized improvements focus on intersections and roadways, while the recommendations for non-motorized travel consist primarily of ways to expand the bicycle

facilities, complete the sidewalk network and evaluate other options. Recommendations for transit are mainly directed to Pierce Transit, which serves the City of Gig Harbor.

Transit

Gig Harbor participates with the local transit agency, Pierce Transit, on a variety of capital projects. This cooperation includes planning, route design, and capital improvement projects. Pierce Transit has begun developing a Long Range Plan (LRP), titled Destination 2040, as part of the Agency's comprehensive long range planning efforts. The document will be used to provide guidance as Pierce Transit begins developing implementation strategies for capital projects and service improvements over both the mid-term (i.e., fiscally constrained and spanning 5-10 years) and long-term (i.e., unconstrained and spanning 11-15 years). Furthermore, the LRP will evaluate current conditions against future population and employment projections for Pierce County, Washington, as well as considering buildable lands, household densities, employment densities, major activity or industrial centers, and any other demographic criteria or data known to generate transit ridership and related demand.

A key component of Destination 2040 is analyzing and presenting five hypothetical fixed route transit network scenarios for incremental annual growth against current conditions. Pierce Transit has also created a scenario for a potential "worse case" reduction in services beyond the agency's control. These six future scenarios will be further used to determine directly related capital improvement projects, infrastructure, and vehicles that would also be required in tandem over both the mid- and long-term. Once the draft LRP becomes available for public review and comment in summer 2015, the agency expects to have projected cost estimates available for each scenario as well.

As a key stakeholder, ongoing participation in this process will guide the agency to planning for more frequent and reliable transit service for the city well into the future.

Gig Harbor's future transportation network is dependent upon success with efficient and effective transit service. Below a preferred contingency list has been identified should additional funding for route expansions become available to better connect the community.

1. Maintain existing routes and connections.
2. In continued partnership with the City, Pierce Transit and local businesses, maintain support of the 'around town' trolley service during summer months.
3. Establish regular daily service between all Centers of Local Importance, with operation at a minimum from 6am to 8pm.
4. Work to establish connections to the Hospital, local parks, Boys and Girls Club/Senior Center, public schools, and local hotels.
5. Continue and expand express lines current serving Gig Harbor. Support increased direct connections throughout the Puget sound and the major employment sites for both the weekday and weekends.
6. Analyze opportunities for a park and ride near the Westside Center of Local Importance.

7. Continue to support site design standards that connect users to the transit services, including but not limited to sidewalks, pathways and trails, crosswalks, wayfinding signs, and bicycle parking facilities.

Marine Transportation

The waterfront and harbor of Gig Harbor are a primary focus area for many of the City's activities including commercial, retail, industrial, tourism and recreation activities. These activities create generate traffic and parking demand which is concentrated around Harborview and North Harborview arterials.

There is demand for marine improvements in Gig Harbor. Access for public or private marine services should be provided at a central dock location in the Harbor. Continued upgrading and enhancement of the Jerisich Park dock area should be emphasized. The increased use of marine services would also place demands on Harbor parking.

Possibilities of provision of recreational passenger ferry services should be coordinated with private providers. Some discussions have taken place regarding private ferry services to Gig Harbor, and the City should continue to pursue these opportunities. Due to the high costs and parking impacts associated with commuter ferry services, it is not recommended that the city pursue passenger-only ferry services with Washington State Ferries.

Coordinating Transportation and Land Use Planning To Support Transit and Pedestrian Oriented Land Use Patterns

To ensure that this plan is consistent with evolving land use patterns, and to guide land use and new development with respect to transportation that promotes transportation-related goals, the City will work towards:

- Reducing daily vehicle trips and vehicle miles traveled to minimize the demand for constructing costly road improvements;
- Supporting effective public transportation services to help reduce car dependence in the region and serve the needs of people who rely on public transportation;
- Encouraging bicycle and pedestrian travel by providing inviting, safe, convenient and connected routes, education and incentive programs, and support services such as bicycle racks and bicycle lockers;
- Maintaining and improving a network of highways, streets and roads that moves people, goods and services safely and efficiently, minimizes social and environmental impacts, and supports various modes of travel.
- Providing adequate connections and access among all transportation modes city wide.

Non-Motorized Travel

The residential character of Gig Harbor makes non-motorized travel an important aspect of the Transportation Element. A complete pedestrian and bicycle network would link neighborhoods with schools, parks, and retail activity, allowing residents and visitors to walk or bicycle to these areas rather than drive.

Outside of the Harbor and more recently developed residential and commercial areas, sidewalks have been constructed sporadically, resulting in a discontinuous system of walkways for pedestrians. There are even fewer facilities for bicyclists within Gig Harbor; bicyclists must share the traveled lane with motorists. While there are no facilities for equestrians within Gig Harbor, there is generally little demand for equestrian travel.

Gig Harbor road design standards require the provision of facilities for pedestrians and bicyclists on all roadways. As such, much of the non-motorized transportation network will be developed with each and every new or improved roadway identified in this plan. The only off-street facility planned by the city for pedestrians and bicyclists is the Cushman Power Line trail the last phase of the trail within the boundaries of the City of Gig Harbor was completed in 2015. This trail now connects the majority of Centers of Local Importance with a safe non-motorized connection for pedestrians and cyclists.

Additional non-motorized projects are anticipated to be developed using the policies in this plan. The City's level of service for non-motorized (nmLOS) is implemented by providing non-motorized connections between all CoLIs to collaboratively support the movement of people and goods. Please see the short range project list in Table 12-13 that indicates projects to support the nmLOS.

The City has funding and a contract in place to complete a comprehensive non-motorized plan by the end of the year 2015. Upon completion of the non-motorized transportation plan, it will be adopted via reference to this element.

The Harbor

Much of Gig Harbor's commercial, tourist and recreational facilities are located along the waterfront, creating congestion in the Harbor and generating demand for pedestrian amenities and additional parking. Traditional roadway or intersection capacity improvements here would destroy the unique character of the Harbor.

Within the Harbor, defined as Harborview Drive and North Harborview Drive between Soundview Drive and Peacock Hill Avenue, the City has established the LOS on the intersections identified below to the LOS Classification shown below. The City is required by RCW 36.70A.070(6)(b) "to prohibit development approval if the development causes the level of service on a locally owned transportation facility to decline below the standards adopted in the transportation element of the comprehensive plan, unless transportation improvements or

SECTION 4. HOUSE BILL 1487 COMPLIANCE

The 1998 legislation House Bill 1487 known as the “Level of Service” Bill, amended the Growth Management Act; Priority Programming for Highways; Statewide Transportation Planning, and Regional Planning Organizations. The combined amendments to these RCWs were provided to enhance the identification of, and coordinated planning for, “transportation facilities and services of statewide significance (TFSSS)” HB 1487 recognizes the importance of these transportation facilities from a state planning and programming perspective. It requires that local jurisdictions reflect these facilities and services within their comprehensive plan.

To assist in local compliance with HB 1487, the Washington State Department of Transportation (WSDOT), Transportation Planning Office and the Washington State Department of Community Trade and Development, Growth Management Program, (now Office of Community Development [OCD]) promulgated implementation guidelines in the form of a publication entitled “Coordinating Transportation and Growth Management Planning”.

Together with these entities, the City of Gig Harbor has worked to compile the best available information to include in the comprehensive plan amendment process.

- Inventory of state-owned transportation facilities within Gig Harbor: SR 16 provides the major regional connection between Tacoma, Bremerton and the Olympic Peninsula. It connects to Interstate 5 in Tacoma and to SR 302 in Purdy. SR 302 is the only other state-owned transportation facility within the planning area, connecting SR 16 with SR 3 to Shelton.
- Estimates of traffic impacts to state facilities resulting from local land use assumptions: **Figure 12-13** provides 2030 traffic volumes for SR-16, which is the only state facility within Gig Harbor. The volumes were generated by the Gig Harbor transportation demand model, which includes land use assumptions for 2030 for Gig Harbor.
- Transportation facilities and services of statewide significance: In 1998, the state Legislature enacted HB 1487, more commonly known as the Level of Service or LOS bill, to recognize the importance of specific categories of transportation facilities and services that are of statewide significance. This legislative action amended the Growth Management Act (RCW 36.70A), Priority Programming for Highways (RCW 47.05), and Regional Transportation Planning Organizations (RCW 47.80) to direct further definition and planning through state, regional and local actions. As now codified under RCW 47.06.140, the nine categories of transportation facilities and services of statewide significance include:
 1. The interstate highway system
 2. Inter-regional state principal arterials including ferry connections that serve statewide travel
 3. Intercity passenger rail services

4. Intercity high-speed ground transportation
5. Major passenger inter-modal terminals, excluding all airport facilities and services
6. The freight railroad system
7. The Columbia/Snake navigable river system
8. Marine port facilities and services that are related solely to marine activities affecting international and interstate trade
9. High-capacity transportation systems serving regions as defined in RCW 8M04.015 (in the central Puget Sound, this is the Sound Transit express bus and rail system plus the state HOV system and related supporting facilities).

The first two categories include the interstate highway system and inter-regional state principal arterials and ferry connections. These state system elements were formally defined and designated in 1999 by respective actions of the State Transportation Commission and State Legislature as Highways of Statewide Significance (HSS) and include key ferry routes.

- Highways of statewide significance within Gig Harbor: The Transportation Commission List of Highways of Statewide Significance lists SR 16 as an HSS within the City of Gig Harbor and its growth area. The level of service for state-owned facilities in Gig Harbor is LOS D.
- The North Gig Harbor Traffic Mitigation Study 2005 identified a long range system of transportation improvements to support the buildout of existing and proposed zoning in the NGH Study area. The Study found that SR 16/Burnham Interchange would fail at build out conditions. Additional access to SR 16 at 144th Ave was identified as a possible mitigation measure, and in traffic modeling provided benefits to operations at the Burnham Drive interchange.

The City of Gig Harbor asserts that proposed improvements to state-owned facilities will be consistent with the Regional Transportation Plan (RTP) and the State Highway System Plan within Washington's Transportation Plan (WTP).

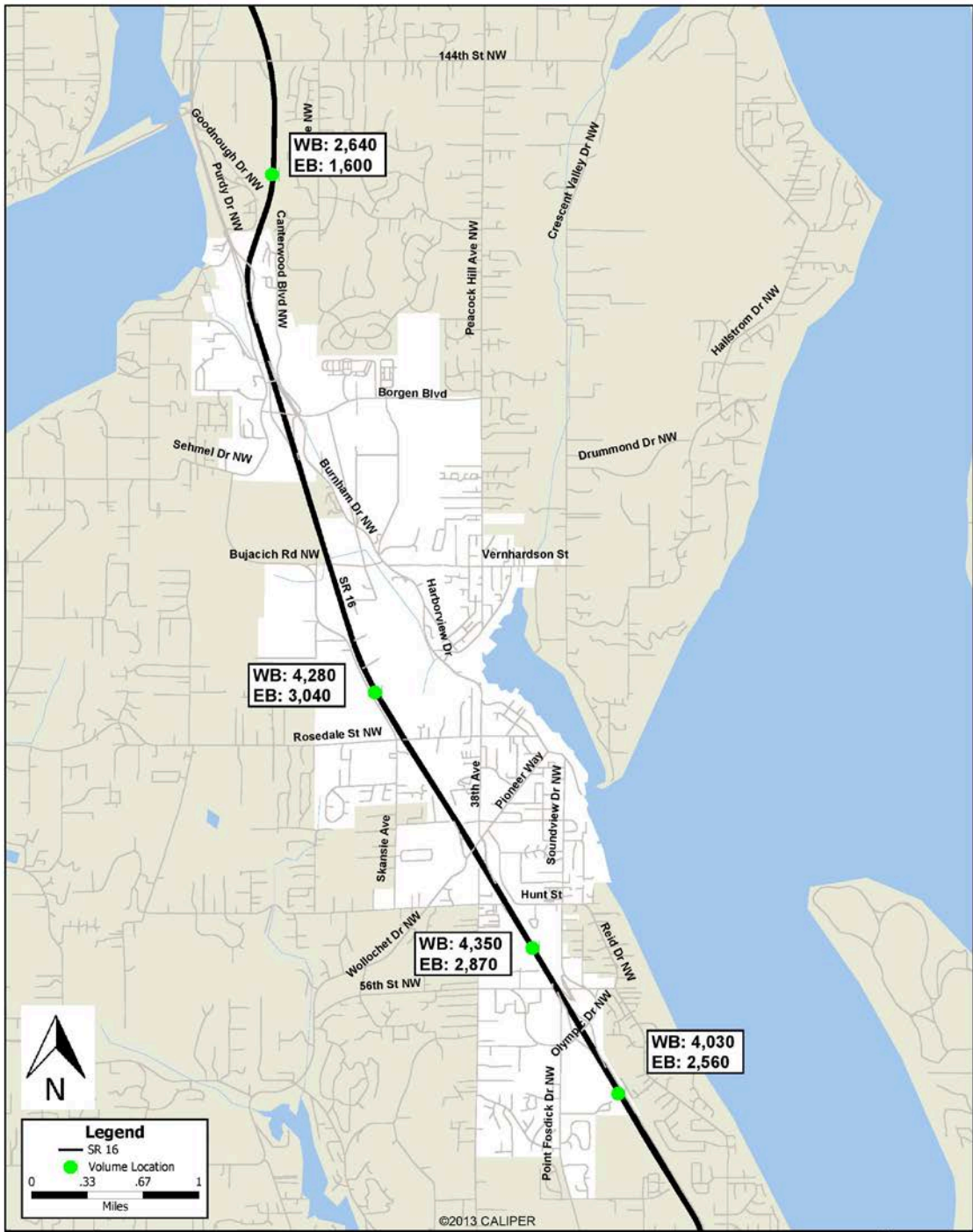


Figure 12-13
PM Peak Hour SR-16 Volumes



SECTION 5. FINANCIAL ANALYSIS AND CONCURRENCY

The State of Washington's Growth Management Act (GMA) requires that a jurisdiction's transportation plan contain a funding analysis of the transportation projects it recommends. The analysis should cover funding needs, funding resources, and it should include a multi-year financing plan. The purpose of this requirement is to insure that each jurisdiction's transportation plan is affordable and achievable. If a funding analysis reveals that a plan is not affordable or achievable, the plan must discuss how additional funds will be raised, or how land use assumptions will be reassessed.

The City of Gig Harbor is including the financial element in this transportation plan in compliance with the GMA as well as to provide a guide to the City for implementation of this plan.

Federal Revenue Sources

MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012. Funding surface transportation programs at over \$105 billion for fiscal years (FY) 2013 and 2014, MAP-21 is the first long-term highway authorization enacted since 2005.

MAP-21 is a milestone for the U.S. economy and the Nation's surface transportation program. By transforming the policy and programmatic framework for investments to guide the system's growth and development, MAP-21 creates a streamlined and performance-based surface transportation program and builds on many of the highway, transit, bike, and pedestrian programs and policies established in 1991.

MAP-21 Overview in Washington

Moving Ahead for Progress in the 21st Century (MAP-21) is the current federal transportation act. The two-year federal act was signed into law by President Obama on July 6, 2012, and covers from October 1, 2013 through September 30, 2014. MAP-21 funds surface transportation programs at over \$105 billion for federal fiscal years (FFY) 2013 and 2014. MAP-21 transforms the policy and programmatic framework for investments to guide the system's growth and development. MAP-21 creates a streamlined and performance-based surface transportation program and builds on many of the highway, transit, bike, and pedestrian programs and policies established in 1991.

In October 2012, Governor Gregoire convened a Steering Committee to recommend how to distribute the highway formula funds between the State and local governments. The Committee met twice and agreed to maintain the current overall split between state and local governments (66% State / 34% Local) for the next two years, with some revisions in individual program distributions.

Current Transportation Revenue Sources

The City of Gig Harbor uses various categories of revenue for street operating and capital improvement, with their sources described below:

Licenses and Permits: The city collects fees for reviewing and issuing right-of-way encroachment permits. These fees are included as a revenue sources for the Street Operation Fund.

Intergovernmental Revenue: Sources of revenue under this category include:

- **Motor Vehicle Fuel Tax (MVFT):** In the past, motor vehicle excise tax (MVET) and motor vehicle fuel tax (MVFT) allocations from the state were major sources of continuing funding for transportation capital improvements. In 1999, initiative 695 removed MVET as a significant funding source, so only the MVFT (“gas tax”) funding has been included as a revenue source since that time. MVFT is a revenue source for the Street Operating Fund.
- **Federal Grants:** The City has applied for and/or received transportation grants through the Surface Transportation Program (STP), Congestion Management and Air Quality (CMAQ) program, Transportation, Community and System Preservation (TCSP) program. The department of Housing and Urban Development (HUD) is also a source of grant funding for certain types of transportation projects. The City continues to track and identify federal grant funding sources and makes application as appropriate for projects that are likely to meet selection criteria for each grant type. As grants are awarded for specific projects, they are included as revenue sources in the Street Capital fund.
- **State Grants:** The Washington State Department of Transportation (WSDOT) administers various funding programs, including Safe Routes to School, Transportation Enhancements and Pedestrian Safety. The State Transportation Improvement Board (TIB) funding program includes Urban Arterial, Arterial Preservations and Sidewalk Programs. The City continues to track and identify appropriate grants and applies for funding for projects likely to meet the selection criteria for each grant type. As grants are awarded for specific projects, they are included as revenue sources in the Street Capital fund.

Charges for Services: The city collects fees for services rendered by staff. Some examples of these services include engineering plan review and construction inspection for private development project within the City limits.

Hospital Benefit Zone (HBZ): In 2006, the state legislature approved Substitute House Bill (SHB) 2670 providing for the creation of benefit zones in which publicly-funded improvements could be financed through bonds and have the bonds repaid using the incremental increase in sales tax within the zone. This legislation was sponsored to support the transportation infrastructure needs of the North Gig Harbor area where a new hospital was being proposed. The legislation provided that a maximum, statewide, of \$2 million in the state’s portion of the “excess” sales and use tax within the benefit zone can be diverted annually to repay bonded debt given that the city matches that amount from other local sources. The “excess” sales and use tax

is defined by establishing the benefit zone and measuring the amount of sales and use tax generated within that benefit zone then comparing that amount to the sales and use tax generated in subsequent years; the increase in sales and use tax revenue is the “excess.”

The City of Gig Harbor established the HBZ jointly with Pierce County in 2006, pursuant to SHB 2670. The base year for the measurement of tax revenue leading to the definition of “excess” tax revenue is 2008. The “excess” was defined in 2009, permitting bond payments, assumed to be \$2 million annually, in 2010. This revenue source can be used for improvements other than transportation so only a portion of the total amount available was included in the revenue forecast. HBZ revenue is included as restricted revenue in both the short and long range forecasts.

Miscellaneous: The city collects transportation impact fees, mitigation payments required as part of the review under SEPA, and other developer contributions to fund related transportation projects. These fees are collected and included as restricted revenue sources for identified transportation projects. The City last updated the Transportation Impact Fees using a rigorous analysis and the best available data in 2007. For future transportation impact fee calculation updates, the City may consider either the short or long range project list along with the corresponding estimated growth.

Transfers: The city transfers funds from other sources, as allowed under State Law, to fund both operating and capital expenditures that are authorized by the City Council.

Other: The city may issue new debt to fund gaps in Street Capital fund revenue as necessary and as authorized by the City Council.

Possible New Revenue Sources

Transportation Benefit District (TBD): A Transportation Benefit District (TBD) is an option authorized by Washington State that cities can use to help fund transportation improvements within an established district. A TBD is an independent taxing district that can impose specific taxes or fees through a vote of the people or through a district board action. Boundaries of a TBD can be independent of City or County boundaries, making them a flexible option to solve either local or more regional transportation issues. The future TBD boundary for Gig Harbor is likely to encompass the entire city limits. The TBD has several revenue options, depending on whether or not it was formed through voter approval.

Revenue options NOT requiring voter approval:

- Annual vehicle fee up to \$20
- Transportation impact fees

Revenue options REQUIRING voter approval:

- Property taxes – excess levy
- Sales tax (up to 0.2%)
- Annual vehicle fee (up to \$100 per vehicle)
- Vehicle tolls

Revenue Forecast

The projected revenues for the City's Street Operation and Street Capital funds are shown in Table 12-9. Approximately 52% of funding for the City's Transportation Capital Facilities Plan will come from Intergovernmental Revenue. The Hospital Benefit Zone is estimated to fund another 13% with Transportation Impact Fees and other miscellaneous revenue funding approximately 7%. The City may consider implementing new revenue sources, such as a TBD (discussed above), if deemed appropriate and necessary in the future. The remainder of the Transportation Capital Facilities Plan will be funded by transfers from other City unrestricted revenue sources and issuing debt as needed. This strategy ensures that the City can accomplish the transportation plan and use the available funding options efficiently.

This forecast was generally prepared by projecting historic trends from the City's financial records. It was then adjusted based on a projected growth of 1% to 3% per year, depending on other known factors that could influence the specific category of revenue.

Table 12-9. Gig Harbor Transportation Revenue Forecast 2015 to 2030

Funding Source	Description	Revenue Forecast			
		Short Range 2015 - 2020	Percent	Long Range 2015 - 2030	Percent
Street Operating Fund - Unrestricted					
Licenses & Permits	Right of way encroachment permit fees	\$ 100,000	1%	\$ 340,000	1%
Intergovernmental Revenue	City Share of motor vehicle fuel tax (MVFT)	\$ 1,042,000	8%	\$ 3,731,000	8%
Charges for Services	Fees for services rendered by transportation operations staff including plan review and construction inspection	\$ 791,000	6%	\$ 2,816,000	6%
Miscellaneous	Other sources of unrestricted revenue	\$ 28,000	0%	\$ 98,000	0%
Transfers/Other	Tranfers to support transportation operations, maintenance and administration	\$ 10,901,000	85%	\$ 40,305,000	85%
TOTAL - Street Operating		\$ 12,862,000	100%	\$ 47,290,000	100%
Street Capital Fund - Restricted					
Intergovernmental Revenue *	Grants	\$ 32,030,000	52%	\$ 65,600,000	52%
Hospital Benefit Zone **	Restricted Revenue - excess sales tax earned within zone used for qualified projects within zone	\$ 6,000,000	10%	\$ 16,000,000	13%
Miscellaneous***	Transportation Impact fees, SEPA Mitigation fees, developer contributions, interest	\$ 2,135,000	3%	\$ 8,552,000	7%
Tranfers In	Transfers to support capital projects	\$ 2,160,000	4%	\$ 7,753,000	6%
Other - New Debt, other new funding sources	Bonds, Low Interest Loans, Possible Transportation Benefit District	\$ 19,285,000	31%	\$ 27,555,000	22%
TOTAL - Street Capital		\$ 61,610,000	100%	\$ 125,460,000	100%

* Includes grants and direct appropriations

** Out of \$2 million per year for total revenue from source, assumes 50% for street capital projects

*** Includes estimated 10% increase in transportation impact fee amounts due to planned TIF update in 2015

Capital Costs for Recommended Improvements

There are numerous improvements within the Gig Harbor Planning Area that are necessary to achieve the City's adopted motorized and non-motorized levels of service standards. These improvements, including the estimated grant/other funding amounts and local funding share, are listed in the following tables. **Table 12-10** identifies the short range projects and estimated program funding and **Table 12-11** identifies the long range projects and estimated program funding. **Table 12-13** identifies the short range projects specific to non-motorized improvements and **Table 12-14** breaks down the short range list further into capacity and non-motorized components of each project.

Table 12-10. Short Range Project Program/Estimated Grant Funding

No.	Project Name	Total Project Cost	Estimated Grant/Other Funding Amounts	City Share of Total Project Cost
1	Cushman Trail Phases 5	\$4,000,000	\$3,000,000	\$1,000,000
2	Harbor Hill Drive Extension	\$8,500,000	\$6,000,000	\$2,500,000
3	Burnham Dr/Harbor Hill Dr Intersection	\$2,000,000	\$1,000,000	\$1,000,000
4	50th St. Ct. NW Phase 2	\$900,000	\$500,000	\$400,000
5	Pavement Preservation Program (2015 Kimball/Hunt)	\$400,000	\$330,000	\$70,000
6	Rosedale Dr/Stinson Ave Intersection	\$360,000	\$200,000	\$160,000
7	38th Avenue Phase 1	\$7,000,000	\$3,000,000	\$4,000,000
8	Burnham Drive Phase 1	\$1,300,000	\$600,000	\$700,000
9	Harborview Drive Improvements	\$130,000	\$0	\$130,000
10	Soundview Dr/Hunt St Intersection	\$850,000	\$0	\$850,000
11	Wollochet Drive Improvements	\$850,000	\$0	\$850,000
12	SR-16/Olympic Dr	\$1,400,000	\$0	\$1,400,000
13	Rosedale St/Skansie Ave Intersection	\$360,000	\$0	\$360,000
14	38th Avenue Phase 2	\$6,000,000	\$3,000,000	\$3,000,000
15	Skansie Avenue Improvements	\$8,600,000	\$2,000,000	\$6,600,000
16	Meter Roundabout at SR16 / Burnham	\$375,000	\$0	\$375,000
17	Harbor Hill Dr/Borgen Blvd Intersection	\$700,000	\$700,000	\$0
18	Olympic/Hollycroft Spur Improvements	\$30,000	\$0	\$30,000
19	Vernhardson St Improvements	\$488,000	\$400,000	\$88,000
20	Wagner Way Traffic Signal at Wollochet	\$389,000	\$0	\$389,000
21	Grandview Street Phase 2	\$1,120,000	\$500,000	\$620,000
22	Grandview Street Phase 1	\$600,000	\$400,000	\$200,000
23	Hunt Street Crossing (at SR16)	\$10,300,000	\$9,000,000	\$1,300,000
24	Restripe Burnham Bridge to 4 Lanes	\$100,000	\$0	\$100,000
25	Pedestrian Bridge Over SR16	\$2,000,000	\$1,000,000	\$1,000,000
26	Harborview Drive / Stinson Ave	\$858,000	\$0	\$858,000
27	Harborview Drive / Pioneer Way	\$100,000	\$0	\$100,000
28	Hunt Street / 38th Ave	\$1,500,000	\$0	\$1,500,000
29	Olympic Drive / Point Fosdick Drive	\$400,000	\$400,000	\$0
	Total	\$ 61,610,000	\$32,030,000	\$29,580,000

Table 12-11. Long Range Project Program/Estimated Grant Funding

No.	Project Name	Estimated Costs Total Project (Table 12-5)	Estimated Grant/Other Funding Amounts	City Share of Total Project Cost
1	Canterwood Bl (SR16-54th) to 4 lanes	\$ 10,400,000	\$ 4,000,000	\$ 6,400,000
2	Borgen Bl (Peacock to Burnham) 7 lanes	\$ 8,580,000	\$ 4,000,000	\$ 4,580,000
3	Rosedale Street widening	\$ 7,150,000	\$ 4,000,000	\$ 3,150,000
4	Peacock Hill widening 5 lanes	\$ 5,330,000	\$ 4,000,000	\$ 1,330,000
5	Bujacich Rd widening 3 lanes	\$ 8,970,000	\$ 3,000,000	\$ 5,970,000
6	Stinson Ave left turn lane at Harborview	\$ 286,000	\$ -	\$ 286,000
7	Hunt Street widening 3 lanes	\$ 2,990,000	\$ 2,000,000	\$ 990,000
8	Soundview Drive selected It lanes	\$ 910,000	\$ -	\$ 910,000
9	New Road (50th to HHDr)	\$ 1,430,000	\$ 1,000,000	\$ 430,000
10	50th Ave (new rd to Burnham)	\$ 2,990,000	\$ 1,000,000	\$ 1,990,000
11	SR16 / Burnham/Borgen I/CH	\$ 72,300,000	\$ 40,000,000	\$32,300,000
12	Stinson Ave / Pioneer Way	\$ 429,000	\$ 300,000	\$ 129,000
13	38th Ave / 56th St	\$ 195,000	\$ -	\$ 195,000
14	Hunt St / 48th Ave	\$ 1,500,000	\$ 1,000,000	\$ 500,000
15	Skansie Ave / Rosedale St	\$ 1,500,000	\$ 1,000,000	\$ 500,000
16	SR16 / Olympic I/CH EB ramp	\$ 500,000	\$ 300,000	\$ 200,000
	Total	\$ 125,460,000	\$ 65,600,000	\$59,860,000

Summary of Costs and Revenues

The proposed Short and Long Range Transportation Improvements, listed in **Table 12-10** and **Table 12-11**, are estimated to cost \$187,070,000, combined. The costs for these improvements are balanced with the Revenue Forecast shown in **Table 12-9** and are summarized in **Table 12-12**, below.

Table 12-12. Summary of capital costs and revenues

Category	Short Range 2015-2020	Percent of Revenues	Long Range 2015-2030	Percent of Revenues
Projected Revenues	\$61,610,000	100.0%	\$125,460,000	100%
predictable sources	\$42,325,000	69%	\$97,905,000	78%
debt source	\$19,285,000	31%	\$27,555,000	22%
Projected Expenditures	\$61,610,000	100%	\$125,460,000	100%

The proposed financial strategy relies upon updated assumptions for state and federal grant amounts and an assumption that revenues from additional city debt or potential new funding sources are necessary to provide a balanced financial plan. The grant amounts were estimated on a project by project basis instead of using historical grant funding amounts as the basis. This will more accurately estimate the amount of local funds that will be necessary to complete each project. Historically, the City did not have many projects developed to the level where they could compete successfully for grant funding. In the recent past, the City has worked to incrementally develop projects and apply for grant funding with a success rate that is greater than what has historically occurred. The City anticipates continuing this trend by aggressively pursuing grant opportunities as they become available. Additional city debt, in the form of bonds or low interest loans, or potentially establishing a transportation benefit district (discussed earlier in this section) financially balance the plan. The new debt is assumed to be bond debt issued over 20 years at 4.5% interest. However, it should also be noted that the City has not made any assumptions related to other low interest loans such as from Federal or State programs. The City has traditionally been able to tap these sources, and continuing to do so would reduce the need for new bond issues which similarly could produce more favorable terms for the City's transportation program. Additionally, if state and federal grant availability increases over the planning period the reliance on future debt financing will be reduced.

SECTION 7. GOALS AND POLICIES

The transportation goals contained in this element are:

- GOAL 12.1: CREATE AN EFFECTIVE MULTI-MODAL STREET NETWORK
- GOAL 12.2: MODAL BALANCE
- GOAL 12.3: DESIGN AND CONSTRUCTION STANDARDS
- GOAL 12.4: LEVEL OF SERVICE STANDARDS
- GOAL 12.5: AIR QUALITY
- GOAL 12.6: SUSTAINABLE TRANSPORTATION
- GOAL 12.7: SUPPORT CENTERS AND COMPACT COMMUNITIES

GOAL 12.1: CREATE AN EFFECTIVE MULTI-MODAL STREET NETWORK.

The City of Gig Harbor shall plan for an effective road network system.

- Policy 12.1.1 Complete development of the multi-modal arterial street grid serving the the city.
- Policy 12.1.2 Develop a trans-highway connector across SR-16 at Hunt Street.
- Policy 12.1.3 Maintain a functional classification system which defines each streets principal purpose and protects the streets viability.
- Policy 12.1.4 Develop an arterial and collector street system which collects and distributes area traffic to SR-16.
- Policy 12.1.5 Define a hierarchy of local, collector, and arterial streets which provides methods for connecting and traversing the neighborhoods, districts and other places within the area without overly congesting or depending on the arterial street system or any single intersection.
- Policy 12.1.6 Establish appropriate right-of-way widths, pavement widths, shoulder requirements, bicycle accommodations, curb-gutter-sidewalk standards for major arterials, collectors and local streets.
- Policy 12.1.7 Improve collector streets to provide adequate capacity for present and future projected traffic loads, pedestrian and bicyclist activities.
- Policy 12.1.8 Work with the Harbor property owners to determine an effective parking plan, which increases parking.
- Policy 12.1.9 Provide planning and design assistance in establishing a local parking improvement district for the Harbor.
- Policy 12.1.10 Enhance walkability in the Harbor through sidewalk widening and improved sidewalk connections.
- Policy 12.1.11 Increase pedestrian enjoyment of the Harbor and other centers of local importance in the city through beautification and preservation activities.
- Policy 12.1.12 Improve existing sidewalk, street, and intersection conditions in the city to increase pedestrian, bicycle, and vehicular safety.
- Policy 12.1.13 Encourage additional pedestrian, bicycle, or shared vehicular, bicycle, and pedestrian connections in the city as development and redevelopment occurs to increase the ease of access and create useful and well-designed public ways.

GOAL 12.2: MODAL BALANCE

Create an appropriate balance between transportation modes where each meets a different function to the greatest efficiency.

- Policy 12.2.1 Work with Pierce Transit to satisfy local travel needs within the planning area, particularly between residential areas, the downtown and major commercial areas along SR-16.
- Policy 12.2.2 Work with Pierce Transit to locate Pierce Transit Park and Ride lots in areas which are accessible to transit routes and local residential collectors, but which do not unnecessarily congest major collectors or arterial roads or SR-16 interchanges.
- Policy 12.2.3 Establish a multipurpose trails plan which provides designated routes for pedestrians and bicyclists.
- Policy 12.2.4 Adopt and implement a program which increases public awareness to the city's transportation demand management strategies, including non-motorized

- transportation and increased use of local transit. Adopted strategies include a Transportation Demand Management and Commute Trip Reduction Ordinance.
- Policy 12.2.5 Promote transportation investments that support transit and pedestrian oriented land use patterns and provide alternatives to single-occupant automobile travel.
- Policy 12.2.6 Promote non-motorized connections to the Cushman Trail to improve connectivity between the trail and parks, schools, adjacent neighborhoods, and businesses.

GOAL 12.3: DESIGN AND CONSTRUCTION STANDARDS

Establish design construction standards which provide for visually distinct roadways while providing efficient and cost effective engineering design.

- Policy 12.3.1 Adopt and implement street construction standards which consider the objectives of Complete Streets and implement the goals and policies of the City of Gig Harbor Comprehensive Plan Design Element and the City Design Guidelines.
- Policy 12.3.2 Identify and classify all arterials per FHWA recommend practice to facilitate grant eligibility and long range planning.
- Policy 12.3.3 Provide for an efficient storm drainage system in road design considering the width of road pavement needed to achieve levels of service and utilization low impact development techniques including pervious pavements and biofiltration.
- Policy 12.3.4 Implement design standards which provide, where feasible, for a pleasing aesthetic quality to streetscapes and which provide increased pedestrian safety by separating sidewalks from the street edge and adjacent hazards.
- Policy 12.3.5 Give high priority to maintenance and preservation of ~~the~~ existing transportation infrastructure over construction of new transportation infrastructure.
- Policy 12.3.6 Design, construct, and operate transportation infrastructure to serve all users safely and conveniently, including motorists, pedestrians, bicyclists, and transit users, while accommodating the movement of freight and goods, as suitable to each facility's function and location.
- Policy 12.3.7 Work to increase the safety of the transportation system with appropriate design and, in the long term, support the state's goal of zero deaths and disabling injuries.
- Policy 12.3.8 Work with Pierce County to require the design and construction of appropriate urban transportation improvements in the UGA's adjacent to the city.

GOAL 12.4: LEVEL OF SERVICE STANDARDS

- Policy 12.4.1 The City of Gig Harbor Level of Service Standard for intersections is LOS D, except for the following intersections identified in the Harbor Area

- Harborview Drive/North Harborview Drive
- Harborview Drive/Pioneer Way
- Harborview Drive/Stinson Avenue
- Harborview Drive/Rosedale
- North Harborview Drive/Peacock Hill
- Harborview/Soundview

The above intersections may be allowed to operate a LOS worse than D, consistent with the vehicular, bicycle, and pedestrian objectives identified in the Harbor Area.

Policy 12.4.2 If funding for capacity projects falls short, the Land Use Element, LOS, and funding sources will be re-evaluated. Impact fees should be used to the extent possible under GMA to fund capacity project costs. Alternative revenue sources and/or LOS modifications should be considered before land use density changes are considered.

Policy 12.4.3 Level of service E will be acceptable at the SR 16 westbound ramp terminal roundabout intersection on Burnham Drive, provided that: (a) the acceptable delay at LOS E shall not exceed 80 seconds per vehicle as calculated per customary traffic engineering methods acceptable to the city engineer; and (b) this policy shall cease to have effect if a capital improvement project is added to the Transportation Improvement Program and is found by the City to be foreseeably completed within six years and to add sufficient capacity to the interchange and adjacent intersections so as to achieve a level of service of D or better upon its completion including the impacts of all then-approved developments that will add travel demand to the affected intersections.

Policy 12.4.4 When a proposed development would degrade the LOS below the adopted threshold on a state highway, traffic impact mitigation shall be required based on the recommendation of the City Engineer and consistent with the Washington State Highway System Plan Appendix G: Development Impacts Assessment.

Policy 12.4.5 The City shall maintain a current traffic model to facilitate the preparation of annual capacity reports and concurrency reviews.

Policy 12.5.5 Public and private transportation improvements are required to meet the 2014 Public Works Standards, which require inclusion of a non-motorized feature in the construction and design of new or improved streets.

GOAL 12.5: AIR QUALITY

The City should implement programs that help to meet and maintain federal and state clean air requirements, in addition to regional air quality policies.

Policy 12.5.1 The City's transportation system should conform to the federal and state Clean Air Acts by maintaining conformity with the Metropolitan Transportation Plan of the Puget Sound Regional Council and by following the requirements of WAC 173-420.

Policy 12.5.2 The City should work with the Puget Sound Regional Council, Washington State Department of Transportation, Pierce Transit and neighboring jurisdictions in the development of transportation control measures and other transportation and air quality programs where warranted.

Policy 12.5.3 Encourage and support the use of electric vehicles; provide a broad range of opportunities for vehicle recharge.

GOAL 12.6: SUSTAINABLE TRANSPORTATION

The City should implement programs and construct projects that reduce harmful vehicle emissions, avoid or mitigate impacts to critical areas and wildlife, manage water quality, and provide a safe environment for people to live and travel in.

Policy 12.6.1 Foster a system that reduces the negative effects of transportation infrastructure and operation on the climate and natural environment.

Policy 12.6.2 Support programs and projects that help to reduce Greenhouse Gas emissions consistent with state goals established in RCW 70.235.050 and RCW 70.235.060.

Policy 12.6.3 Seek the development and implementation of transportation modes and technologies that are energy-efficient, improve system performance, and minimize negative impacts to human health.

Policy 12.6.4 Protect the transportation system against natural and manmade disaster, develop prevention and recovery strategies, and plan for coordinated responses by using transportation-related preparedness, prevention, mitigation, response, and recovery strategies and procedures adopted in the emergency management plans and hazard mitigation plans of the County and as well as the Washington State Comprehensive Emergency Management Plan.

GOAL 12.7: SUPPORT CENTERS OF LOCAL IMPORTANCE AND NEIGHBORHOODS

The transportation system will support the city's growth strategy by focusing on connecting centers of local importance and neighborhoods with a highly efficient multimodal transportation network.

Policy 12.7.1 Prioritize investments in transportation facilities and services in centers of local importance that support compact, pedestrian and transit oriented development.

Policy 12.7.2 Promote and implement a network of local street and trail infrastructure that supports walking, bicycling, and transit use to enhance connectivity, and physical activity throughout the city while providing connections between centers of local importance and neighborhoods.

