

City Council Meeting

**August 8, 2016
5:30 p.m.**



**AMENDED AGENDA FOR
GIG HARBOR CITY COUNCIL MEETING
Monday, August 8, 2016 – 5:30 p.m.**

CALL TO ORDER / ROLL CALL:

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

1. Approval of City Council Minutes July 25, 2016.
2. Correspondence / Proclamations: a) Community Day of Service Proclamation.
3. Liquor License Action: a) Application: Susanne's Bakery.
4. Receive and File: a) Public Works Committee Minutes June 13, 2016; b) Intergovernmental Affairs Committee Minutes July 25, 2016; c) Minutes of Council Worksession August 1, 2016.
- ~~5. Resolution No. 1040 – Public Works Trust Board Grant Application for 38th Avenue Project.~~
6. Approval of Payroll for the month of July: Checks #7695 through #7712 and direct deposits in the amount of \$430,704.73.
7. Approval of Payment of Bills Aug. 8, 2016: Checks #81866 through #81972 in the amount of \$1,114,238.91.

PRESENTATIONS: Community Day of Service Proclamation – Cheri and Richard Himmer.

ADJOURN TO WORKSTUDY SESSION: Impacts of Growth II – Building & Administration.

OLD BUSINESS: None scheduled.

NEW BUSINESS:

1. Stinson Avenue Roadway Improvements – Consultant Services Contract Amendment / Exeltech Consulting, Inc.
2. Resolution No. 1041 – Transportation Improvement Board (TIB) Grant Application for 50th Street and Stinson Avenue Improvement Projects.
3. Resolution No. 1042 – Support of the John Wayne Trail.

PUBLIC COMMENT:

STAFF REPORT:

Report on Revenues – Finance Director David Rodenbach.

COUNCIL REPORTS / COMMENTS:

Public Works Committee: Mon. Aug 8th – Councilmember Ekberg.

CITY ADMINISTRATOR REPORT:

MAYOR'S COMMENTS:

ANNOUNCEMENT OF OTHER MEETINGS:

1. "The Landing" Ribbon-cutting Ceremony: Wed. Aug. 10th at noon.
2. No Second Council Meeting in August.
3. Planning / Building Committee: August 29th at 5:00 p.m.
4. Public Works Committee: Mon. Sep 12th at 4:00 p.m.

EXECUTIVE SESSION: For approximately 30 minutes for the purpose of discussing property acquisitions per RCW 42.30.110(1)(c) and potential litigation per RCW 42.30.110(1)(i).

ADJOURN:

Americans with Disabilities (ADA) accommodations provided upon request. Those requiring special accommodations please contact the City Clerk at (253) 853-7613 at least 24 hours prior to the meeting.

**MINUTES FOR
GIG HARBOR CITY COUNCIL MEETING
Monday, July 25, 2016 – 5:30 p.m.**

CALL TO ORDER / ROLL CALL:

Mayor Guernsey, Councilmembers Malich, Ekberg, Perrow, Lovrovich, Payne, and Kadzik.
Councilmember Arbenz was absent.































PLEDGE OF ALLEGIANCE:

PRESENTATIONS: 25 Years after GMA – Looking at UGAs in a New Light

Jeff Mann, Pierce County Planning and Land Services, explained that with the adoption of the 2015 Comprehensive Plans, Puget Sound Regional Council has a renewed emphasis on annexation of the Urban Growth Areas (UGAs). The county must address these policies by reducing growth in the UGAs and encouraging the annexation or incorporation into cities and towns. Some of the UGAs are larger than needed to accommodate the need, and so another approach to slow growth is to reduce the size of the UGAs. He identified the area of East Gig Harbor as an area that they would like to begin a discussion on whether this area should be removed from the UGA.

Councilmembers and Mayor Guernsey asked questions, and then voiced concern at the removal of this area. Mayor Guernsey shared that she didn't believe this council would support removal of this area from the UGA and suggested that before they go forward with any jurisdiction, the county needs to engage the property owners and residents before coming before the city council. Mr. Mann said that without the support of the Council, they would not move forward. He noted that a required joint planning agreement process has begun and they are under pressure for annexation as well.

CONSENT AGENDA:

1. Approval of City Council Minutes July 11, 2016.  
2. Correspondence / Proclamations: a) National Night Out – 2016;   b) Thank you letter for Bench on Harborview Drive.  
3. Liquor License Action: a) Special Occasion – Greater Gig Harbor Foundation at Harbor History Museum;   b) Renewals: JW Restaurant, Devoted Kiss Café, Mizu Japanese Steakhouse, Gateway to India, Galaxy Uptown, Brew & Blend, Main & Vine, Safeway.  
4. Receive and File: a) Intergovernmental Affairs Committee Minutes, May 23, 2016;   b) Boards and Candidate Review Minutes July 19, 2016;   c) Gig Harbor Canoe and Kayak Racing Team Report;   d) Quarterly Financial Report;   e) Planning Commission Minutes June 16, 2016;   f) Parks Commission Minutes June 1, 2016.  
5. Street Naming at Harbor Hill: Plats S-2 through S-6.  
6. Appointment to the Design Review Board.  
7. Welcome Plaza / Lift Station 4B Improvements Project – Consultant Contract Amendment and Special Inspection Services and Materials Testing Contract.  
8. Ancich Waterfront Park – Legal Descriptions and Exhibits for Boundary Line Adjustment Application – Consultant Contract Amendment.  
9. Approval of Payment of Bills July 25, 2016: Checks #81745 through #81865 in the amount of \$689,908.00.

MOTION: Move to adopt the Consent Agenda as presented.
Ekberg / Malich - unanimously approved.

[Mayor Guernsey commented](#) on the appointments to the Design Review Board. She introduced Darrin Filand, who was reappointed to his position, and announced the new appointee, Jon Ashlok.

[Presentation of Proclamation for NNA:](#) Mayor Guernsey presented the signed proclamation to Adam Blodgett, the city's CSO.

[OLD BUSINESS:](#) [None scheduled.](#)

NEW BUSINESS:

1. [Lighthouse Transfer Administration Costs.](#)  

City Administrator Ron Williams presented the background for this transaction will finalize the transfer of the Lighthouse property to city ownership. He answered Council questions.

MOTION: Move to approve payment of \$15,680 to the U.S. Department of the Interior for Administrative Costs associated with the transfer of the Lighthouse to the City of Gig Harbor. Malich / Perrow - unanimously approved.

2. [Resolution No. 1039 – 'Honor Salmon' Welcome Arch at Austin Estuary Park.](#)  

Katrina Knutson, Parks Administrator, explained that a group of citizens approached the city with a proposal to honor Gig Harbor's Native American history. This proposal was presented to the Parks Commission who voted to recommend the project to Council. The Gig Harbor Arts Commission also approved the proposal.

MOTION: Move to adopt Resolution No. 1039 supporting the "Honor Salmon" Welcome Arch Project at Austin Estuary Park. Ekberg / Perrow - unanimously approved.

3. [Ancich Waterfront Park \(Jerkovich Pier\) – Consultant Contract Amendment.](#)  

Senior Engineer Emily Appleton presented this amendment to the contract to allow the consultant to incorporate the necessary work at the Jerkovich Pier into the overwater permitting package and design documents for the Ancich Waterfront Park and Netshed Restoration projects.

MOTION: Move to authorize the Mayor to execute a Professional Services Contract Amendment #1 with PND Engineers, Inc. in an amount not to exceed \$59,194.00. Malich / Lovrovich - unanimously approved.

PUBLIC COMMENT:

[Gary Williamson](#) thanked the Council, Staff, boards, and commissions for the support in presenting the resolution in support of the Honor Arch. He said it would be wonderful to have it completed by the 2017 Chum Festival.

STAFF REPORT:

COUNCIL REPORTS / COMMENTS:

1. [Boards and Commissions: Tue. Jul 19th.](#) [Councilmember Lovrovich reported](#) on the difficult decision to choose applicants for the Design Review Board from the five, qualified applicants. She commented that she was a judge at Chalk the Harbor, and suggested that next year we could adjust the timing of the weed spraying along the sidewalks so that it not coincide with the event.

2. [Intergovernmental Affairs: Mon. Jul 25th.](#) [Councilmember Payne](#) said they received an update from the lobbyist on what is going on at the Capital. The defense authorization bill is hung up and being used as

a political football. Also reported that Rep. Derek Kilmer sponsored two bills; one to fight opiate addiction and another to adopt a sustainable flood plan to help with rising insurance rates. Another item brought up is our Twawelkax Trail and funding options. The State is starting a new biennium so we are developing the legislative agenda. A draft of priorities will be presented to Council on September 26th. City Engineer Steve Misiurak pointed out that the Public Works Board Construction Program has applications for one hundred million dollars in funds for infrastructure projects. Two applications the city has submitted are for the 50th Street overlay with a fish-friendly culvert and 38th Street from 56th to 50th. He said we look forward to hearing our rankings.

Mayor Guernsey said that she has asked staff to bring forward a resolution in support of these applications.

[Councilmember Malich](#) commented on the project at Olympic Towne Center saying they took out all the trees. So has the project at the old theater. He said he receives complaints about this and recommended a retreat to discuss this issue and to come up with a policy so we don't cut down every tree.

Mayor Guernsey said that a tree retention ordinance is coming.

MAYOR'S COMMENTS:

[Mayor Guernsey reported on the groundbreaking at Uptown for the new IMAX Theatre.](#) She then talked about the pending residential sprinkler ordinance that is pending. It has been recommended that a facilitator be hired to help to work through the issues. Council concurred with this approach. She then recalled that one of our first Councilmembers was C.O. Austin, interesting in light of the Honor Arch proposal and because this is Gig Harbor's 70th anniversary.

CITY ADMINISTRATOR REPORT:

[City Administrator Ron Williams](#) commented on the Downtown Waterfront Alliance. He said the Waterfront Wine and Food Festival was a huge success, and the Walking Tour is doing well. The city's investment in the organization is paying off.

ANNOUNCEMENT OF OTHER MEETINGS:

1. Workstudy Session – Ancich Waterfront Park. Aug. 1st at 4:00 p.m.
2. Public Works Committee: Mon. Aug 8th at 4:00 p.m.

Councilmember Malich asked to be excused from the meeting at this time.

ADJOURN TO WORKSTUDY SESSION: Impacts of Growth II – Public Works.

The regular meeting adjourned to the workstudy session at 6:25 p.m. Public Works Director Jeff Langhelm presented an overview of accomplishments during the 2015-16 Budget period, and what is in the queue for completion. He segued into the 2017-18 Budget objectives, asking for Council input on prioritization.

Councilmember Kadzik commented that this presentation is extremely helpful before the Budget Worksessions.

