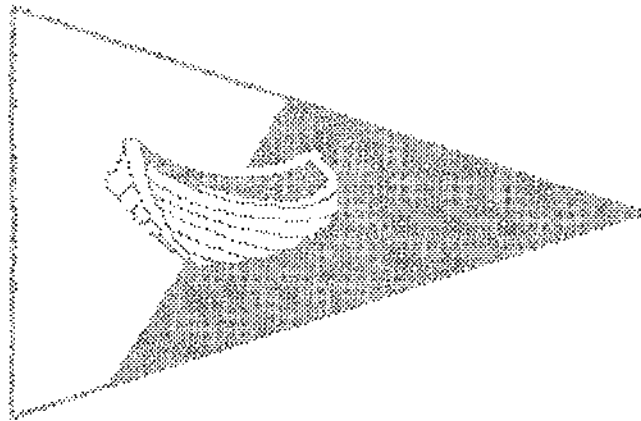


**GIG HARBOR  
CITY COUNCIL MEETING**



**DECEMBER 13, 1993**

**7:00 P.M., CITY HALL COUNCIL CHAMBERS**

**AGENDA FOR GIG HARBOR CITY COUNCIL MEETING  
DECEMBER 13, 1993**

**SPECIAL EVENT:** Swearing In Ceremony for Mayor Wilbert & Councilmembers Ekberg, and Picinich. Councilmember Jeanne Stevens Taylor was sworn in at a previous ceremony.

**PUBLIC COMMENT/DISCUSSION:**

**PUBLIC HEARINGS:**

Second Public Hearing - Pre-annexation Zoning Recommendation - Tallman Annexation (ANX 91-07); Resolution - Notice of Intent to Annex.

**CALL TO ORDER:**

**APPROVAL OF MINUTES:**

**CORRESPONDENCE:**

1. Pierce County Auditor's Office - Satellite Election Offices.
2. Slade Gorton Response - Unfunded Federal Mandates.
3. Mutual Interest Information - Lt. General Carezza.
4. Election of Mary K. Joyce to Pierce Transit Board.

**OLD BUSINESS:**

1. Second Reading - Noise Ordinance.
2. Tax Levy Ordinance.
3. Amendment to Agreement for Public Health Services.

**NEW BUSINESS:**

1. Cellular Phone Policy.
2. First Reading - Municipal Court Judge Salary Ordinance.
3. Resolution - Appointment of New Building Code Advisory Board Members.
4. Resolution - Adoption of Comprehensive Water Plan.
5. Resolution - Adoption of Comprehensive Sewer Plan.
6. Special Occasion Liquor License - G.H. Yacht Club - Peninsula Light.
7. Special Occasion Liquor License - G.H. Yacht Club - Active Construction.
8. Liquor License Renewal - Marco's Restaurant.

**EXECUTIVE SESSIONS:** Property Acquisition and Personnel (10 minutes).

**DEPARTMENT DIRECTORS' REPORTS:**

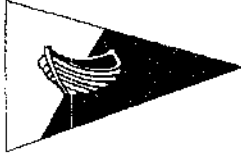
Ben Yazici - Public Works Department; Chief Richards - GHPD.

**MAYOR'S REPORT:** Emergency Management.

**ANNOUNCEMENT OF OTHER MEETINGS:**


**APPROVAL OF BILLS:**

**ADJOURN:** Adjourn to continue meeting at Gig Harbor City Hall on Tuesday, December 14th at 7:00 p.m. to act on the Tax Levy Ordinance.



City of Gig Harbor. The "Maritime City."  
3105 JUDSON STREET • P.O. BOX 145  
GIG HARBOR, WASHINGTON 98335  
(206) 851-8136

## MEMORANDUM

**TO:** Mayor Wilbert and City Council  
**FROM:**  Planning-Building Department  
**DATE:** December 9, 1993  
**SUBJ.:** Second Public Hearing-Resolution -- ANX 91-07, Preannexation Zoning Agreement/Petition to Annex

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### Summary

Following the first hearing on the preannexation zoning agreement as recommended by the Planning Commission, the City Council requested staff to provide the following information for consideration at the December 13 hearing:

1. Provide a comparison of impervious coverage on the Tallman property, inclusive and exclusive of wetlands/buffers in the lot area calculations.
2. Provide examples of different roof pitches.
3. Provide a cost estimate if the City were to assume responsibility for the park area.

### Impervious Coverage

The attached table shows the relationship between the developable lot area with and without the wetlands and buffers in the impervious coverage calculations. The figures used included the entire ~62.00 acres north of Wollochet Drive and south of 72nd Street NW. The ownerships which are exclusively Mr. Tallman's, and which predominantly include the wetlands, are approximately 50% of this figure. Geoff Moore, Mr. Tallman's representative, was requested to provide a detailed lot area analysis for Mr. Tallman's ownership. This information should be available in the Council's packet.

As the table shows, approximately 25% of the 62 acres consists of wetlands plus buffers and is not available for general development.

A. Total Area	62.3 acres	100%
B. Total Wetlands in Area	15.7 acres	25% of total
C. Net Area Available to Develop	46.6 acres	75% of total
D. 60% Impervious Coverage inclusive of wetlands	37.38 acres	60% of total
E. 60% impervious coverage exclusive of wetlands	27.96 acres	35% of total

With 60% maximum impervious coverage, 37.38 acres could be developed with structures and parking area. Excluding the wetlands from the IC calculation reduces the overall amount to 27.96 acres, which produces an IC calculation of 34.7%, overall. The loss of an additional 15% of developable area translates to a loss 9.3 acres for structures and parking.