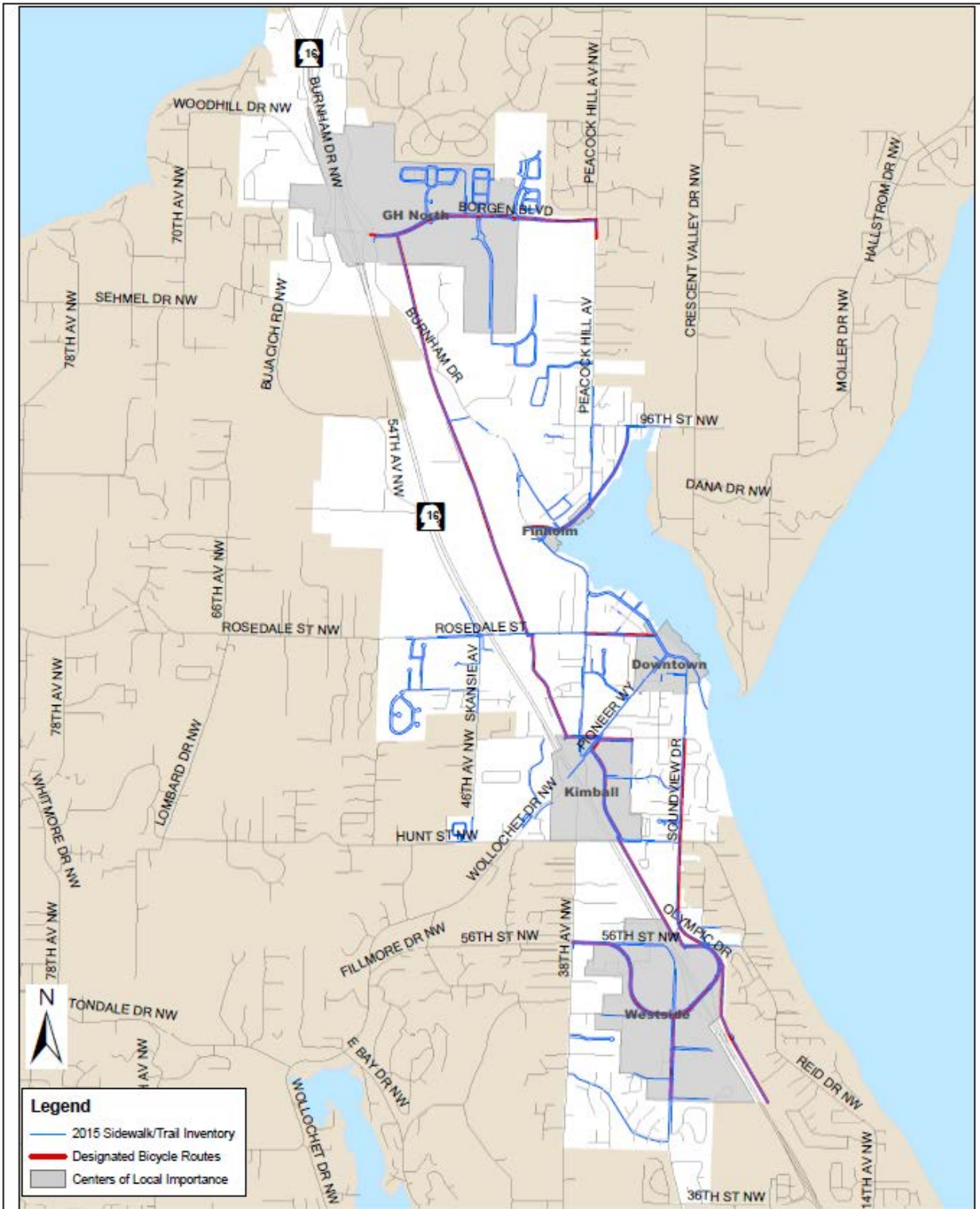


Figure 12-13
Non Motorized Survey - Existing Conditions 2015



Table 12-13 Short Range Projects – Non Motorized Project List

No.	Project Name	Updated Total Project Cost	Estimated Grant/Other Funding Amounts	City Share of Total Project Cost	Non-Motorized Portion		
					% of Project	Share of Total Cost	City Funded Amount
1	Cushman Trail Phases 5	\$4,000,000	\$3,000,000	\$1,000,000	100%	\$4,000,000	\$1,000,000
4	50th St. Ct. NW Phase 2	\$900,000	\$500,000	\$400,000	80%	\$720,000	\$320,000
7	38th Avenue Phase 1	\$7,000,000	\$3,000,000	\$4,000,000	50%	\$3,500,000	\$2,000,000
8	Burnham Drive Phase 1	\$1,300,000	\$600,000	\$700,000	50%	\$650,000	\$350,000
9	Harborview Drive Improvements	\$130,000	\$0	\$130,000	100%	\$130,000	\$130,000
11	Wollochet Drive Improvements	\$850,000	\$0	\$850,000	50%	\$425,000	\$425,000
14	38th Avenue Phase 2	\$6,000,000	\$3,000,000	\$3,000,000	50%	\$3,000,000	\$1,500,000
15	Skansie Avenue Improvements	\$8,600,000	\$2,000,000	\$6,600,000	50%	\$4,300,000	\$3,300,000
19	Vernhardson St Improvements	\$488,000	\$400,000	\$88,000	80%	\$390,400	\$70,400
21	Grandview Street Phase 2	\$1,120,000	\$500,000	\$620,000	80%	\$896,000	\$496,000
22	Grandview Street Phase 1	\$600,000	\$400,000	\$200,000	80%	\$480,000	\$160,000
23	Hunt Street Crossing (at SR16)	\$10,300,000	\$9,000,000	\$1,300,000	20%	\$2,060,000	\$260,000
25	Pedestrian Bridge Over SR16	\$2,000,000	\$1,000,000	\$1,000,000	100%	\$2,000,000	\$1,000,000
26	Harborview Drive / Stinson Ave	\$858,000	\$0	\$858,000	20%	\$171,600	\$171,600
27	Harborview Drive / Pioneer Way	\$100,000	\$0	\$100,000	100%	\$100,000	\$100,000
28	Hunt Street / 38th Ave	\$1,500,000	\$0	\$1,500,000	20%	\$300,000	\$300,000
Subtotal (Short Range Non-Motorized)		\$45,746,000	\$23,400,000	\$22,346,000		\$23,123,000	\$11,583,000

Table 12-14 Short Range Non-Motorized Capacity Elements and Non-Motorized Elements Breakdown

No. Project Name	Notes	Estimated Grant/Other Funding Amounts		City Share of Total Project Cost	Capacity Elements			Non-Motorized Elements		
		Updated Total Project Cost	City Share of Total Project Cost		% of Project	Share of Total Cost	City Funded Amount	% of Project	Share of Total Cost	City Funded Amount
1 Cushman Trail Phases 5	[1]	\$4,000,000	\$3,000,000	\$1,000,000	0%	\$0	0%	\$4,000,000	100%	\$1,000,000
2 Harbor Hill Drive Extension	[5]	\$8,500,000	\$6,000,000	\$2,500,000	100%	\$8,500,000	100%	\$8,500,000	0%	\$0
3 Burnham Dr/Harbor Hill Dr Intersection	[5]	\$2,000,000	\$1,000,000	\$1,000,000	100%	\$2,000,000	100%	\$2,000,000	0%	\$0
4 50th St. Ct. NW Phase 2	[2]	\$900,000	\$500,000	\$400,000	20%	\$180,000	80%	\$720,000	80%	\$320,000
5 Pavement Preservation Program (2015 Kimball/Hunt)	[5]	\$400,000	\$330,000	\$70,000	100%	\$400,000	0%	\$0	0%	\$0
6 Rosedale Dr/Stinson Ave Intersection	[5]	\$360,000	\$200,000	\$160,000	100%	\$360,000	0%	\$0	0%	\$0
7 38th Avenue Phase 1	[3]	\$7,000,000	\$3,000,000	\$4,000,000	50%	\$3,500,000	50%	\$3,500,000	50%	\$2,000,000
8 Burnham Drive Phase 1	[3]	\$1,300,000	\$600,000	\$700,000	50%	\$650,000	50%	\$650,000	50%	\$350,000
9 Harborview Drive Improvements	[2]	\$130,000	\$0	\$130,000	0%	\$0	100%	\$130,000	100%	\$130,000
10 Soundview Dr/Hunt St Intersection	[5]	\$850,000	\$0	\$850,000	100%	\$850,000	0%	\$0	0%	\$0
11 Wollochet Drive Improvements	[3]	\$850,000	\$0	\$850,000	50%	\$425,000	50%	\$425,000	50%	\$425,000
12 SR-16/Olympic Dr	[5]	\$1,400,000	\$0	\$1,400,000	100%	\$1,400,000	0%	\$0	0%	\$0
13 Rosedale St/Skansie Ave Intersection	[5]	\$360,000	\$0	\$360,000	100%	\$360,000	0%	\$0	0%	\$0
14 38th Avenue Phase 2	[3]	\$6,000,000	\$3,000,000	\$3,000,000	50%	\$3,000,000	50%	\$3,000,000	50%	\$1,500,000
15 Skansie Avenue Improvements	[3]	\$8,600,000	\$2,000,000	\$6,600,000	50%	\$4,300,000	50%	\$4,300,000	50%	\$3,300,000
16 Meter Roundabout at SR16 / Burnham	[5]	\$375,000	\$0	\$375,000	100%	\$375,000	0%	\$0	0%	\$0
17 Harbor Hill Dr/Borgen Blvd Intersection	[5]	\$700,000	\$700,000	\$0	100%	\$700,000	0%	\$0	0%	\$0
18 Olympic/Hollycroft Spur Improvements	[5]	\$30,000	\$0	\$30,000	100%	\$30,000	0%	\$0	0%	\$0
19 Verwardson St Improvements	[2]	\$488,000	\$400,000	\$88,000	20%	\$97,600	80%	\$390,400	80%	\$70,400
20 Wagner Way Traffic Signal at Wollochet	[5]	\$389,000	\$0	\$389,000	100%	\$389,000	0%	\$0	0%	\$0
21 Grandview Street Phase 2	[2]	\$1,120,000	\$500,000	\$620,000	20%	\$224,000	80%	\$896,000	80%	\$496,000
22 Grandview Street Phase 1	[2]	\$600,000	\$400,000	\$200,000	20%	\$120,000	80%	\$480,000	80%	\$160,000
23 Hunt Street Crossing (at SR16)	[4]	\$10,300,000	\$9,000,000	\$1,300,000	80%	\$8,240,000	20%	\$2,060,000	20%	\$260,000
24 Restripe Burnham Bridge to 4 Lanes	[5]	\$100,000	\$0	\$100,000	100%	\$100,000	0%	\$0	0%	\$0
25 Pedestrian Bridge Over SR16	[1]	\$2,000,000	\$1,000,000	\$1,000,000	0%	\$0	100%	\$2,000,000	100%	\$1,000,000
26 Harborview Drive / Stinson Ave	[4]	\$858,000	\$0	\$858,000	80%	\$686,400	20%	\$171,600	20%	\$171,600
27 Harborview Drive / Pioneer Way	[2]	\$100,000	\$0	\$100,000	0%	\$0	100%	\$100,000	100%	\$100,000
28 Hunt Street / 38th Ave	[4]	\$1,500,000	\$0	\$1,500,000	80%	\$1,200,000	20%	\$300,000	20%	\$300,000
29 Olympic Drive / Point Fosdick Drive	[5]	\$400,000	\$400,000	\$0	100%	\$400,000	0%	\$0	0%	\$0
Subtotal (Short Range)		\$ 61,610,000	\$ 32,030,000	\$ 29,580,000		\$ 38,487,000		\$ 23,123,000		\$ 11,583,000

Notes:

- [1] Separate non-motorized facility.
- [2] Sidewalks and/or bikelanes and/or pedestrian safety are largest component of project.
- [3] Sidewalks and/or bikelanes included as part of vehicular capacity project.
- [4] Essential non-motorized improvements at intersections or grade separated crossing projects that are primarily for vehicular capacity.
- [5] Project is primarily for vehicular capacity.

Chapter 13

CAPITAL FACILITIES

INTRODUCTION

A Capital Facilities Plan is a required element under the State Growth Management Act, Section 36.70A.070 and it addresses the financing of capital facilities in the City of Gig Harbor and the adjacent urban growth area. It represents the City and community's policy plan for the financing of public facilities over the next twenty years and it includes a six-year financing plan for capital facilities. The policies and objectives in this plan are intended to guide public decisions on the use of capital funds. They will also be used to indirectly provide general guidance on private development decisions by providing a strategy of planned public capital expenditures.

The capital facilities element specifically evaluates the city's fiscal capability to provide public facilities necessary to support the other comprehensive plan elements. The capital facilities element includes:

- Inventory and Analysis
- Future Needs and Alternatives
- Six-Year Capital Improvement Plan and Financing
- Goals, Objectives and Policies
- Plan Implementation and Monitoring

Level of Service Standards

The Capital Facilities Element identifies a level of service (LOS) standard for public services that are dependent on specific facilities. Level of service establishes a minimum capacity of capital facilities that must be provided per unit of demand or other appropriate measure of need. These standards are then used to determine whether a need for capacity improvements currently exists and what improvements will be needed to maintain the policy levels of service under anticipated conditions over the life of the Comprehensive Plan. The projected levels of growth are identified in the Land Use and Housing Elements.

Major Capital Facilities Considerations and Goals

The Capital Facilities Element is the mechanism the city uses to coordinate its physical and fiscal planning. The element is a collaboration of various disciplines and interactions of city departments including public works, planning, finance and administration. The Capital Facilities Element serves as a method to help make choices among all of the possible projects and services that are demanded of the City. It is a basic tool that can help encourage rational decision-making rather than reaction to events as they occur.

The Capital Facilities Element promotes efficiency by requiring the local government to prioritize capital improvements for a longer period of time than the single budget year. Long

range financial planning presents the opportunity to schedule capital projects so that the various steps in development logically follow one another respective to relative need, desirability and community benefit. In addition, the identification of adequate funding sources results in the prioritization of needs and allows the tradeoffs between funding sources to be evaluated explicitly. The Capital Facilities Plan will guide decision making to achieve the community goals as articulated throughout the Comprehensive Plan.

INVENTORY AND ANALYSIS

The inventory provides information useful to the planning process. It also summarizes new capital improvement projects for the existing population, new capital improvement projects necessary to accommodate the growth projected through the year 2030 and the major repair, renovation or replacement of existing facilities.

Inventory of Existing Capital Facilities

Outside Providers

The City of Gig Harbor is served by the Peninsula School District #401 for educational purposes. The PSD manages and maintain their public infrastructure through an adopted Six Year Facilities Plan, last updated in August 2014. The Peninsula School District #401 Capital Facilities Plan is hereby adopted by reference within the City of Gig Harbor's Comprehensive Plan. Copies of the plan are available for public review.

Fire services are provided by Pierce County Fire District #5, one fire station is located within city limits. The fire district has recently updated their Capital Facility Plan as part of the Pierce County Comprehensive Plan, adopted in July 2014. The Pierce County Fire District No.5 Capital Facility Plan 2015-2035 is hereby adopted by reference within the City of Gig Harbor's Comprehensive Plan. Copies of the plan are available for public review.

WASTEWATER SYSTEM

Existing Capital Facilities

Gig Harbor's original collection system, constructed in 1974-1975, served the downtown area and an area south of downtown. The original system was called Utility Local Improvement District (ULID) #1 and included six lift stations. ULID #2 was constructed to the south of ULID #1 in 1988 to serve south Gig Harbor including portions of Soundview Drive, Harbor Country Drive, Point Fosdick Drive, and Olympic Drive. ULID #3 was constructed north of ULID #1 in 1992 to serve North Gig Harbor including the area along Burnham Drive north of Harborview Drive, the Washington State Women's Corrections Center off Bujacich Drive, and the Purdy area including the Peninsula School District campus in Purdy.

Further expansions of the City's collection system were built under development agreements and as mitigation conditions of proposed development through the state environmental policy act

(SEPA) process. As of 2015 the City's collection system consisted of approximately 150,000 feet of gravity sewers, 32,000 feet of sewer force mains, and 17 lift stations.

The City's wastewater treatment plant (WWTP) is located on five acres, west of Harborview Drive at its intersection with North Harborview Drive. The original WWTP was brought online to provide secondary treatment of municipal sewage in 1975. Phase I of additional improvements to the WWTP to expand the treatment capacity to the permitted capacity of 1.6 MGD and completed those improvements in 2011.

Currently, the WWTP is under a Phase II expansion that will provide for a new laboratory operations building along with associated mechanical improvements that will consist of an ultra violet disinfection system for disinfection of the treated effluent prior to it being discharged into the outer narrows through a 24 inch diameter outfall pipe.

The City has also filed for renewal of its National Pollutant Discharge Elimination System (NPDES) operating capacity permit which upon completion will increase the treatment plant discharge capacity from 1.6 to 2.4 MGD, which will coincide with the completion of the Phase II improvements in 2016.

The WWTP consists of the following major components: influent flow meter, influent screens, screening press, aeration basins, blowers, secondary clarifiers, return activated sludge pumps, waste activated sludge pump, aerobic digester, digested sludge pumps, sludge dewatering centrifuge, chlorinators, chlorine contact tanks, and effluent discharge pumps. Effluent from the WWTP is piped through a 24 inch outfall that discharges into the outer Tacoma Narrows, whose diffuser section rests 190 feet below sea level.

In addition to sewer service within the Gig Harbor UGA, the City of Gig Harbor owns, operates, and maintains a septic system for the Shorecrest residential Development along Ray Nash Drive NW located about 5 miles west of the City. The Shorecrest septic system is a 12-unit development with an on-site septic system and pressurized community drainfield.

The City also treats septic effluent from a 68 single family lot subdivision on Wollochet Bay in unincorporated Pierce County outside of the City's UGA as well as a 333 single family subdivision.

Level of Service

The City introduced a requirement in May 2006 through Ordinance #1044 for most new development and redevelopment projects to request a portion of the treatment capacity at the City's wastewater treatment plant (WWTP) through the sewer capacity reservation certificate (CRC) process. Each CRC reserves a specific number of gallons per day for treatment at the wastewater treatment plant based on the current value of an equivalent residential unit (ERU) Since the WWTP has limited capacity to treat wastewater, the City identifies by way of the sewer CRC process those projects that the City's WWTP has adequate public wastewater facilities to treat.

At the time of completion of the Phase II improvements, the projected wastewater treatment capacity will be increased to 2.4 million gallons per day (MGD). The net increase of capacity compared to the existing capacity is 1.6 MGD, or approximately an additional 5,333 ERUs. Based on maximum monthly flow projections, the projected treatment capacity of 2.4 MGD will be adequate for the next twenty.

Forecast of Future Needs

The City has used a demographics forecasting allocation model (DFAM) to forecast future population growth on undeveloped and underdeveloped parcels within the City's urban growth area (UGA). The primary input to the DFAM was a result of the City's Buildable Lands Analysis. The resulting population growth was then correlated to the generation of sewer flows to provide an estimate of the distribution of sewer flows throughout the City's UGA. These forecasted flows and descriptions of future wastewater needs are described further in the City's Wastewater Comprehensive Plan.

Future Wastewater Collection Needs

The City's collection system is planned at full build-out to expand to the limits of the UGA. The collection system has been divided into a total of 21 topographic basins, also known as sewer basins. At build-out each sewer basin will have one sewer pump station and a mixture of sewer gravity mains and sewer force mains. The design and construction of undeveloped and underdeveloped sewer basins may be financed by developers as conditions of SEPA or land use approval, and/or utility local improvement districts (ULIDs).

As noted above in the description of the existing capital facilities, the City's core area has an established sewer collection system. Some areas within the City's UGA are capable of having sewer flows conveyed through the use of gravity to existing sewer lift stations. However, in most areas the future development of the City's sewer collection system will occur in areas beyond the City's core area. These areas have a topographic low point where wastewater must be collected and pumped and may require construction of a new sewer pump station, also known as a lift station. Only one lift station shall be utilized in each sewer basin.

In situations where a new sewer lift station must be constructed two scenarios exist. The first scenario is where no lift station is located in the sewer basin. The proposed development activity shall design and construct a new developer funded, City designed lift station that will collect sewer flows from the proposed development and all future development upstream in the sewer basin.

The second scenario is where an existing lift station is already located in the sewer basin but the proposed development activity is located lower in elevation than the existing lift station. The proposed development activity shall design and construct a new developer funded City designed lift station that will collect sewer flows from the existing lift station, the proposed development and all future development upstream in the sewer basin. The existing lift station would then be

demolished.

Due to the likely potential for mechanical and electrical failures and the complications that arise when these failures occur, developments shall maximize gravity flows while minimizing the use of lift stations and grinder pumps.

Only developments lower in elevation than an existing lift station or gravity main AND lower in elevation than the path of sewer main construction may, upon approval of the Public Works Director, use grinder pumps in lieu of constructing a new lift station.

The City's Public Works Department provides continuous maintenance of the existing collection system. Future needs of the existing collection system are mostly limited to projects requiring rehabilitation of the lift stations. However, through the modeling of projected wastewater flows, no projects have been identified in the short term as necessary to increase the capacity of a gravity sewer main. Funding for the ongoing maintenance of the existing collection system, including rehabilitation of existing lift stations and replacement of existing sewer mains may be funded by utility connection fees and utility rates.

Specific facility improvements anticipated to accommodate the upcoming six year planning period are listed in Table 13.5.

Future Wastewater Treatment Plant Needs

With the completion of both the Phase I and the Phase II improvements in combination with the completion of the outfall, the City will have adequate capacity to treat the projected 20 year wastewater flows and loading projections.

Reclaimed Water Investigation.

The State has identified reclaimed water as an important water resource management strategy that can offer benefits related to potable water supply, wastewater management, and environmental enhancement. The City has acknowledged the State's acceptance and promotion of reclaimed water as being a viable and important water resource management tool through the adoption of a comprehensive plan goal for the wastewater utility to explore options to create reclaimed water. Table 13.5 identifies an annual project for the study and investigation of wastewater reuse and reclaimed water.

Specific facility improvements required to accommodate the upcoming six-year planning period are listed in Table 13.5

WATER SYSTEM

Existing Capital Facilities

The City of Gig Harbor Water System, limited by its retail water service area (RWSA), is unique in that many residents within the City limits and the City's UGA receive water service from adjacent water purveyors. Approximately 35% of the population within the City limits and City's UGA receives water from the City, and the remainder within the City limits and City's UGA receive water from other water purveyors or from private wells.

The City of Gig Harbor Water System was originally built in the late 1940's. Today, the City's RWSA encompasses approximately 4.4 square miles with 2,079 service connections serving approximately 5,100 people. The City operates six groundwater wells that supply water to its water service customers, and has more than 37 miles of pipeline and six reservoirs located around the City. Summaries of the City's well source supply and storage facilities are provided in Table 13.1 and Table 13.2, respectively, below. The City also provides wholesale water service to multiple customers outside the City's RWSA, and has an emergency intertie with one purveyor.

Table 13.1 – Summary of Well Source Supply

Well No.	Location (Sec-Twnshp-Rge)	Date Drilled	Capacity (GPM)	Depth (Ft.)	Status
1	8-21N-2E	1949	120	246 320	Inactive
2	32-22N-2E	1962	280	116	Active
3	17-21N-2E	1978	750	745	Active
4	8-21N-2E	1988	200	399	Active
5	7-21N-2E	1990	543	705	Active
6	7-21N-2E	1991	975	566	Active
7	31-22N-2E	N/A	40	393	Inactive
8	17-21N-2E	1965	20	231	Active

Source: City of Gig Harbor Water Facilities Inventory (WFI) Report, 2008; DOE Water Right Certificates

Table 13.2 – Summary of Storage Facilities

Storage Facility	Associated with Well No.	Total Capacity (gallons)	NGVD 29 Elevation (ft)	
			Base Elevation (ft)	Overflow Elevation (ft)
East Tank	2	250,000	304	320
Harbor Heights Tank 1	4	250,000	290	320
Harbor Heights Tank 2	4	250,000	290	320
Shurgard Tank	3	590,000	339	440
Skansie Tank	5 & 6	1,000,000	336	441
Gig Harbor North Tank	None	2,300,000	301	450
Total		4,640,000		

Source: City of Gig Harbor 2009_Water System Plan, adopted 2012.

As with most municipalities, the City's water distribution system has developed continuously as

demands and the customer base have grown. This evolution has created a distribution system comprised of pipes of various materials, sizes, and ages. Some areas of the City have pipe materials, sizes, and age that do not meet current construction standards or underperform. A detailed description of the existing water supply system may be found in the City of Gig Harbor Water System Plan.

Level of Service

The City introduced a code requirement in January 2001 through Ordinance #862 for most new development and redevelopment projects to request a portion of capacity of the City's water system through the water capacity reservation certificate (CRC) process. Each CRC reserves a specific number of gallons per day based on the current value of an equivalent residential unit (ERU). Since the City has limited capacity to withdraw water, the City identifies by way of the water CRC process those projects that the City's water system has capacity to provide water.

The City's Water System Plan identifies the City's current annual water rights at 10,110 ERUs and a projected water demand in 2024 at 6,778 ERUs. Based on annual water rights the City has capacity to serve water beyond the next six years.

Analysis of the existing storage facilities in the City of Gig Harbor Water System Plan indicates that the City can meet all of its storage needs through the 20-year planning horizon with existing facilities by nesting standby storage and fireflow storage. Consequently the City is not currently planning for additional storage facilities in the 20-year planning horizon.

Forecast of Future Needs

The City has used a demographics forecasting allocation model (DFAM) to forecast future population growth on undeveloped and underdeveloped parcels within the City's RWSA. The primary input to the DFAM was a result of the City's Buildable Lands Analysis. The resulting population growth was then correlated to the generation of water demands to provide an estimate of the water demands throughout the City's UGA. These forecasted water demands are described further in the City's Water System Plan.

The City has used results of the DFAM and water system modeling to analyze future demands and the resulting impacts to the City's water supply, distribution system, and storage.

The City's planned water supply meets the short-term projected demands. However, it is the City's goal to meet the maximum day water demand with the largest source out of service. This increases the City's reliability and redundancy of their water supply system. Currently the City's water system cannot meet this goal. Therefore the City is developing a new deep aquifer well to meet this goal. The deep aquifer well is identified as Well 11, located adjacent to the City Maintenance Facility, and should produce up to 1,000 acre-ft per year and 1,000 gallons per minute. This redundant well is part of the City's robust water distribution system. The water system is also robust, in part, due to the replacement of undersized pipes and the replacement of older asbestos cement (AC) water mains. As a result the programming is continued for

systematic replacement of undersized pipes to meet minimum fire flows and replacing older AC water mains with either ductile iron pipe or polyvinyl chloride (PVC) pipe.

Specific facility improvements required to accommodate the upcoming six-year planning period are listed in Table 13.5.

PARKS, RECREATION & OPEN SPACE FACILITIES

Existing Facilities

The City of Gig Harbor owns 35 parks ranging in size from 0.06 of an acre to 20 acres. Included in that total are four designated trails that range from 0.2 of a mile to 6 miles in length. Park profiles on each city park facility are included in the 2010 Park Recreation and Open Space Plan as Appendix A to that plan.

The Gig Harbor park classification system includes: neighborhood parks, waterfront parks, natural parks and trails. Open spaces are designated as open space properties, undeveloped park lands, or other properties. Table 13.3 documents the City's existing park facilities.

Neighborhood Parks are developed for both passive and active recreation, and are accessible by walking, biking, or driving. They have support facilities such as restrooms and parking. These parks may typically include athletic fields, sports courts, trails, playgrounds, open space and picnicking facilities.

Waterfront Parks are located on the shoreline and generally provide a mix of water related uses and forms of access to the shoreline. These parks typically include historic structures or uses that are planned for preservation in keeping with the City's maritime heritage. The City actively works to balance uses within these parks to provide a mix of recreation opportunities, historic preservation, and community gathering spaces.

Natural Parks preserve critical areas, urban forests and historic sites for future generations and include low impact recreational uses. Such sites are often developed with ancillary uses that are compatible with or support the primary preservation of the sites key features, such as the garden program located at Wilkinson Farm Park or the hatchery program located at Donkey Creek Park.

Trails include both linear trails (measured in miles) and trail support facilities (measured in acres). Trails are generally off-street transportation and recreation options either paved or unpaved that connect two points and are often located in a utility or undeveloped road right of way. While many of the City's parks provide access trails that loop through a park site, trails are linear in nature. The City has also designated one on-street trail, Harborview Trail, due to the importance of this corridor for recreational use and as a connector between waterfront parks.

Undeveloped Park Lands are properties acquired or owned by the City for park purposes, which have not yet been developed. These properties are anticipated to be developed into parks in the future and will be move to the appropriate classification as they are developed.

Open Space Properties are natural lands set aside for preservation of significant natural

resources, open space or buffering. These lands are typically characterized by critical areas such as wetlands, slopes and shorelines; significant natural vegetation, shorelines, or other environmentally sensitive areas. This classification is used for preserved lands which are not currently planned for development into parks due to physical constraints or other limitations.

Other Properties include lands which do not presently provide park, recreation or open space amenities but are in City ownership and possibly could be redeveloped for such uses in the future. These sites are not presently planned for redevelopment.

It should be noted that this inventory includes only City of Gig Harbor parks and open spaces; the Gig Harbor Peninsula is served by a variety of park and recreation service providers, and a detailed inventory of all public facilities on the Peninsula is not included in this plan. Information taken from the County’s geographic information system indicates more than 900 acres of park, recreation and open space lands exist in public ownership on the Gig Harbor Peninsula. The City’s system represents a little over 10% of the public lands set aside on the Peninsula for park, recreation and open space uses.

Table 13.3. Existing Park Facilities

	Name of Facility	Location	Size	Park Classification	
Parks	City Park at Crescent Creek	3303 Vernhardson Street 9702 Crescent Valley Drive NW	9.79	Neighborhood	
	Kenneth Leo Marvin Veterans Memorial Park	3580 50th Street	5.57	Neighborhood	
	Civic Center (includes Greens and Skate Park)	3510 Grandview Street	6.55	Neighborhood	
	Total Neighborhood Parks			21.91	
	Austin Estuary*	4009 Harborview Drive	1.38	Waterfront	
	Bogue Viewing Platform	8803 North Harborview Drive	0.10	Waterfront	
	Eddon Boat Park	3805 Harborview Drive	2.89	Waterfront	
	Jerisich Dock	3211 Harborview Drive	0.56	Waterfront	
	Maritime Pier	3303 Harborview Drive	0.72	Waterfront	
	Old Ferry Landing (Harborview Street End)	2700 Harborview Drive	0.17	Waterfront	
	Skansie Brothers Park	3207 Harborview Drive	2.59	Waterfront	
	Total Waterfront Parks			8.41	
	Adam Tallman Park	6626 Wagner Way	11.84	Natural	
	Donkey Creek Park	8714 North Harborview Drive	1.30	Natural	
	Grandview Forest Park	3488 Grandview Street	8.58	Natural	
	Wilkinson Farm Park	4118 Rosedale Street NW	17.74	Natural	
	Total Natural Parks			39.46	
	Cushman Trail		6 miles	Trail	
	Trailhead at Borgen Blvd	5280 Borgen Blvd	0.18 acres	Trail	
	Trailhead at Grandview	3908 Grandview	0.45 acres	Trail	
	Trailhead at Hollycroft	2626 Hollycroft Street	0.60 acres	Trail	
Finholm View Climb	8826 North Harborview Drive (bottom) 8917 Franklin Avenue (top)	0.05 miles 0.32 acres	Trail		
Harborview Trail	Harborview and North Harborview Streets	2 miles	Trail		

Stanich Trail	Undeveloped portion of Erickson Street	0.2 miles	Trail
Total Trails (by area)			1.55
Total Trails (by length)			8.25
Total Parks			71.33
Ancich Waterfront Park	3555 Harborview Drive	0.76	Undeveloped
BB-16 Mitigation bonus site	WEST of Burnham interchange	0.45	Undeveloped
Harbor Hill Park	10310 Harbor Hill Drive	7.07	Undeveloped
Museum (Donkey Creek) Easement	Harbor History Museum shoreline area	0.43	Undeveloped
Old Burnham Properties	11722 Burnham Drive	20.3	Undeveloped
Rushmore Park (outside City Limits)	In Plat of Rushmore	1.07	Undeveloped
Wheeler Street End	Wheeler Ave at Gig Harbor Bay	0.08	Undeveloped
Woodworth/Ringold Water Tank Site	3800 Block Ringold St	0.06	Undeveloped
WWTP Park/Open Space	4212 Harborview Drive	5.82	Undeveloped
Total Undeveloped Park Lands			36.04
Austin Estuary Tidelands	4009 Harborview Drive	7.07	Open Space
BB-16 Wetland Mitigation Site	SE corner of Burnham and Borgen	10.49	Open Space
Harbor Hill Open Space	Gig Harbor North Area	8.09	Open Space
Old Ferry Landing (adjacent bluff)	South of Old Ferry Landing	0.14	Open Space
Total Open Space			25.79
Bogue Visitors Center	3125 Judson Street	0.15	Other
Total Other Uses			0.15
Total Other Properties			61.98

* Austin Estuary tidelands are included under open space

TOTAL PARK RECREATION AND OPEN SPACE LANDS 133.31

Level of Service

The City established levels of service for the park system in Ordinance # 1191, 2010 Park, Recreation and Open Space Plan (2010 Park Plan) to maintain and improve upon existing levels of service (ELOS). Planned levels of service (PLOS) were established for each category of park, and for the system as a whole to assure a variety of recreation opportunities will be available as the City grows. The level of service standards adopted by the City for the park system are expressed as the number of acres (or miles) per 1000 residents for a particular classification of park. Table 13.4 documents existing levels of service (ELOS) and proposed levels of service (PLOS).

Forecast of Future Needs

The Park Plan utilized levels of service based on the total City population and considered both current and projected levels of service based on anticipated population growth. The population projection, used in this section, reflects the City's most recent population allocation of 10,500 residents in the year 2030. This population projection reflects the slowdown in growth that has

occurred since 2008 and reflects a change in regional population allocations designed to locate future housing near employment centers. The 2030 population allocation in combination with the PLOS allows the City to calculate the amount of park land needed to achieve the planned service level (Table 13.4).

Table 13.4 Existing and Proposed Level of Service Standards

Park Type	Existing Acres	2010 Existing Level of Service	2030 Planned Level of Service ²	2030 Additional Area Needed
Neighborhood Parks	21.91	2.91	5.00	30.59
Waterfront Parks	8.41	1.02	1.00	2.09
Natural Parks	39.46	5.25	5.25	15.66
Total Parks	69.78 ¹	9.36	11.25	48.35
Trails (in miles)	8.25	0.83	1.17	4.04

1 – The total parks area in table 13.3 includes acreage for trailheads which is not represented on table 13.4.

2 – The planned Level of Service is based upon 2030 population allocations and is based on acre/per 1,000 residents.

Future needs for park, recreation and open spaces are also tied to achieving the expressed desires of this community. In the 2010 Park Plan update process several, key themes emerged which guided the creation of the acquisition and development plan. Key themes included trail development, expanding partnerships to leverage City funds, pursuing the acquisition of additional land in developing areas, and improving public access to natural features.

To meet the future demand the City plans for park improvements include both land acquisitions and development projects within existing parks or undeveloped lands. Specific facility improvements required to accommodate the upcoming six-year planning period are listed in Table 13.5.

STORMWATER SYSTEM

Existing Facilities

The Puget Sound and in particular Gig Harbor, Henderson Bay, and Wollochet Bay are the receiving water bodies of the City of Gig Harbor’s storm system. The storm system consists of catch basins, pipe, drainage ditches, natural streams such as Donkey Creek and McCormick Creek, wetlands, ponds, and stormwater detention and water quality facilities. The Operations and Maintenance Department is responsible for approximately 46 stormwater ponds, of which 34 are private and 12 are public 2,117 catch basins, 14 miles of drainage ditches, 7 bio swales, 17 stormwater detention vaults and tanks, 2 rain gardens, 9 stormwater vaults and over 41 miles of storm pipe. Annually these numbers will increase as development continues to occur, CIP projects are constructed and new areas are annexed by the City. With the approximately 45 miles of pipe and drainage ditches discharging to the receiving waters of the Puget Sound, which is habitat to various fish and wildlife such as Chinook, coho, steelhead, bald eagles and herons. It is important to protect and improve the water quality of the various water bodies in the City.

The objective of the City's stormwater operation and maintenance program is to assure that all the elements of the stormwater system are functioning properly to avoid any impacts to the environment and properties. The program includes operation and maintenance of storm systems being performed by many entities, including the City's Public Works Department, homeowners association, and property management companies. Scheduled maintenance tasks and inspections are regularly performed and are essential to the program. Major system problems are avoided when defects are identified and addressed in a timely manner.

Through the Clean Water Act and other legislation at the federal level, the Washington State Department of Ecology has been delegated the authority to implement rules and regulations that meet the goals of the Clean Water Act. As part of these rules and regulations, the Department of Ecology issued the Western Washington Phase II Municipal Stormwater Permit (Permit) to the City of Gig Harbor in January 2007. The Permit authorizes the discharge of stormwater to surface waters and to ground waters of the State from Municipal Separate Storm Sewer System (MS4) owned or operated by the City of Gig Harbor. By being identified as a Permittee the City is required to satisfy many obligations during the five-year permit period. On January 1, 2010, the City adopted a new stormwater management and site development manual which was based on the Pierce County manual which is an approved Department of Ecology manual consistent with the Western Washington Phase II Municipal Stormwater Permit requirements.

The City has been proactive in satisfying the requirements of this Permit. In 2006, the City prepared a gap analysis comparing the existing City stormwater program to the Permit requirements. According to the gap analysis, public participation, City staff training and stormwater policies appear to be the areas that the City will need to focus their efforts. In 2015 and 2016 the City will be undertaking an updated gap analysis to align its policies and procedures with the new stormwater permit requirements that will be incrementally instituted over the next two years. Other obligations required by the Permit include the development of a stormwater management program and development of an enforceable mechanism, such as an ordinance, controlling runoff from development and construction sites, including adoption of a new stormwater technical manual. The City's stormwater management program along with the City's stormwater-related ordinances establishes a level of service for both public and private development projects.

The Permit requirements are being phased in over the course of the life of the permit. At the end of the permit, or sooner if required by law, the City will likely be issued a new permit with new permit requirements that are additive to the existing permit requirements.

Level of Service

In connection with the preparation of the City's Stormwater Comprehensive Plan, storm system modeling was performed at a planning level to identify system needs under future full build-out land use conditions. The City selected seven storm trunklines to be analyzed. These trunklines were selected based on known past conveyance and/or sedimentation problems and possible future system impacts due to development.

In general, the City's stormwater infrastructure is sufficient to convey stormwater runoff. And the stormwater management and development guidelines for future developments require runoff rates at developed conditions to meet runoff rates of undeveloped conditions. Therefore little to no net increase in stormwater runoff rates should occur as development continues and the level of service provided by the stormwater utility will remain adequate.

However, a list of recommended storm system capital improvement projects is identified in the Capital Improvement Plan (CIP) of the Stormwater Comprehensive Plan. In March 2008 the City initiated a Stormwater General Facility Charge for funding these stormwater CIP projects.

The types of improvements identified and the implementation scheduled provided in the Stormwater Comprehensive Plan primarily include NPDES Phase 2 permitting requirements, maintenance projects, and habitat projects. Storm system and habitat improvement projects identified in the CIP are based on the Staff's knowledge of the service area, past studies and the hydrologic/hydraulic system analysis.

Forecast of Future Needs

Specific facility improvements required to accommodate the upcoming six-year planning period are listed in Table 13.5.

CAPITAL FACILITIES PROGRAM

A Capital Facilities Program (CFP) is a six-year plan for capital improvements that are supportive of the City's population and economic base as well as near-term (within six years) growth. Capital facilities are funded through several funding sources which can consist of a combination of local, state and federal tax revenues.

The Capital Facilities Program works in concert generally with the land-use element. In essence, the land use plan establishes the "community vision" while the capital facilities plan provides for the essential resources to attain that vision. An important linkage exists between the capital facilities plan, land-use and transportation elements of the plan. A variation (change) in one element (i.e. a change in land use or housing density) would significantly affect the other plan elements, particularly the capital facilities plan. It is this dynamic linkage that requires all elements of the plan to be internally consistent. Internal consistency of the plan's elements imparts a degree of control (checks and balances) for the successful implementation of the Comprehensive Plan. This is the concurrence mechanism that makes the plan work as intended.