Councilmember Payne asked about the pocket where the Woodworth Tank was removed. Mr. Langhelm clarified that this will move on to the Parks Administrator for planning.

Councilmember Perrow also said this was helpful and that he has a list he has been working on

[The regular meeting reconvened at 7:18 p.m.](#)

EXECUTIVE SESSION: For approximately 30 minutes for the purpose of discussing potential litigation per RCW 42.30.110(i).

Council adjourned into Executive session at 7:18 p.m. Council returned to regular session at 7:45 p.m. ⁴ of 4

ADJOURN: The meeting adjourned at 7:45 p.m.

Jill Guernsey, Mayor

Molly Towslee, City Clerk

PROCLAMATION OF THE MAYOR OF THE CITY OF GIG HARBOR

WHEREAS, in 2009, Congress designated September 11th as a National Day of Service and Remembrance; and

WHEREAS, On the anniversary of the September 11th attacks, Americans will unite in service in the same remarkable way that so many came together following the attacks; and

WHEREAS, This day provides a time and way for citizens to work together to share commitments, build a stronger community, and think about other people; and

WHEREAS, The members of the Gig Harbor Community are united in their commitment to service and giving;

NOW, THEREFORE, BE IT RESOLVED that I, Jill Guernsey, Mayor of the City of Gig Harbor, hereby designate September 10, 2016, as

GIG HARBOR COMMUNITY DAY OF SERVICE

and encourage all citizens to join together to recognize this National Day of Service and Remembrance through service in the Gig Harbor community.

Jill Guernsey, Mayor

Date

NOTICE OF LIQUOR LICENSE APPLICATION

WASHINGTON STATE LIQUOR AND CANNABIS BOARD
License Division - 3000 Pacific, P.O. Box 43075
Olympia, WA 98504-3075
Customer Service: (360) 664-1600
Fax: (360) 753-2710
Website: http://lcb.wa.gov

TO: MOLLY TOWSLEE, CITY CLERK
RE: NEW APPLICATION

RETURN TO: localauthority@sp.lcb.wa.gov
DATE: 7/25/16

UBI: 604-011-401-001-0001

License: 408550 - 1U County: 27
Tradename: SUSANNES BAKERY

APPLICANTS:

SUSANNE'S BAKERY

Address: 3411 HARBORVIEW DR BLDG
GIG HARBOR WA 98332

TUNNEY, MICHAEL SEAN
1965-10-22
TUNNEY, SUSANNE J
1965-01-19

Phone No.: 253-853-6220 MICHAEL SEAN TUNNEY

Privileges Applied For:
DIRECT SHIPMENT RECEIVER-IN WA ONLY
BEER/WINE REST - BEER/WINE

As required by RCW 66.24.010(8), the Liquor and Cannabis Board is notifying you that the above has applied for a liquor license. You have 20 days from the date of this notice to give your input on this application. If we do not receive this notice back within 20 days, we will assume you have no objection to the issuance of the license. If you need additional time to respond, you must submit a written request for an extension of up to 20 days, with the reason(s) you need more time. If you need information on SSN, contact our CHRI desk at (360) 664-1724.

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Do you approve of applicant? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do you approve of location? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you wish to request an adjudicative hearing before final action is taken? | <input type="checkbox"/> | <input type="checkbox"/> |
| (See WAC 314-09-010 for information about this process) | | |
| 4. If you disapprove, per RCW 66.24.010(8) you MUST attach a letter to the Board detailing the reason(s) for the objection and a statement of all facts on which your objection(s) are based. | | |

DATE

SIGNATURE OF MAYOR,CITY MANAGER,COUNTY COMMISSIONERS OR DESIGNEE

**MINUTES
CITY OF GIG HARBOR
PUBLIC WORKS COMMITTEE
Monday, June 13, 2016 – 4:00 p.m.
Public Works Conference Room**

CALL TO ORDER / ROLL CALL:

Council Member – Ken Malich: Present
Council Member – Tim Payne: Present
Council Member – Steven Ekberg: Absent (excused)
Mayor Jill Guernsey: Present
Public Works Director – Jeff Langhelm: Present
Building Official / Fire Marshal – Paul Rice: Present
City Engineer – Stephen Misiurak: Present
Public Works Superintendent – Greg Foote: Present
Parks Project Administrator – Katrina Knutson: Present
Senior Engineer – Trent Ward: Present
Executive Assistant – Maureen Whitaker: Present

APPROVAL OF MINUTES: Approved.

Approval of May 9, 2016 Minutes

OLD BUSINESS:

NEW BUSINESS:

1. **Impact Fee Deferral Code Revision.**↵

City Engineer Stephen Misiurak presented a draft City ordinance and background on Engrossed Senate Bill 5923 that requires all counties, cities and towns collecting impact fees must adopt and maintain a system for the deferred collection of impact fees for single-family detached and attached residential construction by September 1, 2016. He further explained that the deferral system must include one or more of the following options:

- a) Deferring collection of the impact fee payment until final inspection; or
- b) Deferring collection of the impact fee payment until certificate of occupancy or equivalent certification; or
- c) Deferring collection of the impact fee payment until the time of closing of the first sale of the property occurring after the issuance of the applicable building permit.

Mr. Misiurak further discussed the key elements of the system and staff's recommendation to select Option A because it has the least administrative time associated with it and is consistent with the City's system of building inspection sign-off policies and procedures.

The Committee agreed that Option A was reasonable and a victory for the building community.

2. [Twawelkax Trail Update.](#) ↩

Senior Engineer Trent Ward and Public Works Director Jeff Langhelm provided an update on the status. The Twawelkax Trail Project proposes an approximately 1,800 ft. long pedestrian trail connection between the intersection of Harborview Drive/North Harborview Drive and the Cushman Trail. This Project has slowly been progressing over the past several years as a cooperative effort between the Gig Harbor Morning Rotary, Gig Harbor Downtown Waterfront Alliance, Haven of Rest, Rosedale Village, and the City. The Project was identified in the 2010 Parks, Recreation and Open Space Plan with commitment by the City to facilitate obtaining necessary easements, advancing the trail design, environmental reviews and permitting for the trail. Currently, the City's 2015-2016 Biennial budget includes \$30,000 to complete the easement, environmental, permitting, and in-house design for the trail. Furthermore, it is understood that the Gig Harbor Rotary is raising the funds to construct the trail.

Over the past budget cycle, the following progress has been made:

1. City completed the acquisition of the necessary trail easement from Rosedale Village, LLC. The easement was officially recorded on April 15, 2015. This easement across Rosedale Village, LLC property is almost entirely within critical areas that are not suitable for the placement of structure;
2. A final topographic survey map superimposed with the trail easement/alignment was completed by the City's consultant, Sitts & Hill Engineers, Inc., on April 27, 2015. The map is the basis for the current trail design;
3. City staff walked the trail easement/alignment on June 19, 2015 to review existing topographic features and challenges and to review trail terminus options at both the Cushman Trail connection and at Harborview Drive/North Harborview Dr.;
4. A "Preliminary" trail grading plan was prepared by City staff on July 28, 2015 in order to begin the environmental review process;
5. City staff and Downtown Waterfront Alliance have attempted on multiple occasions with no success to contact the property owner at the Burger Shop (Savannah Enterprises LLC) in order to obtain a trail easement. This easement would allow for termination of the trail via the Savannah Enterprises property and to avoid crossing the perennial stream located on the City's wastewater treatment plant site. The implications of not being able to terminate the trail via Savannah Enterprises property is that the trail must cross the stream with a bridge structure, and then must route through the City's wastewater treatment plant grounds to connect with Harborview Drive;
6. August 2015, City Planning Dept. determined that the project must go through a Critical Areas Review (CAR) to determine impacts to wetlands and streams and determine any necessary mitigation. This necessitated the City to hire an environmental consultant to prepare a critical areas study;
7. September 10, 2015, City staff met with Downtown Waterfront Alliance's Chuck Meacham to go over the permitting and design process and to discuss a tentative project schedule;
8. September 28, 2015, City Council authorized a Critical Areas study contract with Grette & Associates, and on February 2, 2016, City Planning Department approved the Critical Areas Impact Mitigation Plan from Grette & Associates;

9. A preliminary construction cost estimate was prepared April 22, 2016, which identified estimated project costs of \$485,000. This cost estimate was presented by Jeff Langhelm at the May 25, 2016 Downtown Waterfront Alliance meeting, and will be discussed with Gary Glein and Mike Pinch of the Morning Rotary Club at a future meeting.

The next steps in moving the project forward are completing SEPA review and final design of the trail, and securing adequate funding to construct the trail. Some of the challenges that have become very evident throughout the past year and a half of review and preliminary design include:

Given the critical areas surrounding the existing trail easement location and associated topography, it is not possible to construct an ADA accessible trail facility. While RTA guidelines do not require ADA compliance for a trail such as this, there may be implications with regards to potential funding sources.

Additionally, given the associated topographic challenges, adjacent sensitive areas, and challenges in terms of equipment and material access for constructing the trail, this project no longer appears to be a project suitable for volunteer groups to fund or construct.

The Public Works Committee asked staff to continue to move forward, looking at more feasible ideas, and designing the trail in segments.

3. [Parks Commission Recommended Work Program 2016-2018.](#)

Parks Project Administrator Katrina Knutson presented the Parks Commission Work Program for 2016-2018 shown in two categories below: Capital Projects and Planning Work Plan Items and Policy Work Plan Items. She explained each item and asked the Public Works Committee to identify their priorities. They are listed as follows:

WORK PLAN ITEM	ITEM DESCRIPTION	PARKS COMMISSION PRIORITY	PUBLIC WORKS COMMITTEE PRIORITY
CAPITAL PROJECTS AND PLANNING WORK PLAN ITEMS			
Crescent Creek Park: Visioning and Master Plan	Prepare and complete a visioning process that includes public input to develop a master plan for the park properties encompassing Crescent Creek Park.	1	1
City Play Structure Master Plan	Review all public play structures within the City to determine underserved areas and areas of opportunity. Identify proposed future play structure locations and opportunities to improve existing structures.	2	4
Harbor Hill Park Master Plan	Prepare and complete a Master Plan for the Harbor Hill Park, consistent with prior visioning.	3	2
Ferry Landing Park: Trail Feasibility Study	Conduct a feasibility study for public access trail to shoreline from Ferry Landing Park. Solicit public comment.	4	3
Old Burnham Properties: Visioning	Prepare and complete a visioning process that includes public input to develop a Master Plan for the park properties encompassing the Older Burnham Drive area.	5	5
POLICY WORK PLAN ITEMS			
Private Use and Structures in Parks Policy	Develop and propose a policy on private use of public parks and recommend the policy to the Council.	1	2

Park Rules Ordinance	Assist in creation of a Park Rules Ordinance.	2	4
Field Reservations Policy	Consider implementing reservation system for the sports fields at KLM Memorial Park. Consider creation of a field reservation policy.	3	1
Cushman Trail Safety/Markings	Together with local Fire, Police and Medics, create policy for Cushman Trail Safety, including trail markings.		3

There was further discussion about adding to the Work Plan, Cushman Trail safety markings for Fire and Police responders in the event of an emergency responders. Public Works Superintendent Greg Foote stated that he would like the Fire Department to make a recommendation. Mr. Langhelm was in favor of putting together an ad hoc committee that included the Parks Commission, Fire and Police departments. Ms. Knutson said that she will add this as a new business item on the Parks Commission agenda.