### **Roof Pitches**

Staff has provided several illustrations of roof pitches commonly used in the City. Because the subject area would be within a height overlay district, the maximum allowance of 25 feet for single family and 35 feet for multifamily and commercial could accommodate a wide variety of roof pitches and styles. There is little doubt that a higher roof line would lend more visibility to a structure. However, the Wollochet interchange site visible from SR-16 is below the grade of the interchange and, for the most part, passing traffic (eastbound) would probably be looking across at the upper portions or roofs of the structures. Traffic exiting to Wollochet from the west approach would probably see more roof than structure due to the off-ramp's superior elevation. Although the Planning Commission's recommendation of a minimum 6/12 pitch may appear to be extreme, the staff feels that some requirement for pitch roof (i.e. a minimum 3/12) or mansard design for flat roofs should be required. In respect to HVAC, the agreement should contain a statement that all HVAC (heating, ventilation and air-conditioning equipment) must be adequately screened. This standard is not found in Section 17.30 (RB-2).

### **Public Park - Cost Estimate for Maintenance and Operation**

This issue was discussed with the Public Works Director and several assumptions had to be made:

1. The trail would be an asphalt surface, eight feet wide (little or no maintenance).
2. The majority of the buffer area would be left natural. Some lawn maintenance is possible.

3. The City would routinely inspect for cleanliness and any potential hazards that might occasion to occur (storm damage, diseased vegetation, etc).

Based upon these assumptions, the Public Works Director estimated an annual average maintenance costs of \$12,500. Of course, this cost would not be accrued until such time that the park is fully developed and operational. Staff supports the public park concept for the wetlands and buffers, provided that the park facilities are developed by the petitioners and dedicated to the City, as per the concomitant agreement. Staff does not envision this park as strictly a nature reserve, but as a facility which also supports some forms of active recreation such as walking, jogging, etc. The approximately 3/4 mile of looped trail would lend itself well to this type of activity. Should the Council require dedication as a public park, the agreement would have to be modified to include the appropriate language requiring dedication, including the timing or phasing of development of the park.

#### Financial Analysis of the Annexation (Revenue/Costs)

Currently, the entire annexation area generates approximately \$29,919.85 per year (1991 assessment). Should the area be annexed to the City, the amount assessed would be \$30,500.45 per year. The difference of \$580.87 in tax rates for annexed properties is the substitution of the City's rate for the County Road rate, an increase of \$0.1918/\$1,000. County and newly annexed properties are also subject to additional library and fire bond levies. The fire bond levy is scheduled to expire in 1994. First year revenue (~1996-1997) to the city would be approximately \$4500-\$5000, based upon the 1993 assessed evaluation. This amount does not include any sales tax revenue from the current retail businesses in the area.

Taxing District	Annexed Property (\$Rate/1000)
State	3.4254
County	1.4891
County Roads	N/A
City	2.3091
EMS	0.2316
Schools	5.4767
Port	0.2527
Rural Library	0.7074
Fire	1.4593
Total	15.3513

1993 Tax Rates

The 1993 breakdown per taxing district is detailed in the accompanying table. Current land uses in the annexation area are small commercial service and retail facilities (located within the interchange area) and seven single family residences. Demand for services from these existing uses is expected to be minimal. Again, several assumptions are made regarding the financial impact of the annexation. The immediate impact on services would most likely be police protection. According to Police Chief Denny Richards, the current level of service would not be impacted in the short term. As development occurs in the area, service levels would need to be increased proportionately.

The next area of impact potentially is administrative (Planning-Building, Public Works) as the area develops. Considering the normal rate of development within the City, the inclusion of the annexation area should not have any significant impacts on the level or quality of services. Impacts on other administrative services would also be minimal in the short term and as the area builds out, the need for increased level of services should be minimal.

Retail sales tax receipts are a significant contributor to general revenues. Based upon the types of uses permitted by the agreement, sale tax revenues would not be as significant if the interchange area were purely commercial (i.e. B-2). Nonetheless, for the given area, the financial impact to city revenues and services is considered minimal. It is very difficult to presume a level of retail versus non-retail business activity within the interchange area. The limitations imposed by the concomitant agreement significantly preclude a high ratio of retail to non-retail uses, which in turn, limits sales tax revenue available for general city service revenues. Out of a total of 76 acres, staff presumes that approximately 25% (~19 acres) would be used for purely retail use, either new or redeveloped. This area is roughly equivalent to the size of the commercial area along the west side of Kimball Drive. Consequently, it is felt that retail sales tax revenues would be sufficient to maintain the current level of services as the area builds out. If, however, the area tends toward single family, there would be no sales tax revenue. If the area were to be built out as single family, service levels could be impacted. However, single family land use within the interchange area is not considered likely.

The most likely area for residential development within the annexation area would be in the 14 acres adjoining the city near Rosedale Street. Potentially, 37 units could be built in this area. Consequently, it is felt that the addition of 37 residential units would not result in a significant impact on current level of services.

### **Conclusion**

Upon Council's final decision and action on this petition, a final resolution will be presented at the next regular meeting of the City Council for adoption.

CITY OF GIG HARBOR  
RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR ACCEPTING THE ANNEXATION PETITION FOR THE AREA KNOWN AS THE GIG HARBOR INTERCHANGE (ANX 91-07) AND AS SUBMITTED BY PETITIONERS JAMES TALLMAN, ET.AL., AND ENTERS AN INTENT TO APPROVE AND REFERRING THE PETITION TO THE PIERCE COUNTY BOUNDARY REVIEW BOARD.

WHEREAS, on July 31, 1991, a petition for annexation of approximately 150 acres was submitted for the property; and,

WHEREAS, the petition which has been certified by the City Administrator as legally sufficient containing the signatures of not less than 60% of the owners of assessed evaluation and the legal description of the subject property are attached to this resolution as exhibit "A" and made a part hereto; and,

WHEREAS, such annexation proposal is within the Urban Area Boundary as defined in the Urban Area Agreement of September, 1987, between Pierce County and the City of Gig Harbor; and,

WHEREAS, such annexation proposal is within the future potential annexation area as defined by the City of Gig Harbor; and,

WHEREAS, on the 23rd of October, 1991, the City Council met with the initiating party during regular session of the Council; and,

WHEREAS, at that time the Council set forth the requirements placed on the petitioner wishing to annex as follows:

1. Assumption by the property owners their portion of the City of Gig Harbor's indebtedness;
2. The area shall be zoned as per the attached Exhibit "C".