The first two years of the Capital Facilities Program will be converted to the annual capital budget, while the remaining four year program will provide long-term planning. It is important to note that only the expenditures and appropriations in the annual budget are binding financial commitments. Projections for the remaining four years are not binding and the capital projects recommended for future development may be altered or not developed due to cost or changed conditions and circumstances.

Definition of Capital Improvement

The Capital Facilities Element is concerned with needed improvements which are of relatively large scale, are generally non-recurring high cost and which may require financing over several years. The list of improvements is limited to major components in order to analyze development trends and impacts at a level of detail which is both manageable and reasonably accurate.

Smaller scale improvements of less than \$25,000 are addressed in the annual budget as they occur over time. For the purposes of capital facility planning, capital improvements are major projects, activities or maintenance, costing over \$25,000 and requiring the expenditure of public funds over and above annual operating expenses. They have a useful life of over ten years and result in an addition to the city's fixed assets and/or extend the life of the existing infrastructure. Capital improvements do not include items such as equipment or "rolling stock" or projects, activities or maintenance which cost less than \$25,000 or which regularly are not part of capital improvements.

Capital improvements may include the design, engineering, permitting and the environmental analysis of a capital project. Land acquisition, construction, major maintenance, site improvements, energy conservation projects, landscaping, initial furnishings and equipment may also be included.

Capital Facilities Needs Projections

The City Departments of Public Works, Planning, Building and Fire Safety, Finance and Administration have identified various capital improvements and projects based upon recent surveys and planning programs authorized by the Gig Harbor City Council. Suggested revenue sources were also considered and compiled.

Currently, seven functional plans have been completed:

- City of Gig Harbor Water System Plan (April 2009, adopted 2012), as may later be amended by resolution.
- City of Gig Harbor Wastewater Comprehensive Plan (November 2009), as may later be amended by resolution.
- City of Gig Harbor Wastewater Treatment Plan Improvements Engineering Report (April 2003)
- City of Gig Harbor Phase 1 Wastewater Treatment Plan Improvements Technical Memorandum (August 2007)
- City of Gig Harbor Stormwater Comprehensive Plan (October 2009), as may later be amended by resolution.
- City of Gig Harbor Phase II Wastewater Treatment Plant Improvements Engineering Report, May 2010.
- The City of Gig Harbor 2010 Park, Recreation, & Open Space Plan (adopted June 2010)

All the plans identify current system configurations and capacities and proposed financing for improvements, and provide the technical information needed to develop the capital facility project lists for this Comprehensive Plan.

Prioritization of Projected Needs

The identified capital improvement needs listed were developed by the City Engineer, Finance Director, and the City Administrator. The following criteria were applied informally in developing the final listing of proposed projects:

Economics

- Potential for Financing
- Impact on Future Operating Budgets
- Benefit to Economy and Tax Base

Service Consideration

- Safety, Health and Welfare
- Environmental Impact
- Effect on Service Quality

Feasibility

- Legal Mandates
- Citizen Support
- 1992 Community Vision Survey

Consistency

- Goals and Objectives in Other Elements
- Linkage to Other Planned Projects
- Plans of Other Jurisdictions

Cost Estimates for Projected Needs

The majority of the cost estimates in this element are presented as future dollars and were derived from various federal and state documents, published cost estimates, records of past expenditures and information from various private contractors.

FUTURE NEEDS AND ALTERNATIVES

The Capital Facility Plan for the City of Gig Harbor is developed based upon the following analysis:

- Current Revenue Sources
- Financial Resources
- Capital Facilities Policies
- Method for Addressing Shortfalls

Current Revenue Sources

The major sources of revenue for the City’s major funds are as follows:

Fund	Source	Projected (2015-2016)
General Fund	Sales tax	\$11,607,000
	Utility tax	\$2,858,000
	Property tax	\$4,657,000
Street Fund- Operations	Property tax	\$0
Water Operating Fund	Customer charges	\$3,691,000
Sewer Operating Fund	Customer charges	\$9,535,000
Storm Drainage Fund	Customer charges	\$2,583,000

Financial Resources

In order to ensure that the city is using the most effective means of collecting revenue, the city inventoried the various sources of funding currently available. Financial regulations and available mechanisms are subject to change. Additionally, changing market conditions influence the city's choice of financial mechanism. The following list of sources include all major financial resources available and is not limited to those sources which are currently in use or which would be used in the six-year schedule of improvements. The list includes the following categories:

- Debt Financing
- Local Levies
- Local Non-Levy Financing
- State Grants and Loans
- Federal Grants and Loans

Debt Financing Method

Short-Term Borrowing: Utilization of short-term financing through local banks is a means to finance the high-cost of capital improvements.

Revenue Bonds: Bonds can be financed directly by those benefiting from the capital improvement. Revenue obtained from these bonds is used to finance publicly-owned facilities, such as new or expanded water systems or improvement to the waste water treatment facility. The debt is retired using charges collected from the users of these facilities. In this respect, the capital project is self-supporting. Interest rates tend to be higher than for general obligation bonds and the issuance of the bonds may be approved by voter referendum.

General Obligation Bonds: These are bonds which are backed by the full faith and credit of the city. Voter-approved bonds increase property tax rate and dedicate the increased revenue to repay bondholders. Councilmanic bonds do not increase taxes and are repaid with general revenues. Revenue may be used for new capital facilities or maintenance and operations at an

existing facility. These bonds should be used for projects that benefit the City as a whole.

Local Multi-Purpose Levies

Ad Valorem Property Taxes: The tax rate is in mills (1/10 cent per dollar of taxable value). The maximum rate is \$1.60 per \$1,000 assessed valuation. In 2010, the City's tax rate is \$0.9274 per \$1,000 assessed valuation. The City is prohibited from raising its levy more than one percent. A temporary or permanent excess levy may be assessed with voter approval. Revenue may be used for new capital facilities or maintenance and operation of existing facilities.

Business and Occupation (B and O) Tax: This is a tax of no more than 0.2% of the gross value of business activity on the gross or net income of a business. Assessment increases require voter approval. The City does not currently use a B and O tax. Revenue may be used for new capital facilities or maintenance and operation of existing facilities.

Local Option Sales Tax: The city has levied the maximum of tax of 1%. Revenue may be used for new capital facilities or maintenance and operation of existing facilities.

Utility Tax: This is a tax on the gross receipts of electric, gas, telephone, cable TV, water/sewer, and stormwater utilities. Local discretion up to 6% of gross receipts with voter approval required for an increase above this maximum. Revenue may be used for new capital facilities or maintenance and operation of existing facilities. The city currently levies a 5% utility tax.

Real Estate Excise Tax: The real estate excise tax is levied on all sales of real estate, measured by the full selling price. In addition to the state rate of 1.28 percent, a locally-imposed tax is also authorized. The city may levy a quarter percent tax and additional quarter percent tax. These funds may only be used to finance eligible capital facilities.

Local Single-Purpose Levies

Motor Vehicle Fuel Tax – “Gas Tax”: The state currently levies a tax of 37.5 cents per gallon on motor vehicle fuel under RCW 82.36.025(1) through (6) and on special fuel (diesel) under RCW 82.38.030(1) through (6). Cities receive 10.6961 percent of the 23 cents per gallon tax levied under RCW 82.36.025(1). These funds are distributed monthly on a per capita basis and are to be placed in a city street fund to be spent for street construction, maintenance or repair.

Local Option Motor Vehicle Fuel Excise Tax: Upon a vote of the people, a local option gas tax can be levied countywide at a rate equal to 10 percent of the state rate. Since the state rate is 37.5 cents per gallon, 10 percent currently would be 3.75 cents per gallon. The tax may be implemented only on the first day of January, April, July, or October and expenditure of these funds is limited solely to transportation purposes.

Local Option Commercial Parking Tax: This tax may be levied by a city within its boundaries and by a county in the unincorporated areas. There is no limit on the tax rate and many ways of assessing the tax are allowed. If the city chooses to levy it on parking businesses, it can tax gross proceeds or charge a fixed fee per stall. If the tax is assessed on the driver of a car, the tax rate

can be a flat fee or a percentage amount. Rates can vary by any reasonable factor, including location of the facility, time of entry and exit, duration of parking, and type or use of vehicle. The parking business operator is responsible for collecting the tax and remitting it to the city, which must administer it. This tax is subject to a voter referendum. At the present time, Bainbridge Island, Bremerton, Mukilteo, SeaTac, and Tukwila are the only cities that we know are levying this tax. Expenditure of these funds is limited solely to transportation purposes.

Transportation Benefit Districts: Cities, along with counties, may form transportation benefit districts to acquire, construct, improve, provide, and fund transportation improvements in the district that is consistent with any existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels. The area may include other cities and counties, as well as port and transit districts through interlocal agreements.

Any city passing on ordinance to form a transportation benefit district must also identify revenue options for financing improvements in the district. A district that has coterminous boundaries with a city may levy a \$20 per vehicle license fee or impose transportation impact fees on commercial or industrial buildings, both without voter approval. A credit must be provided for any transportation impact fee on commercial or industrial buildings that the city has already imposed. Similarly, any district that imposes a fee that, in combination with another district's fee, totals more than \$20, must provide a credit for the previously levied fee.

Voter-approved revenue options include a license fee of up to \$100 per vehicle and a 0.2 percent sales tax. Like many other special districts, transportation benefit districts may levy a one-year O&M levy under RCW 84.52.052 and do an excess levy for capital purposes under RCW 85.52.056. The funds must be spent on transportation improvements as set forth in the district's plan.

Local Non-Levy Financing Mechanisms

Reserve Funds: Revenue that is accumulated in advance and earmarked for capital improvements. Sources of the funds can be surplus revenues, funds in depreciation revenues, or funds resulting from the sale of capital assets.

Fines, Forfeitures and Charges for Services: This includes various administrative fees and user charges for services and facilities operated by the jurisdiction. Examples are franchise fees, sales of public documents, property appraisal fees, fines, forfeitures, licenses, permits, income received as interest from various funds, sale of public property, rental income and private contributions to the jurisdiction. Revenue from these sources may be restricted in use.

User and Program Fees: These are fees or charges for using park and recreational facilities, sewer services, water services and surface drainage facilities. Fees may be based on a measure of usage on a flat rate or on design features. Revenues may be used for new capital facilities or maintenance and operation of existing facilities.

Street Utility Charges: A fee of up to 50% of actual costs of street construction, maintenance and operations may be charged to households. Owners or occupants of residential property are

charged a fee per household that cannot exceed \$2.00 per month. The fee charged to businesses is based on the number of employees and cannot exceed \$2.00 per employee per month. Both businesses and households must be charged. Revenue may be used for activities such as street lighting, traffic control devices, sidewalks, curbs, gutters, parking facilities and drainage facilities.

Special Assessment District: Special assessment districts are created to service entities completely or partially outside of the jurisdiction. Special assessments are levied against those who directly benefit from the new service or facility. The districts include Local Improvement Districts, Road Improvement Districts, Utility Improvement Districts and the collection of development fees. Funds must be used solely to finance the purpose for which the special assessment district was created.

Impact Fees: Impact fees are paid by new development based upon the development's impact to the delivery of services. Impact fees must be used for capital facilities needed by growth and not to correct current deficiencies in levels of service nor for operating expenses. These fees must be equitably allocated to the specific entities which will directly benefit from the capital improvement and the assessment levied must fairly reflect the true costs of these improvements. Impact fees may be imposed for public streets, parks, open space, recreational facilities, and school facilities.

State Grants and Loans

Public Works Trust Fund: Low interest loans to finance capital facility construction, public works emergency planning, and capital improvement planning. To apply for the loans the city must have a capital facilities plan in place and must be levying the original 1/4% real estate excise tax. Funds are distributed by the Department of Commerce. Loans for construction projects require matching funds generated only from local revenues or state shared entitlement revenues. Revenue may be used to finance new capital facilities, or maintenance and operations at existing facilities.

State Parks and Recreation Commission Grants: Grants for parks capital facilities acquisition and construction. They are distributed by the Parks and Recreation Commission to applicants with a 50% match requirement.

Urban Transportation Improvement Programs: The State Transportation Improvement Board offers four grant programs to cities exceeding a population of 5,000. Urban Arterial Program for roadway projects which improve safety and mobility; Urban Corridor Program, for roadway projects that expand capacity; Sidewalk Program for sidewalk projects that improve safety and connectivity; and, arterial preservation program that provides for street overlays.

Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA-LU): SAFETEA-LU represents the largest surface transportation investment in our Nation's history with guaranteed funding for highways, highway safety, and public transportation totaling \$244.1 billion. SAFETEA-LU supplies funds for investments needed to maintain and grow vital

transportation infrastructure.

Centennial Clean Water Fund: Grants and loans for the design, acquisition, construction, and improvement of Water Pollution Control Facilities, and related activities to meet state and federal water pollution control requirements. Grants and loans distributed by the Department of Ecology with a 75%-25% matching share. Use of funds is limited to planning, design, and construction of Water Pollution Control Facilities, stormwater management, ground water protection, and related projects.

Water Pollution Control State Revolving Fund: Low interest loans and loan guarantees for water pollution control projects. Loans are distributed by the Department of Ecology. The applicant must show water quality need, have a facility plan for treatment works, and show a dedicated source of funding for repayment.

Federal Grants and Loans

Department of Health Water Systems Support: Grants for upgrading existing water systems, ensuring effective management, and achieving maximum conservation of safe drinking water. Grants are distributed by the state Department of Health through intergovernmental review and with a 60% local match requirement.

Capital Facility Strategies

In order to realistically project available revenues and expected expenditures on capital facilities, the city must consider all current policies that influence decisions about the funding mechanisms as well as policies affecting the city's obligation for public facilities. The most relevant of these are described below. These policies, along with the goals and policies articulated in the other elements were the basis for the development of various funding scenarios.

Mechanisms to Provide Capital Facilities

Increase Local Government Appropriations: The city will investigate the impact of increasing current taxing rates, and will actively seek new revenue sources. In addition, on an annual basis, the city will review the implications of the current tax system as a whole.

Use of Uncommitted Resources: The city has developed and adopted its Six-Year capital improvement schedules. With the exception of sewer facilities, however, projects have been identified on the 20-year project lists with uncommitted or unsecured resources.

Analysis of Debt Capacity: Generally, Washington state law permits a city to ensure a general obligation bonded debt equal to 3/4 of 1% of its property valuation without voter approval. By a 60% majority vote of its citizens, a city may assume an additional general obligation bonded debt of 1.7570%, bringing the total for general purposes up to 2.5% of the value of taxable property. The value of taxable property is defined by law as being equal to 100% of the value of assessed valuation. For the purpose of applying municipally-owned electric, water, or sewer service and with voter approval, a city may incur another general obligation bonded debt equal to 2.5% of

the value of taxable property. With voter approval, cities may also incur an additional general obligation bonded debt equal to 2.5% of the value of taxable property for parks and open space. Thus, under state law, the maximum general obligation bonded debt which the city may incur cannot exceed 7.5% of the assessed property valuation.

Municipal revenue bonds are not subject to a limitation on the maximum amount of debt which can be incurred. These bonds have no effect on the city's tax revenues because they are repaid from revenues derived from the sale of service.

The City of Gig Harbor has used general obligation bonds and municipal revenue bonds very infrequently. Therefore, under state debt limitation, it has ample debt capacity to issue bonds for new capital improvement projects.

User Charges and Connection Fees: User charges are designed to recoup the costs of public facilities or services by charging those who benefit from such services. As a tool for affecting the pace and pattern of development, user fees may be designed to vary for the quantity and location of the service provided. Thus, charges could be greater for providing services further distances from urban areas.

Mandatory Dedications or Fees in Lieu of: The jurisdiction may require, as a condition of plat approval, that subdivision developers dedicate a certain portion of the land in the development to be used for public purposes, such as roads, parks, or schools. Dedication may be made to the local government or to a private group. When a subdivision is too small or because of topographical conditions a land dedication cannot reasonably be required, the jurisdiction may require the developer to pay an equivalent fee in lieu of dedication.

The provision of public services through subdivision dedications not only makes it more feasible to service the subdivision, but may make it more feasible to provide public facilities and services to adjacent areas. This tool may be used to direct growth into certain areas.

Negotiated Agreement: An agreement whereby a developer studies the impact of development and proposes mitigation for the city's approval. These agreements rely on the expertise of the developer to assess the impacts and costs of development. Such agreements are enforceable by the jurisdiction. The negotiated agreement will require lower administrative and enforcement costs than impact fees.

Impact Fees: Impact fees may be used to affect the location and timing of infill development. Infill development usually occurs in areas with excess capacity of capital facilities. If the local government chooses not to recoup the costs of capital facilities in underutilized service areas then infill development may be encouraged by the absence of impact fees on development(s) proposed within such service areas. Impact fees may be particularly useful for a small community which is facing rapid growth and whose new residents desire a higher level of service than the community has traditionally fostered and expected.

Obligation to Provide Capital Facilities

Coordination with Other Public Service Providers: Local goals and policies as described in the other comprehensive plan elements are used to guide the location and timing of development. However, many local decisions are influenced by state agencies and utilities that provide public facilities within the Urban Growth Area and the City of Gig Harbor. The planned capacity of public facilities operated by other jurisdictions must be considered when making development decisions. Coordination with other entities is essential not only for the location and timing of public services, but also in the financing of such services.

The city's plan for working with the natural gas, electric, and telecommunication providers is detailed in the Utilities Element. This plan includes policies for sharing information and a procedure for negotiating agreement for provision of new services in a timely manner.

Other public service providers such as school districts and private water providers are not addressed in the Utilities Element. However, the city's policy is to exchange information with these entities and to provide them with the assistance they need to ensure that public services are available and that the quality of the service is maintained.

Level of Service Standards: Level of service standards are an indicator of the extent or quality of service provided by a facility that are related to the operational characteristics of the facility. They are a summary of existing or desired public service conditions. The process of establishing level of service standards requires the city to make quality of service decisions explicit. The types of public services for which the city has adopted level of service standards will be improved to accommodate the impacts of development and maintain existing service in a timely manner with new development.

Level of service standards will influence the timing and location of development, by clarifying which locations have excess capacity that may easily support new development, and by delaying new development until it is feasible to provide the needed public facilities. In addition, to avoid over-extending public facilities, the provision of public services may be phased over time to ensure that new development and projected public revenues keep pace with public planning. The city has adopted level of service standards for six public services. These standards are to be identified in Section V of this element.

Urban Growth Area Boundaries: The Urban Growth Area Boundary was selected in order to ensure that urban services will be available to all development. The location of the boundary was based on the following: environmental constraints, the concentrations of existing development, the existing infrastructure and services, and the location of prime agricultural lands. New and existing development requiring urban services will be located in the Urban Growth Area. Central sewer and water, drainage facilities, utilities, telecommunication lines, and local roads will be extended to development in these areas. The city is committed to serving development within this boundary at adopted level of service standards. Therefore, prior to approval of new development within the Urban Growth Area the city should review the six-year Capital Facilities Program and the plan in this element to ensure the financial resources exist to

provide the services to support such new development.

Methods for Addressing Shortfalls

The city has identified options available for addressing shortfalls and how these options will be exercised. The city evaluates capital facility projects on an individual basis rather than a system-wide basis. This method involves lower administrative costs and can be employed in a timely manner. However, this method will not maximize the capital available for the system as a whole. In deciding how to address a particular shortfall the city will balance the equity and efficiency considerations associated with each of these options. When evaluation of a project identifies shortfall, the following options would be available:

- Increase revenue
- Decrease level of service
- Decrease the cost of a facility
- Decrease the demand for the public service or facility
- Reassess the land use assumptions in the Comprehensive Plan

SIX-YEAR CAPITAL FACILITY PLAN

In addition to the direct costs for capital improvements, this section analyzes cost for additional personnel and routine operation and maintenance activities. Although the capital facilities program does not include operating and maintenance costs, and such an analysis is not required under the Growth Management Act, it is an important part of the long-term financial planning. The six-year capital facilities program for the City of Gig Harbor was based upon the following analysis:

- Financial Assumptions
- Projected Revenues
- Projected Expenditures
- Future Needs

Financial Assumptions

The following assumptions about the future operating conditions in the city operations and market conditions were used in the development of the six-year capital facilities program:

1. The city will maintain its current fund accounting system to handle its financial affairs.
2. The cost of running local government will continue to increase due to inflation and other growth factors while revenues will also increase.
3. New revenue sources, including new taxes, may be necessary to maintain and improve city services and facilities.

4. Capital investment will be needed to maintain, repair and rehabilitate portions of the city's aging infrastructure and to accommodate growth anticipated over the next twenty years.
5. Public investment in capital facilities is the primary tool of local government to support and encourage economic growth.
6. A consistent and reliable revenue source to fund necessary capital expenditures is desirable.
7. A comprehensive approach to review, consider, and evaluate capital funding requests is needed to aid decision makers and the citizenry in understanding the capital needs of the city.

Capital improvements will be financed through the following funds:

- General Fund
- Capital Improvement Fund
- Capital Development Fund
- Enterprise Funds

Projected Revenues

Tax Base: The City's tax base is anticipated to continue to see growth between 1-3% through the addition of new construction as well maintaining the valuation tax for existing real property each year. The City's assessment ratio is projected to remain constant at 100%. Although this is important to the overall fiscal health of the city, capital improvements are funded primarily through non-tax resources.

Revenue by Fund

General Fund: The General Fund is the basic operating fund for the city. The General Fund is allocated 25 percent of the annual tax yield from ad valorem property values. Since 2005, the average annual increase in tax levy was 6%. This was mostly due to new construction and annexations as regular growth in property tax levy is limited to 1 percent a year. The city is projecting a 3 percent increase in tax base for the next six years. The City has a maximum rate of \$1.60 per \$1,000 ad valorem.

Capital Improvement and Capital Development Funds: In the City of Gig Harbor, the Capital Improvement and Development Funds accounts for the proceeds of the first and second quarter percent of the locally-imposed real estate excise tax. Permitted uses are defined as "public works projects for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation or improvements of streets, roads, highways, sidewalks street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer

systems, and planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation or improvements of parks. These revenues are committed to annual debt service and expenditures from this account are expected to remain constant, based upon the existing debt structure. The revenue in these funds is dedicated to meet annual debt service obligations on outstanding general obligation bonds. In 2018, the City is scheduled to repay the 2008 LTGO Bonds, and this revenue is freed up to contribute to other projects.

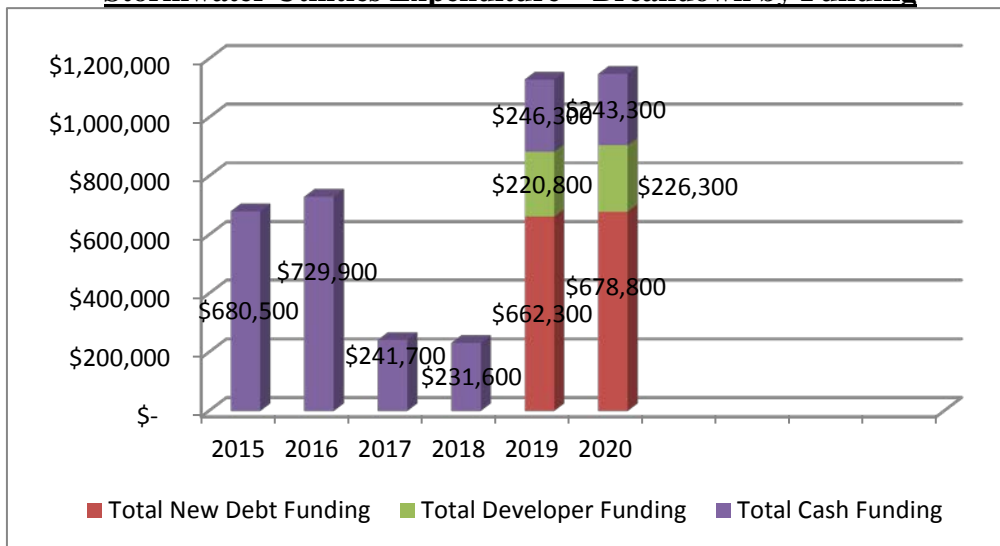
Street and Street Capital Funds: Expenditures from these funds include direct annual outlays for capital improvement projects. The revenues in this fund represent total receipts from state and local gas taxes. The projected revenues are based upon state projections for gasoline consumption, current state gas tax revenue sharing and continued utilization of local option gas taxes at current levels. This fund also includes state and federal grant monies dedicated to transportation improvements.

Enterprise Funds: The revenue these funds are used for the annual capital and operating expenditures for services that are operated and financed similar to private business enterprises. The projected revenues depend upon the income from user charges, connection fees, bond issues, state or federal grants and carry-over reserves.

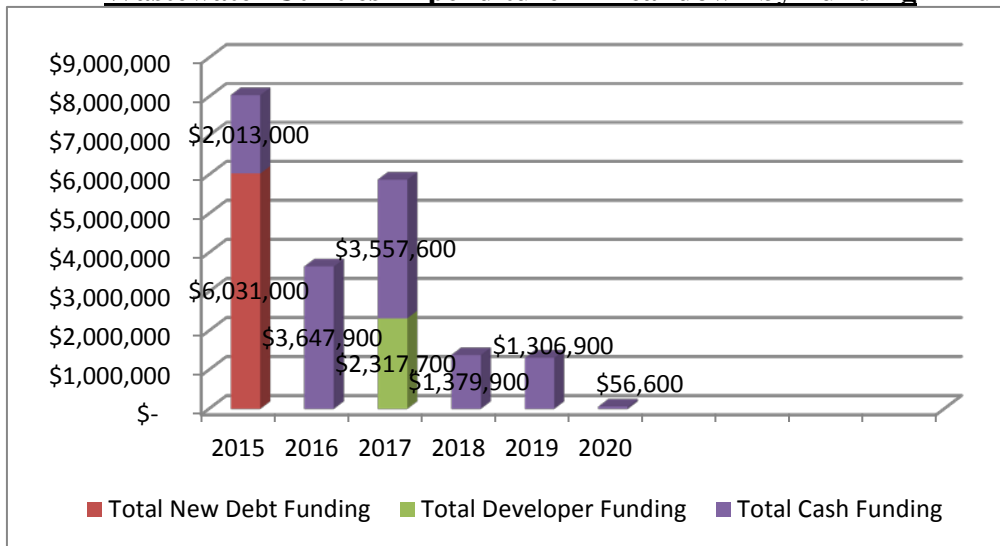
Funding Breakdown for six-year Capital Improvements

This following financial data was adopted via City Council on July 13, 2015.

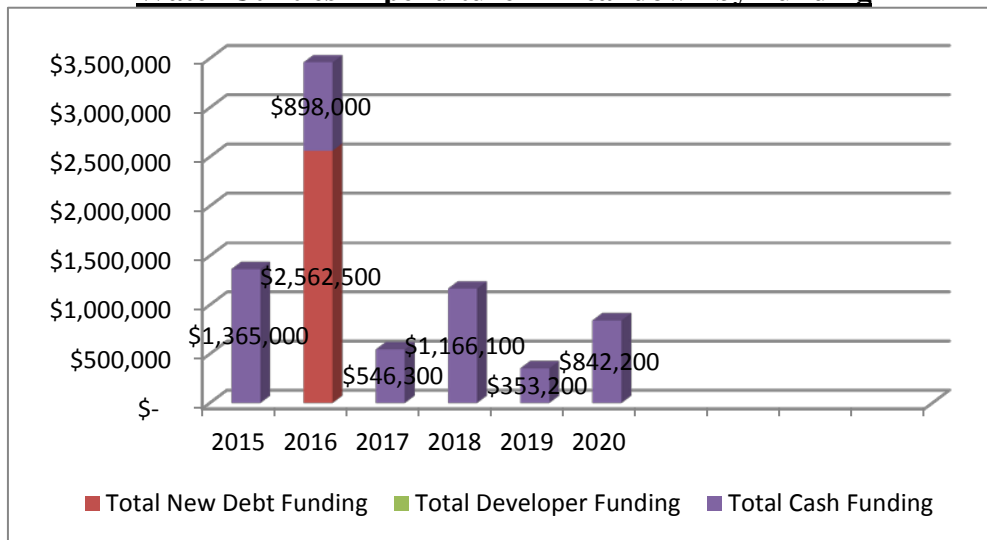
Stormwater Utilities Expenditure – Breakdown by Funding



Wastewater Utilities Expenditure – Breakdown by Funding



Water Utilities Expenditure – Breakdown by Funding



GOALS

- GOAL 13.1. PROVIDE NEEDED PUBLIC FACILITIES TO ALL OF THE CITY RESIDENTS IN A MANNER WHICH PROTECTS INVESTMENTS IN EXISTING FACILITIES, WHICH MAXIMIZES THE USE OF EXISTING FACILITIES AND WHICH PROMOTE ORDERLY AND HIGH QUALITY URBAN GROWTH.**
- GOAL 13.2. PROVIDE CAPITAL IMPROVEMENT TO CORRECT EXISTING DEFICIENCIES, TO REPLACE WORN OUT OR OBSOLETE FACILITIES AND TO ACCOMMODATE FUTURE GROWTH, AS INDICATED IN THE SIX-YEAR SCHEDULE OF IMPROVEMENTS.**
- GOAL 13.3. FUTURE DEVELOPMENT SHOULD BEAR ITS FAIR-SHARE OF FACILITY IMPROVEMENT COSTS NECESSITATED BY DEVELOPMENT IN ORDER TO ACHIEVE AND MAINTAIN THE CITY'S ADOPTED LEVEL OF STANDARDS AND MEASURABLE OBJECTIVES.**
- GOAL 13.4. THE CITY SHOULD MANAGE ITS FISCAL RESOURCES TO SUPPORT THE PROVISION OF NEEDED CAPITAL IMPROVEMENTS FOR ALL DEVELOPMENTS.**
- GOAL 13.5. THE CITY SHOULD COORDINATE LAND USE DECISIONS AND FINANCIAL RESOURCES WITH A SCHEDULE OF CAPITAL IMPROVEMENTS TO MEET ADOPTED LEVEL OF SERVICE STANDARDS, MEASURABLE OBJECTIVES AND PROVIDE EXISTING FUTURE FACILITY NEEDS.**
- GOAL 13.6. THE CITY SHOULD PLAN FOR THE PROVISION OR EXTENSION OF CAPITAL FACILITIES IN SHORELINE MANAGEMENT AREAS, CONSISTENT WITH THE GOALS, POLICIES AND OBJECTIVES OF THE CITY OF GIG HARBOR SHORELINE MASTER PROGRAM.**

POLICIES

- 13.1.1. Capital improvement projects identified for implementation and costing more than \$25,000 shall be included in the Six Year Schedule of Improvement of this element. Capital improvements costing less than \$25,000 should be reviewed for inclusion in the six-year capital improvement program and the annual capital budget.**
- 13.1.2. Proposed capital improvement projects shall be evaluated and prioritized using the following guidelines as to whether the proposed action would:**
- a. Be needed to correct existing deficiencies, replace needed facilities or to provide

facilities required for future growth;

- b. Contribute to lessening or eliminating a public hazard;
- c. Contribute to minimizing or eliminating any existing condition of public facility capacity deficits;
- d. Be financially feasible;
- e. Conform with future land uses and needs based upon projected growth;
- f. Generate public facility demands that exceed capacity increase in the six-year schedule of improvements;
- g. Have a detrimental impact on the local budget.

13.1.3. The City sewer and water connection fee revenues shall be allocated to capital improvements related to expansion of these facilities.

13.1.4. The City identifies its sanitary sewer service area to be the same as the urban growth area. Modifications to the urban growth boundary will constitute changes to the sewer service area.

13.1.5. Appropriate funding mechanisms for development's fair-share contribution toward other public facility improvements, such as transportation, parks/recreation, storm drainage, will be considered for implementation as these are developed by the City.

13.1.6. The City shall continue to adopt annual capital budget and six-year capital improvement program as part of its annual budgeting process.

13.1.7. Every reasonable effort shall be made to secure grants or private funds as available to finance the provision of capital improvements.

13.1.8. Fiscal policies to direct expenditures for capital improvements will be consistent with other Comprehensive Plan elements.

13.1.9. The City and/ or developers of property within the City shall provide for the availability of public services needed to support development concurrent with the impacts of such development subsequent to the adoption of the Comprehensive Plan. These facilities shall meet the adopted level of service standards.

13.1.10. The City will support and encourage joint development and use of cultural and community facilities with other governmental or community organizations in areas of mutual concern and benefit.

13.1.11. The City will emphasize capital improvement projects which promote the conservation, preservation or revitalization of commercial and residential areas within the downtown business area and along the shoreline area of Gig Harbor, landward of Harborview Drive and North Harborview Drive.

13.1.12. If probable funding falls short of meeting the identified needs of this plan, the City will review and update the plan, as needed. The City will reassess improvement needs, priorities, level of service standards, revenue sources and the Land Use Element.

LEVEL OF SERVICE STANDARDS

The following Level of Service Standards (LOS) shall be utilized by the City in evaluating the impacts of new development or redevelopment upon public facility provisions:

1. Parks:

Park level of service standards are addressed in the Parks, Recreation & Open Space Facilities “Inventory and Analysis” section of this Chapter.

2. Transportation/Circulation:

Transportation level of service standards are addressed in the Transportation Element.

3. Sanitary Sewer:

Sanitary sewer level of service standards are addressed in the Wastewater System “Inventory and Analysis” section of this Chapter.

4. Potable Water:

Potable water level of service standards are addressed in the Water System “Inventory and Analysis” section of this Chapter.

Six Year Capital Improvement Program

PLAN IMPLEMENTATION AND MONITORING

Implementation

The six-year schedule of improvements shall be the mechanism the City will use to base its timing, location, projected cost and revenue sources for the capital improvements identified for implementation in the other comprehensive plan elements.

Monitoring and Evaluation

Monitoring and evaluation are essential to ensuring the effectiveness of the Capital Facilities Plan element. This element will be reviewed annually and amended to verify that fiscal resources are available to provide public facilities needed to support LOS standards and plan objectives. The annual review will include an examination of the following considerations in order to determine their continued appropriateness:

- a. Any corrections, updates and modifications concerning costs, revenue sources, acceptance of facilities pursuant to dedication which are consistent with this element, or to the date of construction of any facility enumerated in this element;
- b. The Capital Facilities Element's continued consistency with the other element of the plan and its support of the land use element;
- c. The priority assignment of existing public facility deficiencies;
- d. The City's progress in meeting needs determined to be existing deficiencies;
- e. The criteria used to evaluate capital improvement projects in order to ensure that projects are being ranked in their appropriate order or level of priority;
- f. The City's effectiveness in maintaining the adopted LOS standard and objectives achieved;
- g. The City's effectiveness in reviewing the impacts of plans of other state agencies that provide public facilities within the City's jurisdiction;
- h. The effectiveness of impact fees or fees assessed new development for improvement costs;
- i. Efforts made to secure grants or private funds, as available, to finance new capital improvements;
- j. The criteria used to evaluate proposed plan amendments and requests for new development or redevelopment;
- k. Capital improvements needed for the latter part of the planning period for updating the six-year schedule of improvements;
- j. Concurrency status.

Table 13.5 Capital Facilities Projects

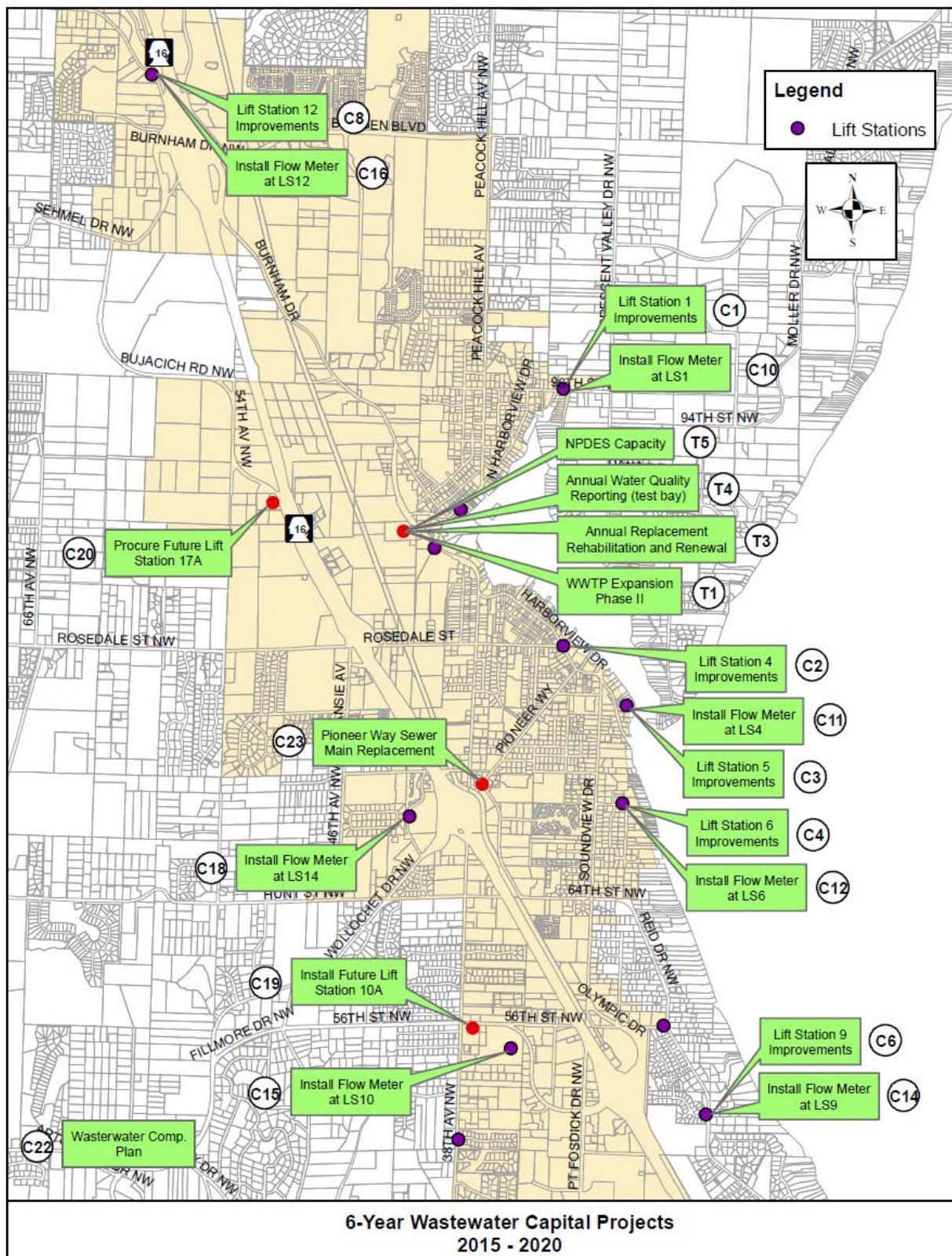
Wastewater System Projects

Project No.	Project	Projected Year	Cost	Plan	Primary Funding Sources
Wastewater Treatment System					
T1	WWTP Expansion Phase II	2015-2016	\$7,800,000	6-year	Utility Bond/GFC/Utility Rates
T3	Annual Replacement, Rehabilitation and Renewal	2015	\$100,000	6-year	GFC/Utility Rates
T4	Annual Water Quality Reporting	2020	\$56,600	6-year	GFC/Utility Rates
T5	NPDES Capacity	2015-2016	\$202,500	6-year	GFC/Utility Rates
	Wastewater Treatment Subtotal		\$8,159,100		
Wastewater Collection System					Primary Funding Sources
C1	Lift Station 1 Improvements (Crescent Creek Park)	2019	\$143,500	6-year	GFC/Utility Rates
C2	Lift Station 4 Improvements (Harborview Dr./Rosedale St.)	2015-2017	\$4,651,600	6-year	Utility Bond/GFC/Utility Rates
C3	Lift Station 5 Improvements (Harborview Ferry Landing)	2017	\$136,600	6-year	GFC/Utility Rates
C4	Lift Station 6 Improvements (Ryan St./Cascade Ave)	2015-2018	\$1,165,000	6-year	GFC/Utility Rates
C6	Lift Station 9 Improvements (50th St./Reid Dr.)	2015	\$127,000	6-year	GFC/Utility Rates
C8	Lift Station 12 Improvements (Woodhill Dr./Burnham Dr.)	2018-2019	\$1,672,500	6-year	GFC/Utility Rates
C10	Install Flow Meter at LS1	2019	\$32,000	6-year	GFC/Utility Rates
C11	Install Flow Meter at LS4	2015	\$31,000	6-year	GFC/Utility Rates
C12	Install Flow Meter at LS6	2016	\$29,700	6-year	GFC/Utility Rates
C14	Install Flow	2015	\$36,000	6-year	GFC/Utility Rates

Project No.	Project	Projected Year	Cost	Plan	Primary Funding Sources
	Meter at LS9				
C15	Install Flow Meter at LS10	2017	\$32,600	6-year	GFC/Utility Rates
C16	Install Flow Meter at LS12	2018	\$31,200	6-year	GFC/Utility Rates
C18	Install Flow Meter at LS14	2016	\$36,900	6-year	GFC/Utility Rates
C19	Install Future Lift Station 10A (56 th St./36 th Ave.) and Forcemain	2017-2018	\$1,536,300	6-year	Developer/GFC/Utility Rates
C20	Procure Future Lift Station 17A (Skansie Ave./90 th St.) and Forcemain	2015-2017	\$1,853,100	6-year	Developer/GFC/Utility Rates
C22	Wastewater Comprehensive Plan	2017	\$236,500	6-year	GFC/Utility Rates
C23	Pioneer Way Sewer Main Replacement	2015	\$400,000	6-year	GFC/Utility Rates
	Wastewater Collection Subtotal		\$13,151,500		
Wastewater Total			\$21,310,600		

Notes: Estimated costs are based on dollars value in the estimated year of the project.

