

City Council Meeting

**June 27, 2016
5:30 p.m.**



**AMENDED AGENDA FOR
GIG HARBOR CITY COUNCIL MEETING
Monday, June 27, 2016 – 5:30 p.m.**

CALL TO ORDER / ROLL CALL:

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

1. Approval of City Council Minutes June 13, 2016.
2. Correspondence / Proclamations: a) New Flags Thank You Letter–Rotary Club of Gig Harbor.
3. Liquor License Action: a) Application – Round Table Pizza; b) Added Privilege – Puerto Vallarta Restaurant; c) Special Occasion Licenses – Downtown Waterfront Association Sip and Stroll (25);
4. Receive and File: a) Public Works Committee Minutes May 9, 2016.
5. Resolution No. 1038 – Village at Holly Circle Final Plat.
6. Minimum Driving Requirements Policy.
7. Approval of Payment of Bills June 27, 2016: Checks #81524 through #81640 in the amount of \$606,592.83.

PRESENTATIONS:

South Sound Behavioral Health - Ingrid Gourley-Mungia, Sara Long, County Councilmember Derek Young, Bill Weyerhauser, and Tim Thompson.

OLD BUSINESS:

1. Harborview Drive Sidewalk Improvement Project.

NEW BUSINESS:

1. Public Hearing, First Reading, and Adoption of Ordinance 1339 Vacating a Portion of Woodworth Avenue.

CITY ADMINISTRATOR / STAFF REPORT:

PUBLIC COMMENT:

MAYOR’S REPORT / COUNCIL REPORTS:

1. Finance / Safety Committee: Mon. Jun 20th – Councilmember Perrow.

ANNOUNCEMENT OF OTHER MEETINGS:

1. Civic Center closed for July 4th Holiday.
2. Planning / Building Committee: Tue. Jul 5th at 5:30 p.m.
3. Public Works Committee Jul 11th at 4:00 p.m.

EXECUTIVE SESSION: For approximately twenty minutes for the purpose of discussing potential litigation per RCW 42.30.110(1)(i) and property acquisition per RCW 42.30.110(1)(c).

ADJOURN TO WORKSTUDY SESSION: Impacts of Growth II / 2017-18 Department Needs: Police Department.

MINUTES
GIG HARBOR CITY COUNCIL MEETING
Monday, June 13, 2016 – 5:30 p.m.








CALL TO ORDER / ROLL CALL:

Mayor Guernsey, Councilmembers Malich, Arbenz, Perrow, Lovrovich, Payne, and Kadzik. Councilmember Ekberg was absent.

PLEDGE OF ALLEGIANCE:

Mayor Guernsey announced that the workstudy session at the end of the meeting had been postponed to a later date.

CONSENT AGENDA:

1. Approval of City Council Minutes May 23, 2016. 
2. Liquor License Action: a) Application: Hop Jack's Restaurant;  b) Renewals: The Keeping Room, Kinza Teriyaki, Spiro's Bella Notte', Cutters Point Coffee, and Applebee's. 
3. Receive and file: a) Parks Commission Minutes Apr. 6, 2016 and May 16, 2016;  b) Design Review Board Minutes Apr. 28, 2016;  c) Planning Commission Minutes May 19, 2016. 
4. Chamber of Commerce Video Contract. 
5. Approval of Payroll for the month of May: Checks #7673 through #7682 and direct deposits in the amount of \$399,657.90.
6. Approval of Payment of Bills June 13, 2016: Checks # through # in the amount of \$

MOTION: Move to adopt the Consent Agenda as presented.
Lovrovich/Payne- unanimously approved.

PRESENTATIONS:

Mayor Guernsey explained that the order of presentations has been switched.

1. USGS Groundwater Model Presentation. Public Works Director Jeff Langhelm gave an overview of the city's efforts to acquire water rights from the Department of Ecology. Part of that effort is a consortium of water purveyors and USGS to model groundwater flow. He introduced Lonna Frans.

Lonna Frans, representative from the United States Geological Survey, shared results of the ground water flow project. She answered questions at the end of the presentation.

Mr. Langhelm mentioned that we have wells in both shallow and deep aquifers and will utilize this model for both a well-head protection plan update and the Well #9 application for water rights.



2. Swearing in of Chief for a Day – Violet Sparato. Chief Busey introduced Chief Violet and explained the "Chief for a Day Program" which is coordinated by the Criminal Justice Training System. Violet introduced her parents, Josh and Shanay. At this time, Mayor Guernsey performed the swearing in ceremony for Chief Violet.

OLD BUSINESS: None scheduled.



EXECUTIVE SESSION: Council adjourned to Executive Session at 5:55p.m. for approximately fifteen minutes for the purpose of discussing labor negotiations per RCW 42.30.140(4).

Council returned to regular session at 6:11 p.m.

NEW BUSINESS:

1. [Gig Harbor Police Department Labor Contract.](#)   City Administrator Ron Williams introduced the renewal of the labor contract with the Police Guild.

MOTION: Move to approve the Police Officers' Guild Contract for the years 2016 – 2018 as shown in Exhibit A to this council bill.
Malich /Arbenz – unanimously approved.

2. [Proposed Country Squire Condos Annexation \(PL-ANX-16-0001\).](#)   Jennifer Kester, Planning Director, presented the background for this annexation effort for four parcels along Soundview Drive. She explained the determination Council would need to make in order to move forward with the annexation, and the next steps in the process. She addressed Council questions and concerns with moving forward without contacting the other properties in the area to determine their interest in annexing. Council deliberated and the following motions came forward.



MOTION: Move to accept the Notice of Intention to Commence Annexation received from County Squire Condos as proposed. Simultaneous adoption of pre-annexation zoning designation of Single Family Residential (R-1) and assumption of City indebtedness by the area to be annexed shall be required upon final annexation.
Kadzik / Perrow –

AMENDMENT: Move to amend the motion to direct staff to approach the surrounding neighbors to see if they would be interested in joining in this annexation effort.
Malich / Perrow -



Roll call vote for the amendment: Kadzik – nay; Payne – nay; Lovrovich- nay; Perrow- nay; Arbenz- nay; Malich – yes. Amendment to the motion failed.

MAIN MOTION: Move to accept the Notice of Intention to Commence Annexation received from County Squire Condos as proposed. Simultaneous adoption of pre-annexation zoning designation of Single Family Residential (R-1) and assumption of City indebtedness by the area to be annexed shall be required upon final annexation.
Kadzik / Perrow – five votes yes. Councilmember Malich voted no.

Ms. Kester explained that she intends to add a comprehensive look at annexations in the 2017-18 budget.



3. [Street Trees Design Standards – Professional Services Agreement.](#)   City Engineer Steve Misiurak presented the background for this contract to update the street tree standards. He answered questions.





MOTION: Move to approve and authorize the Mayor to execute a Professional Services Contract with Bradley Design Group Inc., in an amount not-to-exceed \$14,830.00 and authorize the Public Works Director to approve additional expenditures up to \$500 to cover any reimbursable expenses.
Arbenz / Lovrovich – unanimously approved

4. [Harborview Drive Sidewalk Improvement Project – Construction Contract Award.](#)   Senior Engineer Trent Ward presented the background information for this request for additional funding to award the construction contract for this project. Both he and City Engineer Steven Misiurak addressed Council questions and concerns regarding the use of Hospital Benefit Zone funds for the over budget amount, the design and portion of the sidewalk that may later need to be moved, and whether the adjacent property owners should be approached to share the cost of the project.

After deliberation, Council said they would like a better understanding of HBZ fund expenditures, and potential development along the strip, and other creative ideas to reduce cost before making a decision.

MOTION: Move to table until next council meeting.
Malich / Arbenz – unanimously approved

5. [Salary Commission Report and Recommendation.](#)   City Clerk Molly Towslee presented the background of the Salary Commission Recommendation of increasing Council and Mayor salaries effective January 1, 2017. No action required.

6. [Public Hearing, First Reading, and Adoption of Ordinance No. 1338 – State Building Code](#)
Adoption.     Building Official / Fire Marshal Paul Rice presented the background information for adoption of the updated state building code that goes into effect July 1, 2016. He explained that at the local level, the only amendment he is proposing to be adopted is the International Residential Code Chapter V which requires automatic sprinkler systems for single family homes or townhouses. He provided a brief history, then introduced Chief Waters.

[Eric Waters](#), Fire Prevention Division Chief for Gig Harbor Fire and Medic One, presented several statistics and examples of residential fires with and without sprinkler systems, as well as a video of a controlled burn using modern construction materials and furnishings. He urged Council to approve the complete 2015 construction standards that include residential fire sprinklers in all new, one and two family dwellings. He offered to answer questions.

[Mayor Guernsey opened the public](#) hearing at 7:25 p.m.

1. [Isaac Stocks 1412 39th Street SE, Puyallup, WA.](#) Founding Principal of Azure Northwest Homes, Mr. Stocks voiced his concerns on the impact on affordability with residential sprinkler systems. He cited local market median home prices, median household income data, and what this means to be able to afford a home in Gig Harbor. He explained the cost of adding fire sprinklers, saying this is essentially another tax on homeowners.

2. [Tom Young 10323 123rd St. NW, Gig Harbor](#) – Mr. Young, a Principal in Azure Northwest Homes, praised elected officials and the challenges they face making decisions. He said supports use safety as a reason to adopt this ordinance which is difficult to argue. He described an alternate scenario in which several fire stations could be built to reduce response time and putting that to the voters. He said that it would fail. Adopting the fire sprinkler ordinance is taxing people for something they would not vote for especially in time of an affordable housing crisis. The consumers end up paying for it. There are already regulations for sprinkling larger homes for buyers who can afford them. This ordinance unnecessarily burdens first time home buyers.

3. [Jeremiah LaFranca 1120 Pacific Ave. Ste 301, Tacoma WA.](#) Mr. LaFranca, Master Builders Association, explained he provided a letter earlier outlining their concerns with the fire sprinkler requirement. He referenced the State Building Code Council Technical Advisory Group who recommended this should not be adopted on a state-wide basis until seven issues were addressed. He disagreed that Senate Bill 6284 addresses two of those issues regarding cost, and in his letter he provided three examples of flow-through systems ranging from \$6,000 - \$10,000. There are seven jurisdictions state-wide that have adopted this amendment due to the cost; it should be optional for the buyer. This will drive up the cost of housing. Kirkland chose not to adopt and he asked this be tabled and studied for the best approach.

4. [Scott Duncan – 825 Jewil Drive, Fox Island.](#) Chairman of the Board Fire Commissioners, Gig Harbor Fire and Medic One, shared his experience with responding to fire fatalities and the indelible mark it leaves on the psyche. Uniform fire fighters take an oath to save lives, and this is one measure to do that effectively. He urged Council to endorse this amendment to make our community safer.

5. [Laurie Bischoff, 1515 Dock Street, Unit 513, Tacoma](#). Ms. Bischoff, a Professional Fire Plans Examiner for fifteen years, spoke in support of residential fire sprinklers. She voted in favor of the addition of sprinklers to the International Residential Code in 2009 and lives in a sprinklered home. She cited statistics from the FEMA report on Civilian Fire Fatalities in Residential Buildings and from the National Fire Protection Agency. She added that synthetic and plastic furnishings in our homes do not give you time from when the smoke alarm activates until you can escape; and many times fires occur when people are asleep. She said another concern is fire-fighter safety. She talked about sprinklers being good for the environment as they disperse less water, they can reduce green-house gases from fires, reduce fire damage, and pollution from run-off. She concluded by saying \$1.35 a square foot is not too much to ask for safety.

6. [Ron Wasmund - 227 Island Blvd, Fox Island](#). Mr. Wasmund, President of Local 3390 Firefighters of Gig Harbor, referenced the compelling information presented by Eric Waters. He said that he chose to spend the extra money to install sprinklers when he built his residence to protect his family and home. As a result he saves a 5% discount on insurance as a result. He said he hopes Council adopts this code for the future of Gig Harbor and safety of the public.

7. [Nanette Tatum - 3409 27th St. Ct. NW](#). Ms. Tatum, Public Education for GH Fire and Medic One for 20 years. She described her primary duty to educate our citizens. She referenced the Babson fire and how she had to reach out after the tragedy. Dr. Babson was a very prepared person; this could happen to anyone, any time. The only thing that would have saved this family that night would have been a home fire sprinkler system. She encouraged Council to adopt this ordinance.

8. [Calvin Johnson - PO Box 332, Grapeview, WA](#). Mr. Johnson, Primary Care Paramedic, recounted the events of July 4, 2013, the night of the Babson fire. He finalized by saying he understands that builders need to make a profit, but asked that all the builders in this room to put a price on a child's life.

9. [Paul Youngman – 6711 Kimball Drive](#). Mr. Youngman, Fire Prevention Specialist and firefighter for 26 years, said he routinely finds code violations during routine business fire inspections and works with them to fix the violations, and explains why the code is important. They often say thank you and that they will go home and check their residences for the same violations. He said this makes him realize many homeowners are unaware of the potential dangers. He referenced the previous presentation on how residential fire sprinkler significantly suppress fire in the early stages. This allows time for the resident to escape and reduces smoke damage. He too referenced how Dr. Babson was always prepared for everything except a fast moving fire. He cited several reasons for Council to approve this ordinance to safely protect the families of Gig Harbor.

10. [Bob Camp - 3608 East Bay Drive NW](#). Mr. Kemp, a homebuilder, said he has installed many fire sprinkler systems. He explained the cost does affect people, and submitted a letter to Council outlining the associated cost. He said you only have heard half the story, and it's unjust that the builders were each given three minutes to talk, when we saw a 25 minute presentation on why you should adopt the ordinance. If you want the whole story, give us an opportunity to sit down with the building official to bring something to you that works for everybody.

11. [Kirk Lent – 15202 19th Ave Ct NW](#). Mr. Lent said the talk today has been on new homes; he would specifically like data on the percentage of fires in new construction verses older homes and how those fires started. There has been no background on how they arrived at the data. He said that due to improvements in residential construction technology, improved building code requirements, and use of non-combustible materials, the issue is most likely with older homes with nonfunctioning smoke detectors or poor electrical systems. It would be nice to have that data.

12. [Scott Walker – 7318 Plant Drive NW - Rush Company](#). Mr. Walker said he has residential sprinklers in his home because of fire regulations in place. He clarified information for a couple of the presentation slides: the homes they built at Bella Sara have residential sprinkler systems; a requirement

because they didn't meet fire flow at the hydrants. What made this affordable is they are connected to the Washington Water System. This costs \$750 for water connection and \$7,000 for sprinkler system install. To connect to the Gig Harbor water system costs approximately \$7,500 for water service. He also would like more time to meet with officials to talk about ideas and alternatives on how to increase life safety. He clarified the misnomer that lightweight construction reduces building cost; some can be double and are used to meet other codes. He said he would love to be able to afford to put residential fire sprinklers in all homes, but said we can't keep increasing costs without finding other ways to offset those. He again asked for more time before this is adopted.

13. [Catherine Rudolph, 2550 So. Yakima, #C, Tacoma](#). Ms. Rudolph, Government Affairs Director of Tacoma Pierce-County Association of Realtors, provided a letter providing testimony. She shared information on item 2 of her letter: leaks and flooding have been common when systems have been required and systems require ongoing maintenance. She referenced the agenda packet regarding the number of fire fatalities in Washington State, data citing smoking as the cause of fire ignition, and the percentage of homes that did not have working smoke alarms. Maintaining smoke alarms is simple, and you may be asking people to maintain a system that's more complex and less reliable. We heard emotional testimony, but we have to look at sensible implications for everyday citizens. The statistics in the packet say Washington has relatively low percentage of annual fires; all things you need to take into consideration.

14. [Zachary Smith - 4509 74th Ave Ct NW Gig Harbor](#). Mr. Smith, Fire Commissioner for Pierce County Fire District No. 5, spoke as a friend of someone who lost a baby in a fire several years ago to a mid-day, fast spreading fire. He strongly urged Council to approve this recommendation.

15. [John Burgess, Gig Harbor Fire Chief](#). Chief Burgess thanked Council for considering this and for patience with all their personal testimony. He asked to take that into consideration. He also thanked his own staff for presenting the information.

16. [Jim Franich 3703 Harborview Drive](#). Mr. Franich asked if this affects remodels. He then said it's a tragic story told in the slides. Listening to the homebuilders now and when he was on the Council, each side wants to throw out high or low numbers. Personally, he thinks it will be expensive and should be left to the homeowners to choose. It's not the place for government to get involved.

17. [Bren Mason – Olympic Property Group, 5727 Baker Way NW](#). Mr. Mason said that Olympic Property Group is opposed to the adoption of the Washington Administrative Code which would require sprinkler systems be installed in all new residential dwellings. He quoted the additional construction cost per home, (\$5000 - \$10,000) and what this equates to for the purchaser, (\$6,250 - \$12,500) not including 30 year financing costs. New home construction has seen advances in fire resistant materials, installation technology, and hardwired smoke alarm systems. This has led to a steep decline in the number of house fires and related injuries while the number of homes continues to grow. Compared to more rural locations, Gig Harbor has an exemplary fire department that although rare, continues to respond to house fires in city limits expeditiously. He asked that Council consider those points.

18. [Thomas Wick - 4704 Hunt Street](#). Mr. Wick was a volunteer fireman and has seen fire fatalities. What has been overlooked are the codes in effect to keep the fires from starting initially; specifically the electrical codes, sheet rock requirements, and other numerous issues that have been addressed to prevent fires from starting. This wasn't mentioned in previous testimony. Also natural gas in a home isn't something a fire sprinkler system would address if you have a gas leak that goes undetected and there is an explosion.

19. [Gary Gibson - 1818 109th Ave Ct E, Edgewood](#). Mr. Gibson, Project Manager from (unintelligible) Northwest, said he wanted to put into perspective is the home everyone is referring to was a large home. A lot of jurisdictions have a square footage threshold that triggers fire sprinkler requirements. If adopted, this ordinance could be a balance between safety and financial prudence. He asked that we look at it from both sides. When they buy property they look at the associated cost; if this is adopted but not implemented

until a future date, it would allow them to plan that into the construction costs and adjust the purchase price accordingly. It's not that they are opposed to people's safety; it just needs to be done in a manner that allows them to be profitable.

[Mayor Guernsey closed the public hearing at 8:09 pm](#)

Councilmember Malich asked for clarification on whether there is a square footage threshold and how you address modular construction. Mr. Rice responded that it applies to all single family homes and duplexes. Councilmember Kadzik compared this to the seatbelt controversy of the 50's and made the following motion.

MOTION: Approve the adoption of the updated Gig Harbor Municipal Code Title 15 as presented.
Kadzik / Malich -

Councilmembers took turns voicing their concerns about the requirement for residential sprinkler systems, and whether or not this should be postponed to obtain input from the building community in finding affordable solutions.

RESTATED MOTION: Approve the adoption of the updated Gig Harbor Municipal Code Title 15 as presented.
Kadzik / Malich -

Roll call vote: Malich- aye; Arbenz – nay; Perrow – nay; Lovrovich – nay; Payne – nay; Kadzik – aye.
The motion failed.

[Councilmember Arbenz](#) said he would like to bring this back for second reading. Councilmember Payne suggested we adopt the remainder of the code with the exception of Appendix V and bring that back in July. Legal Counsel Angela Summerfield clarified that this would allow the code to go into consistent with state law on July 1st.

MOTION: Adopt Title 15 Building and Construction Code Update with the exception of appendix V related to residential sprinkler systems.
Payne / Perrow – five voted yes. Councilmember Malich voted no.

Councilmember Payne asked staff to engage the building and real estate community and bring the results back to Council by the July 25th meeting.

CITY ADMINISTRATOR / STAFF REPORT:

1. [Ancich Waterfront Park Update.](#) Parks Project Administrator Katrina Knutson presented a brief overview of past activity, concept changes for a reduction in size of the structure, how the concerns raised have been addressed, and the next steps in the process. One step is to send out a community survey asking who would use the public storage. She answered Council questions regarding the club use, dimensions of the structure, RCO requirements, the budget for improvement to site improvements including the retaining wall and Jerkovich Dock, and the need for public storage.

2. [Jerisich Dock Moorage Update.](#) Mayor Guernsey gave a brief update on the addition of power and water, and collection of moorage at Jerisich Dock. City Administrator Ron Williams added information on support for the blue lights and improvements to the GFI connections.

3. [City Administrator Ron Williams](#) talked about a proposal to add Council Committee reports at each council meeting.

PUBLIC COMMENT:

1. [Thomas Wick – 4704 Hunt Street.](#) Mr. Wick asked Councilmembers to meet with the City Clerk and City attorney in private to have a discussion on what has transpired around the 72nd Street Plat as well as the final plat approval, Resolution No. 975 - Bella Sara Housing Development, and asked for follow-up with him within the week. He said he met with Ms. Guernsey and the City Engineer and alerted them to numerous violations of both the Gig Harbor Municipal Code as well as state law with respects to destruction of wetlands, and many other issues. His said his concerns are the number of corrections made to as-built drawings for this construction site:

- The city asked for revisions and corrections on Sept. 15, 2014 related to final plat drawings and corrections.
- Applicant submitted the requested corrections and documentation on Sept. 18, 2014 and Sept. 23, 2014.
- The city requested revisions and corrections on Oct. 9, 2014 related to final plat corrections.
- The applicant submitted the requested corrections on October 14th.
- The city went back and said we want more corrections.

Mr. Wick said that as-built drawings are what is built; the as-built drawings that were provided by the city, are actually signed and stamped by a licensed surveyor and the engineer of record. He asked again for Council to meet in private with the city attorney and with Ms. Towslee and to give him feedback within the next week. He said thank you for your consideration.

2. [Linda Foster 6828 93rd St NW.](#) Ms. Foster, referring to the Ancich property, shared that she was sad when there were plans for condos at this site, but it wasn't something she could prevent. She was glad when the city purchased the property for a park; a great use of her tax dollars. Now, a private entity has their sites on this land, but they don't have to buy it. The city is giving nearly exclusive use of the property and building to their specifications. The city is providing a small portion to public storage, but there won't be much area for passive use. There will be a viewing platform which will be noisy, exposed, and in the line of traffic instead of a park. What you can see from the sidewalk now you will have to walk out 40 feet; this is in trade for our use of the property. New shoreline regulations require a 35 foot buffer. Between that, and a 40 foot building, two driveways and wide stairs, there is little space left. A private entity having such privilege is unacceptable. She said the project needs reevaluation and downsizing; this parcel cannot support the development as presented.