WHEREAS, on May 18, 1992 a determination of non-significance was issued for the proposal, based upon a review of the environmental documents submitted by the petitioner, in accordance with the City of Gig Harbor Environmental Policy Ordinance, Title 18 of the Gig Harbor Municipal Code; and,

WHEREAS, at a public hearing of November 9th, 1992, the City Council considered the recommendation of the City Planning Commission on preannexation zoning for the area; and,

WHEREAS, following the public hearing on November 9, the City Council remanded the preannexation zoning to the Planning Commission for the development of a contract zoning agreement which would consider the following:

1. That they specifically address screening and buffers, not only between the properties, but also to properties across the street towards the waterfall business and any future development there.
2. That they specifically address development and ownership of the wetlands as it relates to wetlands directly and to how wetlands might be developed into a park.
3. Place emphasis on one and two, then establish uses for the parcels in the annexation.

WHEREAS, the Planning Commission, at open public meetings held on December 15, 1992; February 2, February 16, February 23, and March 2, 1993, recommended approval of the petition subject to certain conditions, including the execution and recording of an agreement with the City pertaining to the preannexation zoning of the property; imposing certain use and development restrictions in order to ameliorate the adverse impact of unrestricted use and development of property in the RB-2 zone; and

WHEREAS, the City Council, at a public hearing on November 8 and December 13 considered the concomitant agreement as recommended by the Planning Commission and, in consideration of testimony offered at the public hearings, does hereby declare its intent to authorize and approve said annexation, and to accept same as a part of the City of Gig Harbor; and,

WHEREAS, the City Council shall comply with the procedural requirements of RCW 35A.14 to the conclusion of this annexation.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GIG HARBOR:

Section 1. The City Council of the City of Gig Harbor does hereby declare its intent to authorize and approve the annexation and to accept the subject property as part of the City of Gig Harbor with the following requirements:

1. Assumption by the property owners their portion of the City of Gig Harbor's indebtedness.
2. The development of the land within the annexation area shall be consistent with the zoning concomitant agreement, which is attached as exhibit "B" and which shall be filed as a covenant with the land so affected by the agreement.



3. The area shall be zoned as per the attached exhibit "C" and designated as within the height overlay district, subject to the City of Gig Harbor Zoning Code, Title 17 of the Gig Harbor Municipal Code.
4. The wetlands and buffers as described in the attached exhibit "D" shall be established as a open space/conservation easement, developed as a public park and dedicated to the City of Gig Harbor.

Section 2. The City Clerk of the City of Gig Harbor hereby declares the annexation petition contiguous with the boundaries of the City of Gig Harbor and said property which is more particularly described in the petition which is marked Exhibit "A" and which is made a part hereto.

The City Council does refer the petition and petitioner to the Pierce County Boundary Review Board for approval of the annexation and the City Council shall not take any further action on the annexation proposal until such time the Pierce County Boundary Review Board has completed its review of the notice of intent to annex.

PASSED AND APPROVED, at the regularly scheduled City Council meeting of the \_\_\_ day \_\_\_\_\_ of , 1993.

\_\_\_\_\_  
Gretchen Wilbert, Mayor

ATTEST:

\_\_\_\_\_  
Mark E. Hoppen, City Administrator

Filed with City Clerk: 12/10/93

Passed by City Council:

**Exhibit "A"**

**Legal Description of Annexation Area**

(to be submitted with signed agreement prior to Council adoption of resolution)

SECRET

**Exhibit "B"**

After recording with the Pierce County Auditor, return to:

Planning Director  
City of Gig Harbor  
3105 Judson Street  
P.O. Box 145  
Gig Harbor, Washington 98335

DRAFT

**. CONCOMITANT ZONING AGREEMENT  
FOR TALLMAN ANNEXATION (ANX 91-07)**

THIS AGREEMENT, executed this date in favor of the City of Gig Harbor, a Washington municipal corporation (hereinafter the "City"), and by the undersigned owners of the within-described property (herein called "Owners"):

W I T N E S S E T H:

WHEREAS, the Owners are persons owning a fee simple and/or having a substantial beneficial interest in the real property comprised of one hundred twenty (120) acres and legally described in Exhibit A, attached hereto and incorporated herein by this reference (the "Property" hereinafter); and

WHEREAS, a petition (No. 91-07) has been filed to annex the property, and requesting pre-annexation zoning, pursuant to chapter 35A.14 RCW; and

WHEREAS, the City Council conducted a public hearing on November 9, 1992 on the petition to annex and preannexation zoning, and directed the City Planning Commission to develop and recommend a preannexation zoning agreement; and

WHEREAS, the Planning Commission, at open public meetings held on December 15, 1992; February 2, February 16, February 23, and March 2, 1993, recommended approval of the petition subject to certain conditions, including the execution and recording of an agreement with the City pertaining to the preannexation zoning of the property; imposing certain use and development restrictions in order to ameliorate the adverse impact of unrestricted use and development of property in the RB-2 zone;

NOW, THEREFORE, the Owners hereby covenant, bargain and agree on behalf of themselves, their heirs, successors and assigns as follows:

Section 1. Conditions. If the Property is rezoned to RB-2 zone, development of the Property shall be accomplished in accordance with the following conditions and restrictions:

- A. Plans and Surveys. The Owners agree to submit a site plan to the City for approval prior to the clearing of any lot, tract or parcel on the Property. In addition, a tree survey for required buffers on the property shall also be submitted to the City in order to document the nature and composition of the existing vegetation on the Property.
- B. Buffers. The Owners agree to provide the following buffers on the Property, and to depict such buffers in the site plan submitted for the City's approval:
  - 1. On the east side of Cedarcrest Subdivision: extending from 72nd Street N.W. south to the edge of the south end of Cedarcrest, a seventeen foot (17') wide dense vegetated screen

(DVS), as defined in Gig Harbor Municipal Code (GHMC) Section 17.78.060(2)(B), and placed between the property line and the private access road. A forty foot (40') wide buffer shall be placed on the east side of the private access road. The area between the southeast corner of Cedarcrest Subdivision and the access road shall be left in a natural, undisturbed state, except for the wetlands enhancement projects and park improvements authorized by this Agreement.