Figure 13-1

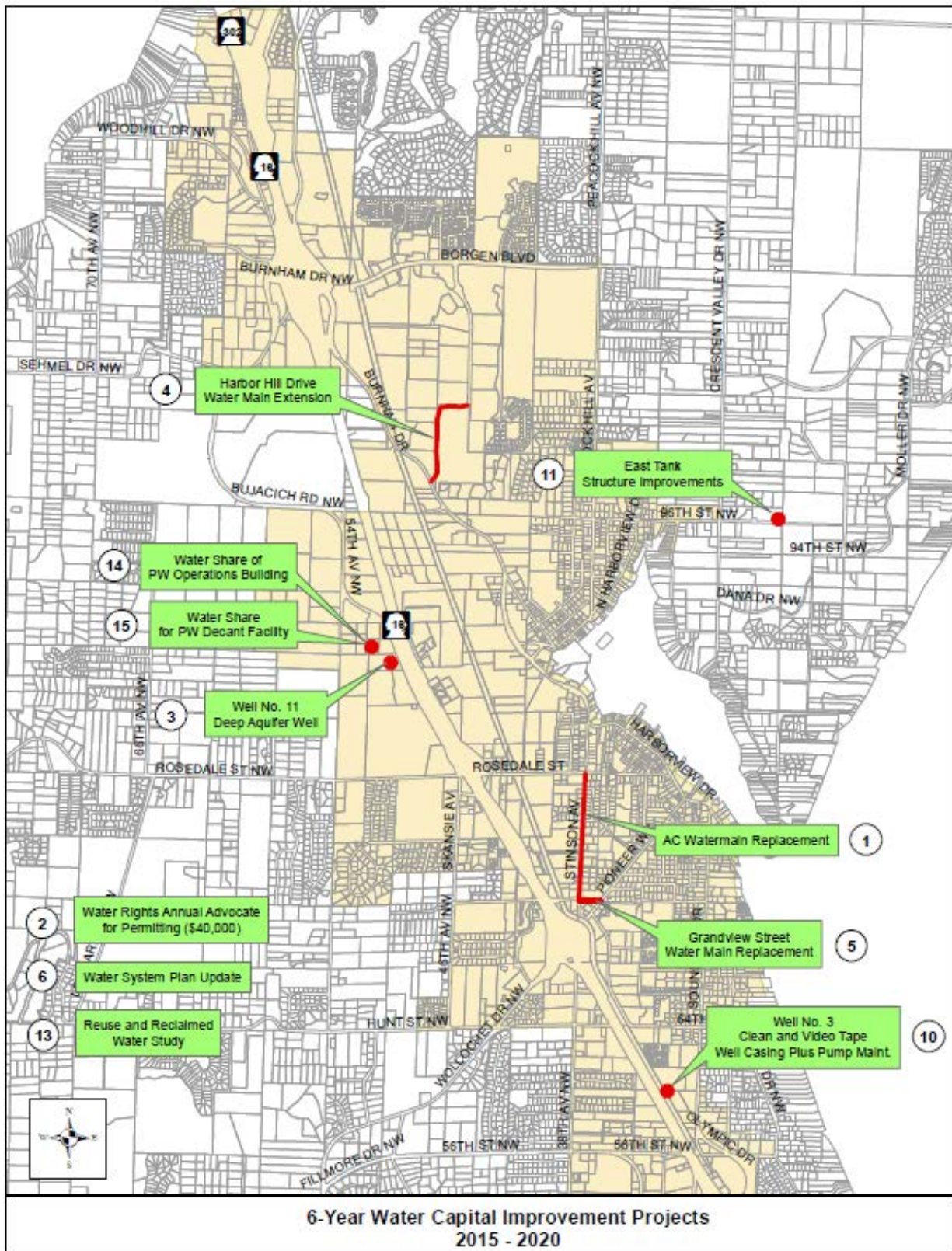


Water System Projects

Project No.	Project	Projected Year	Cost	Plan	Primary Funding Source
1	Asbestos Cement Water Line Replacement Program	2015-2020	\$2,520,100	6-year	GFC/Utility Rates
2	Water Rights Annual Advocate for Permitting (\$40,000)	2015-2020	\$127,700	6-year	GFC/Utility Rates
3	Well No. 11 – Deep Aquifer Well	2016	\$2,562,500	6-year	Utility Bond
4	Harbor Hill Drive Water Main Extension	2018	\$484,800	6-year	Developer
5	Grandview Street Water Main Replacement	2020	\$480,200	6-year	GFC/Utility Rates
6	Water System Plan Update	2018	\$121,300	6-year	GFC/Utility Rates
10	Well No. 3 – Clean and Video Tape Well Casing	2015	\$70,000	6-year	GFC/Utility Rates
11	East Tank Structural Improvements	2015	\$350,000	6-year	GFC/Utility Rates
13	Reuse and Reclaimed Water Study	2015	\$50,000	6-year	GFC/Utility Rates
14	Water Share of PW Operations Building	2015-2018	\$922,600	6-year	GFC/Utility Rates
15	Water Share of PW Decant Facility	2016	\$44,100	6-year	GFC/Utility Rates
	Water Total		\$7,733,300		

Note: Estimated costs are based on dollar values in the estimated year of the project.

Figure 13-2



Park, Recreation & Open Space Projects

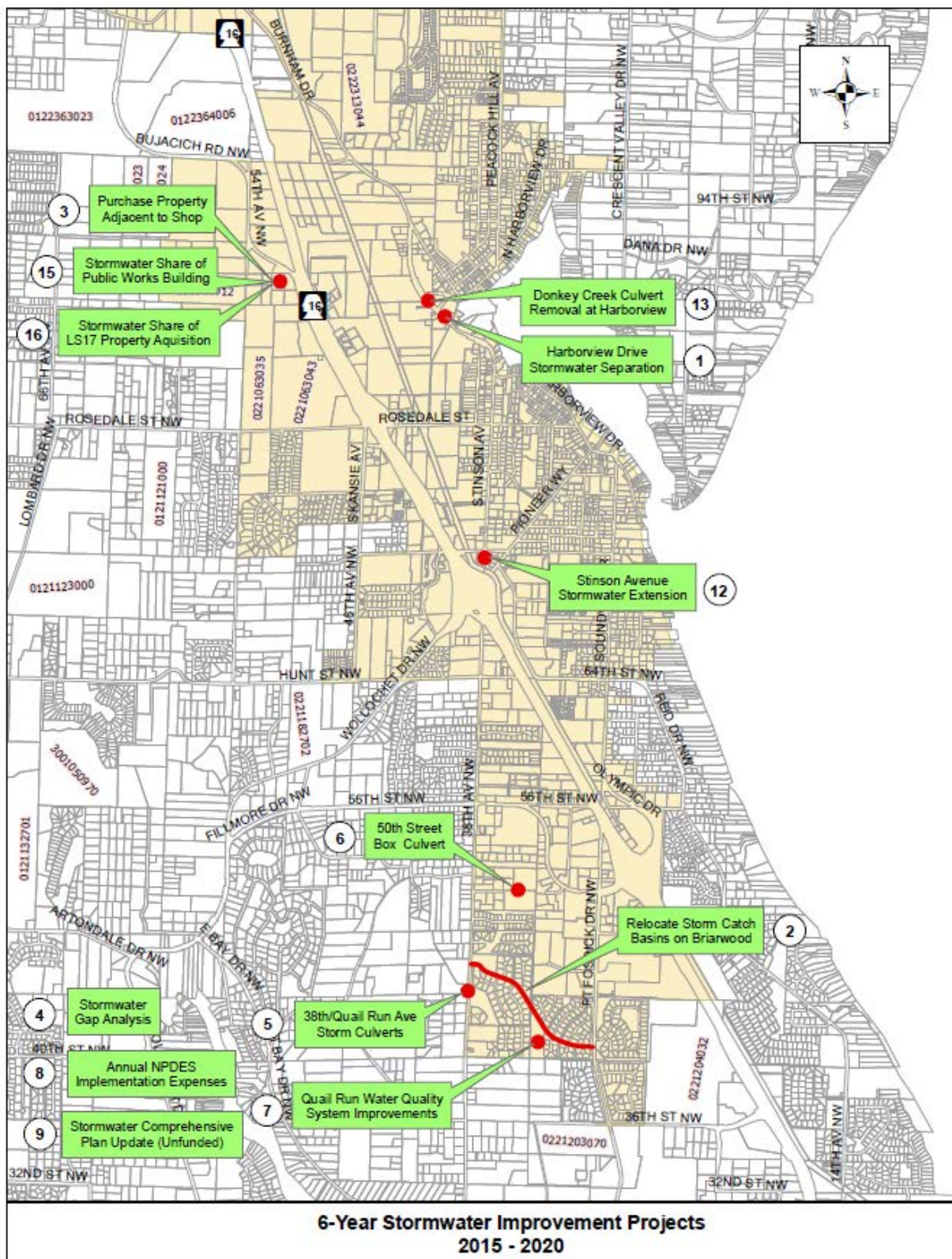
Project No.	Project	Projected Year	Cost	Plan	Primary Funding Sources
1	Eddon Boat Shop Marine Railways	2012-2016	\$150,000	6 year	Local, Grant
2	Boys and Girls Club/Senior Center	2010-2011	\$1,000,000	6 year	Local (\$250,000), Federal HUD (Funded \$750,000)
3	Eddon Boat Park Development	2011-2014	\$300,000	6 year	RCO Grants, Local
4	Gig Harbor North Park (Harbor Hill Park)	2012-2018	\$5,000,000	6 year	Developer Mitigation, Grants
5	Gig Harbor North Trail System	2010-2016	\$1,500,000	6 year	Local, Developer Mitigation, Grants
6	Wilkinson Farm Barn Restoration	2012-2018	\$250,000	6 year	Heritage Barn Grant, Local Match
7	PROS Plan Update	2015-2016	\$150,000		Local
8	Cushman Trail Phase 5	2015-2021	\$3,500,000		Local, Grant
9	Jerisich Dock Float Extension	2012-2018	\$900,000	6 year	Fees, Grants, Donations
10	Jerisich / Skansie Park Improvements	2010-2016	\$150,000	6 year	Local, Donations/Volunteer
11	Seasonal Floats at Jerisich Dock	2012-2018	\$200,000	6 year	Local, RCO Grant
12	Maritime Pier Development	2010-2016	\$2,500,000	6 year	Local, Grants, Fees
13	Develop Plan for Wilkinson Farm Park	2010-2011	\$25,000	6 year	Grants, Local, Fundraising
14	Twawelkax Trail	2010-2016	\$400,000	6 year	Local, Volunteers
15	Veterans Memorial Trail	2012-2018	\$125,000	6 year	Local
16	Wilkinson Farm Park Development	2012-2018	\$900,000	6 year	RCO Grant, Preservation Grants, Local Match
17	Crescent Creek Park Master Plan	2015-2018	\$80,000	6 year	Grants, Local, Fundraising
18	Harborview Waterfront Trail / Pioneer Way Streetscape	2010-2016	\$500,000	6 year	Grants, Local, Fundraising
19	Kenneth Leo Marvin Veterans Memorial Park Phase 2	2010-2016	\$250,000	6 year	RCO Grant, Local
20	Donkey Creek Corridor Conservation	2014-2020	\$1,500,000	6 year plan	County Conservation Futures
21	Critical Area Enhancement	2012-2018	\$100,000	6 year	Local, Volunteers, Grants
22	Wheeler Pocket Park	2012-2018	\$70,000	6 year	Local
23	Ancich Waterfront Park Development	2013-2019	\$5,000,000	6 year	Local, Grants
	Park Total		\$24,550,000		

Stormwater System-Projects

Project No.	Project	Projected Year	Cost	Plan	Primary Funding Source
1	Harborview Drive Stormwater Separation	2016	\$256,300	6-year	GFC/Utility Rates
2	Relocate Storm Culvert on Briarwood	2015	\$5,500	6-year	GFC/Utility Rates
3	Purchase Property Adjacent to Shop	2015-2016	\$95,100	6-year	GFC/Utility Rates
4	Stormwater Gap Analysis	2015-2016	\$101,000	6-year	GFC/Utility Rates
5	38 th /Quail Run Ave Storm Culverts	2019	\$229,800	6-year	GFC/Utility Rates
6	50 th Street Box Culvert	2015	\$375,000	6-year	GFC/Utility Rates
7	Quail Run Water Quality System Improvements	2017	\$15,800	6-year	GFC/Utility Rates
8	Annual NPDES Implementation Expenses	2015-2020	\$96,000	6-year	GFC/Utility Rates
12	Stinson Avenue- Stormwater Extension	2020	\$226,300	6-year	GFC/Utility Rates
13	Donkey Creek Culvert Removal at Harborview	2019-2020	\$1,788,100	6-year	Utility Bond
15	Stormwater Share of Public Work Building	2015-2018	\$922,600	6-year	GFC/Utility Rates
16	Stormwater Share of LS 17 Property Acquisition	2015	\$50,000	6-year	GFC/Utility Rates
	Storm Total		\$4,161,500		

Notes: Estimated costs are based on dollars value in the estimated year of the project.

Figure 13-3

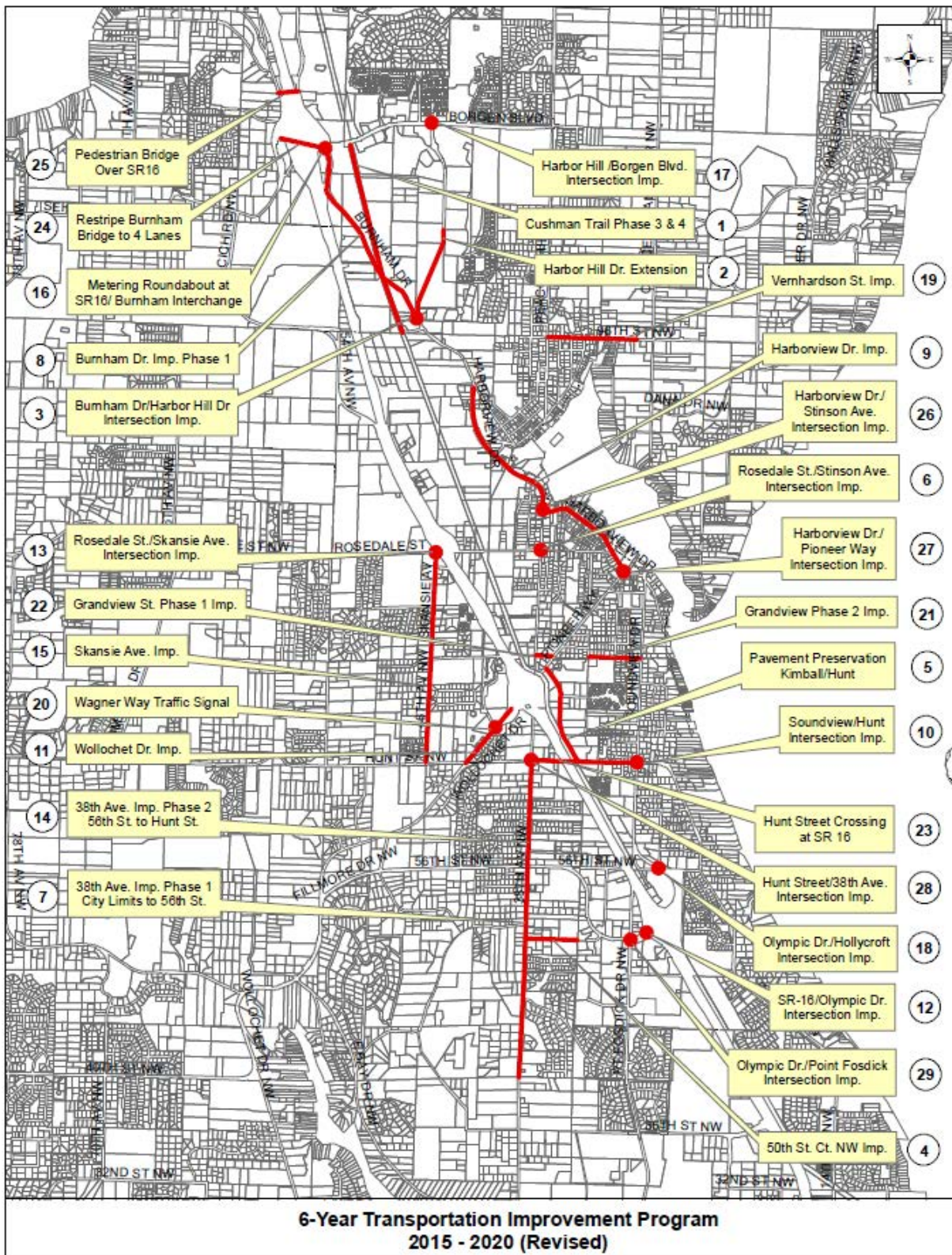


Transportation Improvement Projects

No	Project Name	Start Year	Estimated Costs (2015-2020)	Estimated (2021+)	Total (2015-2021+)	Plan	Funding Source
1	Cushman Trail Phases 5	2015	\$400,000	\$3,600,000	\$4,000,000	Six-Year TIP	Fed/State/Local
2	Harbor Hill Drive Extension	2013	\$8,500,000	\$0	\$8,500,000	Six-Year TIP	Fed/State/Local
3	Burnham Dr/Harbor Hill Dr Intersection	2015	\$2,000,000	\$0	\$2,000,000	Six-Year TIP	Fed/State/Local
4	50th St. Ct. NW Phase 2	2016	\$900,000	\$0	\$900,000	Six-Year TIP	State/Local/Other
5	Pavement Preservation Program (2015/16 Kimball/Hunt)	2015 Ongoing	\$1,200,000	\$200,000/Year	\$1,200,000	Six-Year TIP	Fed/State/Local
6	Rosedale Dr/Stinson Ave Intersection	2020	\$360,000	\$0	\$360,000	Six-Year TIP	State/Local/Other
7	38th Avenue Phase 1	2017	\$1,000,000	\$6,000,000	\$7,000,000	Six-Year TIP	Fed/State/Local
8	Burnham Drive Phase 1	2018	\$1,300,000	\$0	\$1,300,000	Six-Year TIP	Fed/State/Local
9	Harborview Drive Improvements	2015	\$130,000	\$290,000	\$420,000	Six-Year TIP	Fed/State/Local
10	Soundview Dr/Hunt St Intersection	2016	\$850,000	\$0	\$850,000	Six-Year TIP	State/Local
11	Wollochet Drive Improvements	2019	\$850,000	\$0	\$850,000	Six-Year TIP	State/Local
12	SR-16/Olympic Dr	2017	\$1,400,000	\$0	\$1,400,000	Six-Year TIP	Fed/State/Local/Other
13	Rosedale St/Skansie Ave Intersection	2020	\$360,000	\$0	\$360,000	Six-Year TIP	State/Local/Other
14	38th Avenue Phase 2	2019	\$900,000	\$5,100,000	\$6,000,000	Six-Year TIP	Fed/State/Local
15	Skansie Avenue Improvements	2019	\$860,000	\$7,740,000	\$8,600,000	Six-Year TIP	Fed/State/Local
16	Meter Roundabout at SR16 / Burnham	2018	\$375,000	\$0	\$375,000	Six-Year TIP	Fed/State/Local
17	Harbor Hill Dr/Borgen Blvd Intersection	2017	\$700,000	\$0	\$700,000	Six-Year TIP	Fed/State/Local/Developer
18	Olympic/Hollycroft Spur Improvements	2020	\$30,000	\$0	\$30,000	Six-Year TIP	Local
19	Vernhardson St Improvements	2020	\$488,000	\$0	\$0	Six-Year TIP	Fed/State/Local/Other

20	Wagner Way Traffic Signal at Wollochet	2020	\$389,000	\$0	\$389,000	Six-Year TIP	Fed/State/Local/Other
21	Grandview Street Phase 2	2020	\$250,000	\$870,000	\$1,120,000	Six-Year TIP	Fed/State/Local/Other
22	Grandview Street Phase 1	2020	\$50,000	\$550,000	\$600,000	Six-Year TIP	Fed/State/Local/Other
23	Hunt Street Crossing	2020	\$1,000,000	\$9,300,000	\$10,300,000	Six-Year TIP	Fed/State/Local/Other
24	Restripe Burnham Bridge to 4 Lanes	2020	\$100,000	\$0	\$100,000	Six-Year TIP	Fed/State/Local/Other
25	Pedestrian Bridge Over SR16	2020	\$500,000	\$1,500,000	\$2,000,000	Six-Year TIP	Fed/State/Local/Other
26	Harborview Drive/ Stinson Ave	2017	\$858,000	\$0	\$858,000	Six-Year TIP	Fed/State/Local/Other
27	Harborview Drive/ Pioneer Way	2018	\$100,000	\$0	\$100,000	Six-Year TIP	Fed/State/Local/Other
28	Hunt Street/ 38 th Ave	2020	\$1,500,000	\$0	\$1,500,000	Six-Year TIP	Fed/State/Local/Other
29	Olympic Drive / Point Fosdick Drive	2016	\$400,000	\$0	\$400,000	Six-Year TIP	Other/ Developer
	Subtotal (Six-Year TIP)		\$13,360,000	\$34,950,000	\$62,212,000		
30	96th Street SR16 Crossing	2040	\$0	\$8,000,000	\$8,000,000	Other	Fed/State/Local/Other
31	Franklin Ave Improvements	2020	\$500,000	\$0	\$500,000	Other	Fed/State/Local/Other
32	Street Connections - Point Fosdick Area	2020	\$600,000	\$0	\$600,000	Other	Fed/State/Local/Other
33	Crescent Valley Connector	2040	\$0	\$2,500,000	\$2,500,000	Other	Fed/State/Local/Other
34	Downtown Parking Lot	2020	\$20,000	\$100,000	\$120,000	Other	Fed/State/Local/Other
35	Public Works Operations Facility	2015	\$400,000	\$0	\$400,000	Other	Fed/State/Local/Other
	Subtotal (Other projects)		\$ 1,520,000	\$ 10,600,000	\$ 12,120,000		
	TOTAL		\$14,880,000	\$45,550,000	\$74,332,000		

Figure 13-4





Business of the City Council
City of Gig Harbor, WA

Subject: Street Name – Estates at Gig Harbor Phase 2

Proposed Council Action: Approve the naming of the street within the Estates at Gig Harbor Phase 2 Final Plat as described.

Dept. Origin: Building/Fire Safety

Prepared by: Paul Rice *PR*
Building Official/Fire Marshal

For Agenda of: August 10, 2015

Exhibits: Map and request letter

Initial & Date

Concurred by Mayor:

PR 8-4-15

Approved by City Administrator:

RW 7/31/15

Approved as to form by City Atty:

N/A

Approved by Finance Director:

GA for DR 8/3/15

Approved by Department Head:

PR 7-30-15

Expenditure		Amount		Appropriation	
Required	0	Budgeted	0	Required	0

INFORMATION / BACKGROUND

The residential plat of the Estates at Gig Harbor Phase 2 is located to the North of North Creek Loop and accessed off of Skansie Ave. The developer has requested to name the street within the development as **53rd Place**. The development is not within the “historic name area”.

GHMC 12.12.030 (K) states that “All proposed names for new or existing ways-of-travel and private roads must be reviewed and approved by the Gig Harbor City Council”.

Staff has reviewed the applicable codes and finds the name of the proposed roadway within the Estates at Gig Harbor Phase 2 Final Plat is appropriate and consistent with City requirements.

FISCAL CONSIDERATION

There is no fiscal impact to the City.

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

Move to: Approve the naming of the street within the Estates at Gig Harbor Phase 2 Final Plat as described.

CARL HALSAN
REAL ESTATE DEVELOPMENT & CONSULTING SERVICES

July 30, 2015

Gig Harbor City Council
3510 Grandview Street
Gig Harbor, WA 98335

RE: ESTATES at GIG HARBOR PHASE 2

Dear Members of the Council:

On behalf of the developer, Bob Easter, I am requesting you approve the road name/number for the above captioned plat **53rd Place**. The road to the east is 52nd Place, so this will have nice symmetry and be easy for way-finding and directions, both for visitors and for emergency vehicles.

Please call me with any questions at (253) 307-1922.

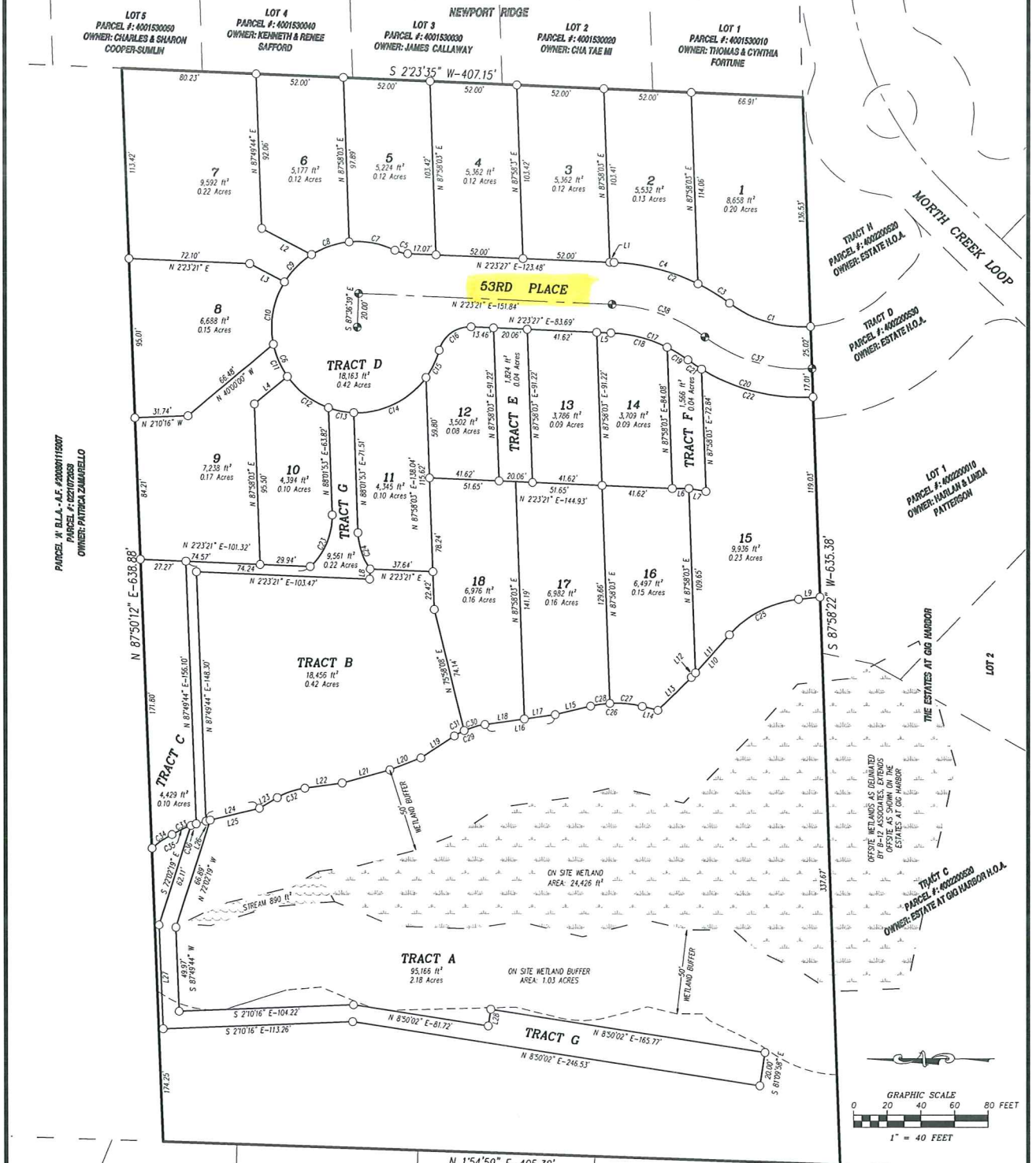
Sincerely,

Carl E. Halsan

Carl E. Halsan

ESTATES PHASE II

PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 7, TOWNSHIP
21 NORTH, RANGE 2 EAST, WILLAMETTE MERIDIAN, PIERCE COUNTY, WASHINGTON.

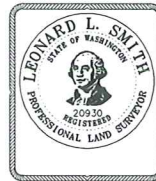


LINE TABLE

LINE	LENGTH	BEARING	LINE	LENGTH	BEARING
L1	2.41	N02°23'21"E	L15	21.70	S13°29'43"E
L2	33.54	N72°40'01"E	L16	42.57	N02°53'02"W
L3	23.49	N02°40'02"E	L17	18.82	S05°27'02"E
L4	25.63	S40°00'00"E	L18	23.75	S07°57'02"E
L5	8.55	S02°23'27"W	L19	24.04	S12°56'50"E
L6	10.01	N00°00'00"E	L20	19.88	S21°04'51"E
L7	10.22	N09°48'00"E	L21	29.59	S15°05'15"E
L8	6.00	S07°36'39"E	L22	22.47	S07°48'24"E
L9	12.28	S05°58'10"E	L23	12.42	S30°02'22"E
L10	34.08	S47°58'10"E	L24	32.66	S13°46'16"W
L11	30.39	S47°58'10"E	L25	30.09	N13°46'16"W
L12	3.69	S47°58'10"E	L26	2.57	N13°46'16"W
L13	27.94	S44°26'13"E	L27	61.75	N87°49'44"E
L14	9.50	N13°46'35"E	L28	10.00	S01°09'58"E

CURVE TABLE

CURVE	RADIUS	LENGTH	DELTA	CURVE	RADIUS	LENGTH	DELTA
C1	72.50	51.74	49°53'10"	C20	114.50	79.90	39°58'49"
C2	125.00	74.07	33°57'04"	C21	114.50	9.75	4°52'42"
C3	125.00	22.18	10°09'58"	C22	114.50	70.15	35°06'07"
C4	125.00	51.89	23°47'02"	C23	40.00	34.46	49°21'54"
C5	19.00	7.93	21°54'02"	C24	40.00	23.12	33°02'25"
C6	51.00	249.85	280°41'14"	C25	65.00	47.69	42°02'09"
C7	51.00	28.29	31°47'11"	C26	65.00	30.99	27°19'17"
C8	51.00	23.70	26°37'44"	C27	65.00	19.39	17°05'34"
C9	51.00	23.23	26°05'32"	C28	65.00	11.60	10°14'45"
C10	51.00	38.59	43°21'22"	C29	45.00	19.83	24°59'49"
C11	51.00	21.02	23°38'54"	C30	45.00	12.90	16°25'34"
C12	51.00	31.32	35°11'21"	C31	45.00	6.73	8°14'15"
C13	51.00	15.45	17°21'18"	C32	45.00	17.55	22°20'59"
C14	51.00	49.97	56°08'12"	C33	61.59	15.84	14°44'12"
C15	51.00	18.27	20°11'36"	C34	55.00	14.84	15°27'26"
C16	19.00	25.46	26°47'13"	C35	61.59	12.59	11°42'37"
C17	83.00	49.14	33°55'26"	C36	61.59	3.25	3°01'35"
C18	83.00	34.63	23°54'04"	C37	97.50	68.47	40°14'24"
C19	83.00	74.51	100°19'19"	C38	100.00	59.26	33°57'04"



ASSESSOR'S ORIGINAL PARCEL NUMBERS
0221072059

PACWEST
Engineering, LLC
10209 Bridgeport Way SW
Suite C-1
Lakewood, WA 98499
TEL: 253-830-5960
FAX: 253-830-5999

Project: 05-525
Drawing No.: 05-525.DWG
Date: 07/2015
Scale: 1"=40'
Zoning:
Page: 4 OF 5

Drawn: J. JACOBY
Field: N/A
Calculated: L. SMITH
Checked: L. SMITH



Business of the City Council City of Gig Harbor, WA

Subject: Low Impact Development Code
GAP Analysis – Consultant Services Contract
– AHBL, Inc.

Proposed Council Action: Approve and authorize the Mayor to execute Consultant Services Contract with AHBL Inc. an amount not to exceed \$54,390.00.

Dept. Origin: Public Works/Engineering

Prepared by: Wayne Matthews *WMM*
Engineering Technician

For Agenda of: August 10, 2015

Exhibits: Consultant Agreement with
Exhibit A – Scope of Work
Exhibit B – Budget and
Exhibit C – Schedule

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Public Works Director:

Approved by City Engineer:

Initial &
Date

Jb 8-5-15
RW 8/5/15
By email 8-3-15
City Atty 8/5/15
FD 8/5/15
ER 8-4-15

Expenditure Required	\$ 54,390.00	Amount Budgeted	\$ 100,000.00	Appropriation Required	\$0
-----------------------------	--------------	------------------------	---------------	-------------------------------	-----

INFORMATION/BACKGROUND

An identified 2015 Stormwater Operating Objective provides for a comprehensive review of the City's Municipal Code as it relates to the City's continuing efforts to integrate Stormwater Low Impact Development (LID) techniques into the City's planning documents, development regulations and standards, as mandated by the new NPDES permit requirements, which become effective December 31, 2016

The intent of the code revisions is to make LID the preferred and commonly used approach to site development. The Gap Analysis emphasis will identify opportunities to minimize impervious surfaces, native vegetation loss, and stormwater runoff in a way that can be harmonized with the City's Comprehensive Plan and vision for the City.

This GAP Analysis will also review City codes to provide guidance and steps for developing a NPDES permit compliant Operation and Maintenance verification of private stormwater facilities and stormwater Illicit Discharge Detection and Elimination (IDDE) program, which becomes effective in December 2017.

AHBL, Inc. was selected from the three consultants contacted that had strong LID experience and capabilities listed in the current Municipal Research and Services Center (MRSC). It was determined that AHBL was the most qualified firm demonstrating their LID expertise and qualifications.

FISCAL CONSIDERATION

This project is included in the City of Gig Harbor 2015/2016 Budget with a budgeted amount of \$100,000 from the Storm Water Operating Fund. The budget summary for this item is provided in the table below.

Project Funding:	
2015/2016 Budget Storm Water Operating, Objective 8	\$ 100,000.00
Gap Analysis Expenses:	
Project Report – AHBL, Inc.	\$ 54,390.00
Total Remaining Budget:	\$ 45,670.00

BOARD OR COMMITTEE RECOMMENDATION

None.

RECOMMENDATION/MOTION

Approve and authorize the Mayor to execute Consultant Services Contract with AHBL, Inc. an amount not to exceed \$54,390.00.

**PROFESSIONAL SERVICES CONTRACT
BETWEEN THE CITY OF GIG HARBOR AND
AHBL, Inc.**

THIS AGREEMENT is made by and between the City of Gig Harbor, a Washington municipal corporation (the "City"), and AHBL Inc., a corporation organized under the laws of the State of Washington (the "Consultant").

RECITALS

WHEREAS, the City is presently engaged in reviewing the City's Municipal Code as it relates to the City's continuing efforts to integrate Stormwater Low Impact Development techniques into the City's planning documents and desires that the Consultant perform services necessary to provide the following consultation services; and

WHEREAS, the Consultant agrees to perform the services more specifically described in the Scope of Work including any addenda thereto as of the effective date of this Agreement, all of which are attached hereto as **Exhibit A – Scope of Work**, and are incorporated by this reference as if fully set forth herein;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. Retention of Consultant - Scope of Work. The City hereby retains the Consultant to provide professional services as defined in this Agreement and as necessary to accomplish the scope of work attached hereto as **Exhibit A** and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. Payment.

A. The City shall pay the Consultant an amount based on time and materials, not to exceed Fifty Four Thousand Three Hundred Ninety Dollars (\$54,390.00) for the services described in Section 1 herein. This is the maximum amount to be paid under this Agreement for the work described in **Exhibit A**, and shall not be exceeded without the prior written authorization of the City in the form of a negotiated and executed supplemental agreement. The Consultant's staff and billing rates shall be as described in **Exhibit B – Schedule of Rates and Estimated Hours**. The Consultant shall not bill for Consultant's staff not identified or listed in **Exhibit B** or bill at rates in excess of the hourly rates shown in **Exhibit B**, unless the parties agree to a modification of this Contract, pursuant to Section 17 herein.

B. The Consultant shall submit monthly invoices to the City after such services have been performed, and a final bill upon completion of all the services described in this Agreement. The City shall pay the full amount of an invoice within forty-five (45) days of receipt. If the City objects to all or any portion of any invoice, it shall so notify the Consultant of the same within fifteen (15) days from the date of receipt and shall pay that portion of the invoice not in dispute, and the parties shall immediately make every effort to settle the disputed portion.

3. **Duration of Work.** The City and the Consultant agree that work will begin on the tasks described in **Exhibit A** immediately upon execution of this Agreement, and in accordance with the schedule set forth in Exhibit C, attached hereto and incorporated herein. The parties agree that the work described in **Exhibit A** shall be completed by March 1, 2016; provided however, that additional time shall be granted by the City for excusable days or extra work.

4. **Termination.** The City reserves the right to terminate this Agreement at any time upon ten (10) days written notice to the Consultant. Any such notice shall be given to the address specified above. In the event that this Agreement is terminated by the City other than for fault on the part of the Consultant, a final payment shall be made to the Consultant for all services performed. No payment shall be made for any work completed after ten (10) days following receipt by the Consultant of the notice to terminate. In the event that services of the Consultant are terminated by the City for fault on part of the Consultant, the amount to be paid shall be determined by the City with consideration given to the actual cost incurred by the Consultant in performing the work to the date of termination, the amount of work originally required which would satisfactorily complete it to date of termination, whether that work is in a form or type which is usable to the City at the time of termination, the cost of the City of employing another firm to complete the work required, and the time which may be required to do so.

5. **Non-Discrimination.** The Consultant agrees not to discriminate against any customer, employee or applicant for employment, subcontractor, supplier or materialman, because of race, color, creed, religion, national origin, marital status, sex, sexual orientation, age or handicap, except for a bona fide occupational qualification. The Consultant understands that if it violates this provision, this Agreement may be terminated by the City and that the Consultant may be barred from performing any services for the City now or in the future.

6. **Independent Status of Consultant.** The parties to this Agreement, in the performance of it, will be acting in their individual capacities and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be considered or construed to be the employees or agents of the other party for any purpose whatsoever.

7. **Indemnification.**

A. The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers, harmless from any and all claims, injuries, damages, losses or suits including attorneys fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees or volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. Insurance.

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the Consultant's own work including the work of the Consultant's agents, representatives, employees, subconsultants or subcontractors.