PUBLIC COMMENT: None.

ANNOUNCEMENT OF UPCOMING MEETING: July 11, 2106 at 4:00 p.m. - CANCELLED

ADJOURN: 4:15 p.m.

MINUTES
Intergovernmental Affairs Committee
July 25, 2016 – 4:00 p.m.
Executive Conference Room

Call to Order

Paul Hoover and Dale Learn via teleconference, Shelly Helder, Briahna Murray, Ron Williams, Jill Guernsey, Shawna Wise, Steve Misiurak, Councilmembers Payne and Perrow

Federal Legislative Update



Paul Hoover shared that the House and Senate are in recess until Labor Day. He stated that the Defense Authorization Bill is one to keep watching and Dale Learn mentioned that in the past it always went through, but with a shrinking budget there is more scrutiny.

Mr. Hoover explained that Representative Kilmer has cosponsored \$1 billion bill to help fight opioid epidemic. H.R.5216 would provide resources and training to first responders and police officers. Mr. Learn shared that if there is an opioid epidemic in Gig Harbor, there may be funding available for resources.

Mr. Hoover said Rep Kilmer and others are working on a sustainable flood plan that, with a coordinated effort, would control rising insurance rates for communities and home owners.

The Recreational Trails Program through RCO- Mr. Hoover said their internal focus is on back-country experiences. Although our trail projects meet their guidelines, their funding focus is on trail rehabilitation and existing routes away from city centers. He explained RCO did identify the Washington Wildlife Recreation Program (WRRP) and felt this was a better fit for our trails. Applications would be due next year for funding the following year.

State Legislative Update

Legislative Agenda   – Briahna Murray shared that she will be presenting the draft legislative agenda discussed in today's meeting to City Council on September 26, 2016 with a follow up presentation of the final legislative agenda recommendations on October 10, 2016.

Ms. Murray suggests that the Committee select a capital funding request project by September that she will share with full Council in September. She recommends choosing one project with an ask between \$500k - \$1M that tells a compelling story and has public and Council support.

The Committee discussed potential projects and agreed to take a closer look at Harbor Hill Park sports complex and meet with parties involved to determine if there is support for the capital funding request on the Legislative Agenda.

Ms. Murray reviewed the list of emerging issues and the Committee agreed to support the development of the Public Works Assistance Account, Public Records Act, and funding to the Basic Law Enforcement Academy.

Councilmember Perrow would like to see improvements to the online business license system and Ms. Murray said she might have options and will share the information at a later time.

Other Business

Public Works Board Construction Applications – Steve Misiurak explained there is a current loan cycle open for eligible projects for bridge, road, solid waste and storm. Mr. Misiurak asked for Committee support in applying for two grants: 50th Street road improvement project and 38th Avenue from 56th Street to 50th Street road improvement and sidewalks. Applications are due August 18, 2016. The Committee supports the grant applications.

Mayor Guernsey alerted the Committee that Pierce County will be presenting a proposal to shrink part of Gig Harbor's UGA in order to increase the UGA in other Pierce County areas. She suggested Council express their views on this subject to Pierce County tonight.

Adjourn 5:12pm



City of Gig Harbor State Legislative Agenda for the 2017-19 Legislative Biennium

Capital Funding Request: Waterfront Investments

The City of Gig Harbor envisions a waterfront that supports recreational and commercial boating. To accomplish this vision, Gig Harbor hopes to make investments in the City's waterfront properties, including the Maritime Pier, Jerisich Dock, the Ancich Waterfront Park, and Eddon Park. The City hopes the state will be a key funding partner in realizing this vision of Gig Harbor's waterfront.

DISCUSSION: Twalwelkax Trail, Wilkinson Barn Restoration, Sports Complex, 38th Street Sidewalks - ???. Need to select a project by November at the latest. To be successful, the request needs to have community support and a good story.

Transportation Funding: West Sound Alliance

The City of Gig Harbor supports the West Sound Alliance in continuing to seek transportation funding for the West Sound region. In particular, the city will closely follow the progress of the congestion relief study for State Route 16, the completion of the EIS on State Route 302, and advocate for funding for resulting projects. Additionally, the City will actively lobby in support of policy and funding proposals that limit and reduce tolls increases on the Tacoma Narrows Bridge.

Support Main Street Legislation

The City of Gig Harbor supports legislation that increases the tax credit limits on the Main Street Tax Incentive Program. The Main Street Program was created in 2005 to support downtown revitalization programs. The Downtown Gig Harbor Waterfront Alliance participates in the program.

Infrastructure Funding

Gig Harbor supports developing a statewide solution to local infrastructure funding needs to fill the gap created with the discontinuation of the Public Works Assistance Account. The City

Protecting State-Shared Revenues

The City supports the continued appropriation of state-shared funds to local governments, including funds such as liquor excise taxes and profits, streamlined sales tax mitigation funding, the city-county assistance account, and the municipal criminal justice account. Additionally, the City supports legislation to restore growth to the liquor profit/fee revenues. Combined, these funds provide a significant amount of revenue to the City's general fund.



List of 2017 Session Emerging Legislative Positions

To: Gig Harbor IGAC

From: Briahna Murray, Gordon Thomas Honeywell Governmental Affairs

Date: July 25, 2016

Finance/General Government

- Defend against any cuts to state-shared revenues including liquor excise taxes and profits, streamlined sales tax mitigation funding, the city-county assistance account, and the municipal criminal justice account.
- Provide jurisdictions with the option to adjust property tax by more than 1% each year.
- Oppose increased state mandates without corresponding funding.
- Restore liquor profit revenues to pre-2012 levels by removing the 2011 cap on revenue, and restoring the 50% sharing relationship over multiple biennia *and* dedicating the revenue to public safety.
- Defend against efforts to remove local control from business licensing (i.e. mandating that cities participate in the state BLS/ATLAS system) or the administration and collections of local business & occupation taxes.
- Reform the Public Records Act to provide cost recovery, alternative dispute resolution, and/or greater access and funding to modernize record collection.

Human Services/Homelessness

- The Homelessness Housing and Assistance Act provides funding to homelessness services (shelters, rapid rehousing, move-in assistance, etc.) through a document recording fee. Thirty dollars of the \$58 fee collected is scheduled to sunset in 2019. Support retaining and expanding the document recording fee, increasing the fee, and changing the distribution formula to focus on low-barrier housing.
- Support the Legislature in approving the 1115 Medicaid Waiver for permanent supportive housing
- Fully fund the Housing Trust Fund with \$200 million in the 2017-19 Capital Budget.

Law Enforcement

- Support funding to the Basic Law Enforcement Academy (BLEA) to increase the number of training slots for law enforcement officers.
- Monitor the proposed merger of LEOFF 1 and TRS 1.
- Monitor regulations around body worn cameras.

Infrastructure/Transportation Funding

- Support development of a large statewide water bond proposal to fund stormwater, culverts,
- Support the development of a Public Works Assistance Account 2.0 to advance as an alternative to the existing Public Works Assistance Account.
- Support establishing Tax Increment Financing/Value Capture Financing, or other similar programs.
- Support funding the Model Toxics Control Account, including increased funding to stormwater and cleanup grants.
- Support increased funding to the Transportation Improvement Board and the Freight Mobility Strategic Investment Board.
- Support increased funding to state and local culverts to respond to recent court decisions.

Annexation/Land Use

- Oppose efforts mandating cities to annex unincorporated islands. Support incentives that encourage annexation.
- Support reform to the State Environmental Policy Act to streamline the process.



**City of Gig Harbor
Interim Activities
July 25, 2016**

Initiatives for the November Ballot

Signatures qualifying initiatives for the November ballot were required to be submitted by July 8th. Each initiative was required to submit at least 246,372 signatures, though the Secretary of State's office recommended groups submit at least 325,000 to allow for invalid signatures. Four separate initiative campaigns submitted the required number of signatures before the deadline. The State Elections Division will validate a sample of the signatures to ensure there are no duplicates and all signatures are from a registered Washington voter. Given the high numbers of signatures submitted by each campaign, it is safe to assume the following four initiatives will appear on the November ballot.

- Initiative 1433 raises the state's minimum wage incrementally over the next four years, topping out at \$13.50 in 2020.
- Initiative 1464 establishes a state-funded campaign finance program.
- Initiative 1491 allows police, family, or household members to obtain court orders temporarily preventing firearms access by a person exhibiting mental illness or violent behavior.
- Initiative 1501 increases penalties for criminal identity theft and consumer fraud targeting seniors and vulnerable individuals.

There are also two initiatives to the Legislature that were not acted upon during the 2016 session. State law mandates that if the Legislature does not adopt an initiative, then it goes to the people during a general election. Those include Initiative 732, a carbon tax on fossil fuels, and Initiative 735, urging amendments to the U.S. Constitution to limit money in politics.

Budget Development

State agencies are currently in progress of developing their agency budget requests for the Governor's proposed budget. Attached with this report is a presentation that the Governor's Office is sharing with agencies and stakeholders on the status of the budget.

Education Funding Task Force

The Education Funding Task Force is meeting monthly over the interim. The current focus of the Task Force is conducting surveys regarding the equitable salaries for teacher, administrator and classified staff, employment benefits and where the funding comes from for each category.

Pension Merger Study

During the 2016 legislature, a proposal was introduced to merge LEOFF 1 with TERS 1. While this merger did not pass the Legislature, the Select Committee on Pension Policy (SCPP) and the LEOFF 2 Board were tasked with studying the merger over the interim. The SCPP is currently collecting stakeholder input to identify the questions and concerns to be analyzed over the coming interim months.

Infrastructure Funding

Washington Waters Steering Committee

In 2015, the Legislature began discussing a statewide water funding initiative. Sen. Honeyford introduced Senate Bill 5628, which imposed a statewide per parcel fee to fund stormwater, water supply, and flood mitigation projects. While there was significant opposition to this proposal, the need to identify a funding source for water infrastructure projects statewide was recognized.

A stakeholder coalition is now meeting to restart conversations regarding a large water bond proposal. The stakeholder group has divided into two subgroups. One subgroup is focused on the development of a bill to be introduced in the 2017 session and then submitted to voters for consideration on the November 2017 ballot. The other subgroup is developing a public outreach plan.