2. On the south side of Cedarcrest Subdivision, a forty foot (40') wide buffer shall be placed along the entire length of the property line, exclusive of off-site buffers. The natural condition of the area shall be retained as much as possible.
3. Along SR-16, a DVS shall be placed twenty-five feet (25') wide. Existing vegetation shall be retained as much as possible.
4. In the area adjacent to Sunnybrae Subdivision and south of Wollochet Drive N.W., there shall be a forty foot (40') wide DVS.

B. Land Use Restrictions North of Wollochet Drive. In addition to any other applicable requirements of the Gig Harbor Municipal Code, the following land use restrictions shall apply to the area of the Property north of Wollochet Drive.

1. **Zoning Designation.** RB-2.

2. **Permitted Uses.** All uses otherwise permitted in a RB-2 zone shall be allowed, with the exception of multi-family dwellings.
3. **Conditional Uses.** All other conditional uses that may be applied for in a RB-2 zone may be permitted if the applicable criteria are met, subject to review by the Planning Commission as a recommendation to the Hearing Examiner, with the exception of mini-warehousing. In addition, food stores and delicatessens may also be conditionally allowed, provided that:
  - (a) they are situated on the street level of nursing home(s), retirement center(s) or office building(s);
  - (b) they do not exceed a total of eight hundred (800) square feet in area;
  - (c) they do not contain any outside sales, storage or drive-in service;
  - (e) their hours of operation are limited to sixteen (16) hours per day.
4. **Signage.** Signage shall not be oriented toward the freeway; however signage may be oriented toward Wollochet Drive N.W., 46th Street N.W., Hunt Street, 72nd Street NW and any private roadway within this district.
5. **Design.** Minimum roof pitch shall be 6/12.
6. **Impervious Coverage.** Maximum impervious coverage shall

be sixty percent (60%) per site, which shall include buffers, but exclude wetlands.

7. **Outdoor Lighting.** Outdoor lighting shall be provided on the property only in accordance with GHMC Section 17.28.090(D).

C. Land Use Restrictions South of Wollochet Drive. In addition to any other applicable regulations of the Gig Harbor Municipal Code, the following land use restrictions shall apply to the Property south of Wollochet Drive.

1. **Zoning Designation.** RB-2.
2. **Permitted Uses.** All uses otherwise permitted in a RB-2 zone shall be permitted on the Property, with the exception of multi-family dwellings. In addition, nurseries and landscaping services shall be permitted outright on the Property.
3. **Conditional Uses.** All other conditional uses that may be applied for in a RB-2 zone may be permitted if the applicable criteria are met, subject to review by the Planning Commission as a recommendation to the Hearing Examiner. In addition, the following uses may also be conditionally allowed:
  - a) Wholesale and Retail Sales where the business is conducted entirely within an enclosed structure;
  - b) Restaurants with associated lounges;
  - c) Gasoline Service Stations;

- d) Food Stores and delicatessens, provided that:
- (1) they are situated on the street level of nursing home(s), retirement center(s) or office building(s);
  - (2) they do not exceed a total of eight hundred (800) square feet;
  - (3) they do not contain outside sales, storage or drive-in service;
  - (4) their hours of operation are limited to sixteen hours per day.

4. **Signage.** Signage shall be oriented so that it does not directly face SR-16, however, signage may be directly oriented toward Wollochet Drive N.W. or 38th Street N.W. and any private roadway within this district.
5. **Design.** Minimum roof pitch for all non-residential uses shall be 6/12.
6. **Impervious Coverage.** Maximum impervious coverage is sixty percent (60%) per site, including buffers but excluding wetlands.
7. **Outdoor Lighting.** Outdoor lighting shall be provided on the Property only in accordance with GHMC Section 17.28.090(D).

D. Development of Wetlands on the Property.



1. **Wetland buffers.** The wetlands identified on the site as a Class III (Pierce County) wetlands shall be subject to a minimum fifty (50) foot buffer along the perimeters of the wetland, as designated in the Wetland Mitigation Plan approved by Pierce County. Wollochet Creek, which is a Type 3 water course as identified under the Department of Natural Resources Stream Typing Maps, shall be subject to a minimum buffer of thirty-five feet as measured from ordinary high water, per the City of Gig Harbor Wetland Management Ordinance. The wetland and its associated buffer shall be identified and established as a conservation easement as a covenant running with the Property.
2. **Wetland Use.** The use of the wetlands and wetland buffers shall be limited to the following:
  - (a) Wells and necessary appurtenances as per Section 18.08.120 of the GHMC.
  - (b) Pervious trails and associated viewing platforms as per Section 18.08.120 of the GHMC. The development of a pervious trail along the perimeter of the wetland and within the buffer shall be developed as each adjoining parcel is developed.
  - (b) The placement of underground utilities, other utilities and access roads as per Section 18.08.120 of the

GHMC.

3. **Parking areas.** A parking area sufficient to accommodate a minimum of eight (8) vehicles shall be developed in proximity to the wetlands. The parking area shall be clearly identified as **"Public Parking, Trail Access."**
  
4. **Plans.** A plan drawn to scale shall describe the above features and requirements and shall be recorded with this Agreement in the records of the Pierce County Auditor as a covenant running with the Property. A copy of the documents and proof of recording shall be submitted to the City prior to the submission of any application for development permits in the affected area of the Property.

Section 2. Binding Effect of Agreement. This Agreement shall be recorded in the records of the Pierce County Auditor, and the covenants hereof shall be deemed to attach to and run with the Property and shall be binding upon the Owners, their heirs, successors and assigns, and shall apply to the Owners of after-acquired title to the Property.

Section 3. Owners' Payment of Costs and Fees. The Owners shall pay all costs of preparation and recording of this Agreement, together with all reasonable costs incurred by the City, including the City's Attorneys' fees.