B. Before beginning work on the project described in this Agreement, the Consultant shall provide evidence, in the form of a Certificate of Insurance, of the following insurance coverage and limits (at a minimum):

1. Business auto coverage for any auto no less than a \$1,000,000 each accident limit, and
2. Commercial General Liability insurance no less than \$1,000,000 per occurrence with a \$2,000,000 aggregate. Coverage shall include, but is not limited to, contractual liability, products and completed operations, property damage, and employers liability, and
3. Professional Liability insurance with no less than \$1,000,000 per occurrence. All policies and coverages shall be on an occurrence basis by an 'A' rated company licensed to conduct business in the State of Washington.

C. The Consultant is responsible for the payment of any deductible or self-insured retention that is required by any of the Consultant's insurance. If the City is required to contribute to the deductible under any of the Consultant's insurance policies, the Contractor shall reimburse the City the full amount of the deductible within 10 working days of the City's deductible payment.

D. The City of Gig Harbor shall be named as an additional insured on the Consultant's commercial general liability policy. This additional insured endorsement shall

be included with evidence of insurance in the form of a Certificate of Insurance for coverage necessary in Section B. The City reserves the right to receive a certified and complete copy of all of the Consultant's insurance policies upon request.

E. Under this Agreement, the Consultant's insurance shall be considered primary in the event of a loss, damage or suit. The City's own comprehensive general liability policy will be considered excess coverage with respect to defense and indemnity of the City only and no other party. Additionally, the Consultant's commercial general liability policy must provide cross-liability coverage as could be achieved under a standard ISO separation of insured's clause.

F. The Consultant shall request from his insurer a modification of the ACORD certificate to include language that prior written notification will be given to the City of Gig Harbor at least 30 days in advance of any cancellation, suspension or material change in the Consultant's coverage.

9. Ownership and Use of Work Product. Any and all documents, drawings, reports, and other work product produced by the Consultant under this Agreement shall become the property of the City upon payment of the Consultant's fees and charges therefore. The City shall have the complete right to use and re-use such work product in any manner deemed appropriate by the City, provided, that use on any project other than that for which the work product is prepared shall be at the City's risk unless such use is agreed to by the Consultant.

10. City's Right of Inspection. Even though the Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Agreement, the work must meet the approval of the City and shall be subject to the City's general right of inspection to secure the satisfactory completion thereof. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or become applicable within the terms of this Agreement to the Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

11. Records. The Consultant shall keep all records related to this Agreement for a period of three years following completion of the work for which the Consultant is retained. The Consultant shall permit any authorized representative of the City, and any person authorized by the City for audit purposes, to inspect such records at all reasonable times during regular business hours of the Consultant. Upon request, the Consultant will provide the City with reproducible copies of any such records. The copies will be provided without cost if required to substantiate any billing of the Consultant, but the Consultant may charge the City for copies requested for any other purpose.

12. Work Performed at the Consultant's Risk. The Consultant shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and subconsultants in the performance of the work hereunder and shall utilize all protection necessary for that purpose. All work shall be done at the Consultant's own risk, and the

Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held by the Consultant for use in connection with the work.

13. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements, or options, and the same shall be and remain in full force and effect.

14. Resolution of Disputes and Governing Law.

A. Should any dispute, misunderstanding, or conflict arise as to the terms and conditions contained in this Agreement, the matter shall first be referred to the City Engineer or Director of Operations and the City shall determine the term or provision's true intent or meaning. The City Engineer or Director of Operations shall also decide all questions which may arise between the parties relative to the actual services provided or to the sufficiency of the performance hereunder.

B. If any dispute arises between the City and the Consultant under any of the provisions of this Agreement which cannot be resolved by the City Engineer or Director of Operations determination in a reasonable time, or if the Consultant does not agree with the City's decision on the disputed matter, jurisdiction of any resulting litigation shall be filed in Pierce County Superior Court, Pierce County, Washington. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. The prevailing party in any such litigation shall be entitled to recover its costs, including reasonable attorney's fees, in addition to any other award.

15. Written Notice. All notices required to be given by either party to the other under this Agreement shall be in writing and shall be given in person or by mail to the addresses set forth below. Notice by mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, addressed as provided in this paragraph.

CONSULTANT:
AHBL, Inc.
ATTN: Wayne Carlson, AICO, LEED AP
2215 North 30th Street, Suite 300
Tacoma, WA 98403-3350

City of Gig Harbor
ATTN: Wayne Matthews
3510 Grandview Street
Gig Harbor, WA 98335
(253) 851-6170

16. Subcontracting or Assignment. The Consultant may not assign or subcontract any portion of the services to be provided under this Agreement without the express written consent of the City. If applicable, any subconsultants approved by the City at the outset of this Agreement are named on **Exhibit A** attached hereto and incorporated herein by this reference as if set forth in full.

17. Entire Agreement. This Agreement represents the entire integrated agreement between the City and the Consultant, superseding all prior negotiations, representations or agreements, written or oral. This Agreement may be modified, amended, or added to, only by written instrument properly signed by both parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 20____.

CONSULTANT

CITY OF GIG HARBOR

By: _____
Its: _____

By: _____
Mayor Jill Guernsey

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Exhibit A

**CITY OF GIG HARBOR
STORMWATER LID INTEGRATION PROJECT**

SCOPE OF WORK

Task 1: Gap Analysis and Adoption Strategy

We will organize our work under this task by using the official Permit guidance that AHBL authored (*Integrating LID Into Local Codes: A Guidebook for Local Governments*) as well as a modification to the Toolkit spreadsheet that we have made to assist with this effort. We will identify gaps and opportunities to integrate LID principles and BMPs (e.g., bioretention, permeable surfacing, etc.), into the City's planning documents, development regulations, and standards with a special emphasis on identifying the choices that the City has in satisfying the Permit.

The Permit states the intent for the revisions "...shall be to make LID the preferred and commonly-used approach to site development." Our emphasis will be to identify opportunities to minimize impervious surfaces, native vegetation loss, and stormwater runoff in a way that can be harmonized with the City's Comprehensive Plan and vision for the City. The following is our detailed scope of work:

1.1 Gap/Opportunity Analysis. Prepare a "gap" or "opportunity" analysis that will examine the following Gig Harbor Municipal Code Titles with additional scrutiny on the chapters bulleted below:

Title 12 Streets and Sidewalks

Title 13 Water and Sewers

Title 14 Storm and Surface Water Drainage

- GHMC 14.20 Stormwater Management (Maintenance, Inspections, changes in site topography)
- Chapter 14.30, Illicit Discharge Detection and Elimination

Title 15 Buildings and Construction

Title 16 Subdivisions

Title 17 Zoning

- GHMC 17.04 Definitions
- GHMC 17.72 Off-Street Parking and Loading Requirements
- Chapter 17.78, Landscaping and Screening
- GHMC 17.98 Design Standards and Review (Submittal requirements for pre-apps)
- Chapter 17.99, Design Manual

Title 18 Environment

Title 19 Administration of Development Regulations

Shoreline Master Program

- Chapter 7.21 – Utilities – Policies and Regulations

Public Works Construction Standards

- Chapter 2, Transportation & Transportation Drawings
- Chapter 3, Storm (landscape considerations) & Storm Drawings

1.2 Pierce County Stormwater Manual Summary Memorandum. AHBL will prepare a memorandum summarizing the changes in the "Ecology-equivalent" Pierce County Stormwater Management Manual so that City staff can understand the elements within the manual that may require local modifications to meet the City's unique drainage conditions. The memo will also document the concomitant changes that will be required within the City's development controls as a result of the adoption of the updated Pierce County Stormwater Management Manual. The findings of the Stormwater Manual Summary Memorandum will serve as inputs into the Gap/Opportunity Analysis described in Item 1, above.

- 1.3 Working Meetings with City Staff. To successfully complete this task, we will want to review the Gap/Opportunity Analysis with a working group of key City staff similar to the types that are described in Step 1 of *Integrating LID Into Local Codes: A Guidebook for Local Governments*. The working group should include representatives from Public Works, Planning, and, Building/Fire Safety so that discussion and direction related to potential gaps or opportunities is understood by all. Our scope of work on this item includes four meetings with City staff.
- 1.4 Adoption Strategy Memorandum. AHBL staff will prepare a memorandum that identifies changes to the City's development controls and enforceable mechanisms that should be amended to satisfy the findings found in the Gap/Opportunity Analysis. The Adoption Strategy Memorandum will also have attached to it the Gap/Opportunity Analysis and the Stormwater Manual Summary Memorandum.

Task 2: Illicit Discharge Detection and Elimination (IDDE)

Under this task, AHBL staff will review, analyze, and provide recommendations to the City of the programmatic and regulatory steps necessary to achieve compliance with the IDDE requirements in the Permit (Condition S5.C.3). The following is our scope of work:

- 2.1 Draft IDDE Program Memorandum. AHBL staff will prepare a memorandum identifying the approaches to comply with the Permit requirements associated with illicit discharge detection and elimination (IDDE). This work will include collecting examples of approaches of other permittees, identifying guidance tools prepared for IDDE, and collecting reporting templates used by others.
- 2.2 Draft IDDE Code Review. AHBL staff will review GHMC 14.30 (Illicit Discharge Detection & Elimination) to ensure that the code reflects the legal standard in the Permit that prohibits illicit discharges into the City's municipal separate storm sewer (MS4) to the maximum extent allowable under state and federal law.
- 2.3 Working Meeting with City Staff. One meeting is identified within Task 2 for the purposes of discussing the findings of the IDDE Code Review and the program elements and options included in the draft IDDE Memorandum.
- 2.4 Final IDDE Program Memorandum. AHBL staff will finalize the Draft IDDE Program Memorandum following our working meeting with City staff.
- 2.5 Final IDDE Code Review. AHBL staff will finalize the Draft IDDE Code Review following our working meeting with City staff.

Task 3: Operations and Maintenance

The Permit establishes operations and maintenance obligations for stormwater facilities. Under this task, AHBL will provide recommendations for the design of an Operations and Maintenance program that will provide the City with guidance as to when maintenance is required. The following is our scope of work:

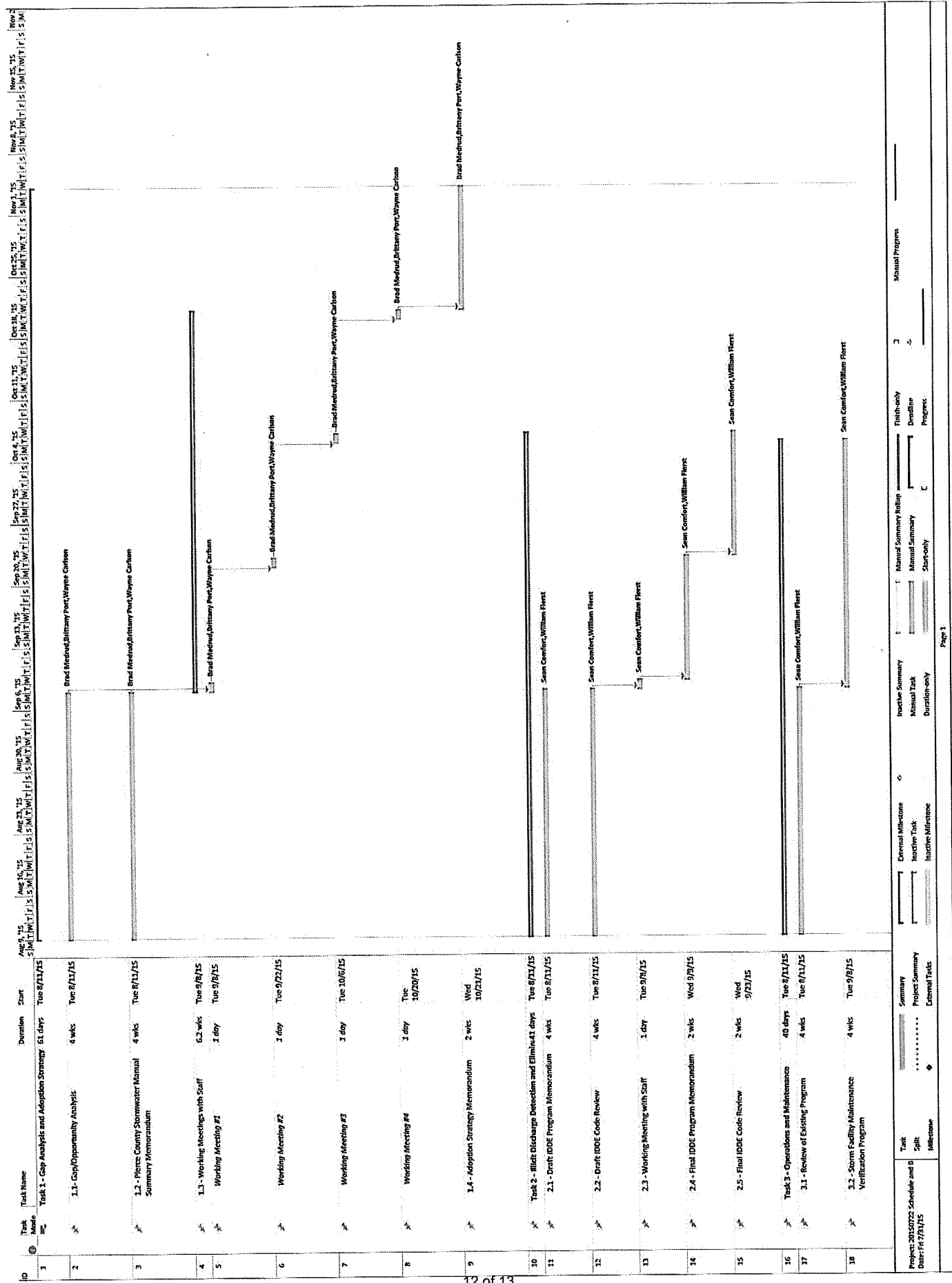
- 3.1 Review of Existing Program. AHBL staff will review the City's existing operations and maintenance program and identify changes in the practices and frequency that the City employs for its LID stormwater facilities. Our analysis of the City's existing O&M program for LID facilities will be based on a comparison with the best management practices identified in Ecology's *Western Washington Low Impact Development Operations and Maintenance* guidance document.
- 3.2 Storm Facility Maintenance Verification Program. AHBL staff will address the steps to implement a storm facility maintenance verification program for private developments (such as commercial developments and residential plats with stormwater facilities). The City has enforcement authorization per (14.30.080 GHMC), Right of Entry per the City's 2010 Stormwater Management and Site Development Manual (Manual) in Section I and through their 2006 Stormwater Design Manual, and the private facility maintenance requirements are in the Manual Volume I Attachment A Maintenance Checklists. For further information refer to NPDES Phase II permit S5C.4.c. i through vii.

Exhibit B

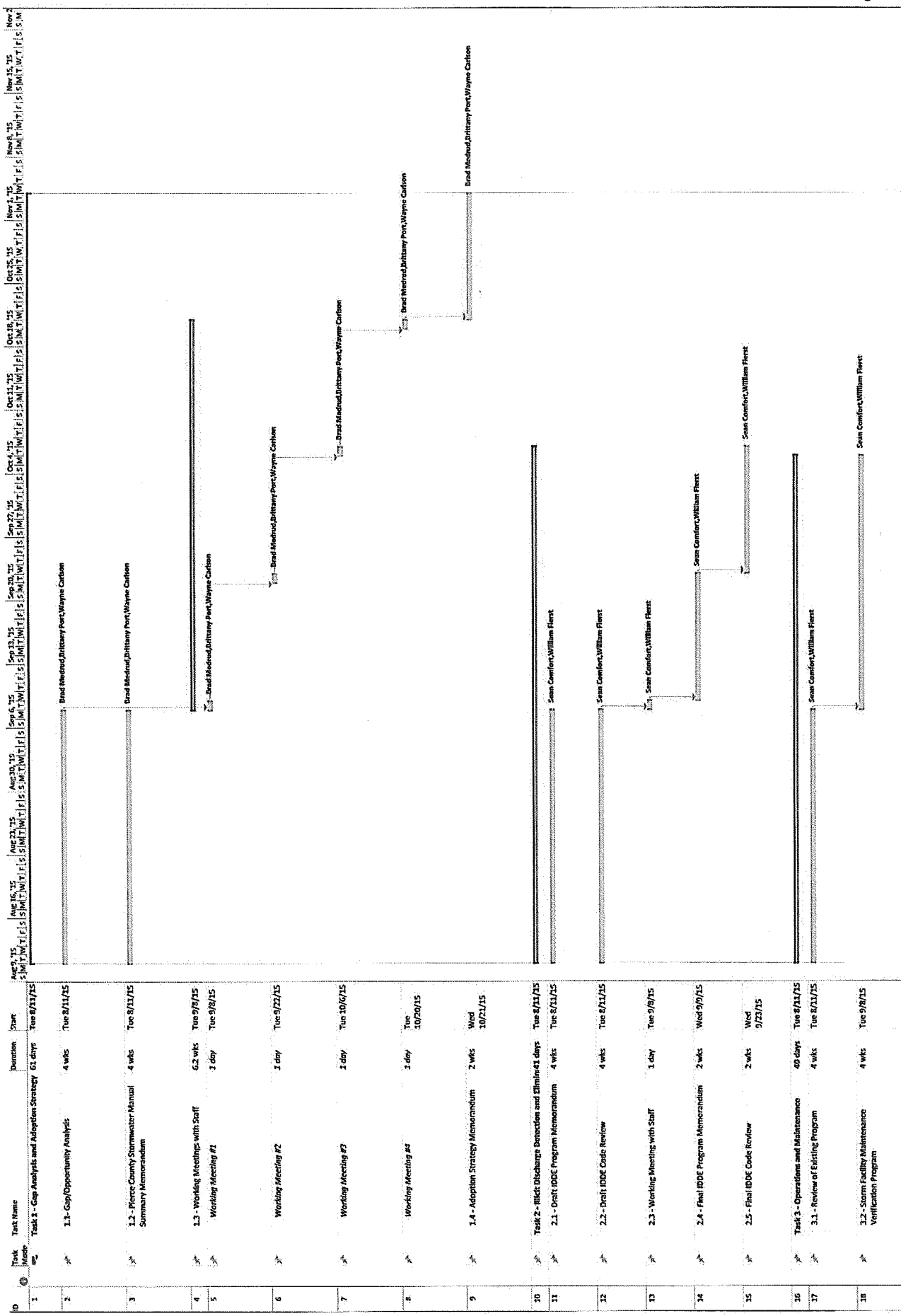
City of Gig Harbor - Stormwater LID Integration Project - Budget

Task Description	Principal	Senior Planning	Project Manager	Project Planner	Civil Project Manager	Total Labor Hours	Total Labor Costs
Hourly Billing Rates	\$215	\$156	\$100	\$165			
Task Descriptions							
Task 1: Gap Analysis and Adoption Strategy							
1.1 - Gap/Opportunity Analysis	12	32	48	0	92	\$12,372	
1.2 - Pierce County Stormwater Manual Summary Memorandum	4	16	24	0	44	\$5,756	
1.3 - Working Meetings with City Staff	16	16	16	0	48	\$7,536	
1.4 - Adoption Strategy Memorandum	4	16	24	0	44	\$5,756	
Task 1: Subtotal	36	80	112	0	228	\$31,420	
Task 2: Illicit Discharge Detection and Elimination (IDDE)							
2.1 - Draft IDDE Program Memorandum	2	0	0	16	18	\$3,070	
2.2 - Draft IDDE Code Review	2	0	0	14	16	\$2,740	
2.3 - Working Meeting with City Staff	4	0	0	4	8	\$1,520	
2.4 - Final IDDE Program Memorandum	2	0	0	16	18	\$3,070	
2.5 - Final IDDE Code Review	2	0	0	14	16	\$2,740	
Task 2: Subtotal	12	0	0	64	76	\$13,140	
Task 3: Operations and Maintenance							
3.1 - Review of Existing Program	4	0	0	24	28	\$4,820	
3.2 - Storm Facility Maintenance Verification Program	4	0	0	24	28	\$4,820	
Task 3: Subtotal	8	0	0	48	56	\$9,640	
Reimbursable Expenses							
Task 90: Subtotal							\$190
Total	56	80	112	112	360	\$54,390	

Exhibit C



Project: 20150723 Schedule and D	Task	Summary	Original Milestone	Inactive Summary	Manual Summary Rollup	Manual Progress
Date: FH 7/31/15	SPR	Inactive Task	Manual Summary	Manual Summary	Manual Progress
	Milestone	◆	Inactive Milestone	Duration-only	State-only	Progress



Task	Summary	External Milestone	Inactive Summary	Manual Summary Rollup	Final-only	Manual Progress
Task 1 - Gap Analysis and Adoption Strategy	Summary	External Milestone	Inactive Summary	Manual Summary Rollup	Final-only	Manual Progress
1.1 - Gap/Opportunity Analysis	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
1.2 - Pierce County Stormwater Manual Summary Memorandum	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
1.3 - Working Meetings with Staff	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
Working Meeting #1	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
Working Meeting #2	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
Working Meeting #2	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
Working Meeting #3	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
1.4 - Adoption Strategy Memorandum	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
Task 2 - Risk Discharge Detection and Elimination	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
2.1 - Draft IDDE Program Memorandum	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
2.2 - Draft IDDE Code Review	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
2.3 - Working Meeting with Staff	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
2.4 - Final IDDE Program Memorandum	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
2.5 - Final IDDE Code Review	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
Task 3 - Operations and Maintenance	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
3.1 - Review of Existing Program	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress
3.2 - Storm Facility Maintenance Verification Program	Summary	Inactive Milestone	Manual Task	Manual Summary	Final-only	Manual Progress



**Business of the City Council
City of Gig Harbor, WA**

Subject: Resolution – Rejecting Bid from Olympic Peninsula Construction, Inc., for the Jerisich Dock Water and Power Project

Proposed Council Action: Adopt Resolution No. 1006 rejecting the single bid from Olympic Peninsula Construction, Inc., received by the City for the Jerisich Dock Water and Power Project (CPP-1412).

Dept. Origin: Public Works/Engineering

Prepared by: Emily Appleton, P.E.
Senior Engineer

For Agenda of: August 10, 2015

Exhibits: Resolution No. 1006

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Public Works Dir.:

Approved by City Engineer:

Initial & Date
 JG 8-5-15
 RW 8/5/15
 by email 8-5-15
 J. J. [unclear] 8/5/15
 [unclear] 8/5/15
 [unclear] 8-5-15

Expenditure	Amount	Appropriation
Required \$0	Budgeted \$190,000	Required \$0

INFORMATION / BACKGROUND

Using the Small Works Roster process, on July 28, 2015, the City received bids for the Jerisich Dock Water and Power Project. Only one bid was received, from Olympic Peninsula Construction, Inc., for the amount of \$382,976, including Washington State Sales Tax. The amount of the bid, including tax, exceeds both the Engineer’s Estimated Probable Construction Cost (Engineer’s Estimate) of \$215,915 and the budgeted amount of \$190,000. There are not sufficient funds available to award the construction contract for the bid amount.

The “Invitation to Bidders” published for the project contains a notice that the City reserves the right to reject any or all bids. In addition, RCW 35.23.352 authorizes the City to reject such a bid by resolution.

FISCAL CONSIDERATION

None.

BOARD OR COMMITTEE RECOMMENDATION

None.

RECOMMENDATION / MOTION

Move to: Adopt Resolution No. 1006 rejecting a single bid from Olympic Peninsula Construction, Inc., received by the City for the Jerisich Dock Water and Power Project (CPP-1412).

RESOLUTION NO. 1006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, REJECTING BID FROM OLYMPIC PENINSULA CONSTRUCTION, INC., RECEIVED BY THE CITY ON THE JERISICH DOCK WATER AND POWER PROJECT (CPP 1412).

WHEREAS, the City of Gig Harbor recently opened bids on the capital project commonly known as Jerisich Dock Water and Power Project (CPP 1412); and

WHEREAS, the City received only one bid proposal submitted by Olympic Peninsula Construction, Inc.; and

WHEREAS, due to the bid amount exceeding the budget amount and the engineer's estimate, the City desires to exercise its right to reject the bid in accordance with the City's reservation of right to reject any or all bids as set forth in its Invitation to Bidders and as authorized under RCW 35.23.352; Now, therefore,

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. Rejection of Bid. The bid received by the City of Gig Harbor from Olympic Peninsula Construction, Inc., on the Jerisich Dock Water and Power Project (CPP 1412) is hereby rejected.

RESOLVED this 10th day of August, 2015.

CITY OF GIG HARBOR

MAYOR, JILL GUERNSEY

ATTEST/AUTHENTICATED:

CITY CLERK, MOLLY M. TOWSLEE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

FILED WITH THE CITY CLERK: 08/10/15
PASSED BY THE CITY COUNCIL: 8/10/15
RESOLUTION NO.1006



Business of the City Council
City of Gig Harbor, WA

Subject: Wastewater Treatment Plant Phase 2 Improvements – Mechanical Package – Construction Contract Award and Consultant Services Contracts for Materials Testing and Construction Support Services.

Proposed Council Action: Approve and authorize the Mayor to:

1. Award and execute a Public Works Contract with Prospect Construction, Inc. in an amount not to exceed \$4,971,467.83 for the award of the Bid Schedule 1 (Base Bid); and Authorize the City Engineer to approve additional expenditures up to \$25,000 to cover any Public Works Contract change orders;
2. Execute a Consultant Services Contract with Construction Testing Laboratories, Inc. for related materials testing, in an amount not to exceed \$13,987.00; and Authorize the City Engineer to approve additional expenditures up to \$2,000 to cover any cost increases.
3. Execute a Consultant Services Contract with Parametrix, Inc. for construction support services in an amount not-to-exceed \$182,717.00.

Dept. Origin: Public Works/Engineering

Prepared by: Stephen Misiurak, P.E.
City Engineer

For Agenda of: August 10, 2015

Exhibits: Engineer of Record Recommendation for Contract Award, Public Works Contract, Consultant Services Contract for Material Testing, Consultant Services Contract for Construction Support Services.

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Public Works Director:

Approved by City Engineer:

Initial &
Date

Expenditure Required	\$5,195,171.83	Amount Budgeted	\$9,886,000	Appropriation Required	\$0
-----------------------------	----------------	------------------------	-------------	-------------------------------	-----

INFORMATION/BACKGROUND

This public works contract includes construction of the Phase 2 Wastewater Treatment Plant Mechanical Improvements, consisting primarily of the following improvements; incorporation of an ultraviolet light disinfection system and building, a disposal vactor waste area, a new blower roof system, new digester cover system, aeration system improvements, and clarifier improvements.

The additional contracts provide for the required construction testing services to be provided by the City as well as the engineering support construction assistance to City staff during construction.

BID RESULTS

The Wastewater Treatment Plant Phase 2 Improvement Project was bid using the City's Public Works bidding process. The Engineer's Opinion of Probable Cost for Bid Schedule 1 (Base Bid) was \$4,720,000. A total of four bid proposals were received by the City on July 29, 2015. Bid results from each bidder are summarized below showing a total bid amount for the recommended award of the Base Bid Schedule.

BIDDER	TOTAL BID AMOUNT
1. Prospect Construction, Inc.	\$ 4,971,467.83
2. Stellar J Corporation	\$ 5,003,911.50
3. McClure & Sons, Inc.	\$ 5,136,227.25
4. Pease & Sons, Inc.	\$ 5,450,643.98

FISCAL CONSIDERATION

The 2015-2016 City of Gig Harbor Budget includes funding for the proposed work in the Wastewater Division - Capital budget. Funding for this project are from two sources, which include a low interest loan (0.25% interest) from the Public Works Trust Fund account in the \$4,845,000, and the remainder from the waste water capital improvement fund.

BOARD OR COMMITTEE RECOMMENDATION

None

RECOMMENDATION/MOTION

Approve and authorize the Mayor to:

1. Award and execute a Public Works Contract with Prospect Construction, Inc. in an amount not to exceed \$4,971,467.83 for the award of the Base Bid; and
Authorize the City Engineer to approve additional expenditures up to \$25,000 to cover any Public Works Contract change orders;
2. Execute a Consultant Services Contract with Construction Testing Laboratories, Inc. for related materials testing, in an amount not to exceed \$13,987.00; and
Authorize the City Engineer to approve additional expenditures up to \$6,000 to cover any cost increases.
3. Execute a Consultant Services Contract with Parametrix, Inc. for construction support services in an amount not-to-exceed \$182,717.00



ENGINEERING
G R O U P

Civil, Environmental,
and Recreational
Consulting

July 30, 2015

Mr. Stephen Misiurak, PE
City Engineer
City of Gig Harbor
3510 Grandview Street
Gig Harbor, WA 98335

Re: City of Gig Harbor WWTP Phase 2 Improvements - Mechanical Package (CSSP-1205A)
Engineering Design Team Recommendation of Award
Project #GIG019

Dear Mr. Misiurak:

The Engineering Design Team has evaluated the lowest responsible bidder's Proposal for the City of Gig Harbor WWTP Phase 2 Improvements - Mechanical Package (CSSP-1205A); bid opening for which was held on July 29, 2015 at 10:00 a.m. at the City Civic Center Community Rooms A and B. Of the four (4) bids received, the lowest responsible bidder is Prospect Construction, Inc. of Puyallup, Washington. The City has elected to award the project to the lowest responsible bidder. Prospect Construction, Inc.'s total Base Bid amount, with sales tax, is \$4,971,467.83. The Bid Tab is included as Attachment A.

The lowest responsible bidder's Proposal was evaluated for responsiveness to the Instructions to Bidders – Section 00 21 13 of the Bidding Documents, and the contents of their proposal. The following elements were given due consideration in addition to price:

- The ability, capacity, and skill of the bidder to perform the contract or provide the service required;
- The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- Whether the bidder can perform the contract within the time specified;
- The quality of performance of previous contracts or services;
- The previous and existing compliance by the bidder with laws relating to the contract or services.

It is the opinion of the Design Team that Prospect Construction, Inc. has satisfied all of the above criteria.

P.O. Box 1678

Tacoma, WA

98401-1678

(253) 272-7220

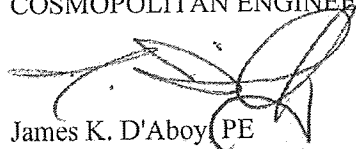
Fax: (253) 272-7250

July 30, 2015
Page 2

In summary, we recommend that the City award the WWTP Phase 2 Improvements - Mechanical Package (CSSP-1205A) Contract to Prospect Construction, Inc., price and other factors considered.

Sincerely,

COSMOPOLITAN ENGINEERING GROUP, INC.



James K. D'Aboy PE

JKD:jms

Enclosures: Attachment A: Bid Tabulation for Gig Harbor WWTP Phase 2 Improvements - Mechanical Package (CSSP-1205A)



ATTACHMENT A

ITEM	DESCRIPTION	UNIT	BID QUANTITY	Engineer's Unit Price	Engineer's Totals	Prospect Construction, Inc.	Stellar J Corporation	Stellar J Corporation	McClure & Sons, Inc.	McClure & Sons, Inc.	Peasart & Sons, Inc.	Peasart & Sons, Inc.
1	Mob and Demob	LS	1	\$323,000.00	\$323,000.00	\$200,000.00	\$450,000.00	\$450,000.00	\$225,000.00	\$225,000.00	\$212,641.00	\$212,641.00
2	Temporary Erosion and Sediment Control	LS	1	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$10,000.00	\$10,000.00	\$5,645.00	\$6,645.00
3	Site and Civil Improvements, Complete	LS	1	\$10,000.00	\$10,000.00	\$125,000.00	\$140,000.00	\$140,000.00	\$400,000.00	\$400,000.00	\$192,067.00	\$192,067.00
4	Trench and Silt Safety Provision, Complete	LS	1	\$150,000.00	\$150,000.00	\$1,000.00	\$4,000.00	\$4,000.00	\$1,000.00	\$1,000.00	\$4,430.00	\$4,430.00
5	Removal of Unsuitable Native Material, Complete	CY	100	\$51.27	\$5,127.00	\$5,534.00	\$26.00	\$26,000.00	\$35.00	\$3,500.00	\$27.69	\$2,769.00
6	Structural Fill to Replace Unsuitable Native Material, Complete	CY	100	\$51.27	\$5,127.00	\$6,730.00	\$33.00	\$33,000.00	\$45.00	\$4,500.00	\$38.77	\$3,877.00
7	Additional Sludge Pump and In-Chamber Filter Screen Improvements, Complete	LS	1	\$242,000.00	\$242,000.00	\$140,000.00	\$165,000.00	\$165,000.00	\$250,000.00	\$250,000.00	\$46,883.00	\$46,883.00
8	Clarifier Improvements, Complete	LS	1	\$563,000.00	\$563,000.00	\$620,000.00	\$530,000.00	\$530,000.00	\$600,000.00	\$600,000.00	\$903,338.00	\$903,338.00
9	UV Disinfection UV System, and UV/Blower Building Modifications, Complete	LS	1	\$874,000.00	\$874,000.00	\$1,489,234.00	\$1,310,000.00	\$1,310,000.00	\$1,149,850.00	\$1,149,850.00	\$2,047,766.00	\$2,047,766.00
10	Vector Truck Leachoff Station, Complete	LS	1	\$163,800.00	\$163,800.00	\$130,000.00	\$180,000.00	\$180,000.00	\$100,000.00	\$100,000.00	\$173,359.00	\$173,359.00
11	Aeration Basin Improvements, Complete	LS	1	\$285,000.00	\$285,000.00	\$250,000.00	\$230,000.00	\$230,000.00	\$120,000.00	\$120,000.00	\$109,383.00	\$109,383.00
12	Aerated Digester Improvements and Odor Scrubber, Complete	LS	1	\$166,200.00	\$166,200.00	\$720,000.00	\$650,000.00	\$650,000.00	\$950,000.00	\$950,000.00	\$295,963.00	\$295,963.00
13	Second Floor Mezzanine, Complete	LS	1	\$130,000.00	\$130,000.00	\$160,000.00	\$140,000.00	\$140,000.00	\$75,000.00	\$75,000.00	\$249,562.00	\$249,562.00
14	Electrical P&ID, and Instrumentation and Control Improvements, Complete	LS	1	\$519,000.00	\$519,000.00	\$600,000.00	\$672,000.00	\$672,000.00	\$700,000.00	\$700,000.00	\$631,774.00	\$631,774.00
15	Contractor's Operation and Maintenance Manual	LS	1	\$50,000.00	\$50,000.00	\$5,000.00	\$500.00	\$500.00	\$5,000.00	\$5,000.00	\$11,075.00	\$11,075.00
16	Record Drawings	LS	1	\$50,000.00	\$50,000.00	\$1,000.00	\$500.00	\$500.00	\$5,000.00	\$5,000.00	\$5,538.00	\$5,538.00
17	Two-Year Maintenance Bond	LS	1	\$650,000.00	\$650,000.00	\$1,500.00	\$2,000.00	\$2,000.00	\$10,000.00	\$10,000.00	\$3,323.00	\$3,323.00
18	Force Account	LS	1	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
19	Wetland Mitigation Area	LS	1	\$25,000.00	\$25,000.00	\$25,000.00	\$30,000.00	\$30,000.00	\$25,000.00	\$25,000.00	\$24,242.00	\$24,242.00
	SUBTOTAL				\$4,257,254.00	\$4,681,986.00	\$4,611,900.00	\$4,611,900.00	\$4,735,860.00	\$4,735,860.00	\$5,023,636.00	\$5,023,636.00
	STATE SALES TAX @ 8.5%				\$364,866.59	\$389,469.83	\$392,911.60	\$392,911.60	\$402,377.25	\$402,377.25	\$427,008.98	\$427,008.98
	TOTAL				\$4,619,120.59	\$4,971,467.83	\$5,003,911.50	\$5,003,911.50	\$5,136,227.25	\$5,136,227.25	\$5,450,644.98	\$5,450,644.98

CONTRACT

City of Gig Harbor Wastewater Treatment Plant Phase 2 Improvements – Mechanical Package CSSP-1205A

THIS AGREEMENT, made and entered into, this ____ day of _____, 2015, by and between the City of Gig Harbor, a Non-Charter Code city in the State of Washington, hereinafter called the "City", and Prospect Construction, Inc., hereinafter called the "Contractor."

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

1. The Contractor shall do all of the work and furnish all of the labor, materials, tools, and equipment necessary for the construction of the Wastewater Treatment Plant Phase 2 Improvements – Mechanical Package, CSSP-1205A, all in accordance with the Technical Specifications, Conditions of the Construction Contract and Supplementary Conditions of the Contract, and shall perform any changes in the Work, all in full compliance with the Project Manual entitled "Wastewater Treatment Plant Phase 2 Improvements – Mechanical Package, CSSP-1205A," which are by this reference incorporated herein and made a part hereof; and agrees to accept payment for the same in accordance with the said Project Manual, including the schedule of prices in the "Proposal," the sum Four Million Nine Hundred Seventy-one Thousand Four Hundred Sixty-seven Dollars and Eighty-three Cents (\$4,971,467.83) including state sales tax, subject to the provisions of the Project Manual.
2. Work shall commence and contract time shall begin as stated in Section SC-4.02 of the Supplementary Conditions. All Contract Work shall be physically complete as stated in Section 01 12 16, WORK SEQUENCE.
3. The Contractor agrees to pay the City Liquidated Damages for each and every working day all Work remains uncompleted after expiration of the specified time, as stated in Section 01 12 16, WORK SEQUENCE.
4. The Contractor shall provide for and bear the expense of all labor, materials, tools and equipment of any sort whatsoever that may be required for the full performance of the Work provided for in this Contract upon the part of the Contractor.
5. The term "Project Manual" shall mean and refer to the following: "Invitation to Bidders," "Bid Form," "Addenda" if any, "Specifications," "Plans," "Contract," "Performance Bond," "Payment Bond," "Notice to Proceed," "Change Orders" if any, and any documents referenced or incorporated into the Project Manual, including, but not limited to the Standard General Conditions, the Supplementary Conditions and the Technical Specifications.
6. The City agrees to pay the Contractor for materials furnished and Work performed in the manner and at such times as set forth in the Project Manual.

7. The Contractor for himself/herself, and for his/her heirs, executors, administrators, successors, assigns, agents, subcontractors, and employees, does hereby agree to the full performance of all of the covenants herein contained upon the part of the Contractor.
8. It is further provided that no liability shall attach to the City by reason of entering into this Contract, except as expressly provided herein.

IN WITNESS WHEREOF the parties hereto have caused this Contract to be executed the day and year first hereinabove written:

CITY OF GIG HARBOR:

CONTRACTOR:

Jill Guernsey, Mayor
City of Gig Harbor
Date: _____

Print Name: _____
Print Title: _____
Date: _____

ATTEST:

City Clerk

APPROVED FOR FORM:

City Attorney

END CONTRACT FORM

**PROFESSIONAL SERVICES CONTRACT
BETWEEN THE CITY OF GIG HARBOR AND
CONSTRUCTION TESTING LABORATORIES, INC.**

THIS AGREEMENT is made by and between the City of Gig Harbor, a Washington municipal corporation (the "City"), and Construction Testing Laboratories, Inc., a corporation organized under the laws of the State of Washington (the "Consultant").

RECITALS

WHEREAS, the City is presently engaged in Special Inspection and Testing Services at the Wastewater Treatment Plant Phase 2 - Mechanical and desires that the Consultant perform services necessary to provide the following consultation services; and

WHEREAS, the Consultant agrees to perform the services more specifically described in the Scope of Work including any addenda thereto as of the effective date of this Agreement, all of which are attached hereto as **Exhibit A – Scope of Work**, and are incorporated by this reference as if fully set forth herein;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. **Retention of Consultant - Scope of Work.** The City hereby retains the Consultant to provide professional services as defined in this Agreement and as necessary to accomplish the scope of work attached hereto as **Exhibit A** and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. **Payment.**

A. The City shall pay the Consultant an amount based on time and materials, not to exceed Thirteen Thousand Nine Hundred Eighty-Seven Dollars and Zero Cents (\$13,987.00) for the services described in Section 1 herein. This is the maximum amount to be paid under this Agreement for the work described in **Exhibit A**, and shall not be exceeded without the prior written authorization of the City in the form of a negotiated and executed supplemental agreement. The Consultant's staff and billing rates shall be as described in **Exhibit A**. The Consultant shall not bill for Consultant's staff not identified or listed in **Exhibit A** or bill at rates in excess of the hourly rates shown in **Exhibit A**, unless the parties agree to a modification of this Contract, pursuant to Section 17 herein.