Public Works Assistance Account 2.0

While the Governor vetoed the budget language that indicated the Legislature's intent to sweep the Public Works Assistance Account for the 17-19 biennium, there is much work to do to gain legislative support for the program prior to next session. Association of Washington Cities (AWC) has convened a stakeholder group that has met a handful of times over the interim to develop a new vision and straw proposal for the Public Works Trust Fund 2.0. AWC is currently collecting feedback on their current proposal. The next stakeholder meeting is not yet scheduled.

Meanwhile, the Public Works Board has met and established grant criteria and is currently accepting applications for 2017 grants and loans. The Public Works Board is encouraging jurisdictions to apply to receive grants/loans to demonstrate the Legislature that there is a high demand for local infrastructure funding. [Click here to view the Public Works Board's announcement.](#) Applications are due August 18th. If applicants are selected, they will receive funding if the Legislature chooses to fund the account.

Federal Transportation Funding under the FAST Act

The Federal FAST Act that passed Congress in December 2015 allocates a significant amount of funding to the state. Decisions on how to best use these funds are made at the state level. The Governor has convened a group of stakeholders to discuss the most appropriate distribution formula. The current formula (across multiple programs) allocates 34% to local transportation needs, and 66% to state highways. The stakeholder group has met multiple times, most recently on July 11th. One of the main goals of the stakeholder group is to ensure that any decision made regarding the distribution of funding does not negatively impact the Connecting Washington transportation package. At the next meeting, the stakeholders representing local government interests intend to put forward a proposal on how to allocate more funding to the local level while simultaneously keeping the Connecting Washington transportation package intact.

Use of Deadly Force in Community Policing

This past session the Legislature passed House Bill 2908, which formed a task force to address the use of deadly force in community policing. The task force is tasked with (1) Reviewing law, practices, and training programs regarding the use of deadly force in Washington state and other states; (2) Reviewing current policies, practices, and tools used by or otherwise available to law enforcement as an alternative to lethal uses of force, including tasers and other nonlethal weapon; and (3) Providing recommendation on best practices to reduce the number of violent interactions between law enforcement officers and members of the public.

Police Body Camera Legislation

The 2016 Legislature passed legislation that established temporary public records disclosure exemptions for jurisdictions currently utilizing police body cameras. To develop more permanent regulations, the legislation calls for an interim task force. The interim task force is scheduled to meet for the first time in August.

Affordable Housing

There is ongoing momentum for the state to invest in affordable housing and solutions to homelessness. One of the current revenue sources available for these services is a \$58 document recording fee that is collected and used by counties. \$30 of the \$58 fee is scheduled to expire June 2019. Conversations are beginning *now* regarding legislation for the 2017 legislative session to extend the \$30 beyond the 2019 deadline, and to potentially increase the overall fee.

Public Records Act Reform Legislation in Development

Over the interim, Rep. Joan McBride (D-Kirkland) and Rep. Terry Nealey (R-Dayton) have convened a group of around 40 stakeholders to develop a legislative proposal to reform the public records act in the 2017 legislative session. This stakeholder group has met multiple times and has identified initial sub-areas to potentially address in a legislative proposal: (1) alternative dispute resolution; (2) agency responsiveness; (3) commercial requests; (4) cost recovery; (5) harassment; (6) technology best practices. A subcommittee was established for each of these subareas. The subcommittees are scheduled to meet throughout the month of July, with the full stakeholder group reconvening in mid-August to review the work of the subcommittees. The goal of the group is to have draft legislation ready in November with the hopes of seeking additional feedback during committee days scheduled in early December.

MINUTES
Gig Harbor City Council
Workstudy Session - Ancich Park
August 1, 2016 – 4:00 p.m.
Community Rooms

CALL TO ORDER:



Mayor Guernsey, Councilmembers Arbenz, Malich, Ekberg, Perrow, Lovrovich, Payne, and Kadzik. Staff: Katrina Knutson, Emily Appleton, Jeff Langhelm, Ron Williams, Shawna Wise, and Molly Towslee.

Consultants: Steve Robert and Richard Rollund, PND Engineering.

PLEDGE OF ALLEGIANCE:

Mayor Guernsey opened the worksession turned it over to Katrina Knutson. Councilmembers asked about having Public Comment listed on a Worksession.

Presentation:

Parks Project Administrator Katrina Knutson explained of what has been included in the packet. She then gave an overview of each of the topics below.  

1) Update Items:

- a. **Website** – will be ready in two weeks. Very interactive and will cover 2012 until where we are now.
- b. **Site Sign** - 4' x 3' sign onsite with description and QR Code that will link back to the website.
- b. **General Public Storage Survey** – staff ready to send out to find out if the general public has a kayak or SUP and what they would be willing to pay for storage. Results back to Council in September.
- d. **Outreach** – Ad Hoc Committee will meet in September to look at some design elements.
- e. **Boating Center Examples** – information sheet in handout, including funding.
- f. **User Discussion**: Square footage requests and financial opportunities were discussed. Ms. Knutson explained that the building size study will be completed by next week.

Councilmembers asked questions about the elevations from the water and sidewalk view, and who will review the survey questions.

g. [Building Options](#): The three options are based upon a 30% design of a 2,800 square foot building with a step-down design. All three options are not for building construction, but are a cost breakdown for excavation, utility realignment, and backfill for three alternative locations:

1. [Building at upland wall along the right of way line](#): Cost: \$82,000.
2. [Building moved under the sidewalk](#): Locating upland wall under the new sidewalk. The building would be located 6-8 feet from setback. It would require one lane of traffic for 6-8 weeks. Cost: \$167,107.
3. [Building moved under the sidewalk but in a 'C' Shape](#): This option maintains viewpoints but could reduce some view impact: \$167,107.



Councilmembers asked questions and discussed concerns. [Ms. Knutson explained](#) that the building size can be adjusted prior to submitting building permits.

Council continued to ask questions and deliberate the various options. [Ms. Knutson mentioned](#) that they have submitted the boundary line adjustment to combine the three parcels. It should be approved by Planning within the next few weeks.

[The total cost of the project was discussed](#). Site, building, netshed and pier is estimated at 4.2 million.

[A question was asked](#) about the ADA restroom and lift size requirement.

[Mayor Guernsey for Council input](#) on the three options. Council took turns sharing their opinions.

[Councilmember Kadzik offered an alternate](#) design concept that would mimic the old Honeymoon Cottage roofline that used to be located on the property.   Councilmembers asked questions and discussed this new concept.

[Councilmember Lovrovich asked](#) the representative of the sailing club about storage needs.

Council continued to share their comments and views.

[Mayor Guernsey summarized](#) what she heard from the majority: Prefer the option to go under the sidewalk, 2,800 square foot building, 20 foot driveways, and the larger stairway. The building square footage is something that could be adjusted according to the results of the survey.

Next Steps

[Ms. Knutson explained the next steps.](#) After the results of the survey and the consultant obtains measurements and configurations from other boat facilities, we will be better able to gauge the actual envelope of the structure. The rendering of the view from the water will be completed soon.

She said we will have the Ad Hoc Committee look over the survey questions. The results will be reported to Council with the number of spaces. Begin working on the internal structure, then meet with the Ad Hoc Committee in early September with some of the design elements we discussed this evening. After that we will follow up with Council.

[There was discussion](#) on noticing the worksession and whether to allow public comment. Council agreed this was a worksession and comments could be made at the next regular meeting. The public was encouraged to submit any comments to the City Clerk or Assistant City Clerk for consistency on who would receive them.

[Ms. Knutson said](#) she would put together an email regarding what was talked about today to recap this discussion.

Adjourn

[There were no further comments](#) and the meeting adjourned at 5:50 p.m.

Respectfully submitted,

Molly Towslee, City Clerk



Business of the City Council City of Gig Harbor, WA

Subject: Stinson Avenue Roadway Improvements (CSP-1502) – Consultant Services Contract Amendment – Exeltech Consulting, Inc.

Proposed Council Action: Approve and authorize the Mayor to execute the Consultant Services Contract Amendment No. 1 with Exeltech Consulting, Inc., in an amount not to exceed \$65,928.29.

Dept. Origin: Public Works/Engineering

Prepared by: Emily Appleton, P.E.
Senior Engineer

For Agenda of: August 8, 2016

Exhibits: Contract Amendment No. 1
Exhibit A – Scope of Work and
Exhibit B – Schedule of Rates

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Public Works Dir.:

Approved by City Engineer:

Initial & Date

City P-2-16
Ron W 8/2/16
Per email dated 7/18/16
DP 8/2/16
[Signature] 8/1/16
[Signature] 7-18-16

Expenditure Required	\$65,928.29	Amount Budgeted	\$620,000	Appropriation Required	\$0
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INFORMATION/BACKGROUND

A 2015 / 2016 Street Capital Budget Objective provides for roadway improvements along Stinson Avenue between Rosedale Street and through Grandview Street. The improvements include upgrades to existing ADA curb ramps and crossings, new curb ramps, curbs, gutters and sidewalks along the west side of the roadway and pavement repair with an HMA (asphalt) overlay along the project limits. In June 2015, the City council authorized the award of a consultant contract with Exeltech Consulting, Inc., for engineering services to prepare the design and bid documents for the project.

Since the contract was authorized, the City updated the transportation element of the Comprehensive Plan and received input that constructing improvements at the intersection of Stinson Ave and Rosedale Street to alleviate increasing pm peak hour congestion was a priority for the community. In addition, data and analysis revealed that the existing level of service at the intersection was very close to not meeting the City's standard.

The Stinson Ave / Rosedale Street intersection improvement project limits overlap with the existing Stinson Ave project. This presents an opportunity to take advantage of economies of scale and the survey and field investigation work already completed by Exeltech Consultants, Inc.

The design, and subsequently the bid package, is being developed to include three separate bid schedules, one each for the following types of work; pavement preservation, sidewalks, and intersection improvements. This will allow the City to track costs related to different sources of funding, and, if it becomes necessary due to funding or other considerations, more easily break the project into separate phases.

To minimize disruption during construction, this project is also planned to be constructed at the same time as a waterline upgrade within the same project limits.

FISCAL CONSIDERATION

This project is included in the City of Gig Harbor's 2015/2016 Budget with a budgeted amount of \$620,000 from the Street Capital Fund. The City successfully obtained grant funding in the amount of \$ 515,000 for the pavement preservation portion of the project. A funding application is planned to be submitted this August for construction funding of the sidewalk portion of the project.

The City collects a transportation impact fee to fund certain transportation improvements throughout the City. The intersection improvements at Stinson Ave / Rosedale Street are eligible to be funded with transportation impact fees.