Section 4. Amendment. This Agreement may be amended or modified by agreement between the Owners and the City; Provided, that such amended agreement shall be approved by the legislative authority of the City by ordinance.

Section 5. Police Power. Nothing in this Agreement shall prevent the City Council from making such further amendment to its Comprehensive Plan, Zoning Ordinances or any other City code or ordinance as the City deems necessary in the public interest. Nothing in this Agreement is intended to authorize any use or dimension not otherwise permitted in the RB-2 zone, except as permitted by this agreement.

Section 6. Benefit of Covenant. This Agreement is made for the benefit of the City, and the City may institute and prosecute any proceeding at law or in equity to enforce this Agreement. If the City prevails in such proceeding, it shall be entitled to recover all costs and fees, including reasonable attorneys' fees. Section

7. Payment of Costs and Recording Fees. The Owners agree to pay all costs of recording this Agreement and its Exhibits, together with all reasonable costs incurred by the City in the preparation of this Agreement, including the City Attorneys' fees.

Section 8. Severability. It is further expressly agreed that in the event any covenant or condition or restriction hereinabove contained or any portion thereof is invalid or void, such invalidity or voidness shall in no way affect any other covenant, condition, or restriction hereinabove contained; PROVIDED, however, that in the event that any section, paragraph, sentence, term or clause of this Agreement is found to conflict with applicable law, the City shall have the right to unilaterally modify this Agreement in order to ensure accomplishment of its purposes.

EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 1993.

OWNERS:

TALMO CORPORATION

By \_\_\_\_\_  
Its \_\_\_\_\_

\_\_\_\_\_  
(address)  
\_\_\_\_\_

By \_\_\_\_\_  
Its \_\_\_\_\_

\_\_\_\_\_  
(address)  
\_\_\_\_\_

By \_\_\_\_\_  
Its \_\_\_\_\_

*DEAP*

\_\_\_\_\_  
(address)  
\_\_\_\_\_

By \_\_\_\_\_  
Its \_\_\_\_\_

\_\_\_\_\_  
(address)  
\_\_\_\_\_

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

I certify that I know or have satisfactory evidence that \_\_\_\_\_ is the person who appeared before me and said person acknowledged that he signed this instrument, on oath stated that he/she was authorized to execute the instrument and acknowledged it as the \_\_\_\_\_ of \_\_\_\_\_ to be the free and voluntary act of such part for the uses

and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC in and for the  
State of Washington, residing  
at \_\_\_\_\_  
My appointment expires \_\_\_\_\_

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

I certify that I know or have satisfactory evidence that \_\_\_\_\_ is  
the person who appeared before me and said person acknowledged that he signed  
this instrument, on oath stated that he/she was authorized to execute the instrument  
and acknowledged it as the \_\_\_\_\_ of  
\_\_\_\_\_ to be the free and voluntary act of such part for the uses  
and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC in and for the  
State of Washington, residing  
at \_\_\_\_\_  
My appointment expires \_\_\_\_\_

STATE OF WASHINGTON )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

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\_\_\_\_\_ to be the free and voluntary act of such part for the uses  
and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC in and for the  
State of Washington, residing  
at \_\_\_\_\_  
My appointment expires \_\_\_\_\_

STATE OF WASHINGTON )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

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and acknowledged it as the \_\_\_\_\_ of  
\_\_\_\_\_ to be the free and voluntary act of such part for the uses  
and purposes mentioned in the instrument.

Dated: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC in and for the  
State of Washington, residing  
at \_\_\_\_\_  
My appointment expires \_\_\_\_\_

**Exhibit "C"**

**Annexation Area Zoning Map**

**Exhibit "D"**

Park Development Plan  
(to be developed)

10 11 12 13 14





December 9, 1993  
File #10431

Gig Harbor City Council  
City of Gig Harbor  
P.O. Box 145  
Gig Harbor, WA 98335

Reference: Annexation No. 91-07 Gig Harbor Interchange Annexation

Dear Honorable Mayor and Council Members:

After your last public hearing, I received a letter from Mr. Gilmore asking for some site coverage calculations relating to the recommended exclusion of existing wetland areas from the proposed 60% site coverage for the RB-2 zone. The existing wetland area lies principally on the Tallman ownership that has many times been referred to as the "Old Plaza 16 Site". This property has been divided into 5-acre tracts and contains the existing unopened roadway extending from Wollochet Drive to 72nd Street N.W. There are a total of six lots which constitute a total acreage of about 32.5 acres. I have prepared a chart below that indicates the total lot size, a net lot size (total less wetlands and buffer), and a 60% figure for each. As you can see, excluding the wetland area significantly affects the percentage of the property that can be developed. In looking at the totals, by excluding the wetland area, we reduced the developable area from 19.5 acres to 10.4 acres almost cutting

Lot #	Total Lot Size sq. ft/ac	Net Lot Size (Total less wetland and buffer)	60% Total Lot Size	60% Net Lot Size
Lot 1	7.4 Ac	4.1 Ac	4.4 Ac	2.4 Ac
Lot 2	5.1 Ac	2 Ac	3.1 Ac	1.2 Ac
Lot 3	5 Ac	0 Ac	3 Ac	0 Ac
Lot 4	5 Ac	3.4 Ac	3 Ac	2 Ac
Lot 5	5 Ac	3.9 Ac	3 Ac	2.4 Ac
Lot 6	5 Ac	3.9 Ac	3 Ac	2.4 Ac
Totals	32.5 Ac	17.3 Ac	19.5 Ac	10.4 Ac

it in half. It should be remembered that the 10 acres excluded from development are not wetland areas, but usable upland areas which is inconsistent with efficient use of land and growth management goals in the City's urban area. Another way of looking at this would be to recognize that excluding the wetlands would allow Mr. Tallman to develop only one-third (33%) of his total acreage and cut the useable developable acreage in half.