B. The Consultant shall submit monthly invoices to the City after such services have been performed, and a final bill upon completion of all the services described in this Agreement. The City shall pay the full amount of an invoice within forty-five (45) days of receipt. If the City objects to all or any portion of any invoice, it shall so notify the Consultant of the same within fifteen (15) days from the date of receipt and shall pay that portion of the invoice not in dispute, and the parties shall immediately make every effort to settle the disputed portion.

3. **Duration of Work.** The City and the Consultant agree that work will begin on the tasks described in **Exhibit A** immediately upon execution of this Agreement. The parties agree that the work described in **Exhibit A** shall be completed by March 1, 2017; provided however, that additional time shall be granted by the City for excusable days or extra work.

4. **Termination.** The City reserves the right to terminate this Agreement at any time upon ten (10) days written notice to the Consultant. Any such notice shall be given to the address specified above. In the event that this Agreement is terminated by the City other than for fault on the part of the Consultant, a final payment shall be made to the Consultant for all services performed. No payment shall be made for any work completed after ten (10) days following receipt by the Consultant of the notice to terminate. In the event that services of the Consultant are terminated by the City for fault on part of the Consultant, the amount to be paid shall be determined by the City with consideration given to the actual cost incurred by the Consultant in performing the work to the date of termination, the amount of work originally required which would satisfactorily complete it to date of termination, whether that work is in a form or type which is usable to the City at the time of termination, the cost of the City of employing another firm to complete the work required, and the time which may be required to do so.

5. **Non-Discrimination.** The Consultant agrees not to discriminate against any customer, employee or applicant for employment, subcontractor, supplier or materialman, because of race, color, creed, religion, national origin, marital status, sex, sexual orientation, age or handicap, except for a bona fide occupational qualification. The Consultant understands that if it violates this provision, this Agreement may be terminated by the City and that the Consultant may be barred from performing any services for the City now or in the future.

6. **Independent Status of Consultant.** The parties to this Agreement, in the performance of it, will be acting in their individual capacities and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be considered or construed to be the employees or agents of the other party for any purpose whatsoever.

7. **Indemnification.**

A. The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers, harmless from any and all claims, injuries, damages, losses or suits including attorneys fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees or volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. Insurance.

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the Consultant's own work including the work of the Consultant's agents, representatives, employees, subconsultants or subcontractors.

B. Before beginning work on the project described in this Agreement, the Consultant shall provide evidence, in the form of a Certificate of Insurance, of the following insurance coverage and limits (at a minimum):

1. Business auto coverage for any auto no less than a \$1,000,000 each accident limit, and
2. Commercial General Liability insurance no less than \$1,000,000 per occurrence with a \$2,000,000 aggregate. Coverage shall include, but is not limited to, contractual liability, products and completed operations, property damage, and employers liability, and
3. Professional Liability insurance with no less than \$1,000,000 per occurrence. All policies and coverages shall be on an occurrence basis by an 'A' rated company licensed to conduct business in the State of Washington.

C. The Consultant is responsible for the payment of any deductible or self-insured retention that is required by any of the Consultant's insurance. If the City is required to contribute to the deductible under any of the Consultant's insurance policies, the Contractor shall reimburse the City the full amount of the deductible within 10 working days of the City's deductible payment.

D. The City of Gig Harbor shall be named as an additional insured on the Consultant's commercial general liability policy. This additional insured endorsement shall be included with evidence of insurance in the form of a Certificate of Insurance for coverage necessary in Section B. The City reserves the right to receive a certified and complete copy of all of the Consultant's insurance policies upon request.

E. Under this Agreement, the Consultant's insurance shall be considered primary in the event of a loss, damage or suit. The City's own comprehensive general liability policy will be considered excess coverage with respect to defense and indemnity of the City only and no other party. Additionally, the Consultant's commercial general liability policy must provide cross-liability coverage as could be achieved under a standard ISO separation of insured's clause.

F. The Consultant shall request from his insurer a modification of the ACORD certificate to include language that prior written notification will be given to the City of Gig Harbor at least 30 days in advance of any cancellation, suspension or material change in the Consultant's coverage.

9. Ownership and Use of Work Product. Any and all documents, drawings, reports, and other work product produced by the Consultant under this Agreement shall become the property of the City upon payment of the Consultant's fees and charges therefore. The City shall have the complete right to use and re-use such work product in any manner deemed appropriate by the City, provided, that use on any project other than that for which the work product is prepared shall be at the City's risk unless such use is agreed to by the Consultant.

10. City's Right of Inspection. Even though the Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Agreement, the work must meet the approval of the City and shall be subject to the City's general right of inspection to secure the satisfactory completion thereof. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or become applicable within the terms of this Agreement to the Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

11. Records. The Consultant shall keep all records related to this Agreement for a period of three years following completion of the work for which the Consultant is retained. The Consultant shall permit any authorized representative of the City, and any person authorized by the City for audit purposes, to inspect such records at all reasonable times during regular business hours of the Consultant. Upon request, the Consultant will provide the City with reproducible copies of any such records. The copies will be provided without cost if required to substantiate any billing of the Consultant, but the Consultant may charge the City for copies requested for any other purpose.

12. Work Performed at the Consultant's Risk. The Consultant shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and subconsultants in the performance of the work hereunder and shall utilize all protection necessary for that purpose. All work shall be done at the Consultant's own risk, and the Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held by the Consultant for use in connection with the work.

13. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements, or options, and the same shall be and remain in full force and effect.

14. Resolution of Disputes and Governing Law.

A. Should any dispute, misunderstanding, or conflict arise as to the terms and conditions contained in this Agreement, the matter shall first be referred to the City Engineer or Director of Operations and the City shall determine the term or provision's true intent or meaning. The City Engineer or Director of Operations shall also decide all questions which may arise between the parties relative to the actual services provided or to the sufficiency of the performance hereunder.

B. If any dispute arises between the City and the Consultant under any of the provisions of this Agreement which cannot be resolved by the City Engineer or Director of Operations determination in a reasonable time, or if the Consultant does not agree with the City's decision on the disputed matter, jurisdiction of any resulting litigation shall be filed in Pierce County Superior Court, Pierce County, Washington. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. The prevailing party in any such litigation shall be entitled to recover its costs, including reasonable attorney's fees, in addition to any other award.

15. Written Notice. All notices required to be given by either party to the other under this Agreement shall be in writing and shall be given in person or by mail to the addresses set forth below. Notice by mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, addressed as provided in this paragraph.

CONSULTANT:
Construction Testing Laboratories
ATTN: Dennis Smith
400 Valley Avenue NE, Suite 102
Puyallup, WA 98372
253-383-8778

City of Gig Harbor
ATTN: Stephen Misiurak, P.E.
City Engineer
3510 Grandview Street
Gig Harbor, WA 98335
(253) 851-6170

Puyallup, WA 98372
253-383-8778

(253) 851-6170

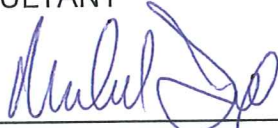
16. Subcontracting or Assignment. The Consultant may not assign or subcontract any portion of the services to be provided under this Agreement without the express written consent of the City. If applicable, any subconsultants approved by the City at the outset of this Agreement are named on **Exhibit C** attached hereto and incorporated herein by this reference as if set forth in full.

17. Entire Agreement. This Agreement represents the entire integrated agreement between the City and the Consultant, superseding all prior negotiations, representations or agreements, written or oral. This Agreement may be modified, amended, or added to, only by written instrument properly signed by both parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 20____.

CONSULTANT

CITY OF GIG HARBOR

By: 
Its: Michael Tollkuhn
 president

By: _____
Mayor Jill Guernsey

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney



Construction Testing Laboratories

June 26, 2015

EXHIBIT A

City of Gig Harbor
 3510 Grandview Street
 Gig Harbor, WA 98335

Attn: George Flanigan

RE: **Wastewater Treatment Plant Phase 2 Improvements**
 Special Inspection & Testing Services

Dear Mr. Flanigan,

I am pleased to submit our proposal to provide special inspection and testing services for the above project.

CERTIFICATIONS:

Our firm is registered with WABO and accredited by AASTHO (R-18) and A2LA <http://www.a2la.org/scopepdf/1710-01.pdf>, in accordance with the requirements of ASTM E329, D3740 and D3666 (ISO 9001/9002 and ISO 17025-2005). We are routinely inspected by, and participate in proficiency testing with CCRL and AMRL. This includes the fields of soils, aggregate, masonry, concrete and bituminous mixtures. We are also validated by the U.S. Army Corps of Engineers.

Our inspectors are certified by ACI, ICBO and WABO and have been with us for ten to twenty years.

All equipment is calibrated at regular intervals, as required by ASTM, AASHTO and A2LA. Copies of all calibrations are on file.

If selected, our fees would be as follows:

CONCRETE/ REINFORCING STEEL/ MASONRY

- Inspection, sampling \$ 52.00/hr
- COMPRESSIVE STRENGTH TESTS:**
- Concrete Cylinders/Mortar or Grout Specimens..... \$ 21.00/ea
- Composite Masonry Prisms..... \$ 75.00/ea
- Sample Pickup..... NO CHARGE

SOILS:

- Soil Technician (Inspector)..... \$ 55.00/hr
- In-Place Density Tests..... NO CHARGE
- Maximum Density-Optimum Moisture Determination Analysis (proctor)..... \$ 180.00/ea

HMA:

- Asphalt Technician (Inspector)..... \$ 55.00/hr
- In-Place Density Tests (Nuclear)..... NO CHARGE
- Extraction-Gradation Tests (C-117)..... \$ 225.00/ea
- Maximum Theoretical Density (Rice)..... \$ 110.00/ea

STRUCTURAL STEEL & METALS

- Visual Welding Inspection..... \$ 58.00/hr

FRAMING/EPOXY

- Lateral Framing Inspection..... \$ 52.00/hr

CLIENT: City of Gig Harbor
 PROJECT: Wastewater Treatment Plant Phase 2 Improvements
 PROPOSAL: 01-2015 FEE SCHEDULE
 DATE PROCESSED: 06-26-2015



Construction Testing Laboratories

EXHIBIT A

Consent Agenda - 9
 Page 15 of 27
 400 Valley Avenue NE
 Suite 102
 Puyallup, WA 98372
 253-383-8778
 fax 253-770-8232
 www.ctlwa.com

June 26, 2015

RE: Wastewater Treatment Plant Phase 2 Improvements
 Special Inspection & Testing

MILEAGE

• Mileage NO CHARGE

ESTIMATED TOTAL COST:		
TYPE OF INSPECTION & TESTING	ESTIMATED COST	
SOILS		
Approximately 24 hours testing	\$	1,320.00
Approximately 2 proctors	\$	360.00
ESTIMATED SOILS COST:	\$	1,680.00
HMA		
Approximately 8 hours testing	\$	440.00
Approximately 1 rice	\$	110.00
Approximately 1 extraction/gradation	\$	226.00
ESTIMATED HMA COST:	\$	776.00
GROUT		
Approximately 62 hours inspection	\$	3,224.00
Approximately 30 grout test specimens	\$	630.00
Approximately 3 composite masonry prisms	\$	225.00
Approximately 9 mortar test specimens	\$	169.00
ESTIMATED GROUT COST:	\$	4,268.00
CONCRETE		
Approximately 40 hours inspection and testing	\$	2,080.00
Approximately 40 concrete test cylinders	\$	840.00
ESTIMATED CONCRETE COST:	\$	2,920.00
STRUCTURAL STEEL		
Approximately 48 hours inspection	\$	2,784.00
ESTIMATED STRUCTURAL STEEL COST:	\$	2,784.00
FRAMING		
Approximately 30 hours inspection	\$	1,660.00
ESTIMATED FRAMING COST:	\$	1,660.00
ESTIMATED TOTAL COST:	\$	13,987.00

Our estimated total cost to provide our inspection and testing services is **\$13,987.00**. The actual cost will vary, as our costs are directly dependent upon the City of Gig Harbor and sub-contractor's schedule. CTL performs our services only at the request of City of Gig Harbor.

CLIENT: City of Gig Harbor
 PROJECT: Wastewater Treatment Plant Phase 2 Improvements
 PROPOSAL: 01-2015 FEE SCHEDULE
 DATE PROCESSED: 06-26-2015

400 Valley Avenue NE

Suite 102

Puyallup, WA 98372

253-383-8778

fax 253-770-8232

www.ctlwa.com

Construction Testing Laboratories

EXHIBIT A

June 26, 2015

RE: Wastewater Treatment Plant Phase 2 Improvements
Special Inspection & Testing

ADMINISTRATIVE:

All project management, clerical, engineer review of reports, final inspection report and mail distribution costs are included in the hourly/unit rates. There are no hidden charges.

BASIS OF CHARGES:

Two-hour minimum for inspection, sampling and field-testing. One-hour minimum for cylinder pick-up. Time and one half (1.5) for work in excess of eight hours per day and Saturdays. All work performed outside normal working hours (07:00 hr. to 16:00 hr.) Monday through Friday will be charge at 1.5 times the standard rate. Double time for Sundays and holidays. Four-hour minimum for weekends and holidays. Hourly rates and mileage are portal to portal. Terms are thirty (30) days. Prices are subject to change without notice. Twenty-four (24) hours notice is required to schedule technician(s). Rush Laboratory Testing will be billed at 1½ times the applicable standard rate.

Our highly trained staff would be delighted to assist you in the successful completion of this project. If you have any questions regarding this proposal or if we may be of service, please call or visit our website at www.ctlwa.com.

Sincerely,
Construction Testing Laboratories, Inc. (CTL)

Dennis Smith

Operations Manager
e-mail: denniss@ctlwa.com
cell # 253-732-7575
DMS /am

CLIENT: City of Gig Harbor
PROJECT: Wastewater Treatment Plant Phase 2 Improvements
PROPOSAL: 01-2015 FEE SCHEDULE
DATE PROCESSED: 06-26-2015

**PROFESSIONAL SERVICES CONTRACT
BETWEEN THE CITY OF GIG HARBOR AND
PARAMETRIX, INC.**

THIS AGREEMENT is made by and between the City of Gig Harbor, a Washington municipal corporation (the "City"), and Parametrix, Inc., a corporation organized under the laws of the State of Washington (the "Consultant").

RECITALS

WHEREAS, the City is presently engaged in the Wastewater Treatment Plant Improvements Phase 2 – Mechanical Package project, CSSP-1205A and desires that the Consultant perform services necessary to provide the following consultation services; and

WHEREAS, the Consultant agrees to perform the services more specifically described in the Scope of Work including any addenda thereto as of the effective date of this Agreement, all of which are attached hereto as **Exhibit A – Scope of Work**, and are incorporated by this reference as if fully set forth herein;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. **Retention of Consultant - Scope of Work.** The City hereby retains the Consultant to provide professional services as defined in this Agreement and as necessary to accomplish the scope of work attached hereto as **Exhibit A** and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. **Payment.**

A. The City shall pay the Consultant an amount based on time and materials, not to exceed One Hundred Eighty-two Thousand Seven Hundred Seventeen Dollars and No Cents (\$182,717.00) for the services described in Section 1 herein. This is the maximum amount to be paid under this Agreement for the work described in **Exhibit A**, and shall not be exceeded without the prior written authorization of the City in the form of a negotiated and executed supplemental agreement. The Consultant's staff and billing rates shall be as described in **Exhibit B – Schedule of Rates and Estimated Hours**. The Consultant shall not bill for Consultant's staff not identified or listed in **Exhibit B** or bill at rates in excess of the hourly rates shown in **Exhibit B**, unless the parties agree to a modification of this Contract, pursuant to Section 17 herein.

B. The Consultant shall submit monthly invoices to the City after such services have been performed, and a final bill upon completion of all the services described in this Agreement. The City shall pay the full amount of an invoice within forty-five (45) days of receipt. If the City objects to all or any portion of any invoice, it shall so notify the Consultant of the same within fifteen (15) days from the date of receipt and shall pay that portion of the invoice not in dispute, and the parties shall immediately make every effort to settle the disputed portion.

3. **Duration of Work.** The City and the Consultant agree that work will begin on the tasks described in **Exhibit A** immediately upon execution of this Agreement. The parties agree that the work described in **Exhibit A** shall be completed by March 1, 2017; provided however, that additional time shall be granted by the City for excusable days or extra work.

4. **Termination.** The City reserves the right to terminate this Agreement at any time upon ten (10) days written notice to the Consultant. Any such notice shall be given to the address specified above. In the event that this Agreement is terminated by the City other than for fault on the part of the Consultant, a final payment shall be made to the Consultant for all services performed. No payment shall be made for any work completed after ten (10) days following receipt by the Consultant of the notice to terminate. In the event that services of the Consultant are terminated by the City for fault on part of the Consultant, the amount to be paid shall be determined by the City with consideration given to the actual cost incurred by the Consultant in performing the work to the date of termination, the amount of work originally required which would satisfactorily complete it to date of termination, whether that work is in a form or type which is usable to the City at the time of termination, the cost of the City of employing another firm to complete the work required, and the time which may be required to do so.

5. **Non-Discrimination.** The Consultant agrees not to discriminate against any customer, employee or applicant for employment, subcontractor, supplier or materialman, because of race, color, creed, religion, national origin, marital status, sex, sexual orientation, age or handicap, except for a bona fide occupational qualification. The Consultant understands that if it violates this provision, this Agreement may be terminated by the City and that the Consultant may be barred from performing any services for the City now or in the future.

6. **Independent Status of Consultant.** The parties to this Agreement, in the performance of it, will be acting in their individual capacities and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be considered or construed to be the employees or agents of the other party for any purpose whatsoever.

7. **Indemnification.**

A. The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers, harmless from any and all claims, injuries, damages, losses or suits including attorneys fees, arising out of or resulting from the acts, errors or omissions

of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees or volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. Insurance.

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the Consultant's own work including the work of the Consultant's agents, representatives, employees, subconsultants or subcontractors.

B. Before beginning work on the project described in this Agreement, the Consultant shall provide evidence, in the form of a Certificate of Insurance, of the following insurance coverage and limits (at a minimum):

1. Business auto coverage for any auto no less than a \$1,000,000 each accident limit, and
2. Commercial General Liability insurance no less than \$1,000,000 per occurrence with a \$2,000,000 aggregate. Coverage shall include, but is not limited to, contractual liability, products and completed operations, property damage, and employers liability, and
3. Professional Liability insurance with no less than \$1,000,000 per occurrence. All policies and coverages shall be on an occurrence basis by an 'A' rated company licensed to conduct business in the State of Washington.

C. The Consultant is responsible for the payment of any deductible or self-insured retention that is required by any of the Consultant's insurance. If the City is required to contribute to the deductible under any of the Consultant's insurance policies, the Contractor shall reimburse the City the full amount of the deductible within 10 working days of the City's deductible payment.

D. The City of Gig Harbor shall be named as an additional insured on the Consultant's commercial general liability policy. This additional insured endorsement shall be included with evidence of insurance in the form of a Certificate of Insurance for coverage necessary in Section B. The City reserves the right to receive a certified and complete copy of all of the Consultant's insurance policies upon request.

E. Under this Agreement, the Consultant's insurance shall be considered primary in the event of a loss, damage or suit. The City's own comprehensive general liability policy will be considered excess coverage with respect to defense and indemnity of the City only and no other party. Additionally, the Consultant's commercial general liability policy must provide cross-liability coverage as could be achieved under a standard ISO separation of insured's clause.

F. The Consultant shall request from his insurer a modification of the ACORD certificate to include language that prior written notification will be given to the City of Gig Harbor at least 30 days in advance of any cancellation, suspension or material change in the Consultant's coverage.

9. **Ownership and Use of Work Product.** Any and all documents, drawings, reports, and other work product produced by the Consultant under this Agreement shall become the property of the City upon payment of the Consultant's fees and charges therefore. The City shall have the complete right to use and re-use such work product in any manner deemed appropriate by the City, provided, that use on any project other than that for which the work product is prepared shall be at the City's risk unless such use is agreed to by the Consultant.

10. **City's Right of Inspection.** Even though the Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Agreement, the work must meet the approval of the City and shall be subject to the City's general right of inspection to secure the satisfactory completion thereof. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or become applicable within the terms of this Agreement to the Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

11. **Records.** The Consultant shall keep all records related to this Agreement for a period of three years following completion of the work for which the Consultant is retained. The Consultant shall permit any authorized representative of the City, and any person authorized by the City for audit purposes, to inspect such records at all reasonable times during regular business hours of the Consultant. Upon request, the Consultant will provide the City with reproducible copies of any such records. The copies will be provided without cost if required to substantiate any billing of the Consultant, but the Consultant may charge the City for copies requested for any other purpose.

12. **Work Performed at the Consultant's Risk.** The Consultant shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and subconsultants in the performance of the work hereunder and shall utilize all protection necessary for that purpose. All work shall be done at the Consultant's own risk, and the Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held by the Consultant for use in connection with the work.

13. **Non-Waiver of Breach.** The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements, or options, and the same shall be and remain in full force and effect.

14. **Resolution of Disputes and Governing Law.**

A. Should any dispute, misunderstanding, or conflict arise as to the terms and conditions contained in this Agreement, the matter shall first be referred to the City Engineer or Director of Operations and the City shall determine the term or provision's true intent or meaning. The City Engineer or Director of Operations shall also decide all questions which may arise between the parties relative to the actual services provided or to the sufficiency of the performance hereunder.

B. If any dispute arises between the City and the Consultant under any of the provisions of this Agreement which cannot be resolved by the City Engineer or Director of Operations determination in a reasonable time, or if the Consultant does not agree with the City's decision on the disputed matter, jurisdiction of any resulting litigation shall be filed in Pierce County Superior Court, Pierce County, Washington. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. The prevailing party in any such litigation shall be entitled to recover its costs, including reasonable attorney's fees, in addition to any other award.

15. **Written Notice.** All notices required to be given by either party to the other under this Agreement shall be in writing and shall be given in person or by mail to the addresses set forth below. Notice by mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, addressed as provided in this paragraph.

CONSULTANT:
Parametrix, Inc.
ATTN: Shannon Thompson
4660 Kitsap Way, Suite A
Bremerton, WA 98312
(360) 377-0014

CITY OF GIG HARBOR
ATTN: Stephen Misiurak, P.E.
City Engineer
3510 Grandview Street
Gig Harbor, WA 98335
(253) 851-6170

16. **Subcontracting or Assignment.** The Consultant may not assign or subcontract any portion of the services to be provided under this Agreement without the express written consent of the City. If applicable, any subconsultants approved by the City at the outset of this Agreement are named on **Exhibit C** attached hereto and incorporated herein by this reference as if set forth in full.


17. Entire Agreement. This Agreement represents the entire integrated agreement between the City and the Consultant, superseding all prior negotiations, representations or agreements, written or oral. This Agreement may be modified, amended, or added to, only by written instrument properly signed by both parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 20____.

OK
JW
7/3/15

CONSULTANT

CITY OF GIG HARBOR

By: 
Its: MATT KASBERG - DM

By: _____
Mayor Jill Guernsey

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

SCOPE OF SERVICES

City of Gig Harbor Wastewater Treatment Plant Phase 2 Construction Support Services- Mechanical Improvements

INTRODUCTION

Parametrix will provide support for the City of Gig Harbor (CITY) construction services and contract administration for the Wastewater Treatment Plant (WWTP) Phase 2 Mechanical Improvements provided in this Scope of Services.

PROJECT LIMITS AND GENERAL PROJECT DESCRIPTION

The project will involve construction support services of the mechanical upgrades package at the existing wastewater treatment plant.

PHASE 01 – CONSTRUCTION SUPPORT SERVICES/CONTRACT ADMINISTRATION

TASK 01 – CONSTRUCTION PROJECT MANAGEMENT

PARAMETRIX will provide general support with the oversight and management of the construction phase of the project. In conjunction with the CITY, PARAMETRIX will monitor the project and keep the CITY informed of the project status. Utilizing construction meetings, field orders, work change directive, RFIs, review of pay requests, and submittals, PARAMETRIX will assist in tracking progress, in addition to identifying and proactively resolving issues. The PARAMETRIX project manager will work as an extension of CITY staff.

Shannon Thompson is the PARAMETRIX project manager for this project and will provide:

- Project management of PARAMETRIX staff and services for this phase of the project;
- Construction management services and act as client liaison for the Project;
- Attend one project kick-off meeting with two PARAMETRIX staff attending along with the CITY and CITY staff to review the project, the expected outcome, establish lines of communication within the CITY, and establish and maintain an organizational structure for the construction administration of this project;
- Attend a pre-construction meeting consisting of CITY staff, the Contractor, and PARAMETRIX;
- Attend weekly project meetings at the construction site and any additional meetings as requested by the CITY Engineer;
- Assist the CITY with Monthly Reports addressing progress of the work including, but not limited to:
 - A summary of work completed;
 - Work to be completed in the next month;

- Financial Summary that includes Budget Updates and Change Order Status; and
- Summary of actual versus scheduled progress.
- Participate in the CITY led construction meetings to assist with providing a forum for and foster open communication between all parties (i.e., Contractor, CITY, and Design team);
- Assist the CITY with coordination of project documentation including project correspondence, letters, memos, meeting minutes, etc.
- Prepare and distribute Work Change Directives and field orders;
- In conjunction with the CITY, coordinate changes in the contract and issue change orders to the Contractor. Change Orders will be approved by the CITY and Council. Force account procedures may be used if the CITY elects;
- Review Contractor's requests for contract change orders and make recommendations to the CITY;
- Review monthly progress pay estimates from the Contractor and recommend payment. The pay estimates will be based on measurements taken, weight tickets, neat line plan quantities, and invoices submitted by the Contractor, a review of the Contractor's progress schedule, and the observation of work performed by the Contractor. The pay estimate will be submitted to the CITY with the understanding that the work has progressed to the point indicated and to PARAMETRIX's knowledge, information, and belief that the quality of the work is in accordance with contract requirements and that the Contractor is entitled to payment in the amount shown in the pay estimate. Pay estimates will be submitted to the CITY for final review once per month during the contract period;
- Advise the CITY of the Contractor's progress schedules for conformance with the contract documents, and notify the CITY and the Contractor of deviations or noncompliance;
- Provide Contractor claim support to the CITY (limited to hours available in budgets);
- Assist in the preparation of correspondence to and from the Contractor and permitting agencies;
- Attend weekly construction meetings, assist the CITY as necessary, and provide meeting minutes to all parties. It is anticipated that the meetings will be held at the project site and will be two hours in duration;
- Prepare a pre-final and a final construction pay estimate for the project and close-out change order;
- Assist the CITY with preparing punch list items. All project documentation (i.e., submittals, RFIs, work change directive, photos, daily reports, performance and materials testing, and inspection documentation, etc.) will be processed by the CITY.
- Performance and Material Testing and Inspection will be contracted to the CITY. All oversight and coordination will be handled by the CITY and PARAMETRIX.
- Assist the CITY where necessary with set up of project and construction files and assist with maintaining them in accordance with the CITY filing standards.

Assumptions

- The CITY's daily inspector will track quantities daily for all Pay Requests.
- The CITY will provide a daily inspector for the project.

- It is assumed that the City will award this contract on August 10th and services from Parametrix will begin after the Notice to Proceed is issued by the City and continue through project completion, which is expected in December 2016.

TASK 2 – CONSTRUCTION OBSERVATION

PARAMETRIX will assist the CITY with monitoring the Contractor’s work for general conformance with the requirements of the contract documents. The CITY will provide all staff necessary for daily observation and inspection and will do all daily reports and construction photographs for the project.

For this project task, PARAMETRIX will:

- Assist the City with on-site observations of the Contractor’s work for the general conformance or non-conformance with the contract documents;

Assumptions

- PARAMETRIX will fill in as daily inspector in the absence of the CITY’S inspector. Budget assumes 10 half days of daily inspection.
- The CITY will maintain inspector’s daily reports (IDRs) summarizing the Contractor's work, working or non-working days, equipment used for the day, discussions with Contractor personnel, safety reports, and other pertinent information and data regarding the construction.
- PARAMETRIX is not responsible for the construction Contractor’s safety programs, precautions, activities, or in activities.
- Daily observations/inspections will be led by the CITY’S Inspector.
- All daily reports and construction photos will be provided by the CITY’S Inspector. The CITY will provide daily reports and photos for the specific as-needed days.

Deliverables

All project documentation (i.e., submittals, RFI, work change directive, photos, daily reports, etc.) will be handled by the CITY.

PHASE 02 – MANAGEMENT RESERVE FUND

Contingency work and the use of the Management Reserve Funds (MRF) will be at the direction of the CITY, but only to the extent of the available funds. Contingency work may include work items listed above as excluded work and/or additional work due to project delays (based on attached Schedule) or contract extensions. Contingency work done by PARAMETRIX will be done at the same rates and costs approved for this project.

The estimated fees provided were determined on a cost plus time and material basis and will not be exceeded without written authorization by the CITY. A detailed breakdown of costs is provided in the attached.

REIMBURSABLES

Reimbursable expenses will include:

- Fees for reprographics services/printing costs, postage and mailing, subconsultant/vendor services;
- Mileage at the current IRS rate, recording fees.

ASSUMPTIONS AND CONDITIONS

- This Scope of Services and associated fee schedule are based on the assumption that PARAMETRIX will provide construction observation services for the above stated project on a time and material basis. The Scope of Services and associated fee schedule for Project Management, Construction Administration and Documentation, and Construction Observation is based on a time and materials not to exceed budget (see estimated effort attached). Work beyond that time has not been included in the costs for this Scope of Services and would be considered additional or extra work. If the project is delayed, the Contractor works more than 8 hours a day, the Contractor works on unworkable or non-working days, or the project's working days exceed this time, then the effort needed to provide construction services by PARAMETRIX will need to be increased. The CITY and PARAMETRIX will work closely to optimize this additional-required level of effort by PARAMETRIX.
- Normal working day and night work hours shall be in accordance (Monday through Friday 7:00 AM – 4:00 PM). Saturday, Sunday, and holidays, plus nighttime work may be required at the request of the City and for work performed on those days, reimbursement shall be in accordance with the hourly rates contained within this proposal.
- PARAMETRIX shall not be responsible for the Contractor's construction means, methods, techniques, sequences or procedures, or safety precautions and programs except as otherwise provided in this Scope of Services. PARAMETRIX shall not be responsible for the Contractor's failure to carry out the work in accordance with the contract documents. PARAMETRIX will endeavor to identify and guard the City against defects and deficiencies in the work of the Contractor, but it is understood that PARAMETRIX does not and cannot guarantee the performance of the Contractor.
- PARAMETRIX will advise the City of identified work that does not conform to the contract documents. When considered necessary or advisable to determine the proper implementation of the intent of the contract documents, PARAMETRIX will advise the CITY of the need for special inspection, testing of any work, or direct CITY participation in the inspection work. PARAMETRIX may authorize, subject to the prior approval of the City, such special testing or inspection in accordance with the provisions of the contract documents whether or not such work be then fabricated, installed, or completed.
- PARAMETRIX has prepared this Scope of Services and related cost spreadsheet with the assumption that a competent Contractor is selected by the CITY for the project.



**Business of the City Council
City of Gig Harbor, WA**

Subject: Public Hearing and Third Reading of Ordinance for Marijuana Related Uses.

Proposed Council Action:

Hold a public hearing on the amendments to Ordinance No. ____ that have occurred since second reading and public hearing on July 27th, 2015.

Motion: Move to adopt Ordinance No. ____ as presented.

Dept. Origin: Planning

Prepared by: Lindsey Sehmel, AICP

(LNS)

For Agenda of: August 10, 2015

Exhibit: Ordinance No. ____

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Department Head:

Initial &
Date
JS 8/4/15
RW 8/4/15
VIA EMAIL 8/3/15
N/A
JK 8/4/15

Expenditure Required	Amount Budgeted	Appropriation Required	\$ 0
----------------------	-----------------	------------------------	------

INFORMATION/BACKGROUND

The current moratorium under Ordinance No. 1301 expires in early October of this year.

Ordinance No. 1301 required the Planning Commission to review and consider edits to Gig Harbor Municipal Code chapter 17.63 pertaining to Marijuana Related Uses, with their recommendation and draft ordinance presented to City Council at the first meeting in July of 2015.

A public hearing was held on July 27 with consideration for two ordinances, the Planning Commission recommended ordinance and an ordinance for an outright ban.

Council directed staff to return August 10th for third reading of an ordinance authorizing marijuana related uses in limited areas city wide. Due to the scope of changes a public hearing will be heard only on the amendments since July 27th. Summarized below.

Amendments to proposed Ordinance 1322 includes updating purpose and intent statement, redaction of state WAC reference in definitions, prohibition of cooperatives, addition of provisions relating to marijuana researchers, and a requirement for applicants to provide a scaled map showing uses and parcel boundaries within 1,000 feet of proposed site.

Additional changes are proposed for the following definitions: Child care center; Marijuana related use; Perimeter; Playground; Public Park; Recreational centers or facility.

BOARD OR COMMITTEE RECOMMENDATION

The Commission held a public hearing on amendment considerations ranging from an outright ban to minor text and language edits. Their final recommendation includes updates to terminology in compliance with SSSB 5052, revision of the definition of "secondary school" to include transition services (as identified in WAC 392-172A-01190), addition of definition for marijuana concentrates, prohibition of collective gardens in compliance with SSSB 5052, allowance of retail sales in the C-1 and B-2 zones and allowance of production and processing in the ED zones, requirement of a Conditional Use Permit for cooperatives authorized under SSSB 5052, and finally, abstain from requiring a separation buffer between retail locations.

The Planning Commission did not have an opportunity to review the implications of the recently passed SSHB 2136.

RECOMMENDATION/MOTION

Hold a public hearing on the amendments to proposed Ordinance ____ that have occurred since second reading and public hearing on July 27th, 2015.

Motion: Move to adopt Ordinance No _____ as presented.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATED TO LAND USE AND ZONING FOR STATE AUTHORIZED MARIJUANA RELATED USES; TERMINATING THE MORATORIUM ESTABLISHED UNDER ORDINANCE NO. 1301; AMENDING CHAPTER 17.63 GHMC TO INCLUDE PROVISIONS FOR MARIJUANA RESEARCHERS; REVISE DEFINITIONS TO INCLUDE MARIJUANA CONCENTRATES AND TO ADD DEFINITIONS FOR COOPERATIVE AND MARIJUANA RESEARCHER; AND TO PROHIBIT COLLECTIVE GARDENS AND COOPERATIVES IN LIGHT OF RECENT LEGISLATION; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Washington voters approved Initiative 502 (I-502) in 2012, which, among other provisions, allows persons 21 years old and older to legally possess one-ounce of useable marijuana; and

WHEREAS, I-502 legalized certain levels of possession of marijuana along with the production, processing, and retail sales of marijuana and directed the Washington State Liquor Control Board (WSLCB) to promulgate rules for the issuance of licenses by the WSLCB to such producers, processors, and retailers; and

WHEREAS, the WSLCB adopted rules pertaining to licensing of the producers, processors, and retailers, promulgated at chapter 314-55 of the Washington Administrative Code; and

WHEREAS, on September 23, 2013, the City Council approved Ordinance No. 1271 regulating marijuana-related uses in the City, codified at chapter 17.63 of the Gig Harbor Municipal Code; and

WHEREAS, the Washington State Attorney General issued an advisory opinion in January 2014 that states municipalities can prohibit state-licensed marijuana business within a city's boundaries or impose zoning and other land use regulations pertaining to such businesses; and

WHEREAS, on March 31, 2014, the Court of Appeals, Division I, in *Cannabis Action Coalition v. City of Kent*, held that despite the authorizing language in RCW 69.51A.085, collective gardens are illegal uses; and

WHEREAS, discussions between the Office of the Superintendent of Public Instruction (OSPI), the Peninsula School District, the City of Gig Harbor, and the WSLCB brought to the City's attention areas of concern regarding non-traditional educational sites funded by OSPI but not recognized in the permitting of licenses by WSLCB; and

WHEREAS, as a result, on April 14, 2014, the City approved Ordinance No. 1290 adopting an immediate six-month moratorium on applications for marijuana uses while the City

considered regulations to address the definition of “secondary school” and the outcome of the *City of Kent* case identified above; and

WHEREAS, the City Council held several public meetings to discuss the appropriate provisions for regulation of marijuana uses in the City and during this period the Pierce County Superior Court, on August 29, 2014, upheld the City of Fife’s ban on all marijuana uses within the City of Fife; and

WHEREAS, the legal landscape relating to marijuana uses is in continued flux and development, and the City Council anticipated and desired additional guidance from the legislature and the courts; and

WHEREAS, on September 22, 2014 the City Council approved Ordinance No. 1301 adopting a 12-month moratorium on applications for marijuana uses, requiring all non-exempt development permit applications and business license applications to be rejected and directing the planning commission to draft an ordinance amending definitions in chapter 17.63 GHMC and to make any other recommendations in response to changes in law, among other things; and

WHEREAS, in 2015 the legislature passed Second Substitute Senate Bill 5052, which provided for a phase-out of collective gardens by July 1, 2016, authorized cooperatives, as defined (effective July 24, 2015); and

WHEREAS, on June 4, 2015, the Planning Commission held a public hearing to consider a broad range of options, including an outright ban of marijuana related uses, changes to definitions, separation requirements, and changes in law, and issued its recommendation to the City Council dated June 24, 2015; and

WHEREAS, after the Planning Commission issued its recommendation, the legislature passed SESSH B 2136, effective July 24, 2015, which provides for sales tax distributions to jurisdictions that do not prohibit marijuana producers, processors, or retailers and also includes language acknowledging a local jurisdiction’s right to prohibit or place additional restrictions on the location of cooperatives within the jurisdiction; and

WHEREAS, after the Planning Commission issued its recommendation, the City became aware of passage of SB 5121 which created a marijuana research license that permits a licensee to produce and possess marijuana for limited research purposes; and

WHEREAS, on July 13, 2015, the City Council considered this ordinance at first reading; and

WHEREAS, on July 27, 2015, the Gig Harbor City Council held a second reading and public hearing, to take public testimony relating to this ordinance; and

WHEREAS, on August 10, 2015, the Gig Harbor City Council held a third reading to consider additional changes to the City’s marijuana regulations to incorporate regulations for the newly-created marijuana research category and also to address changes in various definitions, and held a public hearing to take additional public testimony relating to the additional changes under consideration; and

WHEREAS, after consideration of the recommendation of the Planning Commission, the information provided by staff and public testimony, the City Council deems it to be in the public interest to amend the marijuana regulations set forth in chapter 17.63 GHMC to incorporate recent legislation and to protect the health, safety and welfare of citizens of the City; and

WHEREAS, nothing in this Ordinance is intended nor shall be construed to authorize or approve of any violation of federal or state law;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. Termination of Moratorium. The Gig Harbor City Council hereby terminates the moratorium imposed by Ordinance No. 1301.

Section 2. Chapter 17.63 - Amended. Chapter 17.63 of the Gig Harbor Municipal Code is amended as follows:

Chapter 17.63
MARIJUANA RELATED USES

17.63.010	Purpose and Intent
17.63.020	Definitions
17.63.030	Marijuana Related Uses

17.63.010 Purpose and Intent.

The purpose and intent of requiring standards for Marijuana related uses and facilities is to mitigate the adverse secondary effects caused by such facilities and to maintain compatibility with other land uses and services permitted within the City. In addition, these provisions are intended to acknowledge the authority for ~~collective gardens set forth in RCW 69.51A.085 and enactment by Washington voters of Initiative 502 and state licensing procedure to permit, but only to the extent required authorized by state law, collective gardens, marijuana producers, marijuana processors, marijuana researchers, and marijuana retailers to operate in designated zones of the city.~~

17.63.020 Definitions.

All definitions used in this chapter apply to this chapter only and, except as otherwise revised below, ~~shall have the meanings established pursuant to RCW 69.50.101 and WAC 314-55-010, as the same exist now or as they may later be amended.~~ Select definitions have been included below for ease of reference.