3. [Dawn Ancich – representing residential property at 3615 Harborview Drive.](#) Ms. Ancich said the city hasn't acknowledged that the RCO Grant documentation was for a 2,300 square foot building. When she presented to the grant evaluators in Olympia in 2014 she included images of a kayak club and paddle boarders. She also presented open space and pictures of families picnicking on the lawn and space to throw Frisbees. Eddon Boat Park is too steep and so the space below the viewing platform made it easy to sell because it was insulated from noise. No one could predict that the shoreline regulations would eat up 35 feet. Fairness seems to dictate that all pedestrian areas promised in the grant should be reduced. Instead the open space is being virtually eliminated and the building has gotten bigger. She voiced disappointment in the data presented by staff. The misinformation and distortion is a huge disservice to this community. Sit face to face to try and iron out things the way they did when they met with the kayak club rather than to race through a process to meet a deadline on fictitious numbers.

4. [Nancy Jerkovich – 1628 93rd Street CT NW.](#) Ms. Jerkovich voiced disappointment in the last meeting in which we were separated and we couldn't hear what the other groups had to say. She said she wishes someone would go down to the site and mark it out. It's not a very big property when you put in a 27-2,800 square foot building, stairs, 35 foot buffer, and 40 foot building. A park as a viewpoint is ridiculous. You don't have a picnic at a viewpoint. She said she hopes Council takes a better look at this; there hasn't been a lot of transparency. Things changed again tonight. Take a second look before you make up you minds.

5. [Mary Ellen Jerkovich Gilmore, Tacoma](#) Ms. Gilmore, who has a share in the Jerkovich Dock, said it's never too late to stop and look at new information before you make a decision as it has changed considerably since it started. The vision now is totally different; with the addition of the buffer and needs of the kayak club and other considerations. There is no true vision of how it will look, and how it will be used. She asked that you take time to consider all the facts and the park will be a really great park.

6. [Jack Bujacich 3602 Ross Ave.](#) Mr. Bujacich first spoke on the proposed annexation. He suggested that now is the time to get Shoreacres included. He then addressed the building at Ancich Park, saying until you rebuild the Jerkovich Dock there is no sense to do the other. He said the sailboat club wants 1000 feet of the building. He said the building is too big for that site and there is not enough room for public use. Staff reports that 81% favorable, but 8-12 year olds shouldn't vote; and they don't live in Gig Harbor. The kayak club is going to use it, as they should, but you should ask how much the public will use it; staff says this is for the public. The residents should have first priority for the building and it should not be level with the sidewalk, it will create a hazard and if you have a step down it will create a safety problem. If you measure from the bulkhead down, it's 8 feet; you have to grade it out with a bulldozer to level it out to 12 feet.

7. [John Skansie – 8415 Bayridge Avenue.](#) Mr. Skansie said he has similar concerns regarding building size, unresolved parking issues, zoning provisions, negative impacts to the Millville residents, and inconsistency with Resolution No. 949. He emphasized the right of public access to the park and asked Mayor Guernsey and the Gig Harbor City Council to vote tonight, or whenever, to stop this project from going forward as proposed. He said he realizes the grant deadlines are an issue, however there are more important issues to consider. He talked about the future growth of the kayak club and more suitable alternatives that need to be discussed. He asked Council to do the right thing and vote to stop the project and collaborate further with the community.

8. [Karen Bujacich McDonnell Ross Avenue](#) Ms. McDonnell said that the expenses didn't include the floats that will be needed for the kayaks. She said she doesn't want the building at all; it isn't in keeping with Resolution No. 949. The historic working waterfront means everything to her and she doesn't want to give any of it up. She doesn't want that distinctive use to be turned into a residential use. She asked Council to recognize that the few remaining netsheds are iconic shoreline structures unique to Gig Harbor and represent a most important occupation, commercial fishing. It would be a travesty to flip this over to recreational use and lose the cultural heritage. It is imperative that this site remain dedicated to its distinction as working waterfront and Council should stop development for an exclusive use not in keeping to its commitment to preserve its historic neighborhoods. She asked that this be tabled.

9. [Linda Glein 3519 Harborview Drive.](#) Ms. Glein said she and her neighbors have a 100% view of the docks and uplands of this property, and they were very grateful for the Millville listening session. She added that they appreciated being separated because there was representation by others that they spoke for them. In her group, people were extremely supportive of the plan, and complimentary of staff. She said most of them aren't here tonight because they thought "good plan, you're on target, you're doing a good job." She paraphrased her neighbor by saying "Whatever you do with this property, it won't make one wit of difference to me, but what we are talking about will have an impact on hundreds of youth and other people in our community."

10. [Pamela Peterson 3519 Harborview Drive.](#) Ms. Peterson said she respects her neighbors and the desire to keep this property as it was as they were growing up; she has heard some great stories. Change is hard, however, she and others that surround the Ancich Park don't feel the same way. They agree with the concept of the viewing platform. This is a precious piece of property and it needs to be shared with many in a variety of ways: walkers, runners, bicyclists, neighbors, and visitors. This is the right time to do the right thing; construct the staff recommended viewing platform because it will "enhance opportunities for physical and visual public access to our shoreline;" a direct quote from the Shoreline Master Plan. Building the viewing platform serves more people and allows more opportunity for a variety of uses.

11. [Duncan Stewart - 3615 Harborview Drive](#). Mr. Stewart, who lives next to the park, said there has been a snowball effect of the kayak club coming down from the other park and now they are getting a free pass here; an \$852,000 building that's almost exclusively for them. They haven't defined who else will get to use the property, and the building is so large it takes up almost all the usable footprint in the park. The yellow tape showed the footprint and it there's no room to do anything. A kayak club membership is dominating the property; it seems someone had a deal a long time ago and the idea that nothing can be changed. Council has the power to go back and look at this, it's giving small group too much property. Lot of people want to use the park; not just kayakers. There isn't even room to lay kayaks down. The uses should be more inclusive than exclusive and if we can make it more inclusive it will serve the community much better. It will be a landmark place for years to come.

12. [Al Abbott - 6908 Rainier Avenue](#) Mr. Abbott shared the story of a gentleman living in Europe in a home 1500 years old passed down through the family. He was impressed with this and compared it to the park property. It's not about you, me, the kayak club...it's about us and what we can do to leave a legacy for those that follow. We've done that before with Eddon Boat. It's an opportunity to come together as a community to leave a legacy. He doesn't know what size the building should be; but what he cares about what we are leaving the community and our responsibility to do so. We can do this together.

13. [Warren Zimmerman 2717 Ryan Lane Gig Harbor](#). Mr. Zimmerman spoke as a representative of the Gig Harbor Chamber of Commerce Board of Directors. They met with a number of the City Councilmembers to solicit input on the proposed Ancich Park project. The Board of Directors asked him to express their feelings, as well as the other members in the community, in response to this communication with Councilmembers. The have over 500 businesses and represent well over 1000 people. He read a prepared statement urging the city to move forward with the city design that will provide the community with the most dry boat storage possible and the largest viewing platform recommended. This will be a public park for our citizens and visitors; don't limit the scope and later regret that it wasn't built to accommodate future demand. He said they understand that some constituents may not be in favor of proceeding with the project, but it is the responsibility of our representatives to be aware of the citizens' concerns, and recognize the benefits to the entire community when making a decision. The Ancich Property is one of the likely last of its type the city will have to be available for a public viewing area. Anything built less than the maximum size allowable is a lost opportunity.

MAYOR'S REPORT / COUNCIL COMMENTS:

[Mayor Guernsey recognized](#) Senior Engineer Emily Appleton and the Public Works Department for receiving a recommendation from Pierce County Regional Council to go to PSRC for two grants: a \$515,000 grant for the Stinson Avenue Overlay and for a \$200,000 grant for the planning for Cushman Trail Phase IV.

[Mayor Guernsey mentioned](#) that we recently had training in Roberts Rules of Order and will try and incorporate some of that into our meetings.

[Councilmember Malich](#) referenced the Ancich project and asked if he would have support if he made a motion to reduce the size of the building to 2,300 feet and direct staff to go back to RCO and renegotiate the contract. Councilmember Perrow said he would second that motion. It was determined that this would have to come back at the next meeting in order to take action.

[Councilmember Perrow](#) said he would like to stake the Ancich site.

ANNOUNCEMENT OF OTHER MEETINGS:

1. Finance / Safety Committee: Mon. Jun 20th at 4:00 p.m.
2. Civic Center closed for July 4th Holiday.
3. Planning/Building Committee: Tue. Jul 5th at 5:30 p.m.

ADJOURN: Meeting adjourned at 9:41pm

Mayor Jill Guernsey

Molly Towslee, City Clerk



June 14, 2016

Rotary Club of Gig Harbor
P.O. Box 342
Gig Harbor, WA 98335

Dear Rotary Club Members:

The City of Gig Harbor would like to thank the Rotary Club of Gig Harbor for providing a replacement for the worn American flag at Skansie Brothers Park at Jerisich Dock. We also appreciate the time that member Keith Harris took to personally install a new flag at KLM Veterans Memorial Park. This is a reminder of the pride that citizens have in this community as visitors and residents experience the beautiful parks of Gig Harbor.

Our gratitude goes out to the members of your organization. We look forward to working together again in the future to keep the flag display refreshed in Gig Harbor.

Sincerely,

Jill Guernsey
Mayor

cc: City Council Members
Jeff Langhelm, Public Works Director
Greg Foote, Public Works Superintendent

NOTICE OF LIQUOR LICENSE APPLICATION

WASHINGTON STATE LIQUOR AND CANNABIS BOARD
License Division - 3000 Pacific, P.O. Box 43075
Olympia, WA 98504-3075
Customer Service: (360) 664-1600
Fax: (360) 753-2710
Website: http://lcb.wa.gov

TO: MOLLY TOWSLEE, CITY CLERK
RE: NEW APPLICATION

RETURN TO: localauthority@sp.lcb.wa.gov
DATE: 6/10/16

UBI: 603-619-625-001-0001

License: 076725 - 1U County: 27
Tradename: ROUND TABLE PIZZA

APPLICANTS:

LEGACY I PIZZA, LLC

Loc Addr: 5500 OLYMPIC DR BLDG H
GIG HARBOR WA 98335-1487

BROWN, TERRY A
1952-06-14

Mail Addr: 11907 MAYFAIR AVE SW
PORT ORCHARD WA 98367-8730

BROWN, VICTORIA L
(Spouse) 1959-10-23

Phone No.: 253-307-7624 TERRY BROWN

Privileges Applied For:
DIRECT SHIPMENT RECEIVER-IN WA ONLY
BEER/WINE REST - BEER/WINE

As required by RCW 66.24.010(8), the Liquor and Cannabis Board is notifying you that the above has applied for a liquor license. You have 20 days from the date of this notice to give your input on this application. If we do not receive this notice back within 20 days, we will assume you have no objection to the issuance of the license. If you need additional time to respond, you must submit a written request for an extension of up to 20 days, with the reason(s) you need more time. If you need information on SSN, contact our CHRI desk at (360) 664-1724.

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Do you approve of applicant? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do you approve of location? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you wish to request an adjudicative hearing before final action is taken? | <input type="checkbox"/> | <input type="checkbox"/> |
| (See WAC 314-09-010 for information about this process) | | |
| 4. If you disapprove, per RCW 66.24.010(8) you MUST attach a letter to the Board detailing the reason(s) for the objection and a statement of all facts on which your objection(s) are based. | | |

DATE

SIGNATURE OF MAYOR,CITY MANAGER,COUNTY COMMISSIONERS OR DESIGNEE

NOTICE OF LIQUOR LICENSE APPLICATION

WASHINGTON STATE LIQUOR AND CANNABIS BOARD
License Division - 3000 Pacific, P.O. Box 43075
Olympia, WA 98504-3075
Customer Service: (360) 664-1600
Fax: (360) 753-2710
Website: http://lcb.wa.gov

TO: MOLLY TOWSLEE, CITY CLERK

RETURN TO: localauthority@sp.lcb.wa.gov
DATE: 6/13/16

RE: APPLICATION FOR ADDED PRIVILEGE

UBI: 601-040-196-001-0001

APPLICANTS:

License: 364637 - 1U County: 27

Tradename: PUERTO VALLARTA - GIG HARBOR #2

ANDRADE'S, INC.

Address: 4225 HARBORVIEW DR
GIG HARBOR WA 98335

ANDRADE, ANA MARIA ESTATE
1939-09-01

ANDRADE, CLEMENTE VELASCO
1936-09-11

HERITAGE, KELLY LYNN
1958-02-03

Phone No.: 253-851-9887

Privileges Upon Approval:
SPIRITS/BR/WN REST LOUNGE +
KEGS TO GO

As required by RCW 66.24.010(8), the Liquor and Cannabis Board is notifying you that the above has applied for a liquor license. You have 20 days from the date of this notice to give your input on this application. If we do not receive this notice back within 20 days, we will assume you have no objection to the issuance of the license. If you need additional time to respond, you must submit a written request for an extension of up to 20 days, with the reason(s) you need more time. If you need information on SSN, contact our CHRI desk at (360) 664-1724.

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Do you approve of applicant? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do you approve of location? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you wish to request an adjudicative hearing before final action is taken? | <input type="checkbox"/> | <input type="checkbox"/> |
| (See WAC 314-09-010 for information about this process) | | |
| 4. If you disapprove, per RCW 66.24.010(8) you MUST attach a letter to the Board detailing the reason(s) for the objection and a statement of all facts on which your objection(s) are based. | | |

DATE

SIGNATURE OF MAYOR,CITY MANAGER,COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 23, 2016

TIME: 3:00 PM TO 10 PM

PLACE: GIG HARBOR MARINA & BOATYARD 3117 HARBORVIEW DR GIG HARBOR WA

CONTACT: MARY DESMARAIS (8/24/1958)253.514.0071

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------|----------|
| 1. Do you approve of applicant? | YES _____ | NO _____ |
| 2. Do you approve of location? | YES _____ | NO _____ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES _____ | NO _____ |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES _____	NO _____
LAW ENFORCEMENT	_____	YES _____	NO _____
HEALTH & SANITATION	_____	YES _____	NO _____
FIRE, BUILDING, ZONING	_____	YES _____	NO _____
OTHER:	_____	YES _____	NO _____

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 23, 2016

TIME: 10:45 AM TO 6 PM

PLACE: HARBOR HISTORY MUSEUM (CLASSROOM) 4121 HARBORVIEW DR GIG HARBOR WA

CONTACT: MARY DESMARAIS (8/24/1958)253.514.0071

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 23, 2016

TIME: 10:45 AM TO 1 PM

PLACE: GIG HARBOR MARINA & BOATYARD 3117 HARBORVIEW DR GIG HARBOR WA

CONTACT: MARY DESMARAIS (8/24/1958)253.514.0071

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 23, 2016

TIME: 10:45 AM TO 6 PM

PLACE: HARBOR HISTORY MUSEUM 4121 HARBORVIEW DR GIG HARBOR WA

CONTACT: MARY DESMARAIS (8/24/1958)253.514.0071

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE VACANT RETAIL SPACE 3104 JUDSON ST GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------|----------|
| 1. Do you approve of applicant? | YES _____ | NO _____ |
| 2. Do you approve of location? | YES _____ | NO _____ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES _____ | NO _____ |

OPTIONAL CHECK LIST

LAW ENFORCEMENT _____

HEALTH & SANITATION _____

FIRE, BUILDING, ZONING _____

OTHER: _____

EXPLANATION

YES _____ NO _____

YES _____ NO _____

YES _____ NO _____

YES _____ NO _____

YES _____ NO _____

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE FOR THE LOVE OF SPICE 3104 HARBORVIEW DR GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------|----------|
| 1. Do you approve of applicant? | YES _____ | NO _____ |
| 2. Do you approve of location? | YES _____ | NO _____ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES _____ | NO _____ |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES _____	NO _____
LAW ENFORCEMENT	_____	YES _____	NO _____
HEALTH & SANITATION	_____	YES _____	NO _____
FIRE, BUILDING, ZONING	_____	YES _____	NO _____
OTHER:	_____	YES _____	NO _____

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE FOR THE LOF OF SPICE 3104 HARBORVIEW DR GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE WATERFRONT INN 9017 N HARBORVIEW DR GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * ___ Licenses to sell beer on a specified date for consumption at a specific place.
- * ___ License to sell wine on a specific date for consumption at a specific place.
- * ___ Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * ___ Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------|----------|
| 1. Do you approve of applicant? | YES _____ | NO _____ |
| 2. Do you approve of location? | YES _____ | NO _____ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES _____ | NO _____ |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES _____	NO _____
LAW ENFORCEMENT	_____	YES _____	NO _____
HEALTH & SANITATION	_____	YES _____	NO _____
FIRE, BUILDING, ZONING	_____	YES _____	NO _____
OTHER:	_____	YES _____	NO _____

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE TICKLED PINK 3026 HARBORVIEW DR GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------|----------|
| 1. Do you approve of applicant? | YES _____ | NO _____ |
| 2. Do you approve of location? | YES _____ | NO _____ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES _____ | NO _____ |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES _____	NO _____
LAW ENFORCEMENT	_____	YES _____	NO _____
HEALTH & SANITATION	_____	YES _____	NO _____
FIRE, BUILDING, ZONING	_____	YES _____	NO _____
OTHER:	_____	YES _____	NO _____

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE THE WEATHERED COTTAGE 3306 HARBORVIEW DR GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------------|----------------|
| 1. Do you approve of applicant? | YES <u> </u> | NO <u> </u> |
| 2. Do you approve of location? | YES <u> </u> | NO <u> </u> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <u> </u> | NO <u> </u> |

OPTIONAL CHECK LIST

LAW ENFORCEMENT
HEALTH & SANITATION
FIRE, BUILDING, ZONING
OTHER:

EXPLANATION

YES NO
YES NO
YES NO
YES NO

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE THE BEACH BASKET 4102 HARBORVIEW DR GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

OPTIONAL CHECK LIST

EXPLANATION

LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE SHARONS SPA AND RESALE BOUTIQUE 7620 PIONEER WAY GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------|----------|
| 1. Do you approve of applicant? | YES _____ | NO _____ |
| 2. Do you approve of location? | YES _____ | NO _____ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES _____ | NO _____ |

OPTIONAL CHECK LIST

LAW ENFORCEMENT _____
HEALTH & SANITATION _____
FIRE, BUILDING, ZONING _____
OTHER: _____

EXPLANATION

YES _____ NO _____
YES _____ NO _____
YES _____ NO _____
YES _____ NO _____

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE SEA HAGS 8805 N HARBORVIEW DR SUITE 201 GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE KALEIDOSCOPE 3208 TARABOCHIA ST GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------------|----------------|
| 1. Do you approve of applicant? | YES <u> </u> | NO <u> </u> |
| 2. Do you approve of location? | YES <u> </u> | NO <u> </u> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <u> </u> | NO <u> </u> |

OPTIONAL CHECK LIST

LAW ENFORCEMENT
HEALTH & SANITATION
FIRE, BUILDING, ZONING
OTHER:

EXPLANATION

YES NO
YES NO
YES NO
YES NO
YES NO

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE HERITAGE DISTILLING 3118 HARBORVIEW DR GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * ___ Licenses to sell beer on a specified date for consumption at a specific place.
- * ___ License to sell wine on a specific date for consumption at a specific place.
- * ___ Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * ___ Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|---------|--------|
| 1. Do you approve of applicant? | YES ___ | NO ___ |
| 2. Do you approve of location? | YES ___ | NO ___ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES ___ | NO ___ |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES ___	NO ___
LAW ENFORCEMENT	_____	YES ___	NO ___
HEALTH & SANITATION	_____	YES ___	NO ___
FIRE, BUILDING, ZONING	_____	YES ___	NO ___
OTHER:	_____	YES ___	NO ___

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE HARBOR GENERAL STORE 7804 PIONEER WAY GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE: GIG HARBOR MARINA AND BOAT YARD GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

OPTIONAL CHECK LIST

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE: GIG HARBOR AUDIO 3109 JUDSON DR DUITE D GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

OPTIONAL CHECK LIST

	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE: GALLERY ROW 3102 HARBORVIEW DR GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------|----------|
| 1. Do you approve of applicant? | YES _____ | NO _____ |
| 2. Do you approve of location? | YES _____ | NO _____ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES _____ | NO _____ |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES _____	NO _____
LAW ENFORCEMENT	_____	YES _____	NO _____
HEALTH & SANITATION	_____	YES _____	NO _____
FIRE, BUILDING, ZONING	_____	YES _____	NO _____
OTHER:	_____	YES _____	NO _____

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE: EBB TIDE ART GALLERY 7809 PIONEER WAY GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE: DOLLY MAMA BOUTIQUE 7700 PIONEER WAY #103 GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

OPTIONAL CHECK LIST

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE: DEVOTED KISS CAFÉ 8809 N HARBORVIEW DR GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------|----------|
| 1. Do you approve of applicant? | YES _____ | NO _____ |
| 2. Do you approve of location? | YES _____ | NO _____ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES _____ | NO _____ |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES _____	NO _____
LAW ENFORCEMENT	_____	YES _____	NO _____
HEALTH & SANITATION	_____	YES _____	NO _____
FIRE, BUILDING, ZONING	_____	YES _____	NO _____
OTHER:	_____	YES _____	NO _____

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE: BLACKWATER TRADING COMPANY - 7706 PIONEER WAY GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for off premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|-----------|----------|
| 1. Do you approve of applicant? | YES _____ | NO _____ |
| 2. Do you approve of location? | YES _____ | NO _____ |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES _____ | NO _____ |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES _____	NO _____
LAW ENFORCEMENT	_____	YES _____	NO _____
HEALTH & SANITATION	_____	YES _____	NO _____
FIRE, BUILDING, ZONING	_____	YES _____	NO _____
OTHER:	_____	YES _____	NO _____

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE: BELLA KITCHEN AND HOWN DOWNTOWN - 3311 HARBORVIEW DR GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

OPTIONAL CHECK LIST

LAW ENFORCEMENT _____
HEALTH & SANITATION _____
FIRE, BUILDING, ZONING _____
OTHER: _____

EXPLANATION

YES NO
YES NO
YES NO
YES NO
YES NO

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR AND CANNABIS BOARD - LICENSE SERVICES
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

JUNE 10, 2016

SPECIAL OCCASION #: 094717
GIG HARBOR DOWNTOWN WATERFRONT AVENUE
3311 HARBORVIEW DR
GIG HARBOR, WA 98332

DATE: JULY 21, 2016

TIME: 4 PM TO 9 PM

PLACE: 7 SEAS BREWING - 3006 JUDSON ST #110 GIG HARBOR WA

CONTACT: JOSH SHERWIN (08/11/1958) 360.990.9720

SPECIAL OCCASION LICENSES

- * Licenses to sell beer on a specified date for consumption at a specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine/Spirits in unopened bottle or package in limited quantity for **off** premise consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objections to the issuance of the license. If additional time is required please advise.

- | | | |
|--|------------------------------|-----------------------------|
| 1. Do you approve of applicant? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Do you approve of location? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
LAW ENFORCEMENT	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
HEALTH & SANITATION	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
FIRE, BUILDING, ZONING	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>
OTHER:	_____	YES <input type="checkbox"/>	NO <input type="checkbox"/>

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

**MINUTES
CITY OF GIG HARBOR
PUBLIC WORKS COMMITTEE
Monday, May 9, 2016 – 4:00 p.m.
Public Works Conference Room**

CALL TO ORDER / ROLL CALL:

Council Member – Steven Ekberg: Present
Council Member – Ken Malich: Present
Council Member – Tim Payne: Absent (excused)
Public Works Director – Jeff Langhelm: Present
Public Works Superintendent – Greg Foote: Present
Construction Supervisor – George Flanigan: Present
Executive Assistant – Maureen Whitaker: Present

Members of the Public in Attendance:

Brett Marlo DeSantis – Representing Downtown Waterfront Alliance/Citizen-at-Large

APPROVAL OF MINUTES:  

The Minutes were approved with a correction to add the list of meeting attendees.

OLD BUSINESS:

NEW BUSINESS:

1. [Proposed Schedule for the Public Works Standards.](#)

Construction Supervisor George Flanigan stated that the Public Works Standards were updated two years ago and discussed the proposed schedule and some of the sections that are being updated that include new Low Impact Development (LID) standards, street tree standards, minor code changes and Scrivener errors. The tentative schedule is as follows:

- Present to PW Committee: 7/11/16.
- Public Open House: Date to be determined
- SEPA Complete by: 9/30/16.
- 60-day Dept. of Commerce Review: 9/30/16.
- Public Hearing and First Reading of Ordinance: 10/10/16.
- Second Reading of Ordinance: 10/24/16.
- Ordinance Effective Date: No later than 12/30/16.

Sidewalk widths were discussed. Mr. Langhelm explained that the current Public Works Standards identify roadway standards and roadway classifications that determine the widths.

2. [Proposed Electric Vehicle Charging Station Locations – Jeff Langhelm.](#)  

Mr. Langhelm stated that the current city Budget allocates \$25,000 for the placement of two level 2 electric vehicle charging stations. City staff recommended that after reviewing possible locations in the downtown area along Harborview Drive and after reaching out to the design committee of the Downtown Waterfront Alliance for input, that one vehicle charging station would be placed at the Maritime Pier parking lot and one until is proposed at the base of Finholm View Climb. Public Works Superintendent Greg Foote discussed the type of charging units, how they operate, and answered questions from the Committee. The level 2 units will be installed by the city crew at no cost to the public. Each station can have up to two connections and could be retrofitted to collect payments at a later date. Mr. Foote stated that the units will be installed by the end of the summer. Brett Marlo DeSantis was present to answer any questions and provided background on her own electric vehicle and the charging process.

The Public Works Committee was in favor with moving this forward.

PUBLIC COMMENT:

ANNOUNCEMENT OF OTHER MEETINGS: next meeting is June 13, 2016.

ADJOURN:



**Business of the City Council
City of Gig Harbor, WA**

Subject: Resolution No. 1038 - Closed Record Decision – Holly Circle Final Plat (PL-FPLAT-15-0006)

Proposed Council Action: Adopt resolution No. 1038 approving the final plat of The Village at Holly Circle

Dept. Origin: Planning Department

Prepared by: Carl de Simas, Associate Planner

For Agenda of: June 27, 2016

Exhibits: Resolution
Planning Director's Recommendation
Final Plat Map

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Department Head:

Initial & Date

Jo 6-23-16

Ron W 6/20/16

6/17/16 [Signature]

N/A

XK 6/20/16

Expenditure Required	0	Amount Budgeted	0	Appropriation Required	0
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INFORMATION / BACKGROUND

Attached for your consideration is a resolution approving the final plat for The Village at Holly Circle, located on the northwest corner at the intersection of Hollycroft Street and Reid Drive NW. The final plat addresses the segregation of the site into 10 single-family lots, as well as the associated infrastructure and amenities required to serve the homes. The property is zoned Multi-family Residential (R-3) and single-family residences within this zoning district require a conditional use permit.

The applicant, HDC Holly Circle, LLC, received preliminary plat and conditional use permit approval from the City Hearing Examiner on June 17, 2014. The City Council previously approved the final plat (Resolution No. 1024), but due to a subsequent code violation prior to recording, the approval was rescinded by the same on February 8, 2016.

POLICY CONSIDERATIONS

Staff has reviewed the criteria for approval of the final plat, as specified in GHMC Chapter 16.06 and has determined that the applicant has met the criteria for the approval of the final plat. Please refer to the attached Planning Director's Recommendation for staff's review of the proposal.

ENVIRONMENTAL ANALYSIS

The City issued a Determination of Non-Significance (DNS) for the preliminary plat on April 30, 2014.

FISCAL CONSIDERATION

The proposal does not include any significant fiscal impacts.

PLANNING DIRECTOR RECOMMENDATION

Move to adopt resolution No. 1038 approving the final plat of The Village at Holly Circle.

RESOLUTION NO. 1038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, APPROVING THE FINAL PLAT FOR THE VILLAGE AT HOLLY CIRCLE, LOCATED ON THE NORTHWEST CORNER OF THE INTERSECTION OF HOLLYCROFT STREET AND REID DRIVE NW, AND CITY OF GIG HARBOR FILE NO. PL-FPLAT-15-0006.

WHEREAS, on June 17, 2014, the City of Gig Harbor Hearing Examiner conditionally granted preliminary plat and conditional use approval for the 10 lot subdivision of land, located on the northwest corner of the intersection of Hollycroft Street and Reid Drive NW, for the purpose of single-family dwelling units; Pierce County Assessor-Treasurer Parcel Number 7580000516; and

WHEREAS, in November of 2014, the applicant began work to install required utilities and construct roads on the property; and

WHEREAS, the applicant has completed the civil construction of the plat; and

WHEREAS, the street name within the plat was approved by the City on July 13, 2015; and

WHEREAS, an application for final plat approval was submitted to the City on September 9, 2015; and

WHEREAS, the application submitted for final plat approval was deemed to be complete on September 9, 2015; and

WHEREAS, the proposed final plat application materials were circulated to the appropriate departments of the City for review; and

WHEREAS, the City requested revisions on October 27, 2015 to the final plat drawing; and

WHEREAS, the applicant submitted the requested revisions on December 1, 2015; and

WHEREAS, the City requested revisions to the final plat drawing on December 30, 2015; and

WHEREAS, the applicant submitted the requested revisions on January 4, 2016 and January 7, 2016; and

WHEREAS, the final drawings of the proposed final plat and requested documents were circulated to the appropriate departments of the City and recommendations for approval were obtained; and

WHEREAS, the proposed plat certificate had been reviewed by the City Attorney and all certificates of completion as required by GHMC Section 16.06.001 have been received; and

WHEREAS, the City Council approved the application for the final plat at its regular meeting of January 25, 2016; and

WHEREAS, the applicant was found in violation of Gig Harbor Municipal Code, including illegal clear and grade and tree removal, requiring a stop work order on February 1, 2016; and

WHEREAS, on February 4, 2016 a notice of violation was issued to the property owner and developer; and

WHEREAS, at its regularly scheduled meeting on February 8, 2016 the City Council rescinded Resolution Number 1024 which had previously approved the final plat of The Village at Holly Circle; and

WHEREAS, the property owner made several corrective submittals in response to the notice of violation leading to the closure of the code case and lifting of the stop work order on May 12, 2016; and

WHEREAS, the City Council reviewed the application for the final plat at its regular meeting of June 27, 2016; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Findings

A. The City Council hereby finds that, pursuant to Gig Harbor Municipal Code 16.06.005, The Village at Holly Circle Final Plat, subject to the conditions imposed in Section 2:

1. Meets all general requirements for plat approval as set forth in Chapter 16.08 GHMC, General Requirements for Subdivision Approval; and
2. Conforms to all terms of the preliminary plat approval; and
3. Meets the requirements of Chapter 58.17 RCW, other applicable state laws, Title 16 GHMC, and all applicable ordinances which were in effect at the time of preliminary plat approval.

Section 2. Approval; Conditions

The City Council hereby approves The Village at Holly Circle Final Plat, File No. PL-FPLAT-15-0006, subject to the following conditions:

1. The Declaration of Protective Covenants, Conditions, Easements and Restrictions for The Village at Holly Circle shall be recorded with the County Auditor prior to the recording of the final plat.

Section 3. The City Council directs the Mayor and all other appropriate City officials to inscribe and execute the City's written approval on the face of the plat.

Section 4. The City shall record the final plat with the County Auditor, at the expense of the applicant, after all inspections and approvals, and after all fees, charges and assessments due the City resulting from the subdivision development have been paid in full.

RESOLVED this 27th day of June, 2016.

APPROVED:

JILL GUERNSEY, MAYOR

ATTEST/AUTHENTICATED:

MOLLY TOWSLEE, CITY CLERK

APPROVED AS TO FORM;
OFFICE OF THE CITY ATTORNEY

BY: _____
ANGELA G. SUMMERFIELD

FILED WITH THE CITY CLERK: 06/17/16
PASSED BY THE CITY COUNCIL: 06/27/16
RESOLUTION NO. 1038



TO: Mayor Guernsey and City Council
FROM: Jennifer Kester, Planning Director
SUBJECT: Closed Record Decision-Final Plat Approval-The Village at Holly Circle
DATE: June 27, 2016

INFORMATION/BACKGROUND:

The applicant, HDC Holly Circle, LLC, has requested final plat approval for The Village at Holly Circle to allow the segregation of 10 single family residential lots on a vacant, 2.15 acre parcel. The site is located on the northwest corner at the intersection of Hollycroft Street and Reid Drive NW. The lots will be approximately 7,000 square feet on average. The proposal includes the construction of one road, to be dedicated as public right-of-way, and associated stormwater infrastructure. The City of Gig Harbor will provide both sewer and water to the subdivision. The property is zoned Multi-family Residential (R-3) and single-family residences with this zoning district is a conditional use.

The preliminary plat and conditional use was approved by the City on June 17, 2014 to allow the segregation of the 2.15 acre site into 10 single family lots subject to the hearing examiner's decision and imposed conditions of approval found therein. The site is located within the Historic Names Area and required City Council approval for the name requested. On July 13, 2015, the City Council approved Makovich Place for the proposed public roadway.

On January 25, 2016, the City Council approved Resolution Number 1024 approving the final plat of The Village at Holly Circle. Prior to City Staff and the Mayor signing the plat and subsequent recording, the site was found in violation of Gig Harbor Municipal Code necessitating a stop work order and notice of violation. The violations were relative to illegal clear and grade and tree removal.

On February 8, 2016, the City Council rescinded approval of the final plat. Over the next few months City Staff worked with the property owner/developer to correct the actions and bring the site back into compliance. On May 12, 2016 the stop work order was lifted and the notice of violation case closed.

The following is an analysis of the request for consistency with the city's requirements for final plat approval and with the conditions of approval imposed upon the project.

POLICY CONSIDERATIONS: Final Plat

Staff has reviewed the request for consistency with the criteria for approval of the final plat as specified in Gig Harbor Municipal Code (GHMC) Chapter 16.06, and has determined that the applicant has met the criteria for approval of the final plat as follows:

GHMC 16.06.004-Recommendation as prerequisites for final plat approval:

Each preliminary plat submitted for final approval shall be accompanied by the following recommendations:

- A. Local health department or other agency furnishing sewage disposal and supplying water as to the adequacy of the proposed means of sewage disposal and water supply;

The City of Gig Harbor is furnishing sewage disposal and water to the site.

- B. Planning director's recommendation as to compliance with all of the terms of preliminary plat approval of the proposed plat or subdivision;

The applicant has complied with all terms of the preliminary plat approval, as discussed below.

- C. Approval of the city engineer.

The City Engineer recommends approval of the final plat as the applicant has completed all required civil infrastructure improvements.

GHMC 16.06.005-Criteria for approval of subdivisions:

A final plat application shall be approved if the subdivision proposed for approval:

- A. Meets all general requirements for plat approval as set forth in Chapter 16.08 GHMC, General Requirements for Subdivision Approval;

The Village at Holly Circle has met the requirements of the municipal code. The proposed subdivision conforms to all applicable zoning ordinances and the comprehensive plan. The applicant has complied with the requirements to dedicate streets, open space and utility and access easements. Construction of required improvements has complied with the city's adopted public works

construction standards. In addition the final plat contains the required certificates from the owner, surveyor, and city and county officials.

B. Conforms to all terms of the preliminary plat approval;

The Hearing Examiner's decision dated June 17, 2014 contained 27 conditions of approval. The proposed final plat of The Village at Holly Circle has conformed to the conditions of the preliminary plat as follows:

HEX Condition 1: The approval of this application vacates the prior site plan and design review approval affecting the site. The application known in the City's database as PL-SPR-07-0002 and PL-DRB-07-0004 is null and void.

Prior site plan and design review approvals, as referenced, have been deemed inactive in the City's permitting database.

HEX Condition 2: The applicant shall submit their proposed road name for the internal private road. Road name shall be approved by City Council prior to the filing of the final plat application with the City.

This plat is inside the City's Historic Names Area. The applicant chose and requested City Council approval for Makovich Place. The City Council approved this street name on July 13, 2015.

HEX Condition 3: The final plat shall note the 25 foot perimeter buffer area as a "buffer area" and that any changes to the buffer shall require approval from the City of Gig Harbor Planning Department.

The 25 foot perimeter buffer area has been called out on the face of the plat and noted in the Plat Notes, Number 1, Sheet 2 of 3 of the Final Plat, and Note 4 of the Easement Provisions of the same.

HEX Condition 4: All landscape and buffer areas shall be maintained by the proposed homeowners association.

This requirement has been adequately noted in the Plat Notes section, Sheet 2 of 3 of the Final Plat.

HEX Condition 5: All construction activities within 10 feet of the drip line of any tree proposed or required to be retained shall be performed in a manner consistent with the recommendations of the arborist report submitted on August 19, 2009 or as revised by the project arborist.

Any additional tree protection will be addressed at the time of building permit

review and the referenced arborist report will be utilized to this end.

HEX Condition 6: Tree protection shall be provided for all retained significant vegetation on the site consistent with the barricade requirements contained in GHMC 17.78.050 (E). Final location of the tree protection fencing shall be reviewed and approved by the project arborist prior to submittal for the City. Any conditions relating to tree protection recommended by the arborist shall be implemented in the construction of the development. Tree protection is required to be reviewed and approved by planning staff prior to issuance of the civil plan approval, and further shall be inspected by planning staff prior to the start of work on the site.

This condition was met prior to civil construction on the site and any additional tree protection shall be required, as needed, per the arborist report dated August 19, 2009.

HEX Condition 7: Planning staff shall review perimeter screening with the applicant after clearing, grading and retaining wall construction are completed on the site to determine if additional plantings are needed to meet minimum standards for a dense vegetative screen (GHMC 17.78.060(8)) based on field conditions. Irrigation shall be provided for all required plantings. Plantings shall be installed or bonded for prior to final plat application.

Perimeter screening was inspected and accepted upon completion of plat construction. Irrigation was installed and verified by City staff. No bonding was necessary for landscaping as installation took place prior to submittal of the final plat application.

HEX Condition 8: Any dedication, donation or grant as shown on the face of the plat shall be considered to all intents and purposes as a quitclaim deed to the said donee(s) grantee(s) for his/her/their use for the purpose intended by the donor(s) or grantor(s).

This condition is information in nature; the final plat complies with this condition.

HEX Condition 9: Since the plat is subject to a dedication, the certificate or a separate written instrument shall contain the dedication of all streets and other areas to the public, and individual(s), religious society(ies) or to any corporation, public or private, as shown on the plat, and a waiver of all claims for damages against any governmental authority which may be occasioned to the adjacent land by the established construction, drainage and maintenance of said road. Said certificate or instrument of dedication shall be signed and acknowledged before a notary public by all parties having any ownership interest in the lands

subdivided and recorded as part of the final plat.

This dedication language and required notary block are included on the face of the plat, Sheet 1 of 3 of the Final Plat.

HEX Condition 10: Any dedication filed for record shall be accompanied by a title report confirming that the title of the lands as described and shown on said plat is in the name of the owners signing the certificate or instrument of dedication.

A title report has been submitted documenting the property is owned by HDC Holly Circle, LLC.

HEX Condition 11: Provide to the City both a final record drawing and a final record survey of the proposed development, each in both mylar format and digital format. These drawings shall be provided after the City accepts the construction improvements shown on the civil plans but prior to any certificate of occupancy for any single family residences located on the plat. The digital format of the drawings shall be in AutoCAD version 2008 or older and include all improvements in the right of way and all stormwater, water, and sewer utilities. The horizontal datum shall be NAO 1983 HARN State Plane South FIPS 4602 feet, or as otherwise approved by the City. The vertical datum shall be NGVD 29, or as otherwise approved by the City.

Civil as-builts have been submitted and accepted by the City. A copy of the as-builts were provided by the applicant for the final plat file.

HEX Condition 12: Proposed water and sewer utility designs, stormwater facility designs, and roadway designs shall conform to the City's Public Works Standards and Stormwater Design Manual. These Standards also address specific City design requirements such as restoration of the City right-of-way and traffic control.

Compliance with the referenced standards was determined during civil permit approval.

HEX Condition 13: Erosion shall be controlled throughout the construction of the project per the City's Public Works Standards and Stormwater Design Manual.

Erosion control was installed and was maintained during the construction of the plat.

HEX Condition 14: City forces may remove any non-conforming traffic control device constructed within the City right-of-way. Any liability incurred by the City due to non-conformance by the applicant shall be transferred to the applicant.

No traffic control devices were constructed within the City right-of-way without approval of the Gig Harbor Operations and Engineering Division.

HEX Condition 15: A road encroachment permit shall be acquired from the City prior to any construction within City right-of-way, including utility work, improvements to the curb, gutter, and sidewalk, roadway shoulders and ditches, and installation of culverts. All work within the City right-of-way shall conform to the City's Public Works Standards and Stormwater Design Manual.

All right-of-way permits were obtained for site development.

HEX Condition 16: Permanent survey control monuments shall be placed to establish public street centerlines, intersections, angle points, curves, subdivision boundaries and other points of control. A minimum of two permanent survey control monuments shall be installed at locations determined by the City in accordance with the City's Public Works Standards and recorded with the Pierce County Auditor prior to final engineering approval of civil improvements.

Permanent survey control monuments were established in all public street centerlines, intersection, angle points, cures, subdivision boundaries and other points of control. Permanent survey control monuments were installed in accordance with the Gig Harbor Public Works Standards.

HEX Condition 17: Irrigation and maintenance of landscaping within the public right-of-way shall be the responsibility of the property owner(s) or its heirs or assigns.

Proposed landscaping within the right-of-way was accepted by the City prior to installation. This condition is noted in the Plat Notes, Sheet 2 of 3 of the final plat, as it relates to maintenance over time.

HEX Condition 18: This approval does not relieve the Permittee from compliance with all other local, state and/or federal approvals, permits, and/or laws necessary to conduct the development activity for which this permit is issued. Any additional permits and/or approvals shall be the responsibility of the Permittee.

Per the applicant, all other local, state, and/or federal approvals were obtained

before site construction began. Staff is not aware of any state or federal permits that the applicant failed to obtain.

HEX Condition 19: The final plat map shall note (where quoted) or delineate the following:

Conditions 20 through 25 have been included in the Plat Notes, Sheet 2 of 3 of the Final.

HEX Condition 20: "WARNING: City of Gig Harbor has no responsibility to build, improve, maintain or otherwise service private roadways or driveways within, or providing access to, property described in this plat."

HEX Condition 21: "Increased stormwater runoff from the road(s), building, driveway and parking areas shall not be directed to City infrastructure. Increased storm water runoff shall be retained/detained on site."

HEX Condition 22: "Where seasonal drainage crosses subject property, no disruption of the natural flow shall be permitted."

HEX Condition 23: "Storm water for runoff from buildings shall be shown on individual building lots, including drywell sizing or storm drain connection points."

HEX Condition 24: "This plat is subject to storm water maintenance agreement recorded under Auditor's file number (201503270073)."

HEX Condition 25: "Storm water/Drainage easements are hereby granted for the installation, inspection, and maintenance of utilities and drainage facilities as delineated on this plat map. No encroachment will be placed within the easements shown on the plat that may damage or interfere with the installation, inspection, and maintenance of utilities. Maintenance and expense thereof of the utilities and drainage facilities shall be the responsibility of the property owner(s) or its heirs or assigns, as noted under the stormwater maintenance agreement for the plat."

HEX Condition 26: The decision set forth herein is based upon representations made and exhibits, including plans and proposals submitted at the hearing conducted by the hearing examiner. Any substantial change(s) or deviation(s) in such plans, proposals, or conditions of approval imposed shall be subject to the approval of the hearing examiner and may require further and additional hearings.

This condition is informational in nature and has been duly noted by both City Staff and the applicant.

HEX Condition 27: The authorization granted herein is subject to all applicable federal, state, and local laws, regulations, and ordinances. Compliance with such laws, regulations, and ordinances is a condition precedent to the approvals granted and is a continuing requirement of such approvals. By accepting this/these approvals, the applicant represents that the development and activities allowed will comply with such laws, regulations, and ordinances. If, during the term of the approval granted, the development and activities permitted do not comply with such laws, regulations, or ordinances, the applicant agrees to promptly bring such development or activities into compliance.

This condition is informational in nature and has been duly noted by both City Staff and the applicant.

- C. Meets the requirements of Chapter 58.17 RCW, other applicable state laws, this title and any other applicable city ordinances which were in effect at the time of preliminary plat approval.

The proposed final plat meets the requirements of Chapter 58.17 RCW, the requirements of Title 16 and those of other applicable city ordinances.

Public Comment: No public comment was received on the final plat application.

Director's Decision: Jennifer Kester, Planning Director, recommends that the City Council move to adopt the resolution approving the final plat for The Village at Holly Circle.