In addition to the site coverage issue there are three other issues we would ask the Council to consider at the December public hearing. They are as follows:

1. Park (public or private),
2. Existing private roadway (buffering), and
3. Zoning district boundary.

Beginning with the zoning district boundary, there have been many references made to the zoning on the Tallman parcel. I have attached a copy of the County's official zoning map for the area illustrating both quadrants of the Gig Harbor Interchange included within the annexation area. As you can see, the Tallman property is zoned Urban and Rural with 19.8 acres in Rural and 12.7 acres in Urban. In our proposal to the Council we asked that the area lying south and east of the wetlands area be designated in the more permissive RB-2 zoning that is the same as the proposed zoning for the area lying south and east of Wollochet Drive. This area is about 8.4 acres in size and would be an overall reduction in the "Commercial/Urban" zone from 12.7 to 8.4 acres or about one-third. Because of the buffering provided by the wetlands and Hunt/Wollochet Business Park we feel this is a reasonable request and ask that it be again considered by the Council.

Turning to the issue of the private roadway, it is designed to serve the lots within the large lot subdivision, connect Wollochet Drive and 72nd Street N.W. and has been fully installed excluding gravel and pavement. This includes all the underground storm drainage system and as a result the roadway cannot be easily moved. At the last hearing there was some discussion of moving the road perhaps 23 feet to the east to increase the buffer along Cedarcrest. In addition to the practical difficulties of moving the road, the Council must consider the affect it will have on the horizontal alignment. We cannot simply move the roadway within the wetland area because of practical difficulties that exceed those existing for moving the remainder of the roadway north of the wetlands crossing. If the City does not desire to have the road established as a public thru road, it would seem the most practical solution would be developing some sort of obstruction at the northerly end that would reduce its desirability for thru traffic, such as the parking lot concept discussed at your last public hearing.

Gig Harbor City Council  
December 9, 1993  
File #10431  
Page 3

Finally to the issue of the wetland area/park. At earlier public hearings the City Council had indicated to us it was their desire to have a public or private park (Snake Lake type) developed within the wetlands area. Cost of the land and park improvements would be substantial and the City has not offered to share in the development costs or purchase the property for public use. Therefore, we feel it is reasonable that the property owner receive benefit from such action, although not necessarily monetary. Use of the property in the site coverage calculation would be a benefit and would be a benefit that is shared equally with other property owners within the City. However, the City has also asked for parking, pathway, and viewing platforms that would cost additional tens of thousands of dollars. While Mr. Tallman is willing to do this such development must be phased to coincide with development of adjacent parcels and after completion of the park, if it is the desire of the City to have the park, Mr. Tallman will dedicate it for park purposes. If the City does not want the park, then the issue of use and development of the wetland area should be deferred until after completion of the annexation and to a time when upland property development is proposed.

Your thoughtful consideration of this matter is appreciated.

Sincerely,



Geoffrey V. Moore  
Director of Planning

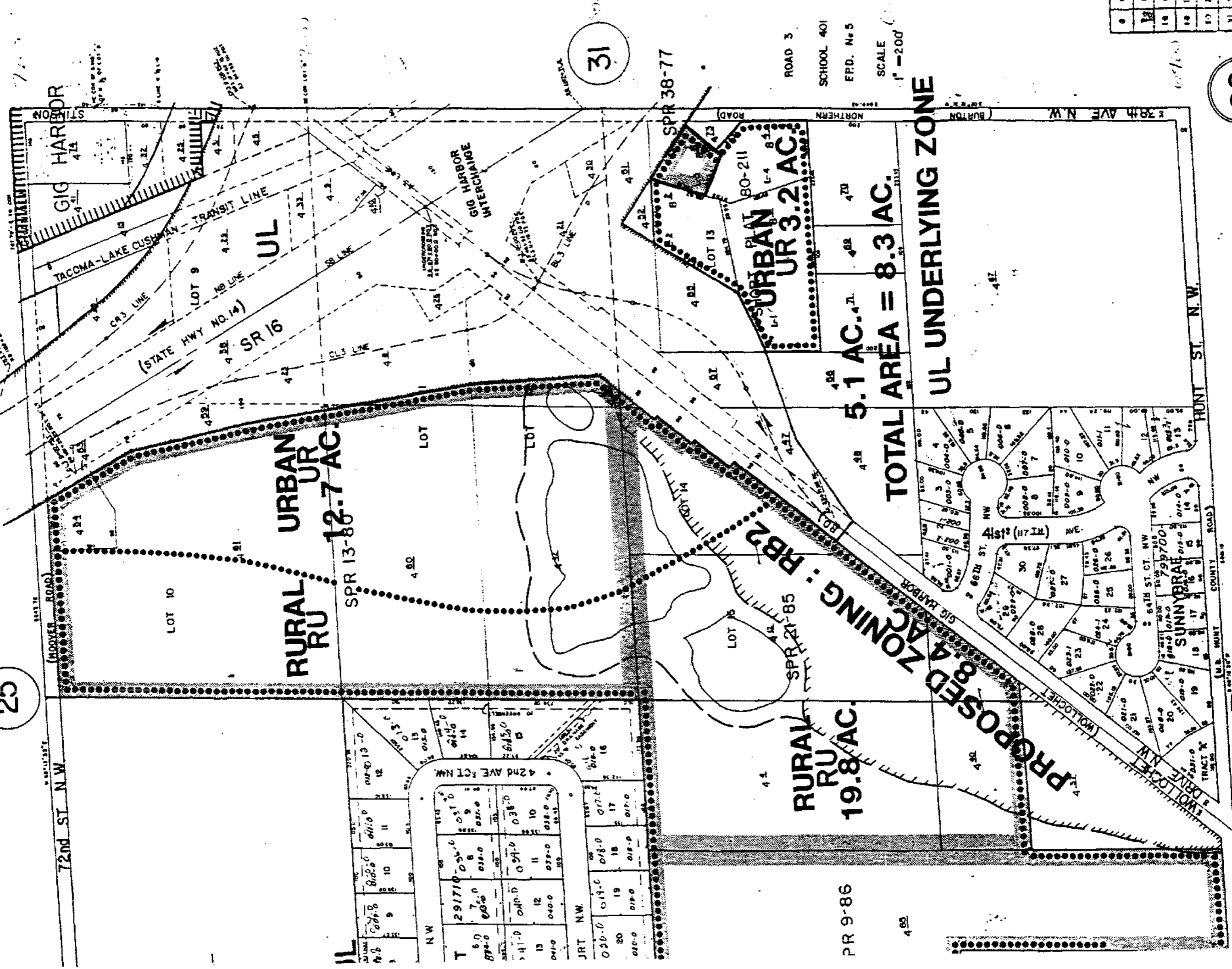
GVM/df

Attachment

c: Jim Tallman (w/attach)