“Child care center” means an entity that regularly provides child day care and early learning services for a group of children for periods of less than twenty-four hours licensed by the Washington state department of early learning under chapter 170-295 WAC or those licensed and permitted by the City of Gig Harbor or Pierce County. ~~WAC 314-55-010 (4)~~

“Collective Garden” means any place, area, or garden where qualifying patients engage in the production, processing, and delivery of ~~cannabis~~ marijuana for medical use as set forth in chapter 69.51A RCW and subject to the limitations therein, and to be phased-out effective July 1, 2016.

“Cooperative” means an entity with up to four members located in the domicile of one of the members, registered with the Washington State Liquor and Cannabis Board, and meeting the requirements under chapter 69.51A RCW.

“Elementary school” means a school for early education that provides the first four to eight years of basic education and recognized by the Washington state superintendent of public instruction. WAC 314-55-010 (56)

“Game arcade” means an entertainment venue featuring primarily video games, simulators, and/or other amusement devices where persons under twenty-one years of age are not restricted. WAC 314-55-010 (79). In addition a “game arcade” includes a secondary use within entertainment venues open to persons under the age of 21.

“Library” means an organized collection of resources made accessible to the public for reference or borrowing supported with money derived from taxation. WAC 314-55-010 (811)

“Marijuana” means all parts of the plant cannabis, whether growing or not, with a THC concentration greater than zero point three percent (.3%) on a dry weight basis; the seeds thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. The term does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plants, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seeds of the plant which is incapable of germination.

“Marijuana concentrates” means products consisting wholly or in part of the resin extracted from any part of the plant cannabis and having a THC concentration greater than sixty percent.

“Marijuana infused products” means products that contain marijuana or marijuana extracts and are intended for human use, and have a THC concentration greater than zero point three percent (0.3%) and no greater than sixty percent (60%) ten percent (10%). The term “marijuana infused products” does not include either usable marijuana or marijuana concentrates.

“Marijuana processor” means a person licensed by the State Liquor and Cannabis Control Board to process marijuana into usable marijuana and marijuana infused products, and marijuana concentrates, package and label usable marijuana and marijuana infused products, and marijuana concentrates for sale in retail outlets, and sell usable marijuana and marijuana infused products, and marijuana concentrates at wholesale to marijuana retailers.

“Marijuana producer” means a person licensed by the State Liquor and Cannabis Control Board to produce and sell marijuana at wholesale to marijuana processors and other marijuana producers.

“Marijuana related use” means any use where a marijuana producer, marijuana processor, marijuana researcher, or marijuana retailer, and collective garden are established or proposed.

“Marijuana researcher” means a person licensed by the State Liquor and Cannabis Board to produce and possess marijuana for limited research purposes.

“Marijuana retailer” means a person licensed by the State Liquor and Cannabis Control Board to sell usable marijuana and marijuana infused products, and marijuana concentrates in a retail outlet.

“Perimeter” means a property line or approved Binding Site Plan that encloses an area. WAC 314-55-010 (148)

“Playground” means a ~~public~~publicly accessible outdoor recreation area for children, usually equipped with swings, slides, and other playground equipment, installed under International Building Code standards, including but not limited to those located within plats and those located in commercial establishments, ~~owned and/or managed by a city, county, state, or federal government.~~ WAC 314-55-010 (1620).

“Public park” means an area of land for the enjoyment of the public, having facilities for rest and recreation, such as but not limited to recreational trails, a baseball diamond or basketball court, owned and/or managed by a city, county, state, federal government, or metropolitan park district. ~~Public park does not include trails.~~ WAC 314-55-010 (1721).

“Public transit center” means a facility located outside of the public right of way that is owned and managed by a transit agency or city, county, state, or federal government for the express purpose of staging people and vehicles where several bus or other transit routes converge. They serve as efficient hubs to allow bus riders from various locations to assemble at a central point to take advantage of express trips or other route to route transfers. WAC 314-55-010 (1822)

“Recreational center or facility” means a supervised center that provides a broad range of activities and events intended primarily for use by persons under twenty-one years of age. Recreation centers or facilities may be a primary or ancillary use, owned and/or managed by a charitable nonprofit organization, city, county, state, or federal government. WAC 314-55-010 (1923)

“Secondary school” means a high and/or middle school: A school for students who have completed their primary education, usually attended by children in grades seven to twelve and recognized by the Washington state superintendent of public instruction. WAC 314-55-010 (2125). In addition “Secondary School” includes locations that are recognized as Transition Services under WAC 392-172A-01190.

“Useable marijuana” means dried marijuana flowers. The term “usable marijuana” does not include either marijuana infused products or marijuana concentrates.

17.63.030 Marijuana Related Uses.

A. The production, processing and retailing of marijuana is and remains illegal under federal law. Nothing herein or as provided elsewhere in the ordinances of the City of Gig Harbor is an authorization to circumvent federal law or to provide permission to any person or entity to violate federal law. ~~In addition to collective gardens, only~~ Washington State licensed marijuana producers, marijuana processors, marijuana researchers and marijuana retailers may locate in the City of Gig Harbor and then only pursuant to a license issued by the State of Washington.

B. All marijuana producers, marijuana processors, marijuana researchers, and marijuana retailers must comply with the following: Permits Required

1. Major site plan review as described in Chapter 17.96 GHMC.
2. Development regulations and performance standards shall conform to the requirements of the applicable land use zone.
3. Parking standards, as defined in GHMC 17.72.030, apply as followeds:

a) ~~Collective gardens, m~~Marijuana producers, ~~and~~ marijuana processors, ~~and marijuana researchers~~ shall calculate parking per the standards under Industrial Level 2.

b) Marijuana retailers shall calculate parking per the standards under Sales Level 1.

~~C. Collective gardens may locate only in the Employment District (ED) zoning district and are subject to the following conditions:~~

~~1. A collective garden must be in a permanent structure designed to comply with the City Building Code and constructed under a building permit from the City regardless of the size or configuration of the structure.~~

~~2. Outdoor collective gardens are prohibited.~~

~~3. No production, processing, or delivery of cannabis may be visible to the public.~~

~~4. A collective garden must meet all requirements under RCW 69.51A.085, including but not limited to limitations on the number of members, number of plants, amount of useable cannabis on site, maintenance of each member's valid documentation of qualifying patient status.~~

~~5. A location utilized solely for the purpose of distributing cannabis shall not be considered a collective garden.~~

~~6. A collective garden must meet the separation provisions set forth in GHMC 17.63.030G.~~

CD. Marijuana producers may be located only in the Employment District (ED) zone of the city. Such facilities and uses may be located only at designated sites licensed by the state of Washington and fully conforming to state law and Chapter 17.63 GHMC.

DE. Marijuana processors may locate only in the Employment District (ED) zone of the city, but only at designated sites licensed by the state of Washington and fully conforming to state law and Chapter 17.63 GHMC.

E. Marijuana researchers may locate only in the Employment District (ED) zone of the city, but only at designated sites licensed by the state of Washington and fully conforming to state law and Chapter 17.63 GHMC.

F. Marijuana retailers may locate only in the following zones but only at designated sites licensed by the state of Washington and fully conforming to state law and Chapter 17.63 GHMC:

1. Commercial District (C-1);

2. General Business District (B-2) and;

3. Employment District (ED) only if subordinate to the principal tenant use of Marijuana producer or marijuana processor, and occupy no more than 25 percent of the gross floor area of the principal tenant use.

G. No marijuana processor, marijuana producer, marijuana researcher or marijuana retailer or ~~collective garden~~ shall locate within 1000 feet, measured in the manner set forth in WAC 314-55-050(10), from any of the existing uses as defined in GHMC 17.63.020:

1. Elementary or secondary school;

2. Playground;

3. Recreation center or facility;

4. Childcare center;

5. Public park;

6. Public transit center;

7. Library; or

8. Game arcade.

Applicants must provide a scaled map showing all parcels and established uses within 1,000 feet of the perimeter of the parcel proposed for the marijuana land use.

H. Cooperatives are prohibited.

I. Collective Gardens are prohibited.

J.H. In addition to any other applicable remedy and/or penalty, any violation of this section is declared to be a public nuisance per se, and may be abated by the city attorney under the applicable provisions of this code or state law, including but not limited to the provisions of Chapter 1.16 GHMC, Chapter 8.10 GHMC, Chapter 17.07 GHMC, and Chapter 19.16.

Section 3. Transmittal to Department. Pursuant to RCW 36.70A.106, this Ordinance shall be transmitted to the Washington State Department of Commerce.

Section 4. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 5. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 6. Effective Date. This Ordinance shall be published and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council and approved by the Mayor of the City of Gig Harbor, this ____ day of _____, 2015.

CITY OF GIG HARBOR

Mayor Jill Guernsey

ATTEST/AUTHENTICATED:

Molly M. Towslee, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

Angela G. Summerfield

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO:



**Business of the City Council
City of Gig Harbor, WA**

Subject: Second Reading of Ordinance for consideration of Prohibiting Marijuana Related Uses.

Proposed Council Action:

Move to adopt Ordinance No. _____ as presented.

Dept. Origin: Planning

Prepared by: Lindsey Sehmel, AICP LNS

For Agenda of: August 10, 2015

Exhibit: Ordinance No. _____

<p>Concurred by Mayor:</p> <p>Approved by City Administrator:</p> <p>Approved as to form by City Atty:</p> <p>Approved by Finance Director:</p> <p>Approved by Department Head:</p>	<p>Initial & Date</p> <p><i>JS 8/4/15</i></p> <p><i>Ron W 8/4/15</i></p> <p><i>Via email 8/4/15</i></p> <p><i>N/A</i></p> <p><i>JK 8/4/15</i></p>
--	---

Expenditure Required	Amount Budgeted	Appropriation Required	\$ 0
-----------------------------	------------------------	-------------------------------	-------------

INFORMATION/BACKGROUND

The current moratorium under Ordinance No. 1301 expires in early October of this year.

Ordinance No. 1301 required the Planning Commission to review and consider edits to Gig Harbor Municipal Code chapter 17.63 pertaining to Marijuana Related Uses, with their recommendation and draft ordinance presented to City Council at the first meeting in July of 2015.

A public hearing was held on July 27 with consideration for two ordinances, the Planning Commission recommended ordinance and an ordinance for an outright ban.

Council directed staff to return August 10th for third reading of an ordinance authorizing marijuana related uses in limited areas city wide and a second reading of ordinance prohibiting marijuana related uses city wide.

Since first reading, the proposed ordinance was updated to incorporate the new marijuana researcher category.

BOARD OR COMMITTEE RECOMMENDATION

None

RECOMMENDATION/MOTION

Move to adopt Ordinance No. _____ as presented.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATED TO REGULATION OF MEDICAL AND RECREATIONAL MARIJUANA USES; REPEALING AND REENACTING CHAPTER 17.63 GHMC TO PROHIBIT THE SITING, ESTABLISHMENT AND OPERATION OF ANY STRUCTURES, PROPERTY OR USES RELATING TO MEDICAL OR RECREATIONAL MARIJUANA PRODUCTION, PROCESSING, RESEARCH, SALE OR CULTIVATION; TERMINATING THE MORATORIUM ESTABLISHED UNDER ORDINANCE NO. 1301; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, since 1970, federal law has prohibited the manufacture and possession of marijuana as a Schedule I drug, based on the federal government's categorization of marijuana as having a "high potential for abuse, lack of any accepted medical use, and absence of any accepted safety for use in medically supervised treatment." *Gonzales v. Raich*, 545 U.S. 1, 14 (2005), Controlled Substance Act (CSA), 84 Stat. 1242, 21 U.S.C. 801 et seq; and

WHEREAS, the Washington voters approved Initiative 502 (I-502) in 2012, which authorized the Washington State Liquor Control Board to regulate and tax marijuana for persons twenty-one years of age and older, and added a new threshold for driving under the influence of marijuana; and

WHEREAS, I-502 decriminalizes, for purposes of state law, the production, manufacture, processing, packaging, delivery, distribution, sale or possession of marijuana, as long as such activities are in compliance with I-502; and

WHEREAS, the Liquor Control Board also adopted rules, promulgated at chapter 314-55 of the Washington Administrative Code, to implement I-502, which include, among other things: state licensing of premises where marijuana is produced and processed, and the inspection of same; methods of producing, processing, and packaging the marijuana and marijuana products; security requirements at such establishments; retail outlet locations and hours of operation; labeling requirements and restrictions on advertising of such products; licensing and licensing renewal rules; the manner and method to be used by which licensees may transport and deliver marijuana and marijuana products (among other things); and

WHEREAS, on September 23, 2013, the City Council approved Ordinance No. 1271 regulating marijuana-related uses in the City, codified at chapter 17.63 of the Gig Harbor Municipal Code; and

WHEREAS, the Washington State Attorney General issued an opinion in January 2014 that determined municipalities have authority to prohibit state-licensed marijuana businesses within a city's boundaries or to impose zoning and other land use regulations pertaining to such businesses; and

WHEREAS, on March 31, 2014, the Court of Appeals, Division I, in *Cannabis Action Coalition v. City of Kent*, held that despite the authorizing language in RCW 69.51A.085, collective gardens are illegal uses; and

WHEREAS, discussions between the Office of the Superintendent of Public Instruction (OSPI), the Peninsula School District, the City of Gig Harbor, and the WSLCB brought to the City's attention areas of concern regarding non-traditional educational sites funded by OSPI but not recognized in the permitting of licenses by WSLCB; and

WHEREAS, as a result, on April 14, 2014, the City approved Ordinance No. 1290 adopting an immediate six-month moratorium on applications for marijuana uses while the City considered regulations to address the definition of "secondary school;" and

WHEREAS, in August, 2014, the Rocky Mountain High Intensity Drug Trafficking Area issued a report entitled: "The Legalization of Marijuana in Colorado – the Impact," noting that: as of June 19, 2014, 36 counties prohibited recreational marijuana businesses, 8 counties had a moratorium or temporary ban on recreational marijuana businesses, 174 cities had prohibited recreational marijuana and 45 cities had a moratorium on recreational marijuana businesses; and

WHEREAS, the City Council held several public meetings to discuss the appropriate provisions for regulation of marijuana uses in the City and during this period the Pierce County Superior Court, on August 29, 2014, upheld the City of Fife's ban on all marijuana uses within the City of Fife; and

WHEREAS, due to the changing legal landscape relating to marijuana uses, the City Council anticipated and desired additional guidance from the legislature and the courts; and

WHEREAS, on September 22, 2014 the City Council approved Ordinance No. 1301 adopting a 12-month moratorium on applications for marijuana uses, requiring all non-exempt development permit applications and business license applications to be rejected and adopting a work plan directing the planning commission to draft an ordinance amending definitions in chapter 17.63 GHMC and to make any other recommendations in response to changes in law, among other things; and

WHEREAS, in 2015 the legislature passed Second Substitute Senate Bill 5052 (SSSB 5052), which changed the name of the Liquor Control Board to the Liquor and Cannabis Board, provided for a phase-out of collective gardens by July 1, 2016 and authorized cooperatives, as defined (effective July 24, 2015) and Senate Bill 5121 which created a marijuana research license that permits a licensee to produce and possess marijuana for limited research purposes; and

WHEREAS, on June 4, 2015, the Planning Commission held a public hearing to consider a broad range of options, including an outright ban of marijuana related uses, changes to definitions, separation requirements, and changes in law, and issued its recommendation to the City Council dated June 24, 2015; and

WHEREAS, after the Planning Commission issued its recommendation, the legislature passed Second Engrossed Second Substitute House Bill 2136 (SESSHB 2136), effective July 24, 2015, which provides for sales tax distributions to jurisdictions that do not prohibit marijuana producers, processors, or retailers and also includes language acknowledging a local jurisdiction's right to prohibit or place additional restrictions on the location of cooperatives within the jurisdiction; and

WHEREAS, as part of its compliance with the State Environmental Policy Act (SEPA) for the adoption of the rules for recreational marijuana regulation, the State adopted one report on the environmental impacts associated with the cultivation of marijuana, and the City is not aware of any other analyses performed by the State of Washington or any other entity to determine the environmental or secondary land use impacts that a proliferation of medical and recreational marijuana uses would have on towns, cities and counties in Washington; and

WHEREAS, nothing indicates that the Liquor and Cannabis Board will perform any additional analyses under SEPA to determine the significant adverse environmental impacts associated with any individual licensee's operation of a marijuana business; and

WHEREAS, the City plans under the Growth Management Act ("GMA," chapter 36.70A RCW), and is required to perform SEPA in connection with adopting any comprehensive plan or development regulations; and

WHEREAS, given that the City has no environmental information upon which to make any determinations relating to marijuana uses, such as the traffic associated with retail outlets or the water demand for processors, the City must collect the same from either the experiences of other areas or by empirical knowledge (after the use has located in the City and the impacts are known); and

WHEREAS, prior to adoption of further regulations relating to marijuana uses, the City will take careful, deliberate steps to evaluate marijuana uses, and to perform the environmental analysis that the State omitted; and

WHEREAS, the City Council held a public hearing on July 27, 2015, to take public testimony relating to this ordinance; and

WHEREAS, after consideration of the recommendation of the Planning Commission, the information provided by staff and public testimony, the City Council deems it to be in the public interest to repeal the marijuana regulations set forth in chapter 17.63 GHMC and reenact chapter 17.63 GHMC to prohibit all marijuana land uses in the City to protect the health, safety and welfare of citizens of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. Findings. In support of the actions taken by this ordinance, the Gig Harbor City Council hereby adopts the following as findings and conclusions the recitals set forth above and the following:

A. Marijuana remains illegal under federal law. A memorandum issued by the U.S. Attorney General's office on August 29, 2013 did not change the law, but only announced the decision of the U.S. Attorney's Office to exercise prosecutorial discretion with regard to enforcement of the federal law within the States of Colorado and Washington. The U.S. Attorney's Office reserved the power to prosecute in any instance where it felt the efforts of the states fell short of "robust regulation," where a threat exists for the illegal distribution to minors, or where a threat of interstate distribution of marijuana was encountered.

B. The Washington State Constitution at Article 11, Section 11, grants the City of Gig Harbor authority to enact legislation regulating land uses within its jurisdiction so long as such local legislation is consistent with the general laws.

C. Nothing in Initiative 502 decriminalizing certain possession, use and delivery of specified amounts of marijuana and authorizing the Washington State Liquor Cannabis Board to develop and implement regulations for the licensing of marijuana production, processing and retailing expressly or impliedly preempts the City of Gig Harbor from exercising its land use regulatory authority, including the ban of marijuana cultivation, production, processing and retailing within city limits.

D. Nothing in chapter 69.51.A RCW--Medical Use of Cannabis Act--expressly or impliedly preempts the City of Gig Harbor from exercising its land use regulatory authority, including the prohibition of collective gardens (which are to be phased out completely in Washington state by July 1, 2016).

E. SESSHB 2136, effective July 24, 2015, recognizes a City's authority to prohibit cooperatives, as defined in SSSB 5052, within its jurisdiction.

F. Initiative 502 (codified in chapter 69.50 RCW), chapter 69.51A RCW, SSSB 5052 and SESSHB 2136 do not *require* any city to allow the location of any marijuana production, processing or retailing facility, collective garden, or cooperatives within its jurisdiction. The City retains jurisdiction under the state constitution and state law to adopt and enforce land use regulations intended to preserve and promote the general health, safety and welfare of its community.

G. Prohibiting the cultivation, production, processing and retailing of marijuana as set forth in Initiative 502, collective gardens as set forth in chapter 69.51A RCW, and cooperatives under SSSB 5052 is not intended to regulate the individual use of marijuana as authorized by Initiative 502 and chapter 69.51A RCW.

Section 2. Termination of Moratorium. The Gig Harbor City Council hereby terminates the moratorium imposed by Ordinance No. 1301.

Section 3. Chapter 17.63 - Repeal and Reenactment. Chapter 17.63 of the Gig Harbor Municipal Code is hereby repealed in its entirety and reenacted to read as follows:

CHAPTER 17.63

MARIJUANA LAND USES PROHIBITED

Sections.

- 17.63.010 Purpose.
 - 17.63.020 Definitions.
 - 17.63.030 Prohibited Activities.
 - 17.63.040 Uses Not Permitted in Any Zone.
 - 17.63.050 Violations.
 - 17.63.060 Enforcement.
-
- 17.63.010. Purpose.

A. The purpose of this chapter is to enact a prohibition of all medical and recreational marijuana uses, including medical marijuana dispensaries, collective gardens, cooperatives, individual or group cultivation of marijuana, and all marijuana production, processing, research and retailing, including those marijuana businesses licensed by the Washington State Liquor and Cannabis Board.

B. It is also the purpose of this chapter to stem the negative impacts and secondary effects associated with all marijuana uses, whether medical or recreational, including but not limited to the extraordinary and unsustainable demands that have been or will be placed upon scarce City policing, legal, policy and administrative resources; neighborhood disruption, increased transient visitors and intimidation; the exposure of school-age children and other sensitive residents to marijuana, illegal sales to both minors and adults; fraud in issuing, obtaining or using marijuana prescriptions and murders, robberies, burglaries, assaults, drug trafficking and other violent crimes.

C. No part of this chapter is intended to or shall be deemed to conflict with federal law, including but not limited to, the Controlled Substances Act, 21 U.S.C. Section 800 *et seq.*, the Uniform Controlled Substances Act (chapter 69.50 RCW).

17.63.020. Definitions. For purposes of this chapter, the following definitions apply:

“Collective Garden” means any place, area, or garden where qualifying patients engage in the production, processing, and delivery of marijuana for medical use as set forth in chapter 69.51A RCW and subject to the limitations therein, and to be phased-out effective July 1, 2016.

“Cooperative” means an entity with up to four members located in the domicile of one of the members, registered with the Washington State Liquor and Cannabis Board, and meeting the requirements under chapter 69.51A RCW.

“Cultivation” means the planting, growing, harvesting, drying or processing of marijuana plants or any part thereof.

“Dispensary, Medical Marijuana” means: any location that does not meet the definition of a “collective garden” and does not have a license from the Washington State Liquor and Cannabis Board for a marijuana producer, processor or retailer pursuant to I-502, where marijuana is processed, dispensed, selected, measured, compounded, packaged, labeled or sold. It also includes any vehicle or other mode of transportation, stationary or mobile, which is used to transport, distribute, deliver, sell, barter, trade or give away marijuana.

“Marijuana” means all parts of the plant cannabis, whether growing or not, with a THC concentration greater than zero point three percent (0.3%) on a dry weight basis; the seeds thereof; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. The term does not include the mature stalks of the plant, fiber

produced from the stalks, oil or cake made from the seeds of the plants, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seeds of the plant which is incapable of germination.

“Marijuana concentrates” means products consisting wholly or in part of the resin extracted from any part of the plant cannabis and having a THC concentration greater than sixty percent.

“Marijuana infused products” means products that contain marijuana or marijuana extracts, are intended for human use, and have a THC concentration no greater than ten percent (10%). The term “marijuana infused products” does not include either usable marijuana or marijuana concentrates.

“Marijuana processor” means a person licensed by the Washington State Liquor and Cannabis Board to process marijuana into usable marijuana, marijuana infused products, and marijuana concentrates, package and label usable marijuana, marijuana infused products, and marijuana concentrates for sale in retail outlets, and sell usable marijuana, marijuana infused products, and marijuana concentrates at wholesale to marijuana retailers.

“Marijuana producer” means a person licensed by the Washington State Liquor and Cannabis Board to produce and sell marijuana at wholesale to marijuana processors and other marijuana producers.

“Marijuana researcher” means a person licensed by the State Liquor and Cannabis Board to produce and possess marijuana for limited research purposes.

“Marijuana retailer” means a person licensed by the Washington State Liquor and Cannabis Board to sell usable marijuana, marijuana infused products, and marijuana concentrates in a retail outlet.

“Person” means an individual, corporation, business trust, estate, trust, partnership, association, joint venture, government, governmental subdivision of agency or any other legal or commercial entity.

“Useable Marijuana” means dried marijuana flowers. The term “useable marijuana” does not include either marijuana-infused products or marijuana concentrates.

17.63.030. Prohibited Activities.

A. It is unlawful to own, establish, site, operate, use or permit the establishment, siting, operation, or use of a medical marijuana dispensary, collective garden, cooperative or marijuana production, processing, research or retail facility, regardless of whether it has a license from the Washington State Liquor and Cannabis Board.

B. It is unlawful to perform any individual or group marijuana cultivation activities anywhere in the City, regardless of whether such individual or group cultivation is addressed in chapter 69.51A RCW or other state law.

C. It is unlawful to lease to, rent to, or otherwise allow the operation of any medical marijuana dispensary, collective garden, cooperative, marijuana production, processing, research, or retailing business, whether it is located outdoors, indoors, in any building, structure, premises, location or on land in the City and regardless of whether the activity has been licensed by the Washington State Liquor and Cannabis Board.

D. The City shall not issue any business license for any marijuana businesses regardless of whether the business has been licensed by the Washington State Liquor and Cannabis Board. Any business license obtained in error or through misrepresentation of the activities conducted by the individual business shall be invalid and of no force and effect.

17.63.040. Use Not Permitted In Any Zone.

The use of any building, structure, premises, location or land for a medical marijuana dispensary, collective garden, cooperative, marijuana production, processing, research, or retailing is not allowed in the City, and such uses and activities are not permitted uses in any zone.

17.63.050. No Vested or Nonconforming Rights.

Neither this chapter nor any other City ordinance, City action or failure to act, statement, representation, certificate, approval, or permit issued by the City or its departments, or their respective representatives, agents, employees, attorneys or assigns, shall create, confer, or convey any vested or nonconforming right or benefit regarding any marijuana business, collective garden, cooperative or marijuana producer, processor, researcher or retailer, even if licensed by the Washington State Liquor and Cannabis Board.

17.63.060. Violations.

Any violations of this chapter may be enforced as set forth in chapter 17.07 or as applicable, the Uniform Controlled Substances Act, chapter 69.50 RCW. In addition, violations of this chapter may be deemed to be a public nuisance and may be abated by the City under the procedures set forth in state law for the abatement of public nuisances.

Section 4. Transmittal to Department. Pursuant to RCW 36.70A.106, this Ordinance shall be transmitted to the Washington State Department of Commerce.

Section 5. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 6. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 7. Effective Date. This Ordinance shall be published and shall take effect and be in full force five (5) days after the date of publication.

PASSED by the Council and approved by the Mayor of the City of Gig Harbor, this ____ day of _____, 2015.

CITY OF GIG HARBOR

Mayor Jill Guernsey

ATTEST/AUTHENTICATED:

Molly M. Towslee, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

Angela G. Summerfield

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO:



Ryan C. Espegard
Direct: (206) 676-7548
E-mail: respegard@gth-law.com

August 6, 2015

Gig Harbor City Council
3510 Grandview Street
Gig Harbor, WA 98335

RE: Proposed Ordinance Regarding Marijuana Related Uses - Considered 8/10/15

Dear City Council Members:

We represent Harbor Choice, LLC ("Harbor Choice"), an applicant for a retail marijuana store in the City of Gig Harbor which is to be licensed by the Washington State Liquor & Cannabis Board ("LCB"). We are writing in response to the proposed ordinance regarding marijuana related uses in the City of Gig Harbor to be addressed by the City Council on August 10, 2015. This letter intends to comment directly on the proposed changes to definitions in the City Code.

Harbor Choice supports the proposed zoning ordinance that was rejected, but renewed for further consideration, on July 27, 2015 as originally proposed by the Planning Commission. Harbor Choice strongly opposes the proposed revisions to definitions that would intentionally make Gig Harbor's City Code inconsistent with state definitions. The proposal is flawed for four distinct reasons.

1. Proposed Definitions Add Confusion Rather than Clarification

By revising definitions applicable to sensitive sites as defined by the LCB, Gig Harbor will create troublesome ambiguities. For example, "Recreational center or facility" is already open to interpretation with its broad definition of "a supervised center that provides a broad range of activities and events intended primarily for use by persons under twenty-one." WAC 314-55-010 (19). However, the LCB definition at least provides the clarity that it does not include for-profit businesses. If the City Council would revise the definition to remove this clarity, then a seemingly endless list of businesses and locations could arguably be considered recreation centers. For example, would a "recreation center" include private gyms, martial arts studios, dance studios, bowling alleys, shooting ranges, and other recreation oriented businesses? Would recreation centers include private residences where supervised music lessons are provided or where youth organizations meet? The City should avoid this unnecessary confusion and maintain definitions that parallel LCB definitions.

Reply to:

Seattle Office

600 University, Suite 2100
Seattle, WA 98101

(206) 676-7500

(206) 676-7575 (fax)

Tacoma Office

1201 Pacific Ave., Suite 2100
Tacoma, WA 98402

(253) 620-6500

(253) 620-6565 (fax)

The proposal adds similar confusion to the definition of “playground.” While the LCB definition includes limitations based on ownership, the proposed definition removes that clarity. Will a playground at a private residence that neighborhood children use be considered a public playground? Will a playground at St. Anthony’s hospital be considered a public playground? Will a playground at a commercial business be a public playground even though it is on private property? Will an HOA playground be considered public if only HOA members can use it? Similarly, if a playground (plastic big toy) at a commercial establishment is limited to patron use, is it also a public playground? The proposed revised definition creates new uncertainty, which will inevitably lead to disputes between citizens, businesses, and the City.

2. Proposed Definitions Encourage Citizens to Interfere with Legal Placement of Businesses

By departing from the LCB’s definitions and creating new ambiguities, Gig Harbor may be setting the stage for local citizens to try to ban marijuana uses on their own accord. It is no secret that some members of the community remain opposed to legal marijuana even after the passage of I-502. Therefore, it should come as no surprise when private citizens utilize Gig Harbor’s proposed definitions to prevent marijuana businesses from being located in the few locations suitable under existing LCB rules. For example, a person could place a swing set or slide on their property, post a sign noting that it is available for public use, and then demand that Gig Harbor prohibit the placement of marijuana businesses within 1,000 feet of their property. The loosened definition of “recreation center” poses similar opportunities for citizen interference.

3. Proposed Definitions Place Enforcement Burden on City and Encourages Litigation

The LCB issues licenses to applicants based on their compliance with statutory and LCB regulatory requirements. The LCB does not require compliance with local zoning as a requirement to the issuance of a license. Throughout the past year and a half, the LCB has been continually willing to issue licenses regardless of existing moratoriums or zoning changes. The LCB leaves zoning disputes to be resolved between applicants and their local jurisdictions.

With the proposed revised definitions, Gig Harbor may find itself in a position where a license has been issued to a marijuana business in the City based on its compliance with LCB distance requirements and then will be faced with having to take enforcement action to uphold its unique distance restrictions, leading to litigation. For example, if a marijuana business is licensed within 1,000 feet of a playground on commercial property, the City will need to take its own action to prevent the business from operating and will need to argue in subsequent litigation that its own interpretation, and the definition itself, is not arbitrary and capricious. When that happens, a judge will be the ultimate decision maker at the expense of both the City and the licensee, and possibly lead to outcomes the City never intended. This scenario can be avoided by leaving enforcement of distance buffers to the LCB by mirroring LCB definitions.

Gordon Thomas Honeywell^{LLP}
August 6, 2015
Page 3

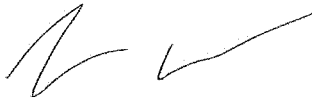
4. Proposed Definitions Create De Facto Ban

The breadth of the proposed definitions may create a de facto ban on marijuana businesses in Gig Harbor. Therefore, if the City is determined to whittle away the already limited locations where marijuana businesses can operate through broadened definitions, then Harbor Choice suggests the City pursue an actual ban rather than set the stage for future messy conflict between the City, citizens, and marijuana entrepreneurs. Further, Harbor Choice would suggest renewing the proposal for an advisory vote in November to determine whether Gig Harbor voters want a ban before instituting it.

Finally, Harbor Choice encourages the City Council to revisit and adopt the zoning ordinance previously considered on July 27, 2015, without adopting the problematic revised definitions that make the City Code inconsistent with LCB definitions. The City should allow marijuana businesses in commercial zones as outlined in the map produced by the City dated June 16, 2015, which is enclosed for ease of reference, and leave the enforcement of existing strict buffer restrictions to the LCB. Thank you for considering these comments.

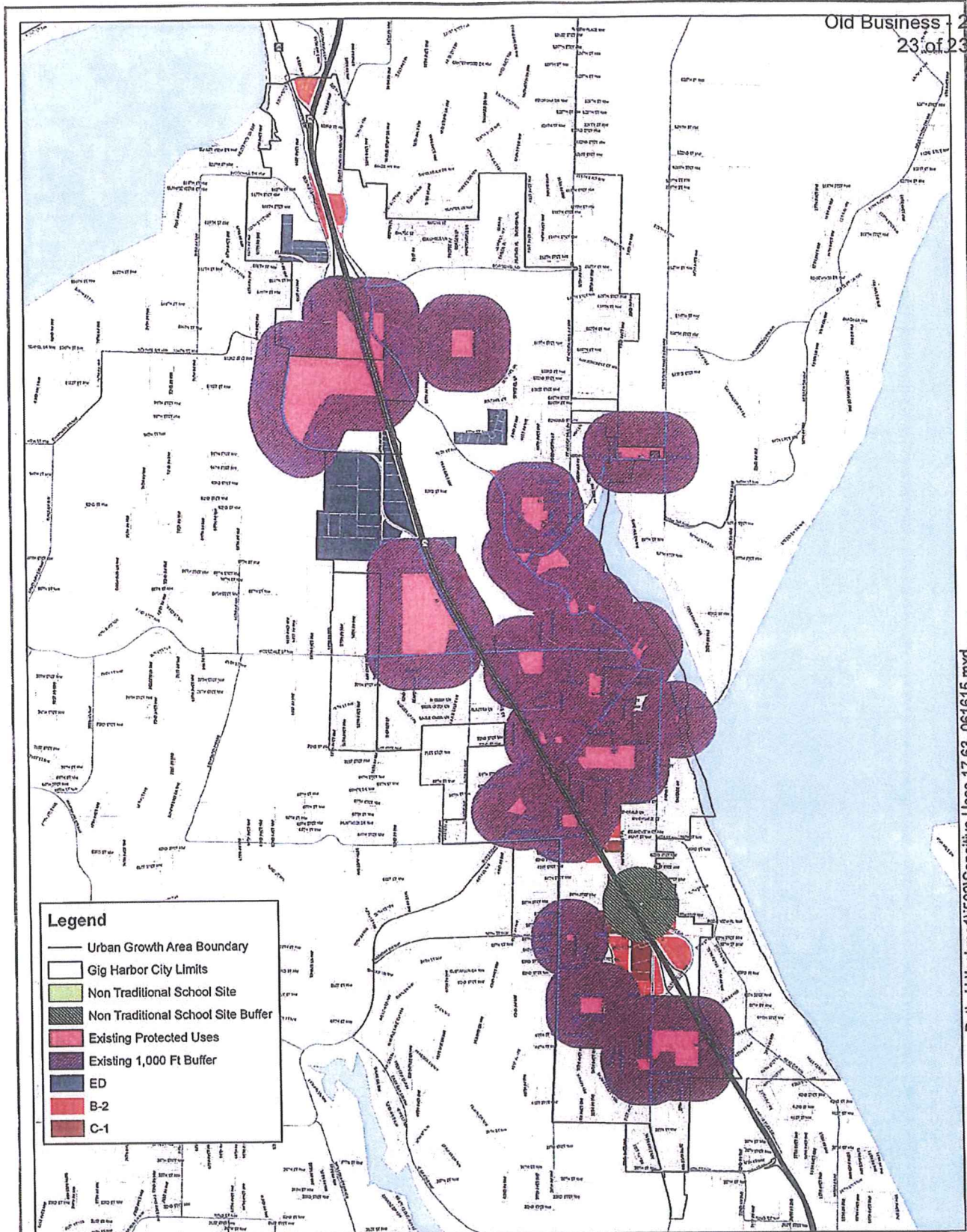
Very truly yours,

GORDON THOMAS HONEYWELL, LLP



Ryan C. Espegard

Encl.



Printed on June 16, 2015
MARIJUANA RELATED USES
SENSITIVE USES AND PROXIMITY TO ALLOWED ZONES

Disclaimer: This map may change due to changes in land use. At no point does this map represent accurate survey quality for legal purposes. For discussion purposes only.

Towslee, Molly

From: Sehmel, Lindsey
Sent: Monday, August 10, 2015 11:26 AM
To: 'leevankomen@gmail.com'
Cc: Towslee, Molly
Subject: RE: Marijuana Sales in Gig Harbor (2nd attempt)

Thank you for your comment regarding tonight's public hearing on specific edits to definitions and the buffer changes associated. Your comment will be included in the formal record and provided to City Council prior to their decision.

Lindsey Sehmel, AICP
Senior Planner
City of Gig Harbor

Note: Due to staffing transitions and the need for training, the Planning counter is temporarily closed on Tuesdays and Thursdays through September. Thank you for your patience.

-----Original Message-----

From: Guernsey, Jill
Sent: Monday, August 10, 2015 5:24 AM
To: Towslee, Molly; Sehmel, Lindsey
Subject: FW: Marijuana Sales in Gig Harbor (2nd attempt)

Jill Guernsey
Mayor, City of Gig Harbor

From: leevankomen@gmail.com [leevankomen@gmail.com] On Behalf Of Lee Van Komen [lovetofly@centurytel.net]
Sent: Sunday, August 09, 2015 1:52 PM
To: Guernsey, Jill; Payne, Tim; Ekberg, Steve; Arbenz, Casey; Lovrovich, Rahna; Malich, Ken; Perrow, Michael; Kadzik, Paul
Subject: Marijuana Sales in Gig Harbor (2nd attempt)

Dear Mayor Guernsey and City Council Members,

I would appreciate if you would take a moment to read the attached letter about my thoughts on the topic of marijuana sales in Gig Harbor since this will be discussed on Monday at the City Council Meeting. I sent the letter yesterday, but perhaps since I added the the document as an attachment it was blocked by your mail server. I have copied and pasted the letter below. Hopefully it will make it to you this time for your consideration.

Thanks,

B. Lee Van Komen

August 8, 2015

Dear Mayor Guernsey and City Council Members,

I am writing in opposition to the proposed sale of marijuana in the city of Gig Harbor. I request that you consider the following eight thoughts:

1. The banning of future city, commercial and neighborhood parks in the proposed area near Burnham Drive. Around the location off Burnham drive there are multiple plots that are already owned by the city of Gig Harbor. By allowing the marijuana store to open in this location you are effectively limiting future parks in that area. They will not have the required buffer. As you also know, there is still undeveloped land that could potentially be apartments, business and perhaps small neighborhoods. They likewise will not be allowed to construct public play areas because they will be too close to the proposed retailer. By the way, the same effect will happen in the other Employment District (ED), Business Commercial (C-1) and General Business (B-2) zones that may be proposed for research, large scale grow operations, processing and/or manufacturing.

2. The current proposal is possibly illegal spot zoning. As stated on Wikipedia, "The defining characteristic of spot zoning is the narrowness and unjustified nature of the benefit to the particular property owner, to the detriment of a general land use plan or public goals." (Italics added). This is exactly what is happening. The owner of the proposed marijuana store is the one that has everything to gain from this proposal. Property values will not increase due to this establishment. In fact the opposite will most likely happen.

Wikipedia goes on to explain, "When the change in zoning does not advance a general public purpose in land use, courts may rule certain instances of spot zoning as illegal. The Standard State Zoning Enabling Act states 'all such regulations shall be uniform for each class or kind of building throughout each district.'" The fact that there is only one location that is being carved out for sales in the whole city aligns this with the definition of spot zoning. This is not being applied in a uniform manner across the city.

3. This leads me to my next point. The proposal may create either a marijuana district or a local monopoly. If multiple shops open in that area it will be know as the marijuana district of Gig Harbor. However, as I recall from a city council meeting last year, part of the plan was to limit the distance that stores could be from each other. If this is the case a Gig Harbor monopoly would be born. It would be the only store that would be allowed to sell marijuana in Gig Harbor. I can see why this is such an attractive prospect for the owner of this marijuana store. By the way, this also adds to the argument about illegal spot zoning. Neither scenario is good for Gig Harbor.