THE VILLAGE AT HOLLY CIRCLE

SHEET 1 OF 3

A PORTION OF THE SE 1/4 OF THE NE 1/4 OF SECTION 17, TOWNSHIP 21 NORTH, RANGE 2 EAST
OF THE WILLAMETTE MERIDIAN, CITY OF GIG HARBOR, PIERCE COUNTY, WASHINGTON

DEDICATION

KNOW ALL PEOPLE BY THESE PRESENTS THAT WE, THE UNDERSIGNED OWNERS OF INTEREST IN THE LAND HEREBY SUBDIVIDED, HEREBY DECLARE THIS PLAT TO BE THE GRAPHIC REPRESENTATION OF THE SUBDIVISION MADE HEREBY, AND DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS AND AVENUES NOT SHOWN AS PRIVATE HEREON AND DEDICATE THE USE THEREOF FOR ALL PUBLIC PURPOSES NOT INCONSISTENT WITH THE USE THEREOF FOR PUBLIC HIGHWAY PURPOSES, AND ALSO THE RIGHT TO MAKE ALL NECESSARY SLOPES FOR CUTS AND FILLS UPON THE LOTS SHOWN THEREON IN THE ORIGINAL REASONABLE GRADING OF SAID STREETS AND AVENUES, AND FURTHER DEDICATE TO THE USE OF THE PUBLIC ALL THE EASEMENTS AND TRACTS SHOWN ON THIS PLAT FOR ALL PUBLIC PURPOSES AS INDICATED THEREON, INCLUDING BUT NOT LIMITED PARKS, OPEN SPACE, WETLANDS, UTILITIES AND DRAINAGE UNLESS SUCH EASEMENTS OF TRACTS ARE SPECIFICALLY IDENTIFIED ON THIS PLAT AS BEING DEDICATED OR CONVEYED TO A PERSON OR ENTITY OTHER THAN THE PUBLIC IN WHICH CASE WE DO HEREBY DEDICATE SUCH STREETS, EASEMENTS OR TRACT TO THE PERSON OR ENTITY IDENTIFIED AND FOR THE PURPOSE STATED.

FURTHERMORE, THE UNDERSIGNED OWNERS OF THE LAND HEREBY SUBDIVIDED WAIVE FOR THEMSELVES, THEIR HEIRS AND ASSIGNS AND ANY PERSON OR ENTITY DERIVING TITLE FROM THE UNDERSIGN, ANY AND ALL CLAIMS FOR DAMAGES AGAINST ANY GOVERNMENTAL AUTHORITY WHICH MAY BE OCCASIONED TO THE ADJACENT LAND BY THE ESTABLISHED CONSTRUCTION, DRAINAGE AND MAINTENANCE OF ROADS WITHIN THIS SUBDIVISION.

THIS SUBDIVISION, DEDICATION, AND WAIVER OF CLAIMS IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF SAID OWNERS.

IN WITNESS WHEREOF WE SET OUR HANDS AND SEALS.

HDC HOLLY CIRCLE LLC, A WASHINGTON LIMITED LIABILITY COMPANY

BY: DAVID A. HOPKINS
ITS: MANAGER

ACKNOWLEDGMENTS

STATE OF WASHINGTON)
) SS
COUNTY OF)

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT DAVID A. HOPKINS IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT HE SIGNED THIS INSTRUMENT, ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND ACKNOWLEDGED IT AS MANAGER OF HDC HOLLY CIRCLE LLC, A WASHINGTON LIMITED LIABILITY COMPANY, TO BE THE FREE AND VOLUNTARY ACT OF SUCH PARTY FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

DATED: _____
SIGNATURE: _____
(PRINT NAME) _____
NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON
RESIDING AT _____
MY APPOINTMENT EXPIRES _____

LEGAL DESCRIPTION

LOT 4, PIERCE COUNTY SHORT PLAT NO. 80-297, ACCORDING TO THE SHORT PLAT RECORDED IN VOLUME 42 OF SHORT PLATS, PAGE 60, RECORDS OF PIERCE COUNTY, STATE OF WASHINGTON;

SITUATE IN THE COUNTY OF PIERCE, STATE OF WASHINGTON.

CITY OF GIG HARBOR APPROVALS

MAYORAL APPROVAL:

EXAMINED AND APPROVED THIS _____ DAY OF _____, 2016.

MAYOR, CITY OF GIG HARBOR, WASHINGTON

CITY CLERK'S CERTIFICATE:

I HEREBY CERTIFY THAT ALL DELINQUENT ASSESSMENTS FOR WHICH THIS PROPERTY MAY HAVE BEEN LIABLE AS OF THE DATE OF CERTIFICATION HAVE BEEN FULLY PAID, SATISFIED OR DISCHARGED.

EXAMINED AND APPROVED THIS _____ DAY OF _____, 2016.

CITY CLERK, CITY OF GIG HARBOR, WASHINGTON

CITY PLANNING DIRECTOR'S CERTIFICATE:

I HEREBY CERTIFY THAT THIS PLAT OF HOLLY CIRCLE IS IN CONFORMANCE WITH THE CITY OF GIG HARBOR COMPREHENSIVE PLAN AND COMPLIES WITH THE CITY'S DEVELOPMENT REGULATIONS UNDER GHMC TITLES 16 AND 17.

EXAMINED AND APPROVED THIS _____ DAY OF _____, 2016.

PLANNING DIRECTOR, CITY OF GIG HARBOR, WASHINGTON

CITY ENGINEER'S CERTIFICATE:

THIS SUBDIVISION COMPLIES WITH THE APPLICABLE PROVISIONS OF THE CITY OF GIG HARBOR PUBLIC WORKS CONSTRUCTION STANDARDS.

EXAMINED AND APPROVED THIS _____ DAY OF _____, 2016.

CITY ENGINEER, CITY OF GIG HARBOR, WASHINGTON

COUNTY ASSESSOR - TREASURER:

I HEREBY CERTIFY THAT ALL STATE AND COUNTY TAXES HERETOFORE LEVIED AGAINST THE PROPERTY DESCRIBED HEREON, ACCORDING TO THE BOOKS AND RECORDS OF MY OFFICE HAVE BEEN FULLY PAID AND DISCHARGED.

ASSESSOR - TREASURER, PIERCE COUNTY, WASHINGTON DATE

SHEET 1 OF 3

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 20____,
AT _____ M IN BOOK _____ OF SURVEYS, AT PAGE
AT THE REQUEST OF WESTSOUND ENGINEERING, INC.

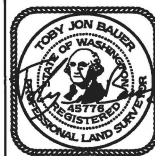
RECORDING NO. _____

BY: _____ BY: _____
DEPUTY COUNTY AUDITOR

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAT IS BASED ON AN ACTUAL SURVEY DONE BY ME OR UNDER MY DIRECT SUPERVISION, THAT THE BEARINGS AND DISTANCES ARE SHOWN CORRECTLY; THAT THE PERIMETER MONUMENTS HAVE BEEN SET OR BONDED WITH THE CITY OF GIG HARBOR AND WILL BE SET PRIOR TO THE RELEASE OF THE BOND; THAT I HAVE COMPLIED WITH ALL STATE AND COUNTY REGULATIONS GOVERNING PLATTING AND THAT IT CONFORMS TO THE APPROVED PRELIMINARY PLAT AND THE CONDITIONS OF APPROVAL THEREOF.

Toby Jon Bauer
06/07/2016
TOBY JON BAUER, REGISTERED PROFESSIONAL LAND SURVEYOR
CERTIFICATION NUMBER 45776



WestSound Engineering, Inc

217 S.W. Wilkins Drive Port Orchard, Wa. 98366
Phone (360) 876-3770 Fax (360) 876-0439
E-mail: wse@wsengineering.com http://www.wsengineering.com

DATE: Jun. 7, 2016	FIELD BOOK: 16 & 25	DRAWN: TJB
JOB NO: 1281	SCALE: NTS	CHECKED: TJB
INDEX: SE 1/4, NE 1/4, SEC. 17, T 21 N, R 2 E, W.M.		

THE VILLAGE AT HOLLY CIRCLE

A PORTION OF THE SE 1/4 OF THE NE 1/4 OF SECTION 17, TOWNSHIP 21 NORTH, RANGE 2 EAST OF THE WILLAMETTE MERIDIAN, CITY OF GIG HARBOR, PIERCE COUNTY, WASHINGTON

PLAT NOTES

- PERIMETER BUFFER LANDSCAPING MAY NOT BE MODIFIED WITHOUT THE APPROVAL OF THE CITY OF GIG HARBOR. ALL VEGETATION AND SCREENING WITHIN THE PERIMETER BUFFER IS TO BE RETAINED PER THE APPROVED LANDSCAPE PLAN ON FILE WITH THE CITY OF GIG HARBOR. IRRIGATION, LANDSCAPING AND MAINTENANCE IS THE RESPONSIBILITY OF THE HOMEOWNERS ASSOCIATION.
- IRRIGATION AND MAINTENANCE OF LANDSCAPING WITHIN THE PUBLIC RIGHT-OF-WAY SHALL BE THE RESPONSIBILITY OF THE HOMEOWNERS ASSOCIATION.
- WARNING: CITY OF GIG HARBOR HAS NO RESPONSIBILITY TO BUILD, IMPROVE, MAINTAIN OR OTHERWISE SERVICE PRIVATE ROADWAYS OR DRIVEWAYS WITHIN, OR PROVIDING ACCESS TO, PROPERTY DESCRIBED IN THIS PLAT.
- INCREASED STORM WATER RUNOFF FROM THE (ROADS), BUILDING, DRIVEWAY AND PARKING AREAS SHALL NOT BE DIRECTED TO CITY INFRASTRUCTURE. INCREASED STORM WATER RUNOFF SHALL BE RETAINED / DETAINED ON SITE.
- WHERE SEASONAL DRAINAGE CROSSES SUBJECT PROPERTY, NO DISRUPTION OF THE NATURAL FLOW SHALL BE PERMITTED.
- STORM WATER RUNOFF FROM BUILDINGS SHALL BE RETAINED ON EACH INDIVIDUAL LOT, WITH NO DISCHARGE ALLOWED TO THE RIGHT-OF-WAY, ADJACENT PARCELS OR TO LOT 101 BIO-RETENTION FACILITY TRACT. ALL INDIVIDUAL LOT STORMWATER INFILTRATION SYSTEMS SHALL BE DESIGNED BY A LICENSED PROFESSIONAL ENGINEER AND BE LOCATED AND CONSTRUCTED WITHIN SUITABLE NATIVE SOILS WITH ACCEPTABLE INFILTRATION CHARACTERISTICS AS VERIFIED BY A LICENSED PROFESSIONAL ENGINEER. INDIVIDUAL LOT STORM WATER INFILTRATION SYSTEM DESIGN SHALL BE SUBMITTED WITH EACH INDIVIDUAL BUILDING PERMIT APPLICATION.
- THIS PLAT IS SUBJECT TO STORM WATER MAINTENANCE AGREEMENT RECORDED UNDER AUDITOR'S FILE NUMBER 201503270073.
- STORM WATER / DRAINAGE EASEMENTS ARE HEREBY GRANTED FOR THE INSTALLATION, INSPECTION, AND MAINTENANCE OF UTILITIES AND DRAINAGE FACILITIES AS DELINEATED ON THIS PLAT MAP. NO ENCROACHMENT WILL BE PLACED WITHIN THE EASEMENTS SHOWN ON THE PLAT THAT MAY DAMAGE OR INTERFERE WITH THE INSTALLATION, INSPECTION, AND MAINTENANCE OF UTILITIES. MAINTENANCE AND EXPENSE THEREOF OF THE UTILITIES AND DRAINAGE FACILITIES SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER(S) OR ITS HEIRS OR ASSIGNS, AS NOTED UNDER THE STORMWATER MAINTENANCE AGREEMENT FOR THE PLAT.
- ALL RUNOFF FROM IMPERVIOUS SURFACES, ROOF DRAINS, AND YARD DRAINS SHALL BE DIRECTED SO AS NOT TO ADVERSELY AFFECT ADJACENT PROPERTIES.
- A LANDSCAPE PLAN SHALL ACCOMPANY EACH INDIVIDUAL LOT AT THE TIME OF BUILDING PERMIT SUBMITTAL TO INCLUDE THAT SIGNAGE SHALL BE PLACED ON EACH LOT STATING "20' VEGETATIVE BUFFER LINE".
- AN ASSOCIATION OF OWNERS SHALL BE FORMED AND CONTINUED FOR THE PURPOSE OF MAINTAINING THE LANDSCAPE AND BUFFER AREAS. THE ASSOCIATION SHALL BE CREATED AS AN ASSOCIATION OF OWNERS UNDER THE LAWS OF THE STATE OF WASHINGTON AND SHALL ADOPT AND PURPOSE ARTICLES OF INCORPORATION OR ASSOCIATION AND BYLAWS AND ADOPT AND IMPROVE A DECLARATION OF COVENANTS AND RESTRICTIONS ON THE LANDSCAPE AND BUFFER AREAS THAT IS ACCEPTABLE TO THE CITY IN PROVIDING FOR THE CONTINUED CARE OF THE SPACE. NO LANDSCAPE AND BUFFER AREAS MAY BE PUT TO A USE NOT SPECIFIED IN THE FINAL DEVELOPMENT PLAN UNLESS THE FINAL DEVELOPMENT PLAN IS FIRST AMENDED TO PERMIT THE USE. NO CHANGE OF USE MAY BE CONSIDERED AS A WAIVER OF ANY OF THE COVENANTS LIMITING THE USE OF THE LANDSCAPE AND BUFFER AREAS AREA AND ALL RIGHTS TO ENFORCE THESE COVENANTS AGAINST ANY USE ARE EXPRESSLY RESERVED TO THE CITY AS WELL AS THE OWNERS.
- THIS PLAT IS SUBJECT TO THE DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR "THE VILLAGE AT HOLLY CIRCLE" AS RECORDED UNDER AFN

SURVEY NOTES

SURVEY PERFORMED WITH A 3" TOTAL STATION USING TRAVERSE AND TRIANGULAR METHODS. SURVEY MEETS OR EXCEEDS ACCURACY REQUIREMENTS CONTAINED IN WAC 332.130.090.

ALL MONUMENTS SHOWN WERE LOCATED DURING THE COURSE OF THIS SURVEY UNLESS OTHERWISE NOTED.

THIS SURVEY WAS PERFORMED BETWEEN MAY OF 2008 AND MARCH OF 2015 AND IS INDICATIVE OF CONDITIONS EXISTING AT THAT TIME.

BASIS OF BEARING FOR THIS SURVEY IS NORTH 88°55'26" WEST BETWEEN FOUND MONUMENTS ALONG THE SOUTH LINE OF THE NORTHEAST QUARTER OF SECTION 17, TOWNSHIP 21 NORTH, RANGE 2 EAST, W.M.

EASEMENT PROVISIONS

- ALL LOTS AND TRACTS:
AN EASEMENT IS HEREBY RESERVED FOR AND CONVEYED TO ANY POWER COMPANY, ANY GAS COMPANY, ANY TELEPHONE COMPANY, ANY TELEVISION CABLE COMPANY, ANY WATER COMPANY, ANY CITY, PIERCE COUNTY, ANY OTHER PUBLIC OR PRIVATE UNDERGROUND UTILITY SERVICE (INCLUDING BUT NOT LIMITED TO PRIVATE ROOF DRAIN CONNECTIONS), AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS UNDER AND UPON THE PRIVATE STREET(S), IF ANY, AND EXTERIOR FIVE (5) FEET OF ALL LOTS AND TRACTS WITHIN THE PLAT LYING PARALLEL WITH AND ADJOINING ALL STREET(S) IN WHICH TO CONSTRUCT, OPERATE, MAINTAIN, REPAIR, REPLACE AND ENLARGE UNDERGROUND PIPES, CONDUITS, CABLES AND WIRES WITH ALL NECESSARY OR CONVENIENT UNDERGROUND OR GROUND-MOUNTED APPURTENANCES THERETO FOR THE PURPOSE OF SERVING THIS SUBDIVISION AND OTHER PROPERTY WITH SANITARY SEWER, STORM DRAINAGE, ELECTRIC, GAS, TELEPHONE, WATER AND OTHER UTILITY SERVICE. TOGETHER WITH THE RIGHT TO ENTER UPON THE STREETS, LOTS AND TRACTS AT ALL TIMES FOR THE PURPOSES HEREIN STATED.
- ALL PERMANENT UTILITY SERVICES SHALL BE PROVIDED BY UNDERGROUND SERVICE EXCLUSIVELY.
- AFTER COMPLETION OF ANY ALLOWED ACTIVITY WITH THE ABOVE MENTIONED EASEMENT, THE GROUND SURFACE WILL BE RESTORED TO THE CONDITION WHICH EXISTED BEFORE THE ALLOWED ACTIVITY TOOK PLACE.
- LOT 1:
A 15 FOOT WIDE EASEMENT ACROSS THE SOUTH-WEST CORNER OF LOT 1 AS SHOWN HEREON FOR THE PURPOSE OF INSTALLATION, INSPECTION, MAINTENANCE, IMPROVEMENT AND REPAIR OF SANITARY SEWER LINE IS HEREBY RESERVED AND GRANTED TO THE CITY OF GIG HARBOR.
- LOT 1:
A SANITARY SEWER AND STORM EASEMENT AREA AS SHOWN HEREON ACROSS THE SOUTHEAST CORNER OF LOT 1 FOR THE PURPOSE OF INSTALLATION, INSPECTION, MAINTENANCE, IMPROVEMENT AND REPAIR OF LIFT STATION #7, ASSOCIATED APPURTENANCES, AND STORM PIPES IS HEREBY RESERVED AND GRANTED TO THE CITY OF GIG HARBOR.
- ALL LOTS AND TRACTS:
PERIMETER BUFFER AND EASEMENT AREAS SHOWN HEREON INCLUDE REQUIRED LANDSCAPING INTENDED TO SCREEN AND SEPARATE THE DEVELOPMENT FROM ADJACENT USES PURSUANT TO GHMC 17.78.060B. ALL PERIMETER BUFFER AND EASEMENT AREAS AREA HEREBY RESERVED AND GRANTED TO THE HOME OWNERS ASSOCIATION.

TRACT NOTES

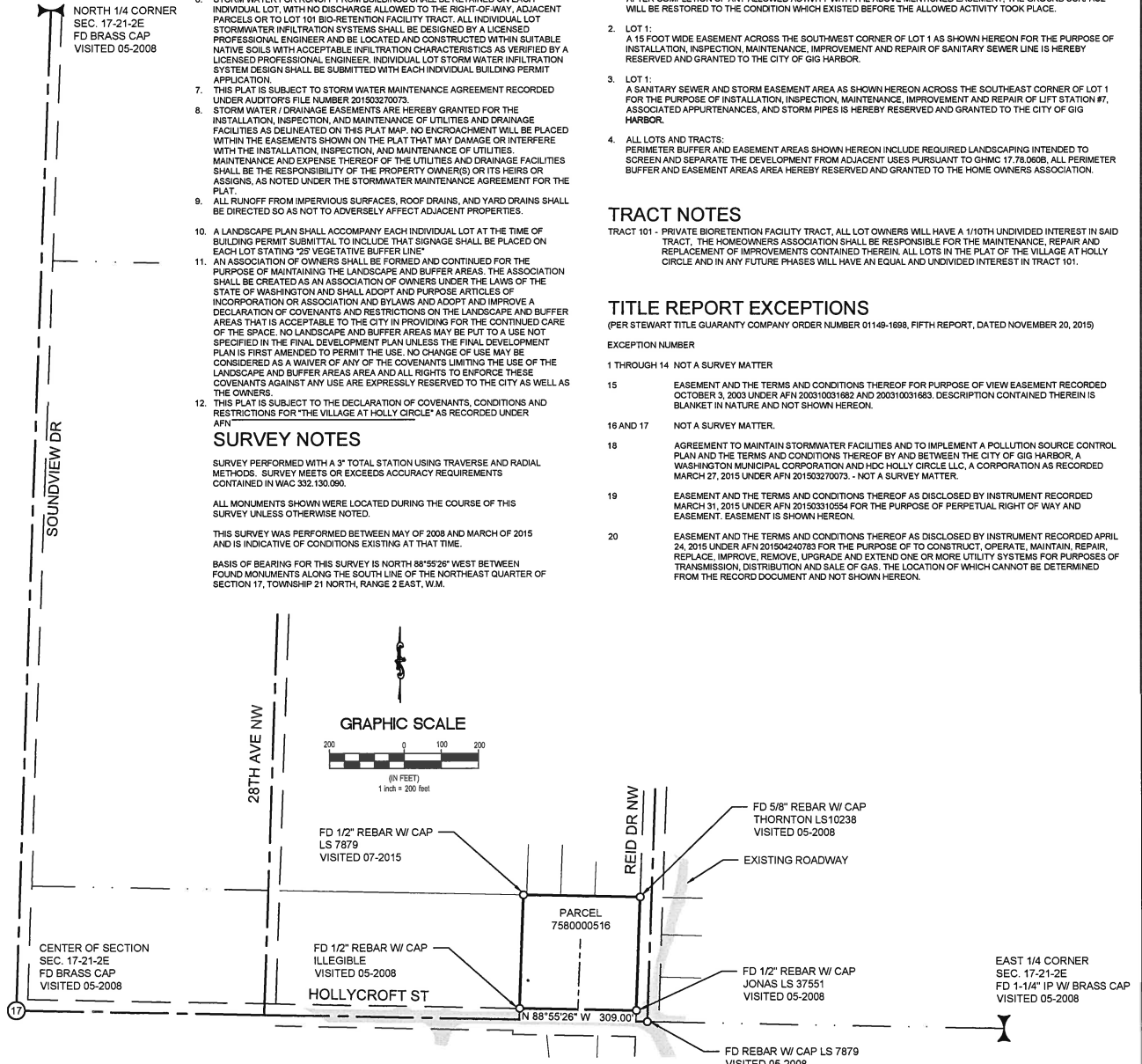
TRACT 101 - PRIVATE BIORETENTION FACILITY TRACT, ALL LOT OWNERS WILL HAVE A 1/10TH UNDIVIDED INTEREST IN SAID TRACT. THE HOMEOWNERS ASSOCIATION SHALL BE RESPONSIBLE FOR THE MAINTENANCE, REPAIR AND REPLACEMENT OF IMPROVEMENTS CONTAINED THEREIN. ALL LOTS IN THE PLAT OF THE VILLAGE AT HOLLY CIRCLE AND IN ANY FUTURE PHASES WILL HAVE AN EQUAL AND UNDIVIDED INTEREST IN TRACT 101.