Constructing this project will require funding via future City budgets. The budget summary and proposed funding plan is provided in the table below.

Project Funding (current and planned)	
2015/16 Budget Street Capital, Objective No. 9 (carryover remainder to 2017/18)	\$ 620,000
2016 Countywide Grant Award (Pavement Preservation)	\$ 515,000
2017/18 Planned Budget Request Street Capital (match for pavement preservation grant)	\$ 100,000
2017/18 Planned Budget Request Street Capital (Intersection Project – proposed to be funded by Transportation Impact Fees)	\$ 500,000
TIB Sidewalk Grant (planned application - success unknown)	\$ 500,000
2017/18 Planned Budget Request Street Capital (match for sidewalk grant)	\$ 100,000
Planned TOTAL Project Funding	\$ 2,235,000
Project Expenses (current and estimated)	
Project Design - Exceltech Consulting, Inc.	\$ 341,094
Project Design - Exceltech Consulting, Inc. CA No. 1	\$ 65,928
Project Design Subtotal	\$ 407,022
Estimated ROW Costs (total project)	\$ 95,000
Project Construction - Pavement Preservation	\$ 606,000
Project Construction - Sidewalks and Pedestrian Amenities	\$ 606,000
Project Construction - Stinson/Rosedale Intersection	\$ 504,000
Estimated Project Construction Subtotal:	\$ 1,716,000
Estimated TOTAL Project Costs:	\$ 2,218,022

Due to the complexity of this project, staff will pursue additional construction grant funding opportunities as they become available during the design portion of this project.

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION/MOTION

Approve and authorize the Mayor to execute Consultant Services Contract Amendment No. 1 with Exeltech Consulting, Inc. for an amount not to exceed \$65,928.29.

**FIRST AMENDMENT
TO
PROFESSIONAL SERVICES CONTRACT
BETWEEN THE CITY OF GIG HARBOR AND
EXELTECH CONSULTING, INC.**

THIS FIRST AMENDMENT is made to that certain Professional Services Contract dated June 8, 2015 (the "Agreement"), by and between the City of Gig Harbor, a Washington municipal corporation (hereafter the "City"), and Exeltech Consulting, Inc., a corporation organized under the laws of the State of Washington (hereafter the "Consultant").

RECITALS

WHEREAS, the City is presently engaged in completing the Design for the Stinson Avenue Roadway Improvements Project and desires to extend consultation services in connection with the project; and

WHEREAS, section 17 of the Agreement requires the parties to execute an amendment to the Agreement in order to modify the scope of work to be performed by the Consultant and to amend the amount of compensation paid by the City;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties in this Amendment as follows:

1. Scope of Work. Section 1 of the Agreement is amended to add the work as shown in **Exhibit A**, attached to this Amendment and incorporated herein.

2. Payment. Section 2(A) of the Agreement is amended to increase compensation to the Consultant for the work to be performed as described in **Exhibit A** in an amount not to exceed Sixty-Five Thousand Nine Hundred Twenty-Eight Dollars and Twenty-Nine Cents (\$ 65,928.29), as shown in **Exhibit B**, attached to this Amendment and incorporated herein.

3. Duration of Work. Section 3 of the Agreement is amended to extend the duration of this Agreement to March 31, 2017.

[Remainder of page intentionally left blank.]

EXCEPT AS EXPRESSLY MODIFIED BY THIS AMENDMENT, ALL TERMS AND CONDITIONS OF THE AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, the parties have executed this Amendment on this _____ day of _____, 20__.

CONSULTANT

CITY OF GIG HARBOR

By: 
Its Principal
Santosh Kuruvilla

By: _____
Mayor Pro Tem Eckberg

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Exhibit A

Supplement #1 Scope of Services for City of Gig Harbor

Stinson Avenue Roadway Improvements Rosedale/Stinson Intersection Improvements

March, 2016

Prepared by:
Exeltech Consulting, Inc.
8729 Commerce Place Drive NE
Suite A
Lacey, WA 98516



TABLE OF CONTENTS

II. PROJECT SCHEDULE	2
III. PROJECT DESCRIPTION	2
IV. PROJECT ASSUMPTIONS	2
V. SCOPE OF SERVICES	3
TASK 1 PROJECT MANAGEMENT	3
Task 1.1 Project Management.....	3
TASK 2 SITE SURVEY MAPPING AND PROPERTY IDENTIFICATION	3
Task 2.1: Topographic Survey	3
TASK 4 ROADWAY ENGINEERING	4
Task 4.3 Stormwater Design	4
Task 4.4 30% Design	4
Task 4.4.1 10% Intersection Alternative Conceptual Layout	4
Task 4.4.2 30% Intersection Alternative Design	4
Task 4.6 Final 90% and 100% Design.....	5
Task 4.6.1.A Final 90% and 100% Stinson/Rosedale Intersection Improvements Design	5
Task 4.9 Illumination Design.....	5
Task 4.10 Crosswalk RRFB's.....	5
Task 4.10.1 30% Design	5
Task 4.10.2 Final 90% and 100% Design	6
TASK 6 MANAGEMENT RESERVE	6
Table 1. Assumed Design Sheet List	7

Scope of Services for Stinson Avenue Roadway Improvements Supplement #1

City of Gig Harbor

During the term of this Agreement, Exeltech Consulting, Inc., hereinafter referred to as the “Consultant”, will perform professional services for the City of Gig Harbor, hereinafter referred to as “CLIENT”. This supplemental scope of services includes intersection alternatives analysis at the intersection of Stinson Avenue and Rosedale Street, sidewalk design, illumination design, stormwater design, technical specifications, opinion of probable cost, pre and post bid support, and engineer of record construction support for the Stinson Avenue Roadway Improvements Project.

The original Agreement dated June 8, 2015 for consultant services for Stinson Avenue Roadway Improvements (CSP-1502) is supplemented by the following. All other terms and conditions of the original Agreement remain in effect.

II. PROJECT SCHEDULE

The project milestone dates below are defined in months and are modified to follow Notice to Proceed of Supplement #1.

10% Alternative Concept & Alternative Selection	1 Month
30% Design	2 Months
90% Final Design	5 Months
100% PS&E	7 Months

III. PROJECT DESCRIPTION

The supplemented work will evaluate two (2) intersection improvement alternatives at the intersection of Rosedale Street and Stinson Avenue. These alternatives as identified by the City consist of a mini roundabout or a right turn pocket on southbound Stinson Avenue and a left turn pocket on northbound Stinson Avenue at the intersection.

In addition to the intersection alternatives, this Scope of Services is supplemented to design up to two (2) crosswalks with rectangular rapid flashing beacons (RRFB’s).

IV. PROJECT ASSUMPTIONS

1. Alternatives being analyzed at the intersection of Stinson Avenue and Rosedale Street will be limited to two (2) intersection alternatives as identified by the CLIENT:
 - a. Mini roundabout at the intersection of Stinson Avenue and Rosedale Street.

- b. Turn pockets, including a left turn pocket on Stinson Avenue northbound and a right turn pocket on Stinson Avenue southbound at the intersection of Stinson Avenue and Rosedale Street
2. The two (2) intersection alternatives will be advanced to a 10% design level, at which point the CLIENT will select a preferred alternative to advance to a 30%, 90% and 100% PS&E level.
3. Traffic analysis of the two intersection alternatives will be performed by the CLIENT. If a traffic study is required, it will be performed by the CLIENT. Both will be performed at the 10% design level, as necessary, prior to CLIENT selecting a preferred alternative.
4. The plans will be prepared using AutoCAD 2015 software and will add an additional 9-16 plan sheets (depending on which alternative is selected) to the original scoped 50 plan sheets. See Table 1 for the assumed Design Sheet List for the additional sheets for the intersection improvements.
5. The rectangular rapid flashing beacon signals to be utilized at the two crosswalk locations will be solar powered signals.
6. Services not described here are excluded.

V. SCOPE OF SERVICES

TASK 1 PROJECT MANAGEMENT

Task 1.1 Project Management

This supplement includes additional time for the Project management task, which includes additional time for controlling scope, schedule, and budget during the course of the project by communicating with project team members.

Deliverables:

- Monthly progress report and invoice

TASK 2 SITE SURVEY MAPPING AND PROPERTY IDENTIFICATION

Task 2.1: Topographic Survey

This supplemental scope will include additional survey that includes:

The CONSULTANT will locate visible surface features and Right-of-Way boundaries within the mapping area, including:

- 300 feet north of the Stinson Avenue and Rosedale intersection along Stinson Avenue and 300 feet west and east of the Stinson Avenue and Rosedale intersection along Rosedale Street
- The intersection of Stinson Avenue and Wilkinson Lane, including 50 feet of Wilkinson Lane to the West of Stinson Avenue. This is due to new construction improvements for the Saylor View Estates that has occurred on or around

February 8, 2016. The original survey was performed on or around September 23, 2015.

- At the Stinson Park Apartment Homes entrance along Stinson Avenue (7314 Stinson Avenue). The area is approximately 100 feet west of the right-of-way and 60 feet wide. This is to survey the existing watermain and surrounding area to allow a new watermain connection outside of the right-of-way as requested by the CLIENT.

Deliverables:

- Survey field notes.
- Topographic Survey / Base Map showing the above drafted in AutoCAD Civil 3D 2014, including CAD file(s) with bound x-references.

TASK 4 ROADWAY ENGINEERING

Task 4.3 Stormwater Design

Task 4.3 of the original Scope of Services, dated June 8, 2015, is replaced with the description below.

The Consultant will prepare a stormwater report documenting project elements and stormwater approach. The design will be based on minimum requirements #1 through #9 of the WSDOE SWMMWW. The CLIENT or Contractor will prepare a construction Stormwater Pollution Prevention Plan (SWPPP) as required by requirement #2. The Consultant will prepare a draft stormwater report and send to the CLIENT for comment. The report will be finalized at the 90% design submittal.

Deliverables:

- Draft/Final Stormwater Report.

Task 4.4 30% Design

This supplement adds the evaluation of two (2) intersection improvement alternatives at the intersection of Rosedale Street and Stinson Avenue. The Consultant will perform preliminary design to a 10% design level for the two (2) alternative intersection designs at the intersection of Stinson Avenue and Rosedale Street.

Task 4.4.1 10% Intersection Alternative Conceptual Layout

The Consultant will develop 10% concept plans for the two alternatives identified above for review and input from the CLIENT. CLIENT will select a preferred alternative utilizing the 10% concept plans and preliminary estimate.

Deliverables:

- 10% Concept Layouts for two (2) alternatives (11x17 pdf).
- Preliminary planning level cost estimate

Task 4.4.2 30% Intersection Design

The CLIENT will select an alternative at the 10% design level and the Consultant will advance the selected concept layout to a 30% design level. These Plans will include development as described in the sheet list shown in Table 1.