4. The store is against the will of the people. As I am certain that you know, Precinct 301 voted 51.5% against I-502. This ironically is the precinct where the proposed marijuana shop is slated to be located. Even if there are no other spots left, It does not seem like the right thing to do.

5. The family friendly image of Gig Harbor will be tarnished. Although the proposed areas for retail marijuana are on the out skirts of town. The sale of marijuana in our community with change the way that our community is perceived. Those looking at relocating to Gig Harbor may look elsewhere.

This is a family friendly community. Just look at the parks and events that are sponsored by the city. I cannot think of any that are not family friendly. This city is growing and there will be opportunities to expand in directions that were previously unimagined. Please don't lose sight of this and allow this family friendly feeling to change.

6. A ban of marijuana sales and production is the correct direction for Gig Harbor legislation now. Remember that a ban can eventually be lifted, but closing a door that has already been cracked open is much more difficult. We have five kids and as parents we have learned over time how important this concept really is. At times we have allowed our kids to "just this once" do something only because at the time it was easier to do or we just didn't want to fight the battle. Ultimately we have always paid the price for these short sighted decisions. By installing a ban you are keeping a door closed that does not need to be opened right now or perhaps ever.

Some have said that the voice of the people in Gig Harbor have spoken in favor of marijuana. 54.6% is only a simple majority. Even when you have a simple majority on the city council it is already at 57.2%. (4 against 3). As many of you voiced at the last council meeting, I believe that I-502 was a vote to attempt to take illegal marijuana off the streets. This concept has been accepted by many who have never used or plan on using marijuana. The many other ramifications were not completely thought out, like having a marijuana store just down the block from your home. (By the way, how would you feel if the proposed shop were placed in your neighborhood?)

It is still too early to know where this road is heading. If the people of Gig Harbor are determined to have a pot shop you will hear from more of them and not only from those that want to open their own store in an effort to make a profit. As of today, 64 cities and 4 counties in Washington have already banned the sales of marijuana. (Please see the map at:)

<http://mrsc.org/Home/Explore-Topics/Legal/Regulation/Recreational-Marijuana-A-Guide-for-Local-Governmen.aspx>

We can join the growing list of communities that are banning the sales of marijuana. It is ok to wait and watch this social experiment. A ban is the right thing to do for Gig Harbor right now.

7. The state is still learning how to implement this new law. State trends have not been made easier for those wanting to sell marijuana. As I am sure that you know, the state passed a few more laws related to marijuana sales just this year. They have outlawed medical marijuana dispensary and are requiring that if they want to continue their services that they get a state license. This, of course, is to insure the safety of the public. They have outlawed the use of vending machines and drive up barista style stores. They have also made many other other changes. On a similar note, as you know, the state courts have strengthened the decisions that are being made by the city and county governing entities. (Perhaps you also noticed in the last city council meeting that those wanting to sell marijuana and those in support of the pot shop no longer threatened the city with law suits. They know how the courts have ruled and that they will lose this argument!) Again we can wait to see what the state does before we allow our community to jump in.

8. Please consider the traffic impact. I hope that you have taken into consideration the added traffic that this will add to an already busy traffic area. It will not take many cars to completely stop the roundabout on the west side of the Burnham exit. This will stop traffic that is trying to get on an off highway 16, and may also start to back up the bigger roundabout on the east side.

9. Last but not least, please notice those that are opposed to the sale of marijuana in our community. Yes, the ones that often wear RED. As you have noticed, at the City Council Meetings, there have been more who are opposed than those that are for the sale of marijuana. Certainly you will again see many of us at your upcoming meeting on Monday. We are not doing this for money, fame or political reasons. We simply feel adamant about our common cause. Our schedules are full to the brim just like most people in this area. However we are taking the time to let you know how important we feel that this matter is. We are trying to do more than just check a box and send in a ballot. Many of us give a lot of our time to the people of this city. We enjoy rolling up our sleeves and getting to work to help make this community better.

I am so grateful for your time. I recognize the enormous amount of energy that you spend serving the Gig Harbor community. You are making a huge difference and you have done a fantastic job in sustaining our beautiful home of Gig Harbor.

Please ban marijuana sales in Gig Harbor.

Sincerely,

B. Lee Van Komen

6208 110th St. Ct. NW

Gig Harbor, WA 98332

Towslee, Molly

From: Sehmel, Lindsey
Sent: Monday, August 10, 2015 11:25 AM
To: 'motherof5@centurytel.net'
Cc: Towslee, Molly
Subject: FW:

Thank you for your comment regarding tonight's public hearing on specific edits to definitions and the buffer changes associated. Your comment will be included in the formal record and provided to City Council prior to their decision.

Lindsey Sehmel, AICP
Senior Planner
City of Gig Harbor

Note: Due to staffing transitions and the need for training, the Planning counter is temporarily closed on Tuesdays and Thursdays through September. Thank you for your patience.

-----Original Message-----

From: Guernsey, Jill
Sent: Monday, August 10, 2015 5:29 AM
To: Towslee, Molly; Sehmel, Lindsey
Subject: FW:

Jill Guernsey
Mayor, City of Gig Harbor

From: CenturyTel [motherof5@centurytel.net]
Sent: Friday, August 07, 2015 9:41 AM
To: Guernsey, Jill; Payne, Tim; Ekberg, Steve; Arbenz, Casey; Lovrovich, Rahna; Malich, Ken; Perrow, Michael; Kadzik, Paul
Subject:

Dear Ms Mayor and Members of Gig Harbor's City Council,

I am writing on behalf of of my family and myself concerning the decision to allow or ban the sale of Marijuana in Gig Harbor.

We have been residents here for 12 years now. This has become our home. When we moved here 12 years ago, we had envisioned raising our family and retiring here in this beautiful city. It has so much to offer to families and folks of all life. From the trails that are easily accessible, to the community centers for families and children, the amazing parks, and the beautiful beaches and water outlets, it has been a great place to live, while bringing up our family which consists of 5 children.

Now it is coming down to this issue of whether or not to allow marijuana to be sold in our amazing city.

While 52% of Gig Harbor residents voted to approve I502, that does not mean they voted to have MJ sold in Gig Harbor. That vote was about making it legal for people to use MJ legally, not have it sold in their home town. In fact, unincorporated Pierce County did not hesitate, and banned the sales of marijuana. Since then, over 64 communities in Washington have banned the sales of marijuana. Let us be the 65th community to keep our town beautiful, clean, safe and allow our City to successfully continue to flourish and grow.

It seems as though with all this “buffering” of limits or restrictions as to where a pot store can be located, that “Spot Zoning” is taking place. If you approve the sale of MJ in Gig Harbor, the only area being considered for this type of business will end up, I am sure, with more than 1 pot shop. This area will become known as the “Marijuana District”. What will then happen to the adjacent family friendly neighborhoods? Property values will decrease, crime will most likely increase, and families will be left in a situation where they will either leave the area, or have to live in conditions they never foresaw when they moved here years ago. Is that just? Might I ask you to consider opening up those buffers, to allow these pot shops to be placed in, or close to your very own neighborhoods? Might you consider how you would feel about living down the road from the “marijuana district” or multiple Pot Shops, or even one marijuana store? How would that affect your property value? How would it affect the feeling of your neighborhood?

The said area that is under consideration by the city is, may I remind you, the one and only precinct in the City of Gig Harbor which voted against I502. To then allocate this spot zone as the area for the marijuana stores or district, is totally and completely wrong. I hope that you, as members of this community who were voted in and represent us as citizens, recognize that.

Members of Gig Harbor seeking to buy marijuana only have to drive a short distance to Port Orchard or Tacoma, to purchase their marijuana. They will still have free and easy access to those products.

Let’s keep a safe buffer and ban the sale of marijuana from this beautiful maritime city of Gig Harbor. I urge and plead with you to make the right choice for this, our city. Please take in serious thought and consideration, and recognize that the outcome of your decision will affect this City, and all those who live here now and for years to come.

Thoughtfully and sincerely,

Malia Van Komen


RE: August 10, 2015 GH Council Meeting

My name is Dino Formiller. I am a 26 year resident of Gig Harbor & long time successful business owner in the community. I have raised my family here in Gig Harbor. I am also the holder of a LCB issued license (#413987) for a 502 Retail store that has been designated to be at 5209 Pt Fosdick Drive in Gig Harbor. I have attended many council & city planning meetings the last 18 months in regards to the issue of allowing retail locations within city limits. In every map the city has issued the last 18 months they show the few buildings 502 retail **eligible** on Pt Fosdick Drive from the KFC to Columbia Bank. These locations have been discussed at numerous meetings and have been confirmed to meet all 1,000 foot setbacks. The latest map issued by the city on June 16th also confirms their eligibility. This includes a 1,000 foot setback from the Cushman Trail & transitional schools. The general consensus has always been that there will be one location in Gig Harbor north, to be located within Dave Morris's building at 11505 Burnham Drive & my location at 5209 Pt Fosdick Drive in Gig Harbor south. Mayor Jill Guernsey actually "Approved" my location on June 1, 2015 in a request from the LCB to the City of Gig Harbor for my application. The GH Planning Commission just updated the GH Municipal Code May 11, 2015 to accept the Washington State's definition of a "Playground" as one that is owned and/or managed by a city, county, state, or federal government.

Thus, as a result of the direction of the council & planning commission I entered into a 5 year lease for a retail store to be located at 5209 Pt Fosdick Drive. I have committed my life savings to be able to operate a successful compliant retail marijuana store at the Pt Fosdick site. To have Councilman Perrow come in at the last hour and want to change the clear WAC definition of a "Playground" in order to restrict me from operating a licensed business in Gig Harbor south is ridiculous.

I plead with the council to make a rational decision and accept the municipal code as stated to conform with the WAC definitions. Gig Harbor is the only municipality in the state that has taken it upon itself the need to "amend" the definition of a playground in the WAC code. The change to include a Dairy Queen's plastic big toy as a "playground" is mind boggling. A ridiculous change that would cost me a financial catastrophe after I followed all the rules & guidelines set up by the state & the City of Gig Harbor. Thanks for all your time & effort in this matter.

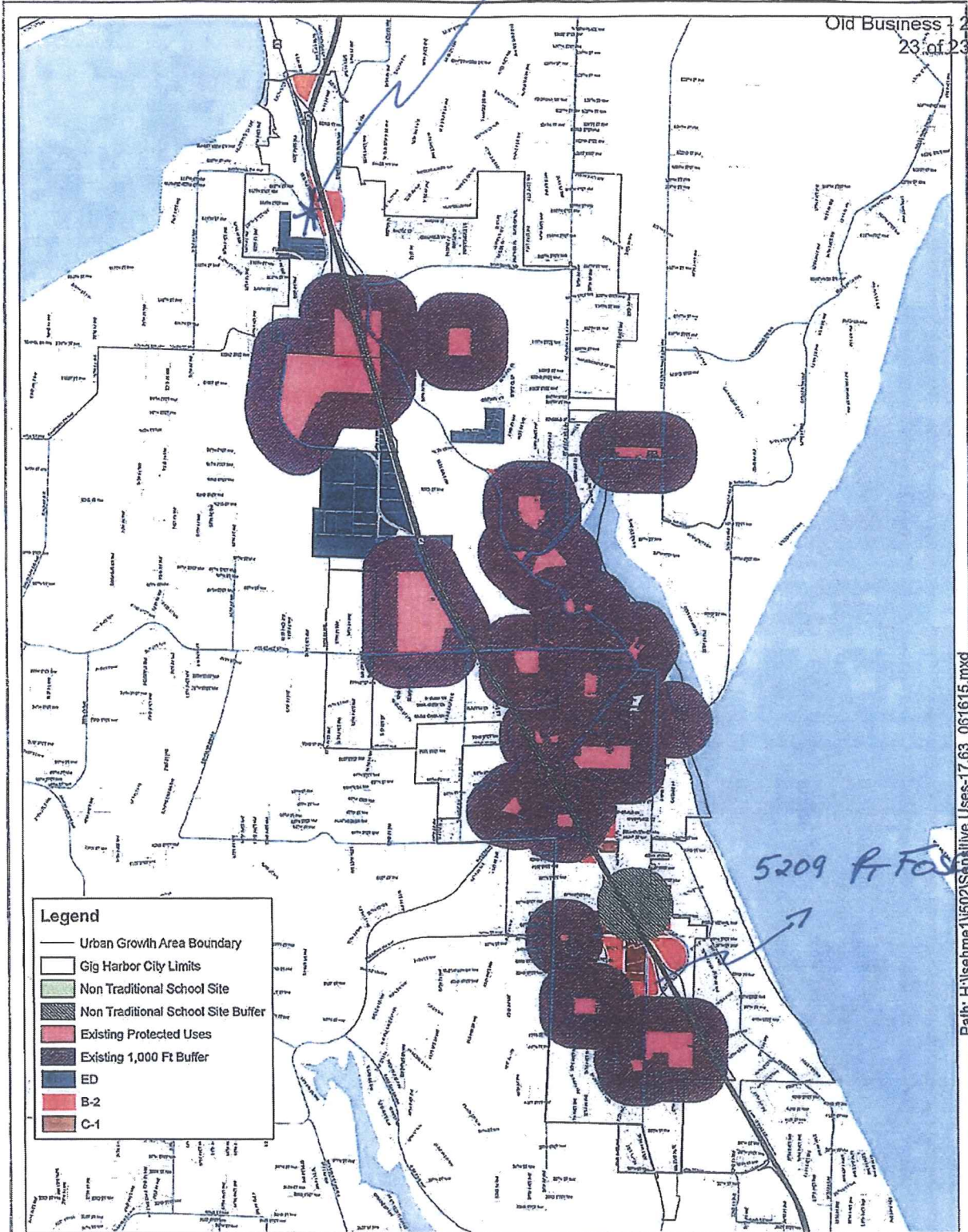
Sincerely,



Dino Formiller

11505 BURNHAM DR

Old Business 1 2
23 of 23



Path: H:\ishme\15602\Sensitive Uses-17.63_061615.mxd

Printed on June 16, 2015

MARIJUANA RELATED USES

SENSITIVE USES AND PROXIMITY TO ALLOWED ZONES

Disclaimer: This map may change due to changes in land use. At no point does this map represent accurate survey quality for legal purposes. For discussion purposes only.

#1 - 5800 SOUNDVIEW DR
SCHOOL

#2 - TRAILHEAD PARK



OLYMPIC DR EXIT

□ - 5209 PT FOSDICK DR

TDL



NOTICE OF MARIJUANA LICENSE APPLICATION

RECEIVED
JUN 03 2015
LICENSING DIVISION

WASHINGTON STATE LIQUOR CONTROL BOARD
License Division
3000 Pacific, PO Box 43075
Olympia, WA 98504-3075
Customer Service: (360) 664-1600
Fax: (360) 753-2710
Website: www.liq.wa.gov
DATE: 5/28/15

TO: MAYOR OF GIG HARBOR
RE: NEW APPLICATION

UBI: 603-479-772-001-0001

CORRECTED L/A

License: 413987 - 7B	County: 27	<i>APPLICANTS:</i>
Tradename: THE GIG POT SHOP		
Loc Addr: 5209 POINT FOSDICK DR NW #202	GIG HARBOR, WA 98335	HARBOR CHOICE, LLC
Mail Addr: PO BOX 2766	GIG HARBOR, WA 98335-4766	FORMILLER, JAMES DEAN
		1952-09-25
		PAK, CHOL YOUNG
		1978-11-16
Phone No.: 253-225-0200	JAMES DEAN FORMILLER, MARIANNE	ELISABETH
	(Spouse)	1979-12-29

Privileges Applied For:
MARIJUANA RETAILER

As required by RCW 69.50.331(7) the Liquor Control Board is notifying you that the above has applied for a marijuana license. You have 20 days from the date of this notice to give your input on this application. If we do not receive this notice back within 20 days, we will assume you have no objection to the issuance of this license. If you need additional time to respond you must submit a written request for an extension of up to 20 days, with the reason(s) you need more time. If you need information on the SSN, contact our Marijuana CHRI Desk at (360) 664-1772.

- | | YES | NO |
|---|-------------------------------------|-------------------------------------|
| 1. Do you approve of applicant? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Do you approve of location? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you wish to request an adjudicative hearing before final action is taken (See WAC 314-55-160 for information about this process)? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. If you disapprove, per RCW 69.50.331(7)(c) you MUST attach a letter to the Board detailing the reason(s) for the objection and a statement of all the facts on which your objection(s) are based. | | |

RECEIVED

6/1/15
DATE

Jim Gumbert
SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS
OR DESIGNEE
LICENSING DIVISION

JUN 03 2015

Towslee, Molly

From: sj5sexton@comcast.net
Sent: Monday, August 10, 2015 2:38 PM
To: Towslee, Molly; Guernsey, Jill
Subject: Marijuana Zoning Ordinance

August 10, 2015

To Madam Mayor and the City Council Members:

I encourage you to vote 'no' for the ordinance concerning marijuana retail stores at tonight's meeting. The ordinance, with its changes, makes it possible to create a marijuana district along a portion of Burnham Drive in Gig Harbor. Also, by removing the 100' separation between marijuana retail stores and by not including the 1000' buffer between planned or future parks and marijuana retail stores, the zoning in the ordinance looks like spot zoning.

Please use the link below to access the Rocky Mountain High Intensity Drug Trafficking Area's 2014 report on the effects of the legalization of marijuana in Colorado. This organization is under the White House Office of National Drug Control Policy. The report provides information very pertinent to Gig Harbor. It will give you an idea of what to expect if production, processing, or retail selling of marijuana is allowed in Gig Harbor. I implore you to take the time to review it before tonight's meeting.

<http://www.rmhidta.org/html/August%202014%20Legalization%20of%20MJ%20in%20Colorado%20the%20Impact.pdf>

Sincerely,

Sara Sexton
858-1642



**Business of the City Council
City of Gig Harbor, WA**

Subject: Welcome Plaza and Lift Station #4B Replacement Project – 30% Design Review

Proposed Council Action: Accept the 30% design concept as presented for land use permit application purposes.

Dept. Origin: Public Works

Prepared by: Jeff Langhelm, PE
Public Works Director

For Agenda of: August 10, 2015

Exhibits: None.

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Department Head:

Initial &
Date

Handwritten signatures and dates:
 JW 8-5-15
 RW 8/5/15
 VIA EMAIL 8/5/15
 J.A. M.D.R. 8/5/15
 J.L. 8/5/15

Expenditure Required	\$ 0	Amount Budgeted	\$ 0	Appropriation Required	\$ 0
-----------------------------	------	------------------------	------	-------------------------------	------

INFORMATION/BACKGROUND

At the February 9, 2015 City Council meeting the City identified a preferred location for a new control building and wet well for the future sewer lift station #4B (LS4B). At that meeting staff established a timeline to update the City Council on the progress of the design and permitting for the LS4B project. This timeline included updates at 30%, 60%, and 90% design.

At the 30% design update on August 10 staff will present layouts based on initial design concepts established at the February 9 council meeting and the July 23 Design Review Board pre-application meeting. Staff and the design consultant will be looking for acceptance from Council on the layout so the project remains on schedule to submit land use permit applications in September 2015. Delays on permitting will likely cause construction to be delayed beyond September 2016.

FISCAL CONSIDERATION

The 30% cost estimate was not completed in time for submittal of this council bill but will be presented at the August 10 council meeting.

BOARD OR COMMITTEE RECOMMENDATION

None.

RECOMMENDATION/MOTION

Accept the 30% design concept as presented for land use permit application purposes.

Municipal Bonds City of Gig Harbor Council Meeting August 10, 2015

Prepared by
Dave Rodenbach
6/29/2015

General Obligation Debt Non-voted(LTGO) Bonds

General Obligation (GO) bonds are direct obligations of the city for which its full faith and credit is pledged.

- Without a vote (councilmanic/LTGO bonds), City Council may issue bonds not to exceed **1.5% of the city's assessed valuation.**
 - The current amount available for councilmanic bonds is about **\$20.2 million.**
 - Debt service (annual principal & interest) is provided by the General fund.
 - Currently the city is paying **\$1,081,000 annually** on councilmanic bonds.

General Obligation Debt Voted(UTGO) Bonds

- The city is also allowed to issue voted/UTGO bonds. These are allowed to a maximum of 2.5% of the city's assessed valuation.
 - The current amount available for voted parks bonds is about \$44.2 million.
 - Debt service (annual principal & interest) is provided by the extra levy, with no impact to the General Fund.
 - Currently the city is paying **\$266,000 annually** on the Eddon Boat voted bonds.

Outstanding Bonds as of 12/31/2014

The city has the following outstanding bonds. Debt service (for 2015 & 2016) on the City's outstanding bonds is provided after the description of the bonds.

2008 L.T.G.O. Bonds. These bonds were issued to provide funding for road and park improvements. These bonds will be paid off in 2018.

YEAR	PRINCIPAL	INTEREST
2015	\$ 250,000	\$ 42,586
2016	260,000	32,636

2010 LTGO and Refunding Bonds. The 2010 LTGO Bonds were issued to refund (refinance) the 2001 bonds maturing in 2012 through 2026 and to finance land acquisition (Maritime Pier property). These bonds will be paid off in 2026.

YEAR	TOTAL	BALANCE
2015	\$ 734,350	\$5,785,000
2016	734,950	5,290,000

Oustanding Bonds as of 12/31/2014

2014 WA State Treasurer's Local Option Capital Asset Lending (LOCAL). In 2014 the city borrowed \$234,227 through the LOCAL program to finance the purchase of six vehicles and a forklift. These notes will be paid off in 2019.

YEAR	TOTAL	BALANCE
2015	\$ 52,935	\$191,946
2016	52,935	147,497

2005 Voted Eddon Boat Bonds. These bonds were issued to purchase the Eddon Boat property. These bonds will be paid off in 2024.

YEAR	TOTAL	BALANCE
2015	\$ 266,660	\$1,997,000
2016	265,686	1,807,000

Schedule for Elections

2015 Submittal Deadlines				
ELECTION DATES	FEB. 10, 2015	APR. 28, 2015	AUG. 4, 2015	NOV. 3, 2015
Jurisdiction's Responsibility and Deadlines				
Resolution				
Resolution Cover Sheet <i>Providing Jurisdiction contacts.</i>				
Explanatory Statement	Dec. 26, 2014	Mar. 13, 2015	May 8, 2015	Aug. 4, 2015
For and Against Committee Appointment <i>(For and Against Committee Form must be completed and emailed by this date.)</i>				
Committee's Responsibility and Deadlines				
Statement "For" and Statement "Against" <i>Written by the committees for or against the measure.</i>	Dec. 29, 2014	Mar. 16, 2015	May 12, 2015	Aug. 7, 2015
Rebuttal Statement	Dec 30, 2014	Mar. 17, 2015	May 14, 2015	Aug. 11, 2015

Deadlines are 4:30 p.m. on each designated day.

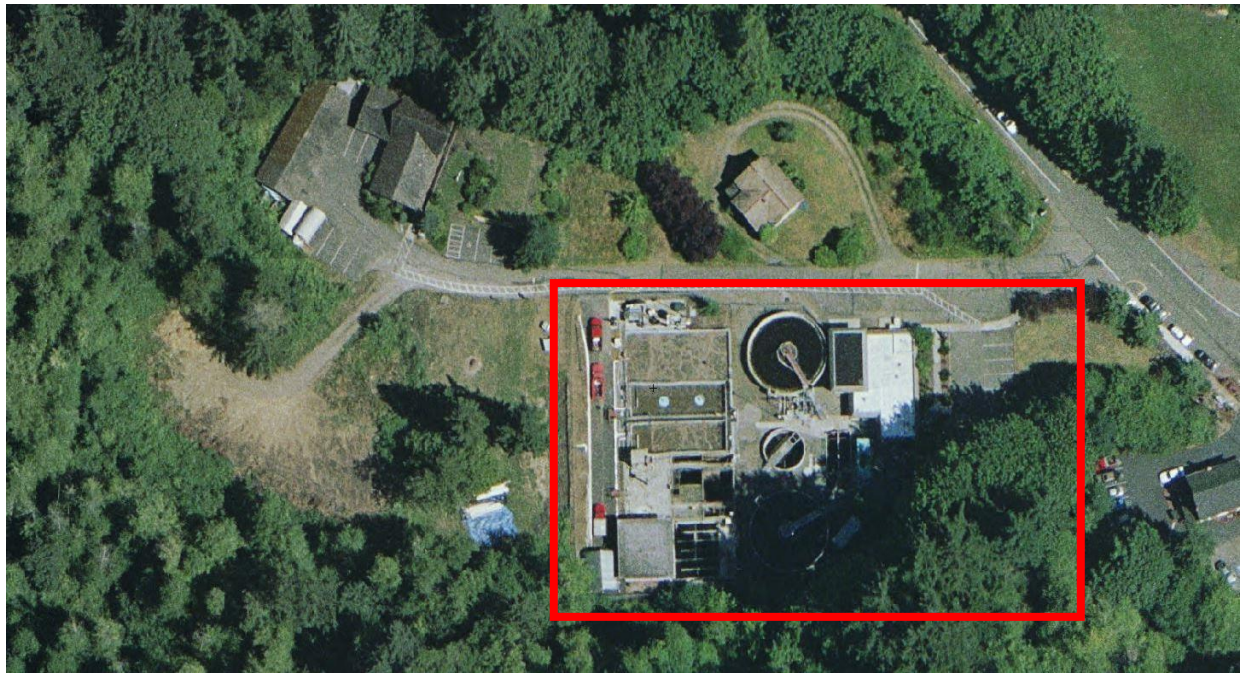
Wastewater Treatment Plant Staffing

August 10, 2015

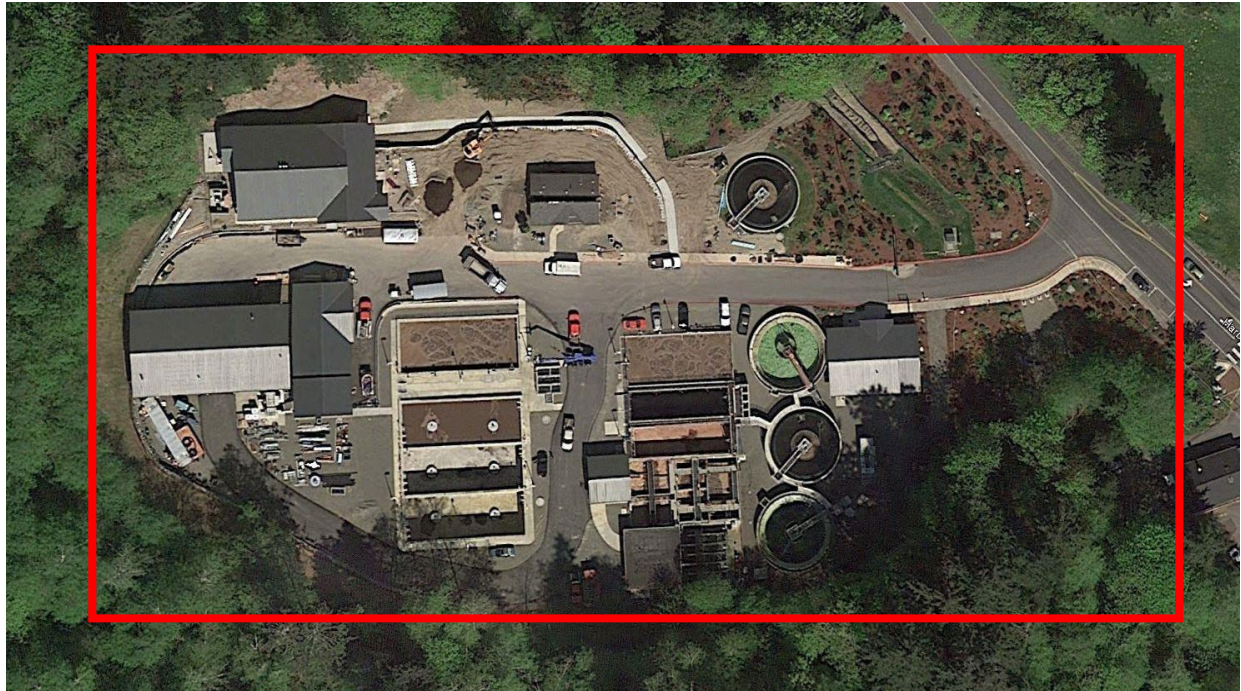
Gig Harbor City Council



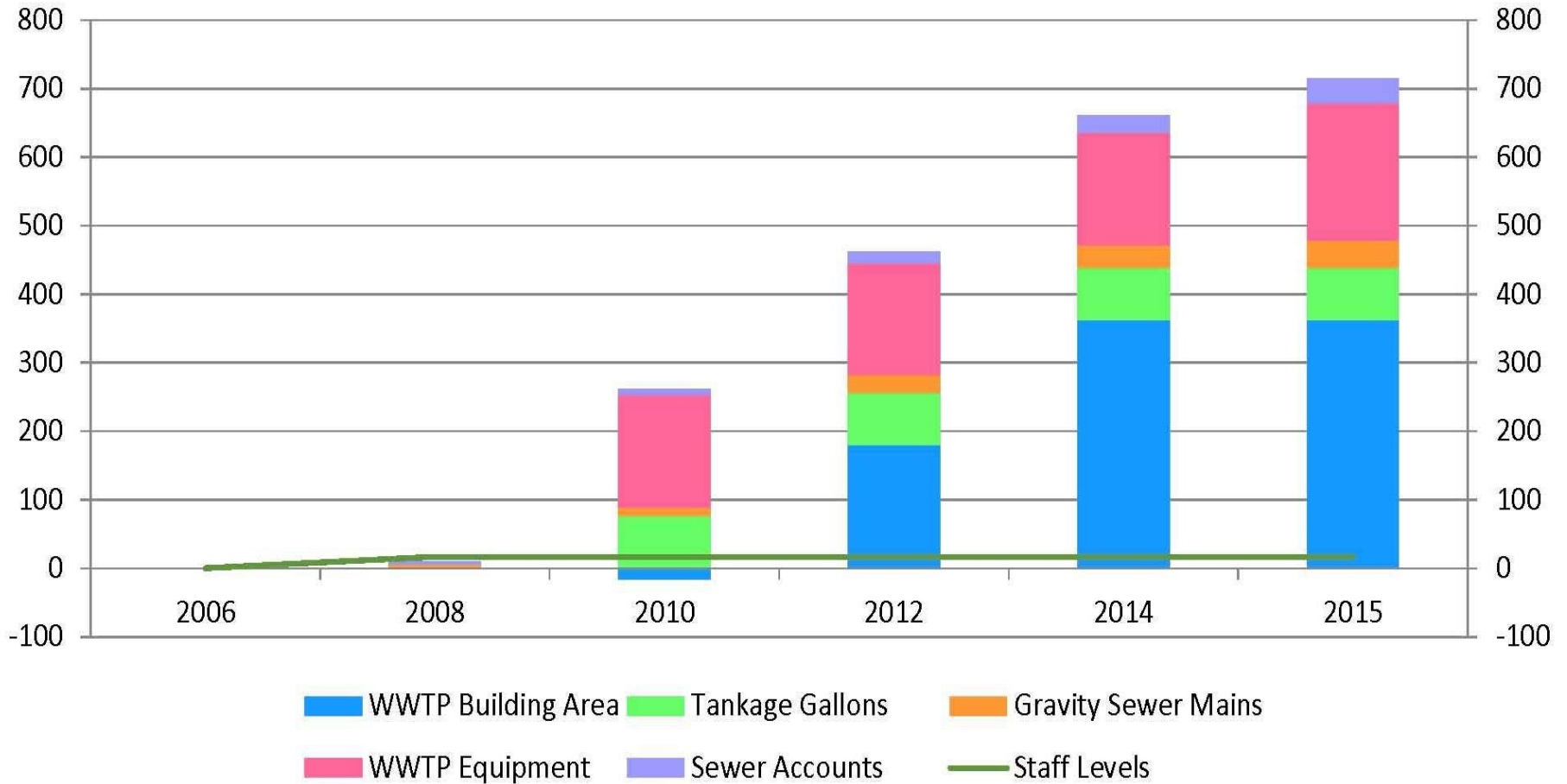
Wastewater
Treatment Plant
2006



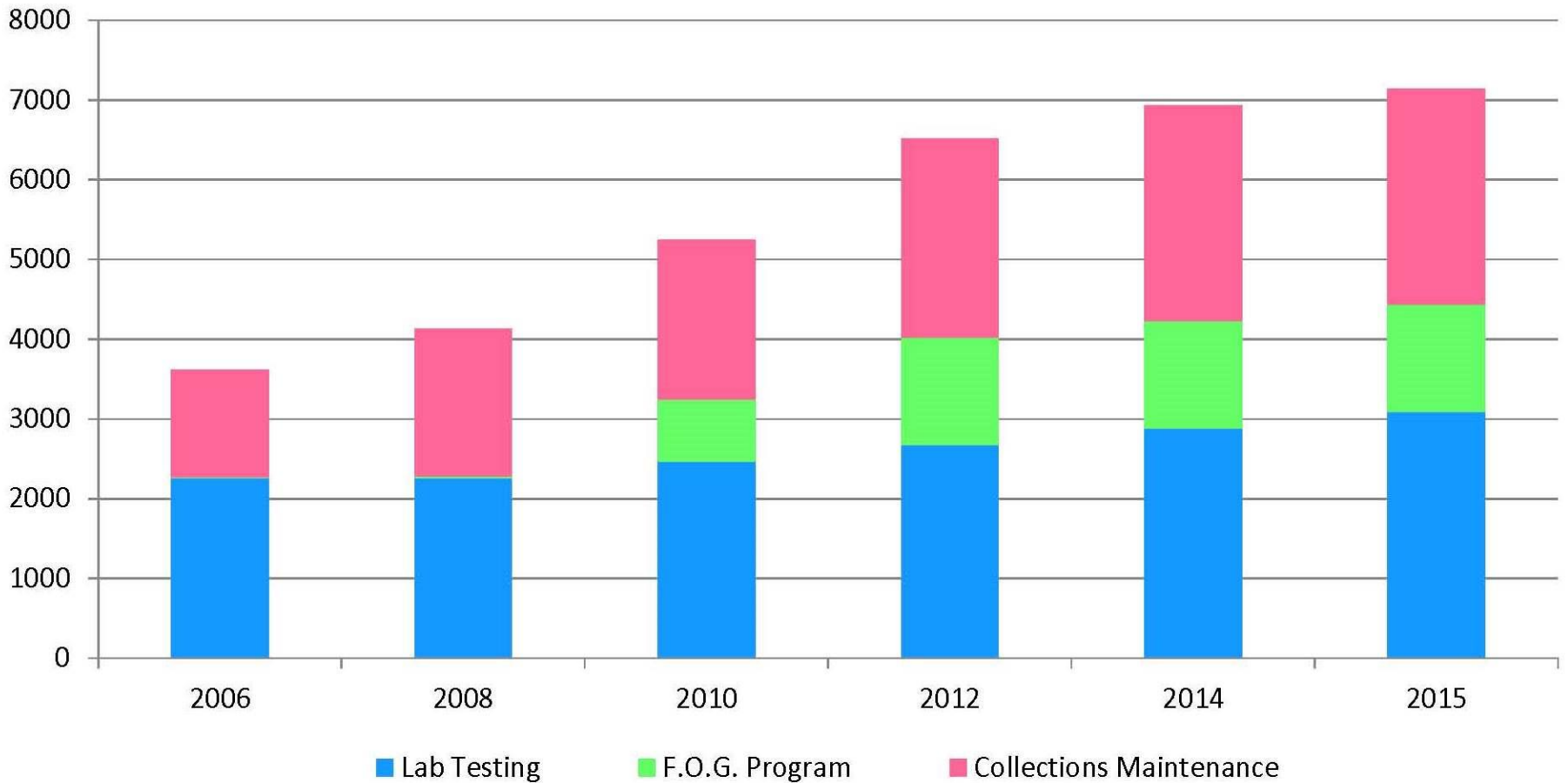
Wastewater
Treatment Plant
2015

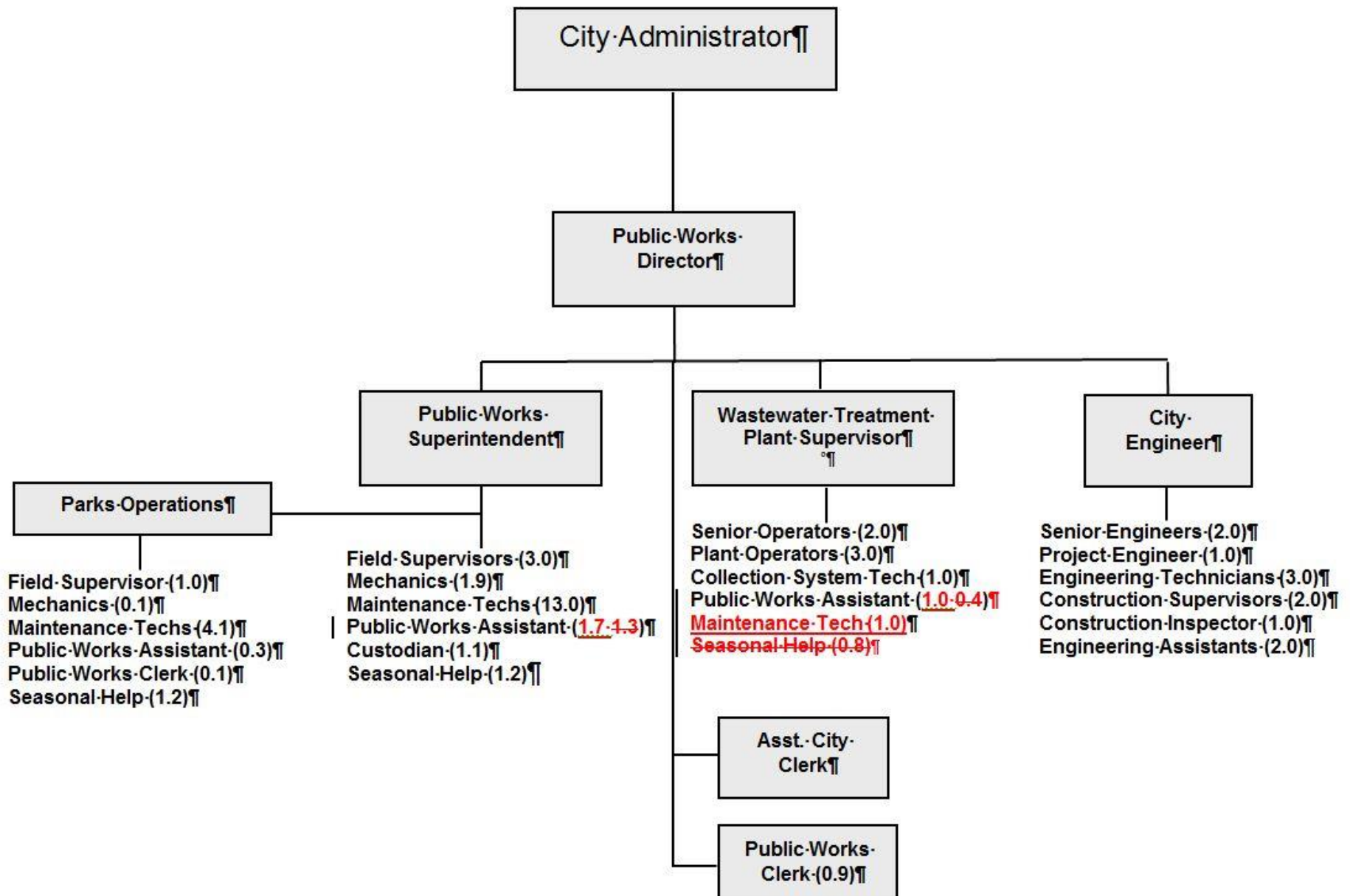


Infrastructure % Increases By Year (Base Year = 2006)



Administrative Task Hours By Year





Questions?