9200  
25

3300



69

SE 7 T 21 R 2 E

28

PIERCE COUNTY

OFFICIAL ZONING MAP

1-20-75

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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**Peninsula Neighborhood Association**

P.O. Box 507, Gig Harbor, WA 98335 (206) 858-3400

December 13, 1993

Gig Harbor City Council  
City of Gig Harbor  
P.O. Box 145  
Gig Harbor, Wa. 98335

Re: Annexation No. 91-07; Gig Harbor Interchange Annexation

Dear Mayor and Council Members:

Peninsula Neighborhood Association will be present for comment on the second reading of the above matter scheduled for this evening. Several issues are yet to be resolved with respect to the concomitant zoning package recommended to the Council by the Planning Commission.

WETLANDS EXCLUSION

The most recent letter from the applicant, dated December 9th, requests once again that wetlands not be excluded from site coverage calculations. At the outset, we wish to point out that neither the adjoining property owners nor the Association were provided with copies of this memorandum. We therefore request additional time to analyze the data provided in the memo and make comments on same.

The letter concludes that exclusion of the wetlands would limit development of the site to 33% impervious cover. Even if this is true, we must re-emphasize that this is not a typical level, dry site next to a typical freeway interchange. We are dealing with a unique site, containing large areas of ponds, wetlands and abundant wildlife. That is why the unbuildable portion of the site is being proposed as a public park. Intense development on adjacent lots would certainly impact these sensitive areas. Therefore, typical site coverage formulas do not apply in this case and a 33% level of coverage may be entirely reasonable. Rather than a "penalty" assessed against the applicant, this limit derives as a direct result of the physical limitations of the land that he chose.

We support the wetlands exclusion provision.

ZONING DIVISION

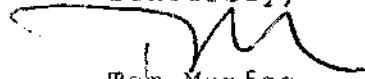
The applicant once again requests a modification of the zoning boundary between the two types of proposed zoning in the Planning Commission's recommendation. There are clearly different



We believe that this site would be ideal for light recreational and educational uses such as jogging/walking trails, wildlife appreciation, school field trips, etc. We would fully support the establishment of a City park on the site, and would provide volunteers to assist this would be helpful.

Thank you for your consideration of this important issues.

Sincerely,



Tom Morfee  
Executive Director



land-use patterns existing on these two areas, and clearly different expectations of adjacent property owners concerning the eventual uses in these areas. More intense uses, such as gas stations and restaurants, are not appropriate north of Wollochet Drive, because of impacts on existing neighborhoods and on the wetland/park area.

We support the Planning Commission's recommendation on the zoning boundary at Wollochet Drive.

#### BUFFERING OF CEDARCREST EAST BOUNDARY

Perhaps the most sensitive issue in this annexation proposal has been the location of a road right-of-way virtually abutting the east boundary of the Cedarcrest subdivision. The potential for heavy traffic impacts (noise, light, etc.) on adjacent properties is significant. The proposed 17-foot buffer would not adequately mitigate these impacts.

Development standards of the RB-2 zoning code call for "forty feet with dense vegetative screening" between any new development and an existing residential use or zone; and "easements not having dense vegetative screening are not included." Code reference- 17.30.050. Provision of a "two-part buffer", 17 feet between the subdivision and the existing road edge, and an additional 40 feet on the eastern side of the road, would not meet these standards and would not substantially mitigate the traffic impacts on the neighborhood.

With regard to the limitation of use of the road to local businesses, in order to control its use as a "short-cut" between 72nd Street and Wollochet Drive, I have discussed this issue with the Public Works Director and he has indicated that this issue will be addressed at the time of individual site plan review.

Compliance with these standards is essential to the acceptance of this annexation. We support the provision of a 40-foot dense vegetative buffer between the road and the Cedarcrest property lines.

#### WETLANDS-PARK SITE

A recent discussion with the City's Public Works Director indicated that he favors the establishment of a City Park on this site. This seems like a much more practical approach than requiring major expense, and possible liability, of the applicant.



## REGULAR GIG HARBOR CITY COUNCIL MEETING OF NOVEMBER 22, 1993

**PRESENT:** Councilmembers Frisbie, Markovich, Platt, Stevens Taylor, English and Mayor Wilbert.

### **PUBLIC COMMENT:**

### **ANNOUNCEMENTS:**

1. Narrows Bridge Project. Mayor Wilbert announced she had been assigned to be a member of the The Bridge Executive Committee by Mr. Gary Demich, WSDOT, and would be attending the meetings. She added that Ben Yazici, Public Works Director, asked that she express the city's view on bus and HOV lanes.
2. Gift to City of Gig Harbor from the Horsehead Bay Garden Club. Mayor Wilbert talked about the Noble Fir that had been planted at Jerisich Park as a gift to the city from the Horsehead Bay Garden Club. The Public Works Department, along with Scott Junge of Rosedale Gardens, planted the tree, which will be dedicated at the Lighting Festival on December 3rd.

### **PUBLIC HEARINGS:**

Second Reading - 1994 Proposed Budget Ordinance. Mayor Wilbert opened the public hearing on this item. There were no comments, so the public hearing portion was closed. The item was moved to the first item under Old Business.

**CALL TO ORDER:** 7:13 p.m.

### **APPROVAL OF MINUTES:**

**MOTION:** To approve the minutes of the meeting of November 8, 1993 with corrections.  
Platt/Markovich - four in favor. Councilmember Stevens Taylor abstained.