The Consultant will provide 30% design plans for review by the CLIENT. The Consultant will also provide a preliminary opinion of construction cost. The plans will be incorporated into the overall project design set.

Deliverables:

- 30% Plans and Opinion of Probable Construction Cost

Task 4.6 Final 90% and 100% Design

The Consultant will progress the 30% design and prepare a final design (90% Final Design and 100% Plans, Specifications, and Estimate (PS&E)).

Task 4.6.1.A Final 90% and 100% Stinson/Rosedale Intersection Improvements Design

The Consultant will advance the 30% design and prepare final design plans for the CLIENT's review. The plans will be incorporated into the overall project design set.

Deliverables:

- 90% Design Plans.
- 90% Opinion of Probable Construction Cost.
- 100% Stamped Opinion of Probable Construction Cost.
- 90% Project Specifications.
- 100% Project Specifications in original MS word and pdf.
- Written Responses to CLIENT comments
- 100% Design Plans in 22 x 34 stamped paper copy and original Autocad Civil 3d with bound x-references as well as pdf

Task 4.9 Illumination Design

The Consultant will perform preliminary and final design of illumination at the intersection of Stinson Avenue and Rosedale Street. This task will utilize the light modeling program AGI 32 to design the locations of the luminaires in accordance with the City of Gig Harbor illumination standards.

Deliverables:

- Design exhibit showing light distribution (11x17 pdf)
- 90% and 100% design to be combined with Task 4.6

Task 4.10 Crosswalk RRFB's

The Consultant will design crosswalk crossings that are supplemented with RRFB's at up to two (2) locations. Final locations of crosswalks are to be provided by the CLIENT prior to the 30% design submittal.

Task 4.10.1 30% Design

The Consultant will perform preliminary design to a 30% design level for two (2) crosswalk locations with RRFB's. These plans will be as described in Table 1.

Deliverables:

- 30% Plans and Opinion of Probable Construction Cost.
- Written responses to the 30% review comments.
- Deliverables will be combined with Task 4.4

Task 4.10.2 Final 90% and 100% Design

The Consultant will progress the 30% design and prepare final design (90% Final Design and 100% Plans, Specifications, and Estimate (PS&E)). These plans will be as described in Table 1.

Deliverables:

- 90% Design Plans.
- Written Responses to CLIENT comments.
- 100% Design Plans in 22 x34 stamped paper copy and original autocad Civil 3d with bound x-references as well as pdf.
- Deliverables will be combined with Task 4.6

TASK 6 MANAGEMENT RESERVE

The Consultant will provide additional services as requested by the CLIENT.

Table 1. Assumed Design Sheet List

Sheet No.	Sheet Name	30%	90%	100%
Turn Pocket Alternative				
1	Site Preparation Plan 7 of 7		X	X
2	Roadway Plan and Profile 1 of 1	X	X	X
3	Roadway Details 1 of 1		X	X
4	Channelization/Signing/Paving Plan & Details 7 of 7		X	X
5	Drainage Plan/Profile/Details 3 of 3		X	X
6	Illumination Plan 4 of 4		X	X
7	Illumination Details 3 of 3		X	X
Mini Roundabout Alternative				
1	Site Preparation Plan 7 of 7		X	X
2	Roadway Plan and Profile 1 of 3	X	X	X
3	Roadway Plan and Profile 2 of 3	X	X	X
4	Roadway Plan and Profile 3 of 3	X	X	X
5	Roadway Details 1 of 1		X	X
6	Approach Details 1 of 2		X	X
7	Approach Details 2 of 2		X	X
8	Channelization/Signing/Paving Plan & Details 7 of 9		X	X
9	Channelization/Signing/Paving Plan & Details 8 of 9		X	X
10	Channelization/Signing/Paving Plan & Details 9 of 9		X	X
11	Drainage Plan/Profile/Details 3 of 4		X	X
12	Drainage Plan/Profile/Details 4 of 4		X	X
13	Illumination Plan 4 of 4		X	X
14	Illumination Details 3 of 3		X	X
Crosswalk RRFB's				
1	Crosswalk Plan	X	X	X
2	Crosswalk RRFB Details		X	X

Summary of Cost Per Consultant

Task	Exeltech	Pace	Total
1. PROJECT MANAGEMENT			
1.1 Project Management	\$3,633.86		\$3,633.86
1.2 Design Review Meetings			
1.3 Public Outreach Support			
1.4 Grant Funding Support			
2. SITE SURVEY MAPPING AND PROPERTY IDENTIFICATION			
2.1 Topographic Survey		\$8,511.34	\$8,511.34
3. CULTURAL RESOURCES SURVEY AND REPORT			
3.1 Cultural Resources Survey and Report			
4. ROADWAY ENGINEERING			
4.1 Site Inspection			
4.2 Collection and Review of Existing Data and Develop Design Criteria	\$876.28		\$876.28
4.3 Stormwater Design	\$3,316.91		\$3,316.91
4.4 30% Design			
4.4.1 10% Intersection Alternative Conceptual Layout	\$5,831.16		\$5,831.16
4.4.2 30% Intersection Design	\$8,022.30		\$8,022.30
4.5 Maximum Extent Feasible (MEF) Documentation			
4.6 Final 90% and 100% Design			
4.6.1 Roadway Final Design Plans			
4.6.1.A Final 90% and 100% Stinson/Rosedale Intersection Improvements Design	\$23,862.83		\$23,862.83
4.6.2 Opinion of Probable Construction Cost	\$1,641.49		\$1,641.49
4.6.3 Project Specifications	\$398.03		\$398.03
4.7 Constructability Review			
4.8 ROW and Const Easement Plan Sheet Support (OPTIONAL TASK)			
Easement Preparation (36 legal descriptions on 18 properties)			
WSDOT - Right-of-way Plan			
4.9 Illumination Design	\$4,705.39		\$4,705.39
4.10 Crosswalk RRFBS			
4.10.1 30% Design	\$1,354.53		\$1,354.53
4.10.2 Final 90% and 100% Design	\$2,749.17		\$2,749.17
5. CONSTRUCTION SUPPORT / ENGINEER OF RECORD (EOR) ACTIVITIES			
5.1 Bid Support			
5.2 Engineer of Record			
6. MANAGEMENT RESERVE			
TOTAL LABOR COSTS	\$56,391.95	\$8,511.34	\$64,903.29
Direct Costs	\$450.00	\$575.00	\$1,025.00
Escalation			
TOTAL	\$56,841.95	\$9,086.34	\$65,928.29

City of Gig Harbor
 Stinson Avenue Roadway Improvements - Supplement #1
 Hours Sheet

	Principal	Sr. Project Manager	Sr. Project Engineer	Project Engineer	CADD Tech	Environmental Planner (Lead)	Environmental Planner	Administration	Total Exceltech Labor Hours	Sr. Principal Surveyor	Sr. Project Surveyor	Project Surveyor	Sr. Party Chief	Survey Tech II	Survey Tech I	Instrument Person	Project Administrator	Office Tech III	Total Pace Labor Hours	TOTAL	
1. PROJECT MANAGEMENT																					
1.1 Project Management		4	22						26												26
1.2 Design Review Meetings																					
1.3 Public Outreach Support																					
1.4 Grant Funding Support																					
2. SITE SURVEY MAPPING AND PROPERTY IDENTIFICATION																					
2.1 Topographic Survey									4		6	36	32	6						84	84
3. CULTURAL RESOURCES SURVEY AND REPORT																					
3.1 Cultural Resources Survey and Report																					
4. ROADWAY ENGINEERING																					
4.1 Site Inspection																					
4.2 Collection and Review of Existing Data and Develop Design Criteria				6	2				8												8
4.3 Stormwater Design			25						25												25
4.4 30% Design																					
4.4.1 10% Intersection Alternative Conceptual Layout		2	18	16	14				50												
4.4.2 30% Intersection Design			10	35	30				75												
4.5 Maximum Extent Feasible (MEF) Documentation																					
4.6 Final 90% and 100% Design																					
4.6.1 Roadway Final Design Plans																					
4.6.1.A Final 90% and 100% Stinson/Rosedale Intersection Improvements Design		2	16	105	105				228												
4.6.2 Opinion of Probable Construction Cost				14					14												14
4.6.3 Project Specifications			3						3												3
4.7 Constructability Review																					
4.8 ROW and Const Easement Plan Sheet Support (OPTIONAL TASK)																					
Easement Preparation (36 legal descriptions on 18 properties)																					
WSDOT - Right-of-way Plan																					
4.9 Illumination Design			3	22	20				45												
4.10 Crosswalk RRFBS																					
4.10.1 30% Design			1	6	6				13												
4.10.2 Final 90% and 100% Design			1	12	14				27												
5. CONSTRUCTION SUPPORT / ENGINEER OF RECORD (EOR) ACTIVITIES																					
5.1 Bid Support																					
5.2 Engineer of Record																					
6. MANAGEMENT RESERVE																					
TOTAL HOURS	0	8	99	218	191	0	0	0	514	4	0	6	35	32	6	0	0	0	84	100	

**Consultant Fee Determination - Summary Sheet
Cost Plus Fixed Fee**

Stinson Avenue Roadway Improvements - Supplement #1

Start Date

City of Gig Harbor

Task Description:

End Date

Consultant Fee Determination

Exeltech Project #

Consultant: Exeltech Consulting, Inc.

Code	Classification	Man Hours		Rate		Dollars
LABOR		Hours				
	Principal	0	x	\$69.87	=	0.00
	Sr. Project Manager	8	x	\$57.93	=	463.44
	Sr. Project Engineer	99	x	\$43.00	=	4,257.00
	Project Engineer	216	x	\$38.00	=	8,208.00
	CADD Tech	191	x	\$28.00	=	5,348.00
	Environmental Planner (Lead)	0	x	\$53.39	=	0.00
	Environmental Planner	0	x	\$32.25	=	0.00
	Administration	0	x	\$26.00	=	0.00
	Total Hours	514				
	Total DSC				=	18,276.44
			% Increase	% of Work		
	Labor Escalation for '16				=	0.00
	Escalated Total DSC				=	18,276.44
Overhead (OH Cost -- including Salary Additives)						
	OH Rate x DSC of	<u>178.55%</u>	x	<u>\$18,276.44</u>	=	32,632.58
Fixed Fee (FF):						
	FF Rate x DSC of	<u>30.00%</u>	x	<u>\$18,276.44</u>	=	5,482.93
Reimbursables						
<u>Itemized</u>	Quantity	Units		Rate		In Scope
Meals and Lodging		each	@	\$150.00	=	0.00
Mileage	0	each	@	\$0.58	=	0.00
Reproduction and Printing	150	exhibits	@	\$3.00	=	450.00
Postage and Supplies	0	Est	@	\$20.00	=	0.00
Miscellaneous Supplies	0	Est	@	\$500.00	=	0.00
Reimbursables Total						450.00
Exeltech Subtotal						56,841.95
Subconsultant Costs (See Exhibit E)						9,086.34
Grand Total						65,928.29



Business of the City Council
City of Gig Harbor, WA

Subject: Resolution No. 1041–
Authorization to Submit Transportation
Improvement Board Grant Applications for
50th Street Improvement Project and Stinson
Avenue Improvement Project.

Proposed Council Action: Approve
Resolution No. 1041 authorizing City staff to
submit two grant applications to the
Transportation Improvement Board for the
50th Street and Stinson Avenue
Improvement projects.

Dept. Origin: Public Works

Prepared by: Stephen Misiurak, P.E.
City Engineer

For Agenda of: August 8, 2016

Exhibits: Resolution No. 1041
Exhibit A, 50th Roadway View
Exhibit B, 50th Financial Summary
Exhibit C, Stinson Financial Summary

Initial & Date

Concurred by Mayor: _____

Approved by City Administrator: _____

Approved as to form by City Atty: _____

Approved by Finance Director: _____

Approved by Department Head: _____

Handwritten signatures and dates:
8/5/16
8-5-16

Expenditure	Amount	Appropriation
Required \$0	Budgeted \$0	Required \$0

INFORMATION / BACKGROUND

The State Transportation Improvement Board (TIB) currently is running a competitive design and construction grant funding application cycle open to all eligible cities, towns, and counties within Washington State. Eligible projects for competitive scoring include roads and intersection improvement projects.

Applications are due to the TIB no later than August 19th. TIB staff members field visited both the 50th and Stinson Avenue Improvement Projects and the City received worthwhile input to incorporate into its grant applications. One suggestion was for the City to provide a statement of Council support and include that statement in the grant application packet.

Upon receipt of all applications, TIB will internally rate all project applications received through an internal jury type process, and rank them taking into account the project's need, readiness to proceed, and local match provided. Then they will present a ranked list to the TIB Board meeting in November of this year for their final project selection.

Unlike the Public Works Assistance funding opportunities, TIB funding is secured under State Statute, whose primary funding source is from the State gasoline tax. Should the City be successful at this funding opportunity, those grant monies would be available for use as early as the end of this year.

The proposed 50th Street Improvement Project would consist of a full roadway reconstruction and rebuilding of the street between the limits of KLM Park to 38th Avenue, with full frontage improvements consisting of curb, gutter, planter strips, sidewalks, street illumination and utility improvements. Exhibits A and B depict the proposed roadway cross section and financial summary sheets for this project.

The proposed Stinson Avenue grant application as suggested by TIB would, if successful, provide funding for sidewalks on both sides of Stinson Avenue consistent with the City's public Works Standards. A more detailed explanation of the roadway design features and attributes will be provided under a subsequent presentation by engineering staff at tonight's Council meeting.

FISCAL CONSIDERATION

Exhibit B and C summarize the estimated total project costs for each of these two projects and depicts the contribution of City local match in support of these grant applications. City appropriation for these projects would occur through the City's biannual budget deliberations process.

BOARD OR COMMISSION RECOMMENDATION

At a discussion before the Intergovernmental Affairs Committee meeting on July 25th, the City Engineer explained the current Public Works Assistance Account loan program of which the 50th Street project was discussed for potential funding. However, at the subsequent TIB/City field review, the 50th Street and Stinson Avenue projects rose favorably for consideration in the pursuit of State grant funding opportunities for these two projects.

RECOMMENDATION / MOTION

Approve Resolution No. 1041 authorizing City staff to submit two grant applications to the Transportation Improvement Board for the 50th Street and Stinson Avenue Improvement projects.

RESOLUTION NO. 1041

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON AUTHORIZING THE SUBMITTAL OF TWO STATE GRANT APPLICATIONS BY THE CITY OF GIG HARBOR TO THE STATE TRANSPORTATION IMPROVEMENT BOARD AND THE SUBSEQUENT APPROPRIATION OF THE CITY OF GIG HARBOR FUNDS IN SUPPORT OF THESE GRANT APPLICATIONS.

WHEREAS, the City of Gig Harbor believes itself to be qualified, and is willing and able to carry out all activities described in the Transportation Improvement Board state grant applications; and

WHEREAS, in this action the City of Gig Harbor has declared its intent to conduct the Transportation Improvement Board Project described in the applications; and

WHEREAS, in this action the City of Gig Harbor will, upon an award and acceptance of the grant, agree to the terms of the grant;

IT IS THEREFORE RESOLVED THAT: The City of Gig Harbor requests the funds and assistance available from the Transportation Improvement Board and will comply with state rules for the program.

RESOLVED this 8th day of August, 2016.

CITY OF GIG HARBOR

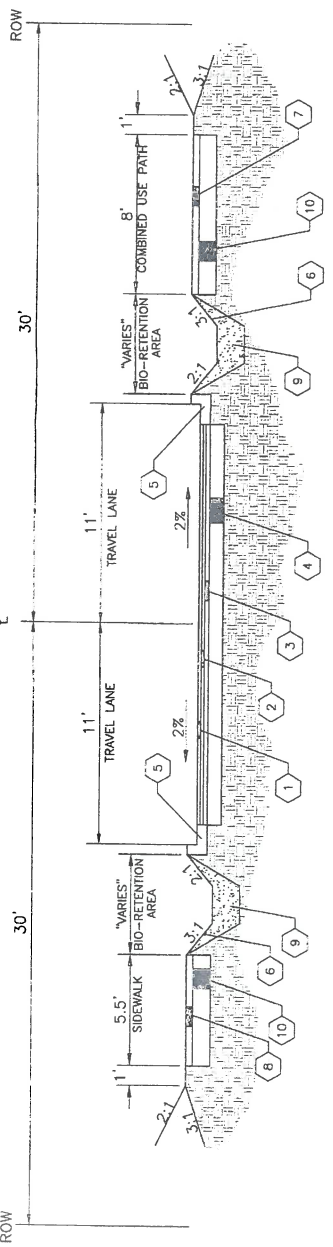
MAYOR, JILL GUERNSEY

ATTEST/AUTHENTICATED:

CITY CLERK, MOLLY M. TOWSLEE

FILED WITH THE CITY CLERK: 08/04/16
PASSED BY THE CITY COUNCIL: 08/08/16
RESOLUTION NO. 1041

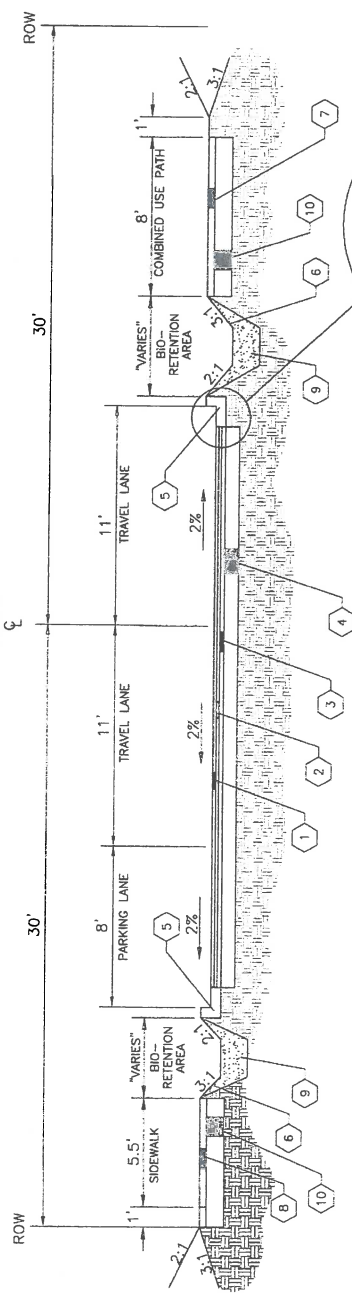
- SUBREACING LEGEND**
- 1 HMA PG 58-22 .17' COMPACTED DEPTH
 - 2 HMA PG 58-22 .17' COMPACTED DEPTH
 - 3 CSTC .17' COMPACTED DEPTH
 - 4 CSBC .67' COMPACTED DEPTH
 - 5 CEMENT CONCRETE CURB & GUTTER
 - 6 BIO-RETENTION AREA
 - 7 PERVIOUS GEMENT CONCRETE COMBINED USE PATH
 - 8 PERVIOUS GEMENT CONCRETE SIDEWALK
 - 9 COMPOST AMENDED SOIL FOR BIO-RETENTION AREA PER THE SPECIAL PROVISIONS OF THE SPECIAL PROVISIONS 9-14.1(4)
 - 10 STORAGE BED DRAIN ROCK; DEPTH VARIES; SEE SHEET DT-3
 - 11 PERVIOUS ASPHALT 0.17' DEPTH
 - 12 PERVIOUS ASPHALT 0.17' DEPTH
 - 13 CHOKER COURSE 0.17' DEPTH
 - 14 STORAGE BED 1.5' DEPTH MIN



50TH STREET TYPICAL SECTION A

NTS

36th Avenue to 36th Avenue



50TH STREET TYPICAL SECTION B

NTS

36th Avenue to culvert crossing

**GIG HARBOR, WASHINGTON
50TH STREET COURT NORTHWEST
ROAD IMPROVEMENTS
PHASE 2**

DATE: APRIL 2008
SCALE: AS SHOWN

PROJECT NO: 0000067141
DRAWING NO: XS-1
SHEET NO: 3 OF 20

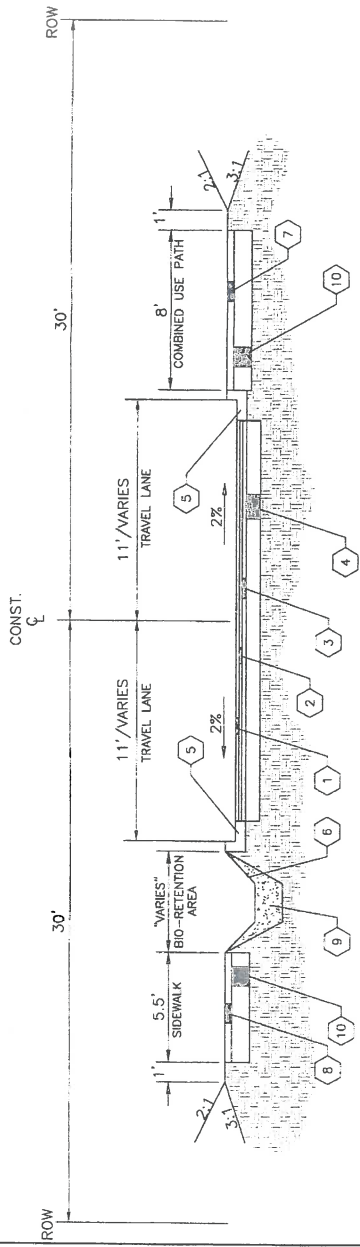
DESIGNED BY: D. SWANER
CHECKED BY: G. GARCIA
PROJECT MANAGER: M. FILLEY
SUPERVISOR: M. BURKH
PROJECT ENGINEER: J. CAMPBELL

HDR
HDR Engineering, Inc.
4177 67th St NW
Gig Harbor, WA 98526-5710
(253) 858-3253 fax

GIG HARBOR
"THE MARITIME CITY"

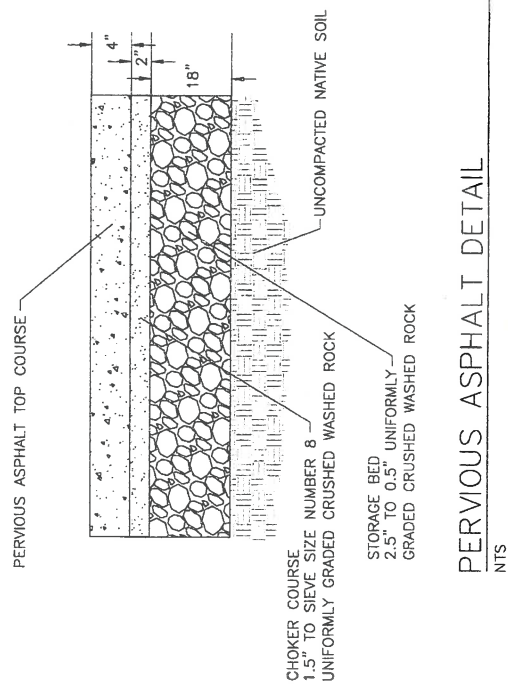
- SUBGRADING LEGEND**
- 1 HMA PG 98-22 .17' COMPACTED DEPTH
 - 2 HMA PG 98-22 .17' COMPACTED DEPTH
 - 3 CSTC .17' COMPACTED DEPTH
 - 4 CSBC .87' COMPACTED DEPTH
 - 5 CEMENT CONCRETE CURB & GUTTER
 - 6 BIO-RETENTION AREA
 - 7 PERVIOUS CEMENT CONCRETE COMBINED USE
 - 8 PERVIOUS CEMENT CONCRETE SIDEWALK
 - 9 COMPOST AMENDED SOIL FOR BIO-RETENTION OF THE SPECIAL PROVISIONS 9-1.4.14)
 - 10 STORAGE BED DRAIN ROCK, DEPTH VARIES, SEE SHEET DT-3
 - 11 PERVIOUS ASPHALT 0.17' DEPTH
 - 12 PERVIOUS ASPHALT 0.17' DEPTH
 - 13 CHOKER COURSE 0.17' DEPTH
 - 14 STORAGE BED 1.5' DEPTH MIN

STATION	LT	RT
18+00	20.4587	20.4587
18+50	20.3584	20.4587
19+00	27.8255	20.4587
19+50	27.0664	20.4587
20+00	27.8688	20.4587



50TH STREET TYPICAL SECTION C
NTS

culvert crossing to KLM Park entrance



PERVIOUS ASPHALT DETAIL
NTS

<p>GIG HARBOR, WASHINGTON 50TH STREET COURT NORTHWEST ROAD IMPROVEMENTS PHASE 2</p>	<p>TYPICAL ROADWAY SECTIONS</p>	<p>Sheet No. XS-2 Project No. 00000087141 Date: APRIL, 2008 Scale: AS SHOWN</p>
<p>HAR HAR Engineering, Inc. 4717 87th Street Gig Harbor, WA 98326-6710 (253) 858-3203 Fax</p>	<p>GIG HARBOR "THE MARITIME CITY"</p>	<p>Project Manager: J. CAMPBELL Designer: G. CARGA Inspector: J. F. FILLEY Contractor: M. BURCH</p>

C:\WORKING\181\Arch\0807\07141.XS1.XS1.151.XS1.PMS2.dwg May 19, 2008, 11:58am - 2024x24

50th Street Culvert/Roadway Improvement**Project Funding (current and planned)**

2015/16 Budget Storm Water Capital, Objective #5 (carryover remainder to 2017/18; TIB match)	\$	750,000
2017/18 Planned Budget Request (funded by Sanitary sewer Division- adjust sewer main; TIB match)	\$	89,000
TIB Urban Arterial Program Grant (planned application - success unknown)	\$	2,500,322
	\$	-
Planned TOTAL Project Funding		\$ 3,339,322

Project Expenses (current and estimated)

Culvert Project Design - Skillings Connolly, Inc.(contract balance)	\$	29,201
Roadway Design - [consultant]	\$	480,958
Project Design Subtotal		\$ 510,159
Estimated ROW Costs (total project)		\$ -
Project Construction - Estimated Direct Costs incl. contingency	\$	2,319,942
Project Construction - Construction Engineering (CE)	\$	509,221
	\$	-
Estimated Project Construction Subtotal:		\$ 2,829,163
Estimated TOTAL Project Cost:		\$ 3,339,322

Exhibit C
Stinson Avenue Sidewalk

Project Funding (current and planned)	
2015/16 Budget Street Capital, Objective No. 9 (carryover remainder to 201	\$ 620,000
2016 Countywide Grant (Pavement Preservation)	\$ 515,000
2017/18 Planned Budget Request (match for pavement preservation)	\$ 100,000
2017/18 Planned Budget Request (funded by Transportation Impact Fees for Intersection project)	\$ 500,000
TIB Sidewalk Grant (planned application - success unknown)	\$ 500,000
2017/18 planned Budget Request (match for sidewalk grant)	\$ 100,000
Planned TOTAL Project Funding	\$ 2,235,000
Project Expenses (current and estimated)	
Project Design - Exceltech Consulting, Inc.	\$ 341,094
Project Design - Exceltech Consulting, Inc. CA No. 1	\$ 65,928
Project Design Subtotal	\$ 407,022
Estimated ROW Costs (total project)	\$ 95,000
Project Construction - Pavement Preservation	\$ 606,000
Project Construction - Sidewalks and Pedestrian Amenities	\$ 622,978
Project Construction - Stinson/Rosedale Intersection	\$ 504,000
Estimated Project Construction Subtotal:	\$ 1,732,978
Estimated TOTAL Project Cost:	\$ 2,235,000



Business of the City Council
City of Gig Harbor, WA

Subject: Resolution No. 1042 expressing Support for the Preservation, Maintenance, and Improvement of the John Wayne Pioneer Trail.

Dept. Origin: Administration

Prepared by: Molly Towslee, City Clerk

For Agenda of: June 9, 2014

Proposed Council Action:

Exhibits: Resolution, photo of trail

Adopt Resolution No. 1042

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Department Head:

Handwritten notes: 16 8-4-16, For W 8/4/16, and signature lines.

Table with 4 columns: Expenditure Required, Amount Budgeted, Appropriation Required, and a final \$0 column.

RECOMMENDATION / MOTION

The city has been asked by the Tekoa City Council, and Tekoa Trail and Trestle Association for a resolution in support regarding the preservation, maintenance and improvement of the John Wayne Pioneer Trail, a 300 mile long stretch of former railway roadbed that goes from the western slopes of the Cascade Mountains to the Idaho Border. Nineteen other cities and towns have adopted a resolution in support of this effort to save the trail.

Move to: Adopt Resolution No. 1042.

INFORMATION / BACKGROUND

The John Wayne trail is the property of WA Parks and DNR in different sections. It is a ribbon of beauty filled with peaceful vistas of rich forests, dramatic scab lands and the pastures of the Palouse. It stretches for 285 miles and is Washington's only cross state trail.

The trail is a popular recreational spot used by cyclists and horse riders, and a critical piece of the fragile economy of Tekoa. There has been recent discussion of closing a portion of the trail east of the Columbia River.

In the 2015 state legislative session, two legislators from the 9th district wrote a capitol budget proviso that closed 135 miles of the trail to the public. It gave exclusive control of the property to adjacent landowners. The proviso was inserted in the final hours of legislative budget negotiation. No public notice or invitation to comment occurred.

The implementation of the proviso was prevented by a typographical error, and after a public outcry the WA Parks Dept. formed a committee of trail users and adjacent landowners to advise parks. They met over a six month period and the final committee report and a trail management plan was adopted by the WA State Parks Commission July 21st. It calls for trail repairs and a capitol budget request of \$2,016,000 to fund them.

The City of Tekoa and Tekoa Trail and Trestle Association is hopeful that a resolution of support from other cities and towns would greatly encourage the state legislators to honor this budget request.

FISCAL CONSIDERATION

None.

BOARD OR COMMITTEE RECOMMENDATION

N/A

RESOLUTION NO. 1042

**RESOLUTION REGARDING THE PRESERVATION,
MAINTENANCE AND IMPROVEMENT OF THE JOHN
WAYNE PIONEER TRAIL.**

WHEREAS, the John Wayne Pioneer Trail is a 300 mile long stretch of former railway roadbed that goes from the western slopes of the Cascade Mountains to the Idaho Border and is the longest rail trail in the United States; and

WHEREAS, the Washington State Parks Department and Washington State Department of Natural Resources own the land the trail sits on; and

WHEREAS, in 2002 the trail was designated a National Recreational Trail by the federal government; and

WHEREAS, the trail is used by cyclists and horse riders, including the John Wayne Pioneer Wagons and Riders Association for their annual "Ride Across Washington" event; and

WHEREAS, there has been recent discussion of closing a portion of the John Wayne Pioneer Trail east of the Columbia River, there is no current proposal to do so. Instead, the Washington State Parks and Recreation Commission has begun a planning process to shape the future of the eastern section of Iron Horse State Park and the John Wayne Pioneer Trail; and

WHEREAS, the City of Gig Harbor is a long-standing supporter of multi-use trail networks, having adopted Comprehensive Plan Policies, the Non-Motorized Transportation Plan and development regulations all of which support trails;

NOW, THEREFORE, be it resolved by the City Council of City of Gig Harbor that the city expresses its support for the preservation of the John Wayne Pioneer Trail as well as the allocation of additional state resources for the maintenance and improvement of the trail east of the Columbia River, and applauds the State Parks and Recreation Commission's advisory committee process.

ADOPTED by the City Council of the City of Gig Harbor this 8th day of August, 2016.

APPROVED:

MAYOR JILL GUERNSEY

ATTEST/AUTHENTICATED:

MOLLY TOWSLEE, CITY CLERK

FILED WITH THE CITY CLERK: 08/03/16
PASSED BY THE CITY COUNCIL: 08/08/16
RESOLUTION NO. 1042