TITLE REPORT EXCEPTIONS

(PER STEWART TITLE GUARANTY COMPANY ORDER NUMBER 01148-1698, FIFTH REPORT, DATED NOVEMBER 20, 2019)

EXCEPTION NUMBER

- 1 THROUGH 14 NOT A SURVEY MATTER
- 15 EASEMENT AND THE TERMS AND CONDITIONS THEREOF FOR PURPOSE OF VIEW EASEMENT RECORDED OCTOBER 3, 2003 UNDER AFN 200310031882 AND 200310031693. DESCRIPTION CONTAINED THEREIN IS BLANKET IN NATURE AND NOT SHOWN HEREON.
- 16 AND 17 NOT A SURVEY MATTER.
- 18 AGREEMENT TO MAINTAIN STORMWATER FACILITIES AND TO IMPLEMENT A POLLUTION SOURCE CONTROL PLAN AND THE TERMS AND CONDITIONS THEREOF BY AND BETWEEN THE CITY OF GIG HARBOR, A WASHINGTON MUNICIPAL CORPORATION AND HDC HOLLY CIRCLE LLC, A CORPORATION AS RECORDED MARCH 27, 2015 UNDER AFN 201503270073 - NOT A SURVEY MATTER.
- 19 EASEMENT AND THE TERMS AND CONDITIONS THEREOF AS DISCLOSED BY INSTRUMENT RECORDED MARCH 31, 2015 UNDER AFN 20150310554 FOR THE PURPOSE OF PERPETUAL RIGHT OF WAY AND EASEMENT. EASEMENT IS SHOWN HEREON.
- 20 EASEMENT AND THE TERMS AND CONDITIONS THEREOF AS DISCLOSED BY INSTRUMENT RECORDED APRIL 24, 2015 UNDER AFN 201504240783 FOR THE PURPOSE OF TO CONSTRUCT, OPERATE, MAINTAIN, REPAIR, REPLACE, IMPROVE, REMOVE, UPGRADE AND EXTEND ONE OR MORE UTILITY SYSTEMS FOR PURPOSES OF TRANSMISSION, DISTRIBUTION AND SALE OF GAS. THE LOCATION OF WHICH CANNOT BE DETERMINED FROM THE RECORD DOCUMENT AND NOT SHOWN HEREON.



LEGEND

- SECTION MONUMENT AS NOTED
- FOUND MONUMENT AS NOTED
- MEASURED
- PER SHORT PLAT 80-297



WestSound Engineering, Inc

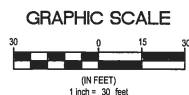
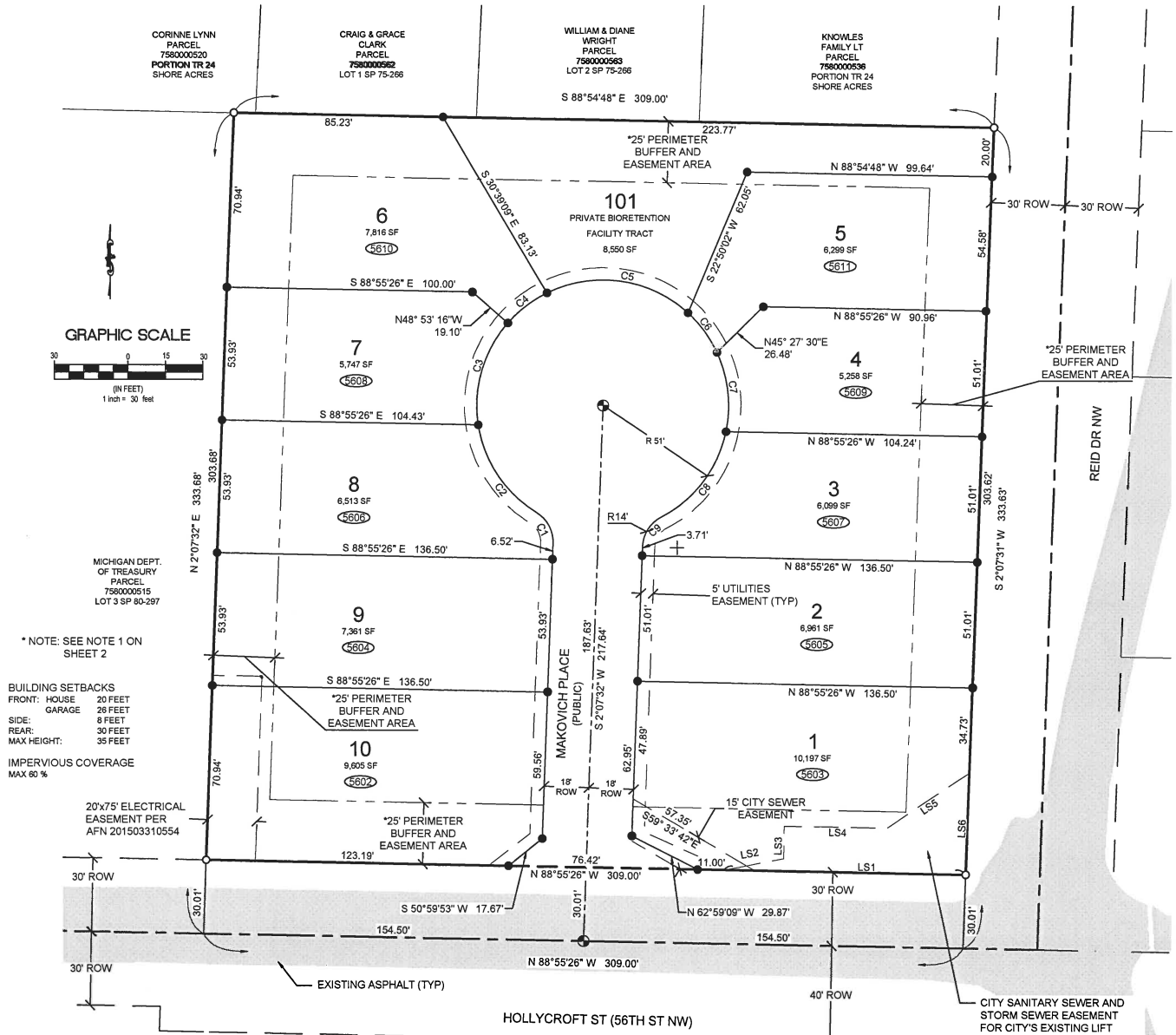
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DATE:	Jun. 7, 2016	FIELD BOOK:	16 & 25	DRAWN:	TJB
JOB NO.:	1281	SCALE:	NTS	CHECKED:	TJB
INDEX: SE 1/4, NE 1/4, SEC. 17, T 21 N, R 2 E, W.M.					

THE VILLAGE AT HOLLY CIRCLE

SHEET 3 OF 3

A PORTION OF THE SE 1/4 OF THE NE 1/4 OF SECTION 17, TOWNSHIP 21 NORTH, RANGE 2 EAST
OF THE WILLAMETTE MERIDIAN, CITY OF GIG HARBOR, PIERCE COUNTY, WASHINGTON



* NOTE: SEE NOTE 1 ON SHEET 2

BUILDING SETBACKS
FRONT: HOUSE 20 FEET
GARAGE 26 FEET
SIDE: 8 FEET
REAR: 30 FEET
MAX HEIGHT: 35 FEET

IMPERVIOUS COVERAGE
MAX 60 %

20'x75' ELECTRICAL EASEMENT PER AFN 201503310554

Curve #	Length	Radius	Delta
C1	14.78'	14.00'	60°30'27"
C2	44.05'	51.00'	49°29'22"
C3	44.51'	51.00'	50°00'18"
C4	20.13'	51.00'	22°36'56"
C5	61.05'	51.00'	68°35'11"
C6	20.13'	51.00'	22°36'56"
C7	32.93'	51.00'	37°00'03"
C8	45.13'	51.00'	50°42'11"
C9	14.78'	14.00'	60°30'27"

LINE NO.	BEARING	DISTANCE
LS1	N 88°55'26" W	98.40'
LS2	N 79°08'09" E	24.76'
LS3	N 01°04'34" E	13.19'
LS4	S 88°55'26" E	41.91'
LS5	N 56°15'24" E	40.22'
LS6	S 02°07'31" W	41.29'

- LEGEND**
- SET ROAD MONUMENT PRIOR TO THE RECORDING OF THIS PLAT
 - FOUND MONUMENT AS NOTED ON SHEET 2
 - SET REBAR WITH CAP "BAUER LS45776" PRIOR TO RECORDING OF THIS PLAT
 - ⓧ LOT ADDRESS

SHEET 3 OF 3



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DATE: Jun. 7, 2016	FIELD BOOK: 16 & 25	DRAWN: TJB
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06/07/2016



**Business of the City Council
City of Gig Harbor, WA**

**Subject: Motor Vehicle Record (MVR)
Minimum Driving Requirements Policy**

Proposed Council Action:

Adopt the Motor Vehicle Record (MVR)
Minimum Driving Requirements Policy

Dept. Origin: Administration
Prepared by: Mary Ann McCool, HR Analyst *mam*
For Agenda of: June 27, 2016

Exhibits: Policy

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Department Head:

Initial & Date

JB 6-22-16

RW 6/22/16

by email 6/21/16

ok 6/22/16

mam 6/21/16

Expenditure	Amount	Appropriation
Required \$0	Budgeted N/A	Required N/A

INFORMATION / BACKGROUND

The attached policy describes the minimum driving requirements for employees, elected or appointed officials, volunteers, or others who routinely drive or may have occasion to drive a City-owned vehicle in performance of City-related business. The policy includes a description of the procedure established to assess motor vehicle records and make determinations as to drivers' status for applicants, employees, officials, and/or volunteers.

FISCAL CONSIDERATION


N/A

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

Move to: Adopt the Motor Vehicle Record (MVR) Minimum Driving Requirements Policy.

	CITY OF GIG HARBOR – POLICIES AND PROCEDURES	
	TITLE: Motor Vehicle Record (MVR) Minimum Driving Requirements	
POLICY MANUAL SECTION & NO. A-16-03	EFFECTIVE DATE: 6/27/16 REVISED DATE:	APPROVED:

PURPOSE

The City of Gig Harbor (“the City”) seeks to safeguard its employees, elected and appointed officials, volunteers, and others when driving a City-owned motor vehicle may be required in the course of conducting City business.

POLICY

This policy is intended to describe the minimum driving requirements for employees or others who may drive a City-owned vehicle in performance of City-related business. All drivers are required to follow the traffic laws of the State of Washington, or if out of state, the traffic laws of that state. All City-owned vehicles shall be operated by a driver who has a valid driver’s license and at least two years of driving experience.

SCOPE

This policy applies to all employees, elected and appointed officials, and volunteers when driving City-owned vehicles in performance of City-related business.

PROCEDURE

The City conducts motor vehicle record checks on all job applicants, prior to an offer of employment, and, on elected and appointed officials, and volunteers, prior to beginning in their position with the City, and thereafter, every three years for all employees, elected and appointed officials, and volunteers, for whom driving a motor vehicle is an essential or periodic job function. After conducting an individualized assessment (see below), exceptions to portions of this Policy may be made for individuals who do not hold a driver’s license due to disability, religious belief, or other reasons not related to license suspension or criminal conviction or for whom driving a motor vehicle is not an essential job duty.

The City will assess motor vehicle records and make a determination as to drivers’ status for applicants, employees, elected/appointed officials, and volunteers according to the classification system listed below:

Satisfactory

The individual is eligible to drive while conducting City business. His or her driving record indicates none, or no more than one moving violation in the past 12 months.

Probationary

The individual is eligible to drive while conducting City business with the stipulation that the individual's motor vehicle record will be checked periodically over a period of probation of no more than 12 months. An individual's classification will be considered Probationary Status if his or her driving record indicates more than one moving violation in the past 12 months, but no more than three moving violations in the past 24 months.

Unacceptable

An applicant for employment may not be eligible for hire if his or her driving record reflects:

- Suspended or revoked license.
- Four or more moving violations in the past 24 months.
- One or more instances of driving under the influence (DUI) or driving while intoxicated (DWI) within the past 24 months.
- At fault in a fatal accident within the past five years.
- Leaving the scene of an accident within the past 36 months.
- Reckless driving within the past 36 months.
- Attempting to elude a police vehicle within the past 36 months.
- Requirement for installation of an Ignition Interlock Device.

Procedure for Existing Employees

The City will check the motor vehicle records every three years for all current employees who may drive a City vehicle in the course of their employment with the City. Any covered employee without a valid driver's license will not be allowed to operate a City vehicle or drive on City business. If driving is an essential job function, and the employee cannot be reasonably accommodated, the employee may be terminated from employment.

If an existing employee has a valid driver's license, but the employee's driving record falls at or below Probationary Status criteria (defined above), the employee shall immediately notify their supervisor and/or Human Resources. The employee will be placed on Probationary Status and will be subjected to the requirements of that status until the end of the probation. If during a subsequent periodic motor vehicle record check, the employee's record indicates further violations, the City Administrator will review the specific circumstances surrounding the individual and determine appropriate action.

Procedure for Elected/Appointed Officials and Volunteers

The City will check the motor vehicle records every three years for all current elected /appointed officials and volunteers who may drive a City vehicle in the course of their official capacity and/or work with the City. Any official or volunteer without a valid driver's license will not be allowed to operate a City vehicle or drive on City business.

If an existing elected/appointed official or volunteer has a valid driver's license, but the official or volunteer's driving record falls at or below Probationary Status criteria (defined above), the official or volunteer shall immediately notify the Mayor (officials) or department director (volunteers) or Human Resources. The appointed/elected official or volunteer will be placed on Probationary Status and will be subjected to the requirements of that status until the end of the probation. If during a subsequent periodic motor vehicle record check, the official or volunteer's record indicates further violations, the Mayor or department director (for volunteers) will review the specific circumstances surrounding the individual and determine appropriate action.

Procedure for Job Applicants

The City of Gig Harbor will check the motor vehicle records of any job applicant when driving is an essential job function or the employee may need to drive a City vehicle in the course of conducting City business. The applicant's job offer may be contingent on eligibility under the City's minimum driving record requirements (see above). The motor vehicle record check will include a review of all states listed on the individual's employment application and resume.

If the applicant does not have a valid driver's license, the applicant may not be hired, subject to the individualized assessment described above. If an applicant has a driving record that falls at or below the criteria listed under the Unacceptable Status (defined above), the applicant may not be hired. If the applicant's driving record meets the Probationary Status criteria, he or she will be placed into that status upon hire.

Driver Training

Every driver shall complete and pass a Defensive Driving Course at least once every three years.

Supervisors are responsible for providing training on the safe and correct operation of unusual vehicles, such as 15-passenger vans, public works vehicles (other than pick-up trucks, cars); any vehicle towing a trailer, or other unique vehicles.

Drivers of emergency vehicles shall pass an Emergency Vehicle Operator Course (EVOC) before operating emergency vehicles in the emergency mode (lights and siren or other warning devices activated).

Vehicle Operation

The driver is responsible to make sure that all passengers are seated and shall be secured with seat belts, at all times the vehicle is in motion. Headlights or daytime running lights should be used at all times when the vehicle is in motion. City vehicles should not be used for personal business or to transport personal passengers. Police Department vehicles are subject to Police Department regulations with regard to this portion of the Policy.

Accident Procedures

In the event of an accident, the driver shall stop and investigate immediately. Check for injuries. Notify law enforcement of the collision with location, number, type, and extent of injuries, and any need for additional help. (Police Department staff should refer to Police Department policy.)

If possible, the driver should protect the incident scene with warning devices to prevent additional damages or injuries. Generally, do not move vehicles until the police have arrived. If the damage is minor and there are no injuries, then it may be prudent to move all vehicles to a safe location so that driver information can be exchanged. Do not discuss the accident with anyone other than your supervisor and law enforcement. Obtain names and addresses of witnesses. Photos should be taken if possible. Complete an on-the-scene accident report form and submit it to the City's Risk Manager and/or Human Resources.



**Business of the City Council
City of Gig Harbor, WA**

Subject: Harborview Drive Sidewalk Improvements – Construction Contract Award

Proposed Council Action:

Option A:

1. Approve and Authorize the Mayor to execute a Public Works Contract with Sound Excavation, Inc. in an amount not exceed \$594,315.00; and
2. Approve and Authorize the City Engineer to approve additional expenditures up to \$25,000 to cover any Public Works Contract change orders; and
3. Approve and Authorize the Mayor to execute a First Amendment to Professional Services Contract with SCJ Alliance, in an amount not to exceed \$9,288.00 for Construction Engineering Services; and
4. Approve and Authorize the Mayor to execute a Professional Services Contract with Krazan and Associates, in an amount not to exceed \$4,175.00 for Construction Testing Services.

Or

Option B:

Council to Reject all bids and direct staff to redesign and re-permit the project between the limits of North Harborview Drive and Austin St, and take the change of project scope back to the TIB Board for their re-consideration in effort to retain current grant funds in the amount of \$309,673.10. Construction of the project could then occur at a future date with additional local monies appropriated as necessary.

Dept. Origin: Public Works

Prepared by: Trent Ward, PE *TW*
Senior Engineer

For Agenda of: June 27, 2016

Exhibits: Public Works Contract and Professional Services Contracts

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Public Works Dir:

Approved by City Engineer:

Initial &
Date

JG 6-23-16
Ron W 6/23/16
Via email 6-22-16
[Signature] 6-23-16

Expenditure Required	\$293,665.00	Amount Budgeted	\$ 383,000	Appropriation Required	\$0
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INFORMATION/BACKGROUND

This proposed Public Works contract consists of constructing sidewalk along the easterly side of Harborview Drive between North Harborview Drive and Burnham Drive in order to in-fill gaps in existing sidewalks and improve pedestrian connectivity along this roadway corridor, including construction of underground conduit and j-boxes for future pedestrian illumination improvements. This project is consistent with one of the City's Transportation Element Goals, per the

Comprehensive Plan, to continue developing non-motorized travel throughout the City and connect sidewalks that have been constructed sporadically throughout the City.

In 2014, Public Works Engineering staff identified significant gaps between existing sidewalks along the Harborview Drive and Burnham Drive corridors, north of North Harborview Drive. Subsequently, staff pursued and successfully obtained a State Transportation Board (TIB) Urban Sidewalk Program grant for funding a portion of the design and construction of sidewalk in-fills along this corridor. The purpose of the TIB Urban Sidewalk Program is to improve pedestrian safety and enhance pedestrian mobility by providing access, system continuity, and connectivity. The expectations of TIB includes the requirements that the City begin projects immediately and construct within 2.5 years. Additionally, TIB requires a minimum of 5 foot wide sidewalks with no obstructions, compliance with current ADA guidelines, and separation from travel lanes with at least a vertical curb. The TIB Sidewalk Program does not fund bicycle facilities, parking, street widening nor the installation of utilities or utility upgrades. However, as part of the sidewalk infill, the City will be constructing a new underground storm drainage system, as the existing open ditch will be filled in with new concrete sidewalk.

The project is identified in the City's 2015-16 Biennial Budget within the Street Capital Fund. During the design process, staff determined the City's minimum 5.5 foot wide sidewalk standard for a gap project had the least environmental impacts and was consistent with recent existing sidewalk improvements along similarly classified roadways including Austin Street and Rosedale Street. While this design does not meet the City's Public Works Standards for frontage improvements, it does comply with City Public Works Standard Sidewalk, Detail 2-18, and is ADA compliant and does provide pedestrian safety improvements to the existing dirt path/shoulder located at or below road grade. Currently, pedestrians, as evidenced by the worn footpath are required to walk adjacent to vehicular car and truck traffic, without any separation between them and the traffic. The combination vertical curb and gutter section will provide that added pedestrian protection along with the smooth sidewalk surface that will be created by this project. The construction of full frontage half street improvements, is typically established by the development of the adjacent property owner, at the property owner's expense, and is constructed at the time of the civil improvements.

In response to a Council inquiry, staff made outreach to the developer of this adjacent parcel as to the timing of their improvement as well as if they would contribute financially to these sidewalk improvements. The developer responded that until they have a viable project, they are not willing to contribute financially towards these improvements. Consequently, there are no active development proposals on adjacent parcels along this corridor; however, any future improvements can expand on the sidewalk proposed as part of the construction of these improvements.

City staff also explored the option, at the request of Council, to consider an elevated pedestrian boardwalk in front of Donkey Creek. It is estimated that such an alternative sidewalk, would increase the total project costs from what you have before you now by an additional \$50,000. Furthermore, this alternative would require the City to re-permit this project.

The Professional Services contract with SCJ Alliance is for Construction Engineering Services and the Professional Services contract with Krazan and Associates is for Construction testing respective to the sidewalk construction work.

BID RESULTS

The Harborview Drive Sidewalk Improvements Project was competitively bid using the City's Public Works bidding process. The Engineer's Opinion of Probable Cost was \$502,000. A total of nine (9) responsive bid proposals were received by the City of Gig Harbor on June 2, 2016. Bid results from each bidder are summarized below showing a total bid amount for all Bid Schedules.

BIDDER	TOTAL BID AMOUNT
1. Sound Excavation, Inc.	\$ 594,315.00
2. Active Construction, Inc.	\$ 594,594.00
3. Miles Resources	\$ 618,584.00
4. Pivetta Brothers	\$ 619,175.00
5. WHH Nisqually	\$ 619,706.00
6. Stan Palmer	\$ 623,885.00
7. Ceccanti	\$ 671,000.00
8. Massana	\$ 685,960.00
9. Rognlins	\$ 773,676.00

The bid results are representative of the rebounding construction market in the greater Puget Sound area, and this trend of increased construction costs are expected to continue.

Contractually, the City is required to either Award the Contract to the lowest responsive, responsible bidder, Sound Excavation, or to reject all bids within 45 days of the bid opening.

Option A:

Approve and Authorize the Mayor to Award the Public Works contract with Sound Excavation, Inc., the Materials Testing contract and the Construction Services Contract and authorize the use of REET or HBZ monies in combination with the \$340,000 TIB Grant and the HBZ funds in the amount of \$96,000 to fund this project,

Or

Option B:

Council to Reject all bids and direct staff to redesign and re-permit the project between the limits of North Harborview Drive and Austin St, and take the change of project scope back to the TIB Board for their re-consideration in effort to retain current grant funds in the amount of \$309,673.10. Construction of the project could then occur at a future date with additional local monies appropriated as necessary.

FISCAL CONSIDERATION

Summarized in the table below is a complete project accounting summary, depicting both incurred and projected future project costs to date. The City has expensed \$90,374.74 to date, of which \$27,500.00 was reimbursed by TIB for project design.

Harborview Drive Sidewalk Improvements CSP-1514

Design - Current Fiscal Cycle 2016-2016		Contract Amount Remaining (2016)	Paid To Date	Contract Balance
Design Services	SCJ Alliance	91,030.00	77,750.04	3,279.96
	Contract Amount \$51,030.00			
Change Order Authority	City Engineer	0.00	0.00	0.00
Critical Areas Report	Parametrix	5,000.00	4,894.73	495.30
	Contract Amount \$5,000			0.00
Misc.	News Tribune	0.00	0.00	0.00
	Builders Exchange	0.00	0.00	0.00
Permit Fees	PC Pals	0.00	0.00	0.00
~Land Use	City of Gig Harbor	8,030.00	8,030.00	0.00
~Building		0.00	0.00	0.00
				0.00
City Engineering Staff Time	City of Gig Harbor	0.00	0.00	0.00
subtotal		94,060.00	90,374.74	3,685.26

Construction				
Project Management				
Materials Testing	Contract TBD	4,175.00	0.00	4,175.00
				0.00
SCJ Alliance	Contract TBD	9,288.00	0.00	9,288.00
				0.00
Misc		0.00	0.00	0.00
		0.00	0.00	0.00
subtotal		13,463.00	0.00	13,463.00

Construction				
Construction Contract	Tentatively Sound Excavation Inc.-TBD	\$ 594,315.00	\$ -	\$ 594,315.00
Change Order Authority		\$ 25,000.00	\$ -	\$ 25,000.00
			0.00	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
subtotal		619,315.00	0.00	\$ 319,315.00

Total Estimated Design & Construction Costs **726,838.00** **90,374.74** **636,463.26**

Funding Sources		Bars #'s	
City Originally Allocated Participation	\$98,000	102-018-595-61-63-03	
TIB Original Grant Participation	\$287,173		
TIB Fund Increase	\$50,000	Total TIB	\$537,173
REET or HBZ	\$293,665	Total City Funds	\$830,838
Total Funding			\$726,838.00
		Budget Balance	\$0.00

Staff confirmed with the City's Finance Director, the current City REET balance is \$1,895,000 and since this is an identified capital improvement project in the City's adopted Comprehensive Plan, and as confirmed with the City Administrator, there are sufficient funds available in the amount of \$293,665.00 to fund the additional local match required to fund this project.

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION/MOTION

Option A:

1. Approve and Authorize the Mayor to execute a Public Works Contract with Sound Excavation, Inc. in an amount not exceed \$594,315.00; and
2. Approve and Authorize the City Engineer to approve additional expenditures up to \$25,000 to cover any Public Works Contract change orders; and
3. Approve and Authorize the Mayor to execute a First Amendment to Professional Services Contract with SCJ Alliance, in an amount not to exceed \$9,288.00 for Construction Engineering Services; and
4. Approve and Authorize the Mayor to execute a Professional Services Contract with Krazaan and Associates, in an amount not to exceed \$4,175.00 for Construction Testing Services.

Or

Option B:

Council to Reject all bids and direct staff to redesign and re-permit the project between the limits of North Harborview Drive and Austin St, and take the change of project scope back to the TIB Board for their re-consideration in effort to retain current grant funds in the amount of \$309,673.10. Construction of the project could then occur at a future date with additional local monies appropriated as necessary.



Washington State Transportation Improvement Board

TIB Members

Commissioner Richard Stevens, Chair
Grant County

Mayor Patty Lent, Vice Chair
City of Bremerton

Jim Albert
Office of Financial Management

Pasco Bakotich, P.E.
WSDOT

Wendy Clark-Getzin, P.E.
Clallam Transit

Gary Ekstedt, P.E.
Yakima County

Commissioner Terri Jeffreys
Mason County

Mayor Glenn Johnson
City of Pullman

John Klekotka, P.E.
Port of Everett

Commissioner Robert Koch
Franklin County

Colleen Kuhn
Human Services Council

Mayor Ron Lucas
Town of Steilacoom

Mick Matheson, P.E.
City of Sultan

E. Susan Meyer
Spokane Transit Authority

Laura Philpot, P.E.
City of Maple Valley

David Ramsay
Feet First

Amy Scarton
WSDOT

Jay Weber
County Road Administration Board

Stevan E. Gorcester
Executive Director

P.O. Box 40901
Olympia, WA 98504-0901
Phone: 360-586-1140
Fax: 360-586-1165
www.tib.wa.gov

June 3, 2016

Mr. Stephen Misiurak, P.E.
City Engineer
City of Gig Harbor
3510 Grandview Street
Gig Harbor, WA 98335

Dear Mr. Misiurak:

Based on your Updated Cost Estimate for the Harborview Drive project, TIB # P-P-127(P04)-1, your authorized TIB funds are \$337,173, which reflects an increase of \$50,000.

You may now award the construction contract.

We are happy to assist you with any questions. You can contact Chris Workman, TIB Project Engineer, at (360) 586-1153 or via e-mail at ChrisW@TIB.wa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Stevan Gorcester".

Stevan Gorcester
Executive Director

PUBLIC WORKS CONTRACT

**HARBORVIEW DRIVE SIDEWALK IMPROVEMENTS
CSP - 1514**

THIS AGREEMENT, made and entered into, this ____ day of _____, 201__, by and between the City of Gig Harbor, a Non-Charter Code city in the State of Washington, hereinafter called the "City", and Sound Excavation, Inc., organized under the laws of the State of Washington, located and doing business at, 5902 West Sherman Heights Road, Bremerton, WA 98312 hereinafter called the "Contractor."

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Contract, the parties hereto covenant and agree as follows:

The Contractor shall do all of the work and furnish all of the labor, materials, tools, and equipment necessary to complete the work under this contract generally consisting of constructing a sidewalk on the east side of Harborview Drive between N Harborview Drive and Burnham Drive. Work includes clearing and grubbing, removal of miscellaneous traffic items, roadway excavation including haul, borrow import and embankment, grading, stormwater conveyance, concrete sidewalks, curb and gutter, hot mix asphalt paving, temporary erosion control, permanent signing, channelization, traffic control, and other work, all in accordance with the **attached** Contract Plans, Special Provisions, and the Standard Specifications, including the schedule of prices in the "Proposal," the sum of Five Hundred Ninety-Four Thousand Three Hundred Fifteen Dollars and Zero Cents (\$594,315.00), subject to the provisions of the Contract Documents, the Special Provisions, and the Standard Specifications.

1. The Notice to Proceed will be given in accordance with Section 1-08.4 of Contract Documents. The Contractor shall commence construction activities on the project site in accordance with Section 1-08.4 of the Contract Documents. Contract time shall begin in accordance with Section 1-08.5 of Contract Documents. Work shall be substantially complete in accordance with Section 1-08.5 of the Contract Documents.
2. The Contractor agrees to pay the City for liquidated damages incurred according to Section 1-08.9 of the Contract Documents per day for each and every day all work remains uncompleted after expiration of the specified time, as liquidated damages.
3. The Contractor shall provide for and bear the expense of all labor, materials, tools and equipment of any sort whatsoever that may be required for the full performance of the work provided for in this Contract upon the part of the Contractor.
4. The term "Contract Documents" shall mean and refer to the following: "Invitation to Bidders," "Bid Proposal," "Addenda" if any, "Specifications," "Plans," "Contract," "Performance Bond," "Maintenance Bond," "Payment Bond," "Special Provisions," "Notice to Proceed," "Change Orders" if any, and any documents referenced or incorporated into the Contract Documents, including, but not limited to the Washington State Department of Transportation's "2016 Standard Specifications for Road, Bridge, and Municipal Construction," including the American Public Works Association (APWA) General Special Provisions, MUTCD, WSDOT Standard Plans and City of Gig Harbor Public Works Standards.

5. The City agrees to pay the Contractor for materials furnished and work performed in the manner and at such times as set forth in the Contract Documents.
6. The Contractor for himself/herself, and for his/her heirs, executors, administrators, successors, assigns, agents, subcontractors, and employees, does hereby agree to the full performance of all of the covenants herein contained upon the part of the Contractor.
7. It is further provided that no liability shall attach to the City by reason of entering into this Contract, except as expressly provided herein.

IN WITNESS WHEREOF the parties hereto have caused this Contract to be executed the day and year first hereinabove written:

CITY of GIG HARBOR:

CONTRACTOR:

 Jill Guernsey, Mayor
 City of Gig Harbor
 Date: _____

 (Signature of Official)

 (Print Name)

 (Title)
 Date: _____

ATTEST:

 City Clerk

APPROVED FOR FORM:

 City Attorney

**FIRST AMENDMENT
TO
PROFESSIONAL SERVICES CONTRACT
BETWEEN THE CITY OF GIG HARBOR AND
SCJ ALLIANCE CONSULTING SERVICES**

THIS FIRST AMENDMENT is made to that certain Professional Services Contract dated May 26, 2015 (the "Agreement"), by and between the City of Gig Harbor, a Washington municipal corporation (hereafter the "City"), and Shea Carr & Jewel, doing business as SCJ Alliance Consulting Services, a _____ corporation organized under the laws of the State of Washington (hereafter the "Consultant").

RECITALS

WHEREAS, the City is presently engaged in completing the Design for the Harborview Drive Sidewalk Improvement Project and desires to extend consultation services in connection with the project; and

WHEREAS, section 17 of the Agreement requires the parties to execute an amendment to the Agreement in order to modify the scope of work to be performed by the Consultant and to amend the amount of compensation paid by the City;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties in this Amendment as follows:

1. Scope of Work. Section 1 of the Agreement is amended to add the work as shown in **Exhibit A**, attached to this Amendment and incorporated herein.

2. Payment. Section 2(A) of the Agreement is amended to increase compensation to the Consultant for the work to be performed as described in **Exhibit A** in an amount not to exceed Nine Thousand Two Hundred Eighty-Eight Dollars and Zero Cents (\$ 9,288.00), as shown in **Exhibit B**, attached to this Amendment and incorporated herein.

3. Duration of Work. Section 3 of the Agreement is amended to extend the duration of this Agreement to March 31, 2017.

[Remainder of page Intentionally left blank.]

EXCEPT AS EXPRESSLY MODIFIED BY THIS AMENDMENT, ALL TERMS AND CONDITIONS OF THE AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, the parties have executed this Amendment on this _____ day of _____, 20__.

CONSULTANT

CITY OF GIG HARBOR

By: _____
Its Principal

By: _____
Mayor Guernsey

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

EXHIBIT A
SCOPE OF WORK
AMENDMENT 2
HARBORVIEW DRIVE SIDEWALK IMPROVEMENT
GIG HARBOR, WASHINGTON

Prepared for: Trent Ward, PE, Senior Engineer
City of Gig Harbor

Prepared by: Josh Brannin, PE, Project Engineer
Scott Sawyer, PE, Principal

Date prepared: June 6, 2016

Overview

In May 2015, SCJ Alliance (SCJ) contracted with the City of Gig Harbor (City) to prepare PS&E documents for the Harborview Drive Sidewalk Improvement Project. This amendment is to assist the City with construction administration services during the construction phase of the project. The construction services will be led by the City with SCJ providing support as described in this scope of work.

The following scope of work is an amendment to the original PS&E and previous amendments for construction services:

Phase 10 Construction Administration

This phase includes tasks to administer the construction phase in coordination with the City.

Task 1 Construction Administration

- 1) **Administration:** Provide up to two (2) monthly billing statements to the City including overall budget and schedule confirmation and review for each progress billing period.
- 2) **Material Submittals:** SCJ will provide up to eight (8) hours of support to the City for material submittal review.
- 3) **RFI/RFC:** SCJ will provide up to eight (8) hours for reviewing and responding to Requests for Information (RFI) submitted by the Contractor and developing Requests for Change

*SCJ Alliance
Exhibit A - Scope of Work*

(RFC) exhibits. All responses will be submitted through the City for final approval. The City will provide responses to the Contractor.

- 4) **Change Order:** SCJ will provide up to eight (8) hours for Change Order (CO) documentation. SCJ will provide an independent CO estimate when directed by the City. All documentation will be submitted through the City for final approval. The City will provide the Contractor with the CO documentation.
- 5) **Field Changes:** SCJ will provide up to eight (8) hours of support to the City for field changes.

Task 1 Assumptions: Site visits will not be required for items listed under Task 1.

Task 2 Meetings

- 1) **Construction Meetings:** SCJ will attend up to four (4) construction meetings/site visits at the project site or City Hall.

Task 2 Assumptions: The City will coordinate all meeting times, locations and invitations to the necessary participants.

END OF SCOPE OF WORK

N:\Projects\0753 City of Gig Harbor\0753.01 Harborview Drive Sidewalk Improvement\Contract\Amendments\Cm\2016-0606_scope_harborview sidewalks_CM.doc

Exhibit B
Consultant Labor Hour Estimate

SCJ Alliance
Client: City of Gig Harbor
Project: Harborview Drive Sidewalk Improvement
Job #: 763.01
File #: 2016-0606_fee_harborview_sidewalk_CM.xdm



Task No.	Task Description	Principal Engineer	Principal	Project Engineer II	Senior Designer	Environmental Planner	Planner	Project Coordinator I	Project Accountant	EMP Cat 9	EMP Cat 10	Total
Phase 10 - Construction Administration												
Task 1 Construction Administration												
1	Administration							2.0	2.0			4.0
2	Materials Submittals			8.0								8.0
3	RFI/RFC			8.0								8.0
4	Change Orders			8.0								8.0
5	Field Changes			8.0								8.0
Subtotal Hours:				32.0				2.0	2.0			36.0
Task 2 Construction Meetings												
1	Construction Meetings		12.0	12.0								24.0
Subtotal Hours:			12.0	12.0								24.0
Total Hours All Tasks:			12.0	44.0				2.0	2.0			60.0
Total Direct Labor Estimate			\$2,760.00	\$5,720.00				\$170.00	\$290.00			\$8,940.00
Total Hours All Phases												
Total Hours All Phases:			12.0	44.0				2.0	2.0			60.0
Total Direct Labor Estimate All Phases:			\$2,760.00	\$5,720.00				\$170.00	\$290.00			\$8,940.00

EXHIBIT B
Consultant Fee Determination



SCJ Alliance

Client: City of Gig Harbor
Project: Harborview Drive Sidewalk Improvement
Job #: 753.01
File #: 2016-0606_fee_harborview sidewalk_CM.xlsm

Consultant Fee Determination

SALARY COST

<u>Discipline</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Principal Engineer	0.0	\$245.00	\$0
Principal	12.0	\$230.00	\$2,760
Project Engineer II	44.0	\$130.00	\$5,720
Senior Designer	0.0	\$115.00	\$0
Environmental Planner	0.0	\$115.00	\$0
Planner	0.0	\$110.00	\$0
Project Coordinator I	2.0	\$85.00	\$170
Project Accountant	2.0	\$145.00	\$290
EMP Cat 9	0.0	\$0.00	\$0
EMP Cat 10	0.0	\$0.00	\$0

Subtotal: 60.0 **Total Salary Cost \$8,940**

SUBCONSULTANTS

--	--	--	--

Subconsultant Fee \$0
 Subconsultant Markup: \$0
Total Subconsultants \$0

REIMBURSABLES

Copies, Reproductions, etc. 2.0% of Total Salary Cost \$179
 Mileage: 260 miles at \$0.650 \$169

Total Expenses: \$348

SUBTOTAL (SALARY, SUBCONSULTANTS AND EXPENSES)

Subtotal (Salary, Subconsultants and Expenses) **\$9,288**

MANAGEMENT RESERVE FUND (MRF)

Management Reserve of Subtotal **\$0**

Total Estimated Budget: \$9,288

**PROFESSIONAL SERVICES CONTRACT
BETWEEN THE CITY OF GIG HARBOR AND
KRAZAN AND ASSOCIATES, INC.**

THIS AGREEMENT is made by and between the City of Gig Harbor, a Washington municipal corporation (the "City"), and Krazan and Associates, Inc., a corporation organized under the laws of the State of Washington (the "Consultant").

RECITALS

WHEREAS, the City is presently engaged in Harborview Sidewalk Improvements Project and desires that the Consultant perform services necessary to provide the following consultation services; and

WHEREAS, the Consultant agrees to perform the services more specifically described in the Scope of Work including any addenda thereto as of the effective date of this Agreement, all of which are attached hereto as **Exhibit A – Scope of Work**, and are incorporated by this reference as if fully set forth herein;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties as follows:

TERMS

1. Retention of Consultant - Scope of Work. The City hereby retains the Consultant to provide professional services as defined in this Agreement and as necessary to accomplish the scope of work attached hereto as **Exhibit A** and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. Payment.

A. The City shall pay the Consultant an amount based on time and materials, not to exceed Four Thousand One Hundred Seventy-Five Dollars and Zero Cents (\$4,175.00) for the services described in Section 1 herein. This is the maximum amount to be paid under this Agreement for the work described in **Exhibit A**, and shall not be exceeded without the prior written authorization of the City in the form of a negotiated and executed supplemental agreement. The Consultant's staff and billing rates shall be as described in **Exhibit A**. The Consultant shall not bill for Consultant's staff not identified or listed in **Exhibit A** or bill at rates in excess of the hourly rates shown in **Exhibit A**, unless the parties agree to a modification of this Contract, pursuant to Section 17 herein.

B. The Consultant shall submit monthly invoices to the City after such services have been performed, and a final bill upon completion of all the services described in this Agreement. The City shall pay the full amount of an invoice within forty-five (45) days of receipt. If the City objects to all or any portion of any invoice, it shall so notify the Consultant of the same within fifteen (15) days from the date of receipt and shall pay that portion of the invoice not in dispute, and the parties shall immediately make every effort to settle the disputed portion.

3. **Duration of Work.** The City and the Consultant agree that work will begin on the tasks described in **Exhibit A** immediately upon execution of this Agreement. The parties agree that the work described in **Exhibit A** shall be completed by March 1, 2017; provided however, that additional time shall be granted by the City for excusable days or extra work.

4. **Termination.** The City reserves the right to terminate this Agreement at any time upon ten (10) days written notice to the Consultant. Any such notice shall be given to the address specified above. In the event that this Agreement is terminated by the City other than for fault on the part of the Consultant, a final payment shall be made to the Consultant for all services performed. No payment shall be made for any work completed after ten (10) days following receipt by the Consultant of the notice to terminate. In the event that services of the Consultant are terminated by the City for fault on part of the Consultant, the amount to be paid shall be determined by the City with consideration given to the actual cost incurred by the Consultant in performing the work to the date of termination, the amount of work originally required which would satisfactorily complete it to date of termination, whether that work is in a form or type which is usable to the City at the time of termination, the cost of the City of employing another firm to complete the work required, and the time which may be required to do so.

5. **Non-Discrimination.** The Consultant agrees not to discriminate against any customer, employee or applicant for employment, subcontractor, supplier or materialman, because of race, color, creed, religion, national origin, marital status, sex, sexual orientation, age or handicap, except for a bona fide occupational qualification. The Consultant understands that if it violates this provision, this Agreement may be terminated by the City and that the Consultant may be barred from performing any services for the City now or in the future.

6. **Independent Status of Consultant.** The parties to this Agreement, in the performance of it, will be acting in their individual capacities and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be considered or construed to be the employees or agents of the other party for any purpose whatsoever.

7. **Indemnification.**

A. The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers, harmless from any and all claims, injuries, damages, losses or

suits including attorneys fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees or volunteers, the Consultant's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. Insurance.

A. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the Consultant's own work including the work of the Consultant's agents, representatives, employees, subconsultants or subcontractors.

B. Before beginning work on the project described in this Agreement, the Consultant shall provide evidence, in the form of a Certificate of Insurance, of the following insurance coverage and limits (at a minimum):

1. Business auto coverage for any auto no less than a \$1,000,000 each accident limit, and
2. Commercial General Liability insurance no less than \$1,000,000 per occurrence with a \$2,000,000 aggregate. Coverage shall include, but is not limited to, contractual liability, products and completed operations, property damage, and employers liability, and
3. Professional Liability insurance with no less than \$1,000,000 per occurrence. All policies and coverages shall be on an occurrence basis by an 'A' rated company licensed to conduct business in the State of Washington.

C. The Consultant is responsible for the payment of any deductible or self-insured retention that is required by any of the Consultant's insurance. If the City is required to contribute to the deductible under any of the Consultant's insurance policies, the Contractor shall reimburse the City the full amount of the deductible within 10 working days of the City's deductible payment.

D. The City of Gig Harbor shall be named as an additional insured on the Consultant's commercial general liability policy. This additional insured endorsement shall be included with evidence of insurance in the form of a Certificate of Insurance for

coverage necessary in Section B. The City reserves the right to receive a certified and complete copy of all of the Consultant's insurance policies upon request.

E. Under this Agreement, the Consultant's insurance shall be considered primary in the event of a loss, damage or suit. The City's own comprehensive general liability policy will be considered excess coverage with respect to defense and indemnity of the City only and no other party. Additionally, the Consultant's commercial general liability policy must provide cross-liability coverage as could be achieved under a standard ISO separation of insured's clause.

F. The Consultant shall request from his insurer a modification of the ACORD certificate to include language that prior written notification will be given to the City of Gig Harbor at least 30 days in advance of any cancellation, suspension or material change in the Consultant's coverage.

9. Ownership and Use of Work Product. Any and all documents, drawings, reports, and other work product produced by the Consultant under this Agreement shall become the property of the City upon payment of the Consultant's fees and charges therefore. The City shall have the complete right to use and re-use such work product in any manner deemed appropriate by the City, provided, that use on any project other than that for which the work product is prepared shall be at the City's risk unless such use is agreed to by the Consultant.

10. City's Right of Inspection. Even though the Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Agreement, the work must meet the approval of the City and shall be subject to the City's general right of inspection to secure the satisfactory completion thereof. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or become applicable within the terms of this Agreement to the Consultant's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

11. Records. The Consultant shall keep all records related to this Agreement for a period of three years following completion of the work for which the Consultant is retained. The Consultant shall permit any authorized representative of the City, and any person authorized by the City for audit purposes, to inspect such records at all reasonable times during regular business hours of the Consultant. Upon request, the Consultant will provide the City with reproducible copies of any such records. The copies will be provided without cost if required to substantiate any billing of the Consultant, but the Consultant may charge the City for copies requested for any other purpose.

12. Work Performed at the Consultant's Risk. The Consultant shall take all precautions necessary and shall be responsible for the safety of its employees, agents, and subconsultants in the performance of the work hereunder and shall utilize all protection necessary for that purpose. All work shall be done at the Consultant's own risk, and the

Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held by the Consultant for use in connection with the work.

13. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of said covenants, agreements, or options, and the same shall be and remain in full force and effect.

14. Resolution of Disputes and Governing Law.

A. Should any dispute, misunderstanding, or conflict arise as to the terms and conditions contained in this Agreement, the matter shall first be referred to the City Engineer or Director of Operations and the City shall determine the term or provision's true intent or meaning. The City Engineer or Director of Operations shall also decide all questions which may arise between the parties relative to the actual services provided or to the sufficiency of the performance hereunder.

B. If any dispute arises between the City and the Consultant under any of the provisions of this Agreement which cannot be resolved by the City Engineer or Director of Operations determination in a reasonable time, or if the Consultant does not agree with the City's decision on the disputed matter, jurisdiction of any resulting litigation shall be filed in Pierce County Superior Court, Pierce County, Washington. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. The prevailing party in any such litigation shall be entitled to recover its costs, including reasonable attorney's fees, in addition to any other award.

15. Written Notice. All notices required to be given by either party to the other under this Agreement shall be in writing and shall be given in person or by mail to the addresses set forth below. Notice by mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, addressed as provided in this paragraph.

CONSULTANT:
Krazan and Associates, Inc.
ATTN: James Marshall
922 Valley Ave NW, Suite 101
Puyallup, WA 98371
(253)939-2500 FAX (253)939-2556

City of Gig Harbor
ATTN: Stephen Misiurak, P.E.
City Engineer
3510 Grandview Street
Gig Harbor, WA 98335
(253) 851-6170

16. Subcontracting or Assignment. The Consultant may not assign or subcontract any portion of the services to be provided under this Agreement without the express written consent of the City. If applicable, any subconsultants approved by the City at the outset of this Agreement are named on **Exhibit C** attached hereto and incorporated herein by this reference as if set forth in full.

17. Entire Agreement. This Agreement represents the entire integrated agreement between the City and the Consultant, superseding all prior negotiations, representations or agreements, written or oral. This Agreement may be modified, amended, or added to, only by written instrument properly signed by both parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 20____.

CONSULTANT

CITY OF GIG HARBOR

By: _____
Its: _____

By: _____
Mayor Jill Guernsey

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Krazan & ASSOCIATES, INC.

GEOTECHNICAL ENGINEERING • ENVIRONMENTAL ENGINEERING
CONSTRUCTION TESTING AND INSPECTIONS

June 7, 2016

KA Proposal No. T16174WAK
Page 1 of 1

Trent Ward
CITY OF GIG HARBOR
3510 Grandview Street,
Gig Harbor, WA 98335

Tel: (253) 853-7637
Email: wardt@cityofgigharbor.com

RE: CONSTRUCTION TESTING AND INSPECTION SERVICES FOR:
Harborview Drive Sidewalk Improvements
Harborview Drive
Gig Harbor Washington

Dear Mr. Ward,

We greatly appreciate and thank you for the opportunity to submit this Proposal and Agreement for Testing and Inspection services for the above referenced project, which is based off of our review of the plans prepared by SCJ Alliance dated 5-11-16. Should you have any questions, please feel free to contact our office. We look forward to working with you.

The fee charges for projects under this Agreement are:

Scope: Testing and Inspection Services	Unit(s)	Rate	Estimated Total
Materials Testing Technician	40	\$55.00 hr.	\$2,200.00
Select Borrow MDR – Grain size Analysis w/ Proctor	1	\$300.00 ea.	\$300.00
CSBC MDR – Grain Size Analysis w/ Proctor	1	\$300.00 ea.	\$300.00
HMA – Asphalt Content/Gradation/Max Theoretical Unit WT	1	\$335.00 ea.	\$335.00
Concrete Compression Samples	20	\$20.00 ea.	\$400.00
Sample Pickup	7	\$50.00 ea.	\$350.00
Project Administration/Report Processing	2	\$50.00 hr.	\$100.00
Project Management	2	\$95.00 hr.	\$190.00
Estimated Cost for Testing and Inspection Services			\$4,175.00

- Prices are subject to change if this Agreement is not executed within thirty (30) calendar days.
- Services will be performed on a “time and materials cost not to exceed” basis. Any total estimates provided are merely estimates and are not a guaranteed maximum price. If more or less hours are requested the price and quantities will need to be adjusted accordingly. A two (2) hour minimum charge applies to all inspection services and all inspections performed will be billed one way as requested by City of Gig Harbor. Twelve (12) hours’ notice of cancellation required on all jobs.

Additional services requested in addition to the above will be *billed at our current rates*. It is our understanding that the City of Gig Harbor will provide a Professional Services Agreement for execution for the scope of work outlined in this proposal. All work is subject to credit approval and a retainer may be required prior to commencement of our services.

The following items are included as an Attachment:

Attachment A – No Attachment - City of Gig Harbor will provide a Professional Services Agreement

Respectfully submitted,
KRAZAN & ASSOCIATES, INC.

Wes Mahan

Wes A. Mahan
Operation Manager
Peninsula Division

**HOSPITAL BENEFIT ZONE REVENUE FUND
NARRATIVE OF OBJECTIVES 2015 - 2016**

Hospital Benefit Zone matching funds may be applied to the following projects in 2015-2016:

List of HBZ Funded Projects and Amounts

Project	2015	2016	Total	Estimated 2015-16 YTD
Street Capital				
Public Works Operations Center Design and Construction, Phase 1	\$ 125,000	\$ 302,500	\$ 427,500	0
Public Works Shop Metal Building	13,000		13,000	0
Public Works Shop Property	43,750		43,750	0
Harborview Drive Sidewalk	-	96,000	96,000	
Harbor Hill Drive Extension	550,000	200,000	750,000	75,935
Prentice St. Pedestrian Improvements	35,000	46,000	81,000	0
Rosedale Streetlights	52,500		52,500	13,227
Peacock Hill Streetlights	52,500		52,500	13,226
Subtotal Street	871,750	704,500	1,576,250	
Park Development				
Public Works Operations Center Design and Construction, Phase 1	125,000	362,500	487,500	0
Public Works Shop Metal Building	13,000		13,000	0
Crescent Creek Master Plan	30,000		30,000	0
Cushman Trail Phases 3 & 4	150,000		150,000	3,158,000
Cushman Trail Phase 5	-	10,000	10,000	
Eddon Boat Marine Railways	110,000	-	110,000	
Eddon Boat Parcels	262,500		262,500	0
Jerisich Dock Power & Water	190,000	-	190,000	
Maritime Pier Development	200,000	795,750	995,750	0
Ancich Park Development	245,000	955,000	1,200,000	153,057
Ancich Netshed	185,000		185,000	20,000
Subtotal Parks	1,510,500	2,123,250	3,633,750	
Sewer Capital				
Lift Station 17		300,000	300,000	0
Subtotal Sewer		300,000	300,000	
Grand Total	\$ 2,382,250	\$ 3,127,750	\$ 5,510,000	4,403,089

Resources

Category	2013 Budget	2013 Actual	2014 Budget	2014 Actual	2015-16 Budget
Beginning balance	\$ 1,862,340	\$ 2,555,455	\$ 2,273,932	\$ 2,861,805	\$ 3,270,797
Taxes	1,956,454	2,068,865	2,000,000	2,000,000	4,000,000
Miscellaneous	2,000	3,859	4,000	2,992	6,000
Total revenues	1,958,454	2,072,724	2,004,000	2,002,992	4,006,000
Total resources	\$ 3,820,794	\$ 4,628,179	\$ 4,277,932	\$ 4,864,797	\$ 7,276,797

Expenditures By Type

Category	2013 Budget	2013 Actual	2014 Budget	2014 Actual	2015-16 Budget	2015-16 YTD
Transfers out	\$ 2,625,000	\$ 1,766,374	\$ 1,594,000	\$ 1,594,000	\$ 5,510,000	4,403,089
Total expenditures	2,625,000	1,766,374	1,594,000	1,594,000	5,510,000	
Ending balance	1,195,794	2,861,805	2,683,932	3,270,797	1,766,797	2,873,708
Total uses	\$ 3,820,794	\$ 4,628,179	\$ 4,277,932	\$ 4,864,797	\$ 7,276,797	



Business of the City Council
City of Gig Harbor, WA

Subject: Public Hearing, First Reading, and Adoption of Ordinance No. 1339 - Vacating a Portion Woodworth Ave.

Proposed Council Action:
Move to adopt on first reading Ordinance No. 1339 vacating a portion of Woodworth Ave.

Dept. Origin: Public Works

Prepared by: Jeff Langhelm P.E.,
Public Works Director

For Agenda of June 27, 2016

Exhibits: Petition Request, Legal Description, Survey Map, Location map, Vicinity map, Checklist, Ordinance No. 1339

Initial & Date

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Department Head:

SVL 6-20-16
Ron W 6/17/16
Via email
N/A
Ston 6-17-16

Expenditure Required	\$0	Amount Budgeted	\$0	Appropriation Required	\$0
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INFORMATION/BACKGROUND

The City received a letter from Thornton Surveying representing Michael K. Hall and Kristine J. Hochberg, parcel no. 9815000151, owner of site address XXX Woodworth (delivery address 9210 Prentice Ave), petitioning the City to vacate a 33 foot wide portion of Woodworth Ave. in accordance with GHMC 12.14.002.

At the April 25th 2016 Council meeting, Council approved Resolution No. 1035 setting the public hearing date and first reading of Ordinance 1339 at this June 27, 2016 Council Meeting.

The Right-of-Way proposed for vacation along Woodworth Avenue is situated in the Woodworth's Addition Plat recorded on August 22, 1890. This portion of Woodworth Avenue lies within a Non-User Statute area as described in GHMC 12.14.018C. All City departments have reviewed the proposed street vacation. No City utility easements will be required.

POLICY CONSIDERATIONS

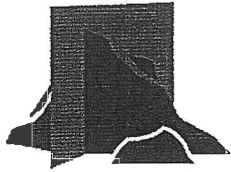
The Right-of-Way proposed for vacation is surplus to the city's needs, and the city does not have any plans for improving this Right-of-Way proposed for vacation.

FISCAL CONSIDERATION

The processing fee has been paid in accordance with GHMC 12.14.004.

RECOMMENDATIONS

Move to adopt on first reading Ordinance No. 1339 vacating a portion of Woodworth Ave.



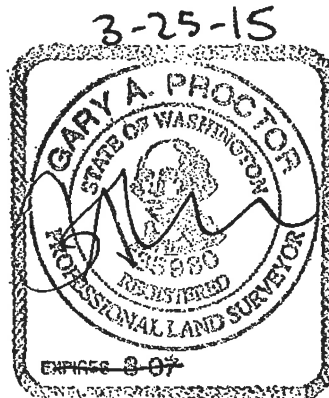
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L A N D S U R V E Y I N G . I N C .

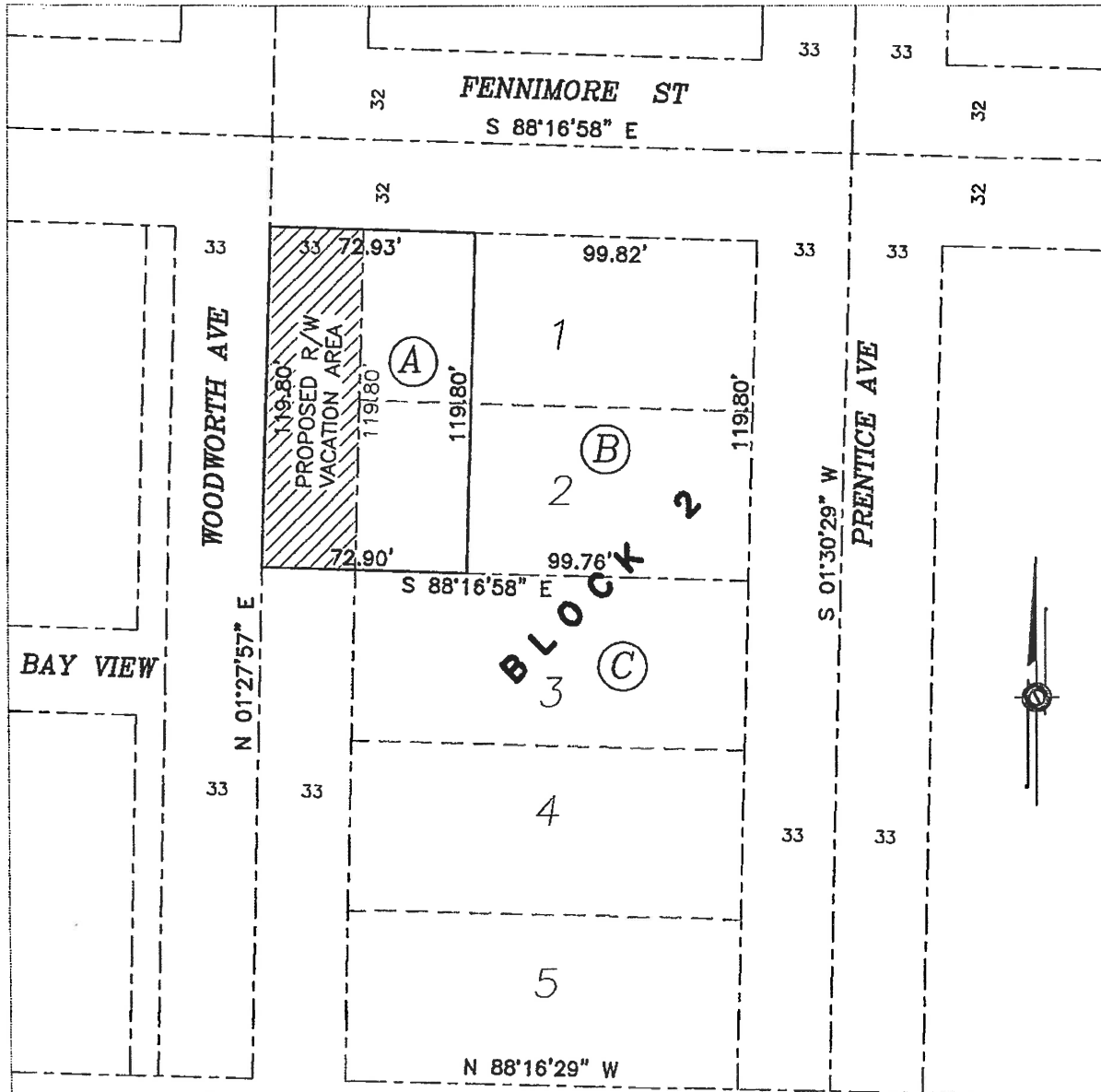
8803 State Highway 16
PO Box 249
Gig Harbor, WA 98335
T 253 858 8106
F 253 858 7466
thorntonls.com

PROPOSED
PARCEL A LEGAL DESCRIPTION

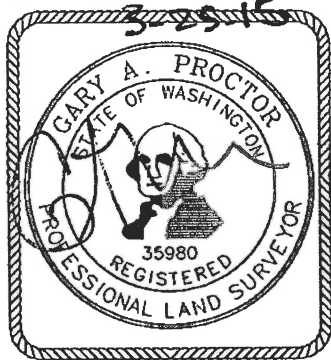
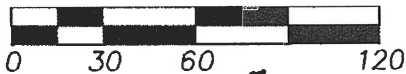
RIGHT-OF-WAY THAT WILL ATTACH BY OPERATION OF LAW TO HALL ADJOINER FOLLOWING VACATION OF A PORTION OF WOODWORTH AVENUE, GIG HARBOR, WASHINGTON, BEING A PORTION OF THE NORTHEAST QUARTER OF SECTION 6, TOWNSHIP 21 NORTH, RANGE 2 EAST, W.M., IN PIERCE COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

THAT PORTION OF THE EAST HALF OF WOODWORTH AVENUE, PER THE PLAT OF WOODWORTHS ADDITION TO GIG HARBOR, RECORDED IN VOLUME 5 OF PLATS AT PAGE 66, UNDER AUDITOR'S FILE NUMBER 38968, RECORDS OF PIERCE COUNTY, WASHINGTON, LYING BETWEEN THE WESTERN EXTENSION OF THE NORTH LINE OF LOT 1, BLOCK 5 OF SAID PLAT, AND THE WESTERN EXTENSION OF THE SOUTH LINE OF LOT 2, BLOCK 5 OF SAID PLAT.





SCALE: 1"=60 FEET



PARCEL/LOT INFORMATION:

LOT	TAX PARCEL NO.	ADDRESS	OWNER
A	9815000151	9210 PRENTICE AVE	HALL & HOCHBERG
B	9815000140	9210 PRENTICE AVE	HALL & HOCHBERG
C	9815000090	9202 PRENTICE AVE	STORSET

AREA OF STREET VACATION

3953.4 ft²
WOODWORTH AVE

LOT AREA:

BEFORE 4781.9 FT² **AFTER** 8735.3 FT²



FENNIMORE ST

XXX WOODWORTH AV

9210 PRENTICE AV

STREET VACATION
LOCATION

BAY VIEW LN

PRENTICE AVE

WOODWORTH AVE



GOODMAN AVE

BENSON ST

WOODWORTH AVE

WOODWORTH STREET VACATION LOCATION

HALL PROPERTY
XXX WOODWORTH AVE
(9210 PRENTICE AVE)

ANNIMORE ST

SELLERS ST

BAY VIEW LN

WOODWORTH AVE

PEACOCK HILL AVE

GOODMAN AVE

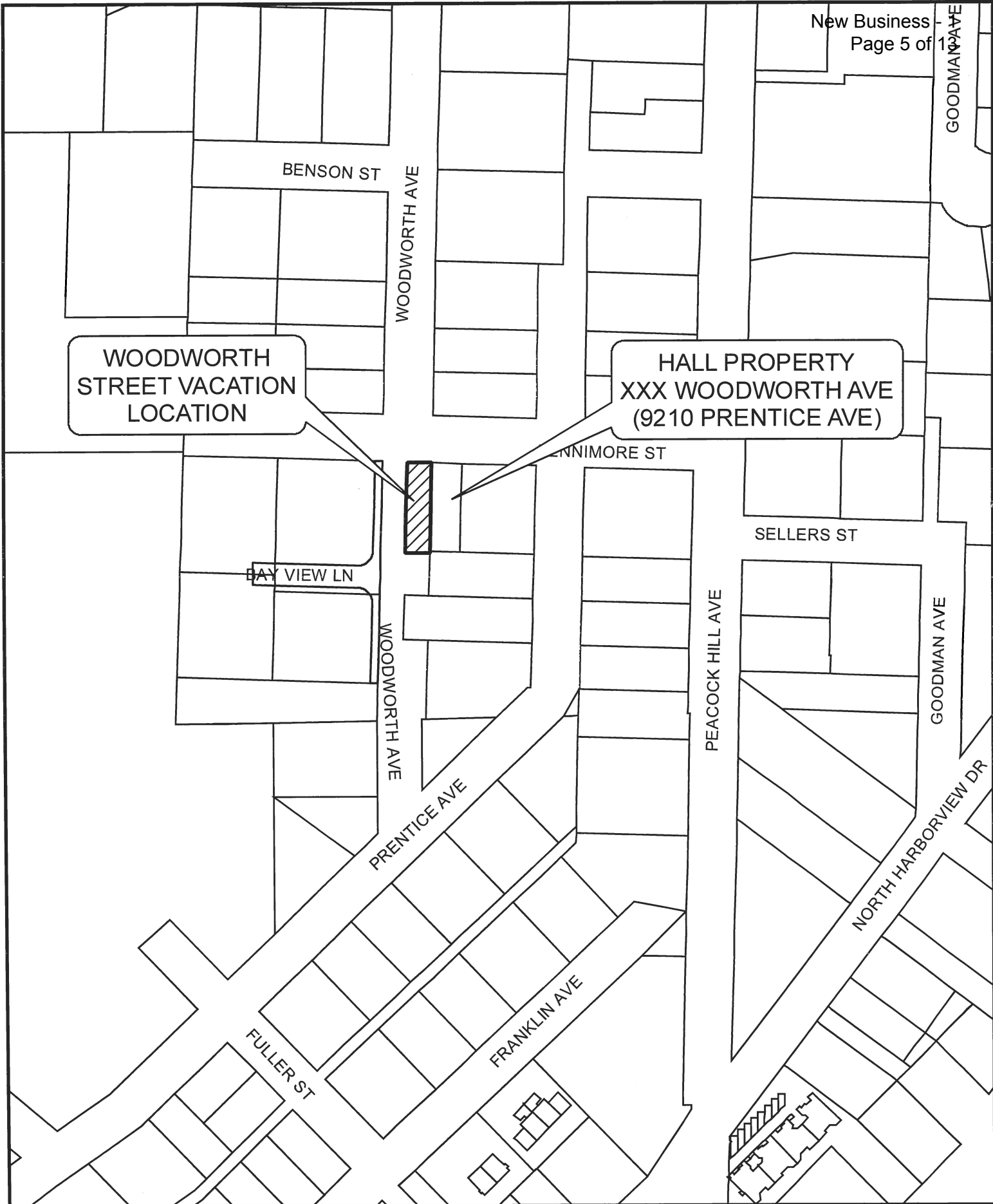
PRENTICE AVE

NORTH HARBORVIEW DR

FULLER ST

FRANKLIN AVE

HALL STREET VACATION - XXX WOODWORTH AVE.
VICINITY MAP





VACATION OF STREETS AND ALLEYS

GIG HARBOR MUNICIPAL CODE CHAPTER 12.14

Name: Michael K. Hall and Kristine J. Hochberg Date: June 27, 2016

Site address: XXX Woodworth Ave. - Delivery address: 9210 Prentice Avenue

Phone Number: 253 – 858 – 8106 (Thornton Land Surveying) Parcel Number: 98150000151

OWNER REQUIREMENTS

- ✓ A petition to vacate a street or alley or any part thereof. [GHMC § 12.14.002 (A)]. **RECEIVED**
- ✓ Nonrefundable payment to the City of a pre-hearing fee of \$150.00, to defray the administrative cost incurred in processing such vacation petitions [GHMC § 12.14.004 (A)]. **RECEIVED**
- ✓ Legal description prepared by a Licensed Surveyor of area to be vacated [GHMC § 12.14.002 (B)]. **RECEIVED**
- ✓ Site map prepared by a Licensed Surveyor showing the existing property and street vacation areas and any other relevant information. **RECEIVED**
- ✓ At the time the City Council recommends granting a vacation petition, the petitioner shall deposit a \$500.00 appraisal fee with the Public Works Director [GHMC § 12.14.004 (b)]. **Appraisal fee not required if qualified under the Non-user Statute [GHMC § 12.14.018 (c)]. N/A**
- ✓ Compensation to the City for vacation if applicable [GHMC § 12.14.018]. **Compensation not required if qualified under the Non-user Statute [GHMC § 12.14.018 (c)]. N/A**

CITY REVIEW

- ✓ Determine Non-user Statute application. **QUALIFIES AS NON-USER STATUTE**
- ✓ Verify all information provided in the petition, legal description, location map, and site map. **APPROVED**
- ✓ Describe topography and vegetation (forested, cleared, etc.). **TREES AND VEGETATION IN A RAVINE**
- ✓ Verify existing utilities or call One Call Locate to determine what utilities are on the property. **NONE**
- ✓ Determine proposed vacation's consistency with City of Gig Harbor Comprehensive Plan (i.e. transportation element). **CONSISTENT WITH COMPREHENSIVE PLAN**
- ✓ Determine current extent of public use of area proposed to be vacated as a Prescriptive Easement. **NO PUBLIC USE PROPOSED WITHIN VACATED AREA**
- ✓ Determine possible retention for future public uses: Roadway, water, sewer, storm drainage, parking facilities, parks, view areas, and access to waterfront. **NO RETENTION FOR PUBLIC USE REQUIRED**

**VACATION OF STREETS AND ALLEYS
GIG HARBOR MUNICIPAL CODE CHAPTER 12.14
PAGE 2**

- ✓ Develop history of area proposed to be vacated including when area was purchased, dedicated, or otherwise acquired. **WOODWORTH'S ADDITION PLAT RECORDED AUGUST 22, 1890**
- ✓ Determine compensation for vacation as described in GHMC § 12.14.018 if applicable. **N/A**
- ✓ Verify payment of pre-hearing \$150 fee and \$500 appraisal fee. **\$150 PAID – RECEIPT NUMBER 00213870**
- ✓ Prepare aerial vicinity map. **COMPLETED**
- ✓ Prepare Council Resolution. **RESOLUTION 1035 (04-25-16) SETTING PUBLIC HEARING DATE**
- ✓ Post notices of Public Hearing. **COMPLETED**
- ✓ Determine hearing date. **JUNE 27, 2016**
- ✓ Legal Review **APPROVED VIA EMAIL**

AFTER RECORDING RETURN TO:

The City of Gig Harbor
Attn: City Clerk
3510 Grandview St.
Gig Harbor, WA 98335

WASHINGTON STATE COUNTY AUDITOR/RECORDER'S INDEXING FORM

Document Title(s) (or transactions contained therein):

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY GIG HARBOR,
WASHINGTON, VACATING A PORTION OF WOODWORTH AVENUE

Grantor(s) (Last name first, then first name and initials)

City of Gig Harbor

Grantee(s) (Last name first, then first name and initials)

Michael K. Hall and Kristine J. Hochberg

Legal Description (abbreviated: i.e., lot, block, plat or section, township, range)

Section 6, Township 21, Range 2 East

Assessor's Property Tax Parcel or Account number: 9815000151

Reference number(s) of documents assigned or released: _____

ORDINANCE NO. 1339

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
GIG HARBOR, WASHINGTON, VACATING A PORTION OF
WOODWORTH AVENUE**

WHEREAS, Michael K. Hall and Kristine J. Hochberg petitioned the City to vacate a 33 foot wide portion of Woodworth Avenue, which abuts their property at 9210 Prentice Avenue, Gig Harbor, Washington, under the nonuser statute, RCW 36.87.090 and GHMC Section 12.14.018(C); and

WHEREAS, the portion of this street subject to the vacation petition was platted in the Plat of Woodworth's Addition, recorded in the records of Pierce County on August 22, 1890; and

WHEREAS, in 1890, this street was in unincorporated Pierce County; and

WHEREAS, the portion of Woodworth Avenue subject to the vacation petition was not included in any street that was opened or improved within five years after the original platting in 1890; and

WHEREAS, under RCW 36.87.090, any county road which remained unopened for public use for five years after platting was vacated by lapse of time; and

WHEREAS, the City's street vacation procedures for streets subject to the nonuser statute merely eliminates the cloud on the title created by the plat, because the street has already vacated by lapse of time and operation of law; and

WHEREAS, after receipt of the street vacation petition, the City Council passed Resolution No. 1035 initiating the procedure for the vacation of the referenced street and setting a hearing date; and

WHEREAS, after the required public notice had been given, the City Council conducted a public hearing on the matter on June 27, 2016, and at the conclusion of such hearing determined that the aforementioned Right-of-Way vacated by operation of law and lapse of time; Now, Therefore,

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON,
ORDAINS AS FOLLOWS:

Section 1. The City Council finds that the unopened portion of the platted Woodworth Avenue Right-of-Way described in the Hall street vacation petition has vacated by lapse of time and operation of law under RCW 36.87.090. The vacated portion of Woodworth Avenue, lying between Fennimore Street and Bay View Lane, Lot 1 and Lot 2, Block 2 of the Woodworth Addition, Parcel No. 9815000151, abutting 9210 Prentice Avenue is legally described in Exhibit A attached hereto and incorporated by this reference, and further, is shown on the map attached hereto as Exhibit B.

Section 2. The City has the authority to adopt a vacation ordinance to formally remove the cloud on the title of the referenced Right-of-Way area. This street vacation ordinance does not affect any existing rights, including any the public may have acquired in the Right-of-Way since the street was vacated by operation of law.

Section 3. The City Clerk is hereby directed to record a certified copy of this ordinance with the office of the Pierce County Auditor.

Section 4. This ordinance shall take effect five days after passage and publication as required by law.

PASSED by the Council and approved by the Mayor of the City of Gig Harbor this
27th day of June, 2016.

CITY OF GIG HARBOR

By: _____
Jill Guernsey, Mayor

ATTEST/AUTHENTICATED:

By: _____
Molly M. Towslee, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney:

By: _____
Angela Summerfield

FILED WITH THE CITY CLERK: 06/14/16
PASSED BY THE CITY COUNCIL: 06/27/16
PUBLISHED: 06/30/16
EFFECTIVE DATE: 07/05/16
ORDINANCE NO. 1339

**EXHIBIT A
LEGAL DESCRIPTION**



8803 State Highway 16
PO Box 249
Gig Harbor, WA 98335
T 253 858 8106
F 253 858 7466
thomtonls.com

**PROPOSED
PARCEL A LEGAL DESCRIPTION**

RIGHT-OF-WAY THAT WILL ATTACH BY OPERATION OF LAW TO HALL ADJOINER FOLLOWING VACATION OF A PORTION OF WOODWORTH AVENUE, GIG HARBOR, WASHINGTON, BEING A PORTION OF THE NORTHEAST QUARTER OF SECTION 6, TOWNSHIP 21 NORTH, RANGE 2 EAST, W.M., IN PIERCE COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

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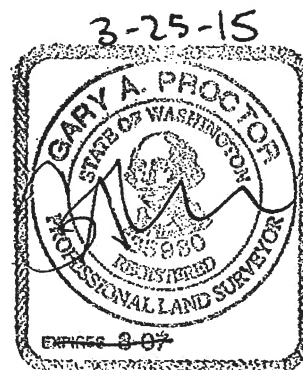
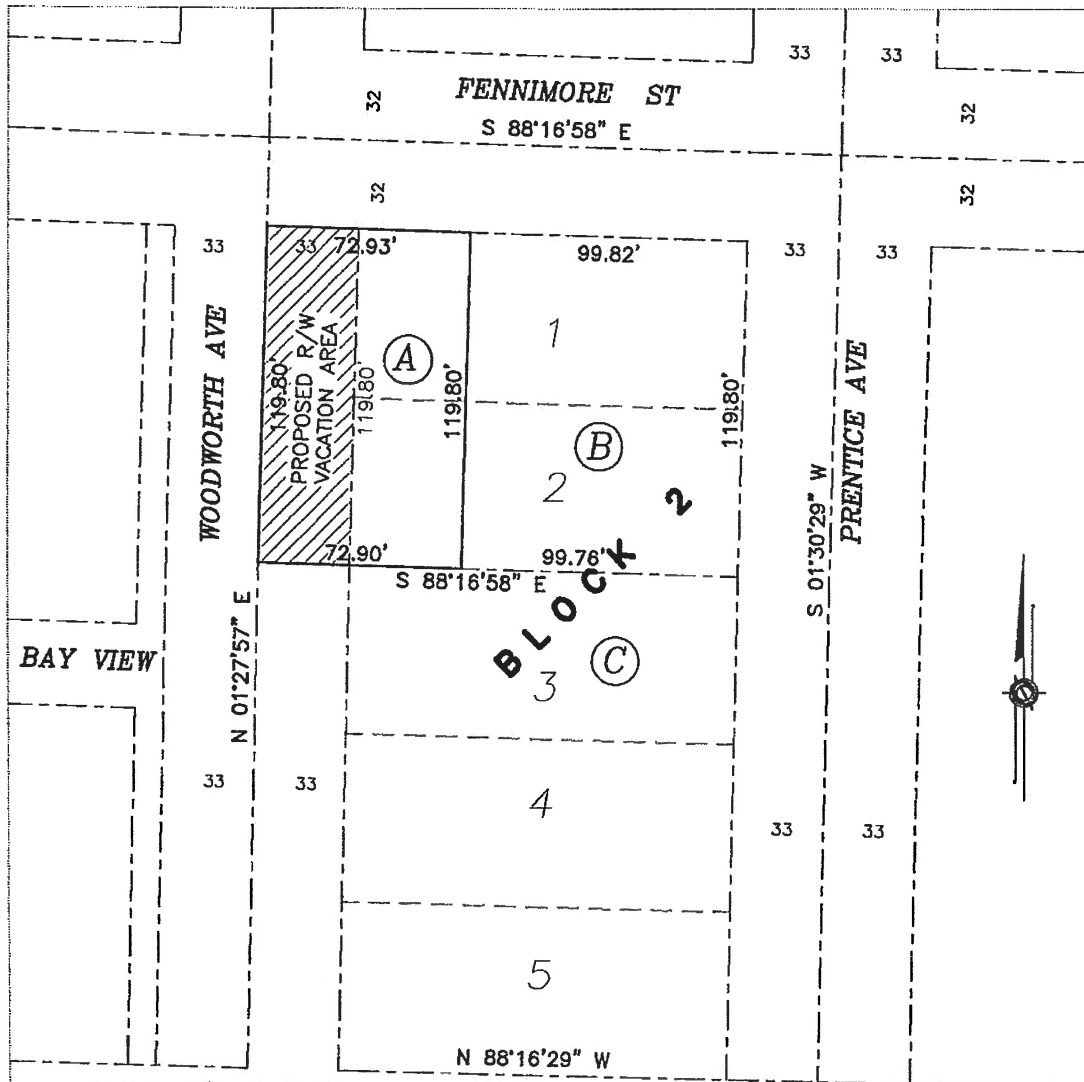
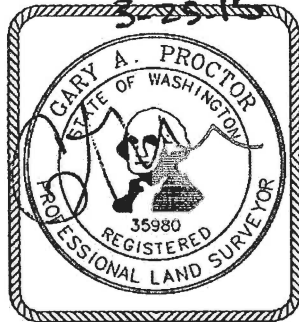
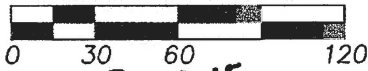


EXHIBIT B SURVEY MAP



SCALE: 1"=60 FEET



PARCEL/LOT INFORMATION:

LOT	TAX PARCEL NO.	ADDRESS	OWNER
A	9815000151	9210 PRENTICE AVE	HALL & HOCHBERG
B	9815000140	9210 PRENTICE AVE	HALL & HOCHBERG
C	9815000090	9202 PRENTICE AVE	STORSET

AREA OF STREET VACATION

3953.4 ft²
WOODWORTH AVE

LOT AREA:

BEFORE 4781.9 FT² **AFTER** 8735.3 FT²

New Behavioral Health Hospital

The Alliance for South Sound Health (a joint venture of CHI Franciscan Health and MultiCare Health System) has been granted approval to build and operate a new behavioral health hospital.

The Washington State Department of Health approved the application from MultiCare Health System and CHI Franciscan Health to jointly build and operate a new \$41 million behavioral health hospital in Tacoma. This collaboration will dramatically improve access to much needed behavioral health services for the residents of Pierce and South King Counties and the surrounding areas.

Currently, the State of Washington ranks 48th out of 50 states for prevalence of mental health services compared to access to care, particularly when it comes to inpatient capacity. The national average for beds per 100,000 population is 26.1. Washington State averages 8.3 beds and Pierce County averages 2.8 beds per 100,000.

New Behavioral Health Hospital Facts

- 120 beds
- During a full year of operation, treatment provided to approximately 5000 patients
- Not-for-profit
- Treating adults, age 18 and older
- Voluntary and involuntary admissions
- Construction will begin in 2016 and is expected to be completed in 2018
- To be located on the Allenmore Hospital Campus on S. Union in Tacoma

Scope of Services

- Crisis stabilization unit – 16 beds
- Comprehensive psychiatric evaluation and treatment
- Medication review and management
- Individual and family counseling
- Anxiety reduction and mood stabilization
- Social support and resources for patients and family
- Co-occurring chemical dependency program
- Occupational and physical therapy
- Group activities
- Discharge planning

Community Benefits

- Great improvement in the number of adult inpatient beds available in our community to approximately 16.3 beds per 100,000 population
- The Crisis Stabilization Unit in the new hospital will be an emergency receiving site so law enforcement, as well as ambulance and fire/medics, will be able to transport directly to the site
- The behavioral health hospital will provide new employment opportunities:
 - Over 40 full-time construction/fabrication/design positions for the duration of the construction
 - Over 300 hospital workers once the hospital is built

Alliance for South Sound Behavioral Health Coalition

The Alliance for South Sound Behavioral Health Coalition is comprised of MultiCare Health System, CHI-Franciscan Health, and a wide cross section of Pierce and South King County community leaders. The Coalition's purpose is to secure the necessary funding to build the new behavioral health hospital through a public-private partnership.

Co-Chairs

Brad Cheney, Executive Director, Ben B. Cheney Foundation
Bill Weyerhaeuser, PhD, President, Sequoia Foundation

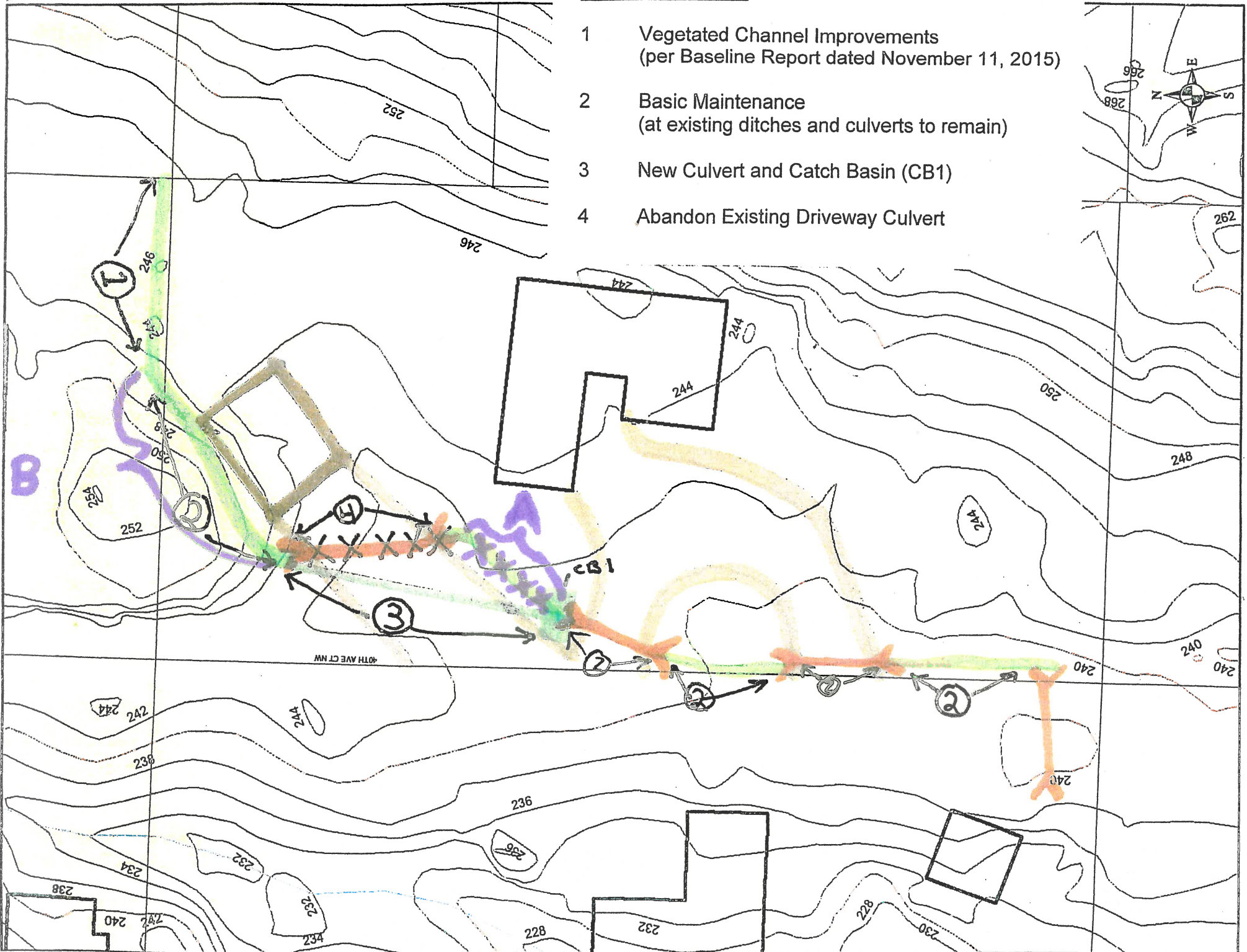
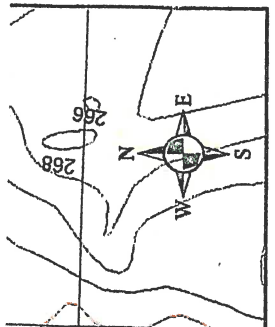
Members

Scott Armstrong, President & CEO, Group Health Cooperative
Nancy Backus, Mayor, City of Auburn
Lois Bernstein, MultiCare Health System
Keith Blocker, Councilmember, City of Tacoma
Jim Boulanger, President, Patriot Fire Protection
Rhonda Brown, CHI Franciscan Health
State Representative Michelle Caldier, District 26
Anthony Chen, MD, Pierce County Health Department
Loren Cohen, Point Ruston, LLC
Jack Connelly, Connelly Law Offices
Brett Copeland, MD, Allenmore Psych. Associates
Frank Cuthbertson, Pierce County Superior Court
Joe Dacca, District Director, U.S. Congressman Derek Kilmer
State Senator Bruce Dammeier, District 25
Norm Dicks, former U.S. Congressman
Bea Dixon, Executive Director, Optum WA Regional Support Network
Melanie Dressell, President/CEO, Columbia Bank
David Flentge, President/CEO, Community Health Care
Curtis Greenfield, MD, Allenmore Psych. Associates
Brian Haynes, President/CEO, Rainier Connect
Tim Holmes, MultiCare Health System
Denny Hunthausen, Executive Director, Catholic Community Services
Bryan Jeter, Chief, City of Puyallup Police Dept.
State Representative Laurie Jenkins, District 27
Don Johnson, Commissioner, Port of Tacoma
Kathi Littmann, President/CEO, Greater Tacoma Community Foundation
Sara Long, MultiCare Health System
Mark Martinez, Executive Secretary, Pierce County Building & Construction Trades Council
Pat McCarthy, Pierce County Executive
Ryan Mello, Deputy Mayor, City of Tacoma
State Senator Mark Miloscia, District 30

Ingrid Gourley Mungia, MultiCare Health System
Toby Murray, President, Murray Pacific Corp.
Frank O'Donnell, MultiCare Health System
John Parrott, COO, Foss Maritime Co.
Paul Pastor, Pierce County Sheriff
Ketul J. Patel, CEO, CHI Franciscan Health
Rich Petrich, CHI Franciscan Health
Kierra Phifer, South Sound Director, U.S. Senator Patti Murray
Tom Pierson, CEO/President, Pierce County Chamber of Commerce
Col. Michael Place, MD, Commander, Madigan Army Medical Center
Lua Pritchard, Executive Director, Asia Pacific Cultural Center
Lyle Quasim, Community Leader, Tacoma-Pierce County Black Collective
Don Ramsdell, Chief, City of Tacoma Police Dept.
Rod Rassmussen, VP, CyberSecurity, Infoblox
Bob Redd, CEO/President, U.S. Oil Trading
Doug Richardson, Chair, Pierce County Council
Maya Richman, Student, University of Puget Sound
Bill Robertson, CEO/President, MultiCare Health System
Rob Roth, MD, MultiCare Health System
Nathaniel Schlicher, MD, CHI Franciscan Health
Herb Simon, Simon Johnson LLC
Bill Sterud, Chairman, Puyallup Tribal Council
Dave Stolz, CPA/PFS, CFP, Stolz and Associates
Rick Talbert, Councilmember, Pierce County Council
Pat Thompson, AFSCME
Robert Thoms, Councilmember, Tacoma City Council
Greg Unruh, CHI Franciscan Health
Jim Vollendroff, King County Mental Health and Substance Abuse Division
Victoria Woodards, Councilmember, Tacoma City Council
LaTasha Wortham, District Director, U.S. Congressman Denny Heck
Dori Young, MultiCare Health System
Valerie Zeeck, Gordon Thomas Honeywell

GENERAL NOTES

- 1 Vegetated Channel Improvements
(per Baseline Report dated November 11, 2015)
- 2 Basic Maintenance
(at existing ditches and culverts to remain)
- 3 New Culvert and Catch Basin (CB1)
- 4 Abandon Existing Driveway Culvert



Cost Estimates for Piping Peacock Meadows Storm Water (6/27/2016)

Excavation & Pipe	\$18,057	\$18,057
Engineering & Surveying	\$8,000	Baseline
Legal - Maintenance agreement & Easements	RM Homes	RM Homes
Road Damage	\$3,500	\$3,500
Permits	????	????
Easement (consists of legal expenses, arborist and septic scoping)	<u>\$6,100</u>	<u>\$6,100</u>
	\$35,657	\$27,657

The pipe is to be owned and maintained by the Peacock Meadows HOA. Easements provided by Johnsons/Elliott.