

ORDINANCE NO. 1444

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATED TO THE SETTING OF CITY COUNCIL MEETING AGENDAS AND REVISING GIG HARBOR MUNICIPAL CODE CHAPTER 2.04.

WHEREAS, the City Council desires to formalize the process for establishing the agendas for City Council study sessions; and

WHEREAS, the City Council desires to be open and transparent with matters discussed in public meetings; and

WHEREAS, the City Council has the sole legal authority to set City Council policy; and

WHEREAS, the City Council needs time to study potential matters for discussion during council study sessions;

NOW, THEREFORE, the City Council of the city of Gig Harbor, Washington, do ordain as follows:

Section 1. Chapter 2.04 Revised. Chapter 2.04 of the City of Gig Harbor Municipal Code is hereby revised to read as follows:

2.04.010 ~~Meeting day and time~~ Regular Council Meetings.

The second and fourth Mondays of each and every month are declared to be and designated as the regular and official [business](#) meeting days of the city council of the city and the meetings shall be conducted on such days commencing at 5:30 p.m.; provided, however, that in the event any of the regular and official [business](#) meeting days falls upon a legal holiday, the [at](#) regular and official [business](#) meeting day shall be on the Tuesday following the ~~second and fourth Monday of each month~~[holiday](#).

2.04.020 Study sessions.

The city council will meet in study session on the third Monday of each month at the hour of 5:30 p.m. [All study sessions shall be held in compliance with the Open Public Meets Act and shall be supported by city staff to take minutes and provide necessary information to the council to perform their duties. Agendas and any supporting materials will be posted on the City's website at least four days prior to each council study session.](#)

2.04.030 Council meeting agendas.

A. Preparation of Agenda. ~~The regular and official c~~ City council [business and study session](#) meeting agendas shall be assembled by the city administrator and the mayor. Any one of the city's elected officials may place an item on the

agenda as long as the item is submitted to the city administrator a minimum of five working days prior to the council meeting. Other parties desiring to place an item on the agenda shall submit the item to the city administrator or mayor at least five calendar days prior to the council meetings. The city administrator and the mayor shall solely determine whether items submitted by other parties shall appear on any city council agenda.

B. Consent Agenda.


1. Each regular and official business meeting agenda shall include a “consent agenda” in the order of business. When the city administrator and mayor determine that any item of business requires action by the council but is of a routine and noncontroversial nature, they may cause such item to be presented at a regular meeting of the council as part of a “consent agenda.”
2. The reference material for all matters listed within the consent agenda shall be distributed to each member of the city council for their review prior to the meeting. Matters on such consent agenda shall be considered to be routine and may be enacted by a single motion of the council with no separate discussion unless removed from the consent agenda as hereinafter provided.
3. If separate discussion of any consent agenda item is desired, that item may be removed from the consent agenda at the request of any individual council member. At the conclusion of passage of the consent agenda, those items removed at the request of any individual council member shall either be discussed and acted upon before proceeding to the next item of business on the agenda or shall be set to a later position on the agenda for that meeting.
4. Approval of the motion to approve the consent agenda shall be fully equivalent to approval, adoption, or enactment of each motion, resolution, or other item of business thereon, exactly as if each had been acted upon individually.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Effective Date. This Ordinance shall take effect and be in full force thirty days after passage and publication of an approved summary consisting of the title.

PASSED by the Council and approved by the Mayor of the City of Gig Harbor, this 8th day of June, 2020.

CITY OF GIG HARBOR



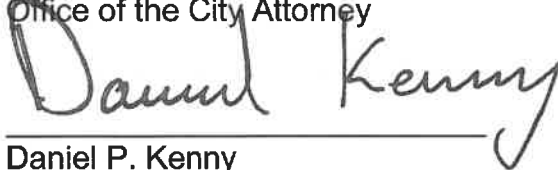
Kit Kuhn, Mayor

ATTEST/AUTHENTICATED:



Molly M. Jowslee, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney



Daniel P. Kenny

FILED WITH THE CITY CLERK: 05/15/20
PASSED BY THE CITY COUNCIL: 06/08/20
PUBLISHED: 06/11/20
EFFECTIVE DATE: 07/11/20
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