### **CORRESPONDENCE:**

1. Gig Harbor Peninsula Fish. Mayor Wilbert presented this letter announcing that volunteers are needed for this worthwhile organization.

### **OLD BUSINESS:**

1. Resolution approving the R.U.O.K. Program. Mayor Wilbert asked that this item be moved from New Business to the first item of Old Business as there were representatives in the audience. Chief Richards presented the R.U.O.K. program and showed a short video presentation explaining the program. Representatives from the Gig Harbor Rotary, Jim Thomas and John Sutch spoke briefly and presented a check to Chief Richards for \$5,500 to purchase the hardware for the program. Chief Richards stated the program should be on-line by February, 1994.



**MOTION:** Move approval of Resolution #396.  
Markovich/Platt - unanimously passed.

2. Second Reading - 1994 Proposed Budget Ordinance. Mark Hoppen presented the second reading and Tom Enlow, Finance Director, recapped the changes made from the Budget Workshop held last week. Council and staff discussed parts of the budget. Council requested a program for the Harbor Patrol be developed and presented to council prior to purchasing the craft. The following motions were made regarding the Budget Appropriations.

**MOTION:** Move approval of General Government Funds in the amount of \$2,219,338.  
English/Markovich - unanimously passed.

**MOTION:** Move approval of Street Fund 101 in the amount of \$1,744,500.  
Markovich/English - unanimously passed.

**MOTION:** Move approval of Budget Funds 105 through 605 inclusive, for \$10,327,549, less \$1,744,500 for the street fund previously approved, for an amount of \$8,583,049.  
Markovich/English - unanimously passed.

**MOTION:** Move approval of Ordinance #654 adopting the Budget for the 1994 Fiscal Year.  
English/Markovich - unanimously passed.

3. Second Reading - 1994 Property Tax Levy Ordinance. Tom Enlow presented the second reading of the tax levy ordinance.

**MOTION:** Move approval of Ordinance #655.  
Markovich/English - unanimously passed.

4. Second Reading - 1993 Budget Amendment Ordinance. Mr. Enlow presented the second reading of this ordinance amending the 1993 budget.

**MOTION:** Move approval of Ordinance #656.  
Markovich/English - unanimously passed.

5. Reintroduction of Noise Ordinance. Mark Hoppen explained the 45 day statutory requirement for review of this document by D.O.E. had expired without comment from that agency, allowing it to be reintroduced to council as a first reading. Chief Richards clarified several issues pertaining to enforcement. This proposed ordinance will return at the next council meeting with approved changes in language.

6. Request for vote to resolve tie for a vacant Pierce Transit Board of Commissioners Position. Mayor Wilbert presented the request from Pierce Transit to vote to break the tie between two councilmembers for the vacant position on the Board of Commissioners.

**MOTION:** Move to nominate Mary K. Joyce of Ruston for the vacant position on the Pierce Transit Board of Commissioners.  
Markovich/English - three voted in favor. Councilman Frisbie voting against, and Councilmember Stevens Taylor abstaining.

7. Extension of 45 day period - Multi-jurisdiction request for water. Mark Hoppen presented the request from Peninsula School District and Fire District for a time extension on their request for water service to properties along Bujacich Road. The jurisdictions are requesting a 90 day extension beyond the 45 day deadline expressed in the city contract.

**MOTION:** Move we approve an extension for the subject water agreement for the two parties for ninety days.  
Frisbie/English - four in favor. Councilmember Platt voting against.

#### **NEW BUSINESS:**

1. Legal Services Contract - Ogden Murphy & Wallace. Mark Hoppen presented the proposal for legal services with Ogden, Murphy, and Wallace for council approval.

**MOTION:** Move to approve the agreement as presented.  
Frisbie/Stevens Taylor - unanimously passed.

2. Extension of Capacity Commitment/Sewer Agreement - ULID #3 Participants. Mark Hoppen presented the request from staff to approve an amendment to the Capacity Commitment Agreements with the ULID #3 participants to grant an extension of the commitment period for five years. Councilman Frisbie asked that depreciation language be reinstate to the extension agreement.

**MOTION:** Move we approve the amendment with changes to reinstate depreciation consideration. Councilman Frisbie to review final language changes prior to the Mayor signing the final agreement.  
Frisbie/English - unanimously passed.

3. Award of Contract - Comprehensive Transportation Plan - Transpo. Ben Yazici presented the contract for the Comprehensive Transportation Plan and recommended a council motion to approved the contract with Transpo. He added that the Mayor requested that a passenger ferry system be added to the scope of services.

**MOTION:** Move to authorize the Mayor to sign a professional services contract with Transpo Group consulting firm to complete the City of Gig Harbor Comprehensive Transportation Plan for a total cost of up to \$4,790 with

the revised scope of work to include passenger ferry service.  
Markovich/Stevens Taylor -

Councilman Frisbie suggested adding a section to intertie the Comprehensive Transportation Plan time schedule with the Comprehensive Plan currently being developed by the Gig Harbor Planning Commission.

**AMENDED MOTION:** Move that we add a part "C" under Section 5 to read "Consultant agrees that following schedule can be met:

- 1) The plan be submitted to the Public Works Director and Gig Harbor Planning Commission by April 1994.
- 2) Planning Commission will submit this study to the City Council by May of 1994.
- 3) The plan to be accepted by City Council on or before July, 1994."

Frisbie/English - unanimously passed.

4. Amendment to Agreement for Public Health Services. Mark Hoppen presented the amendment to the agreement for public health services provided by the Tacoma-Pierce County Health Department extending the agreement to December 31, 1994. Council expressed concern over the high figures, and asked Mr. Hoppen to research these numbers and bring the agreement back at the next meeting.

**MOTION:** Move to table this agreement until the next council meeting.  
Markovich/Platt - unanimously passed.

#### **DEPARTMENT MANAGERS' REPORTS:**

Ray Gilmore - Planning Department. Mr. Gilmore gave a report on the Silverwood Plat being proposed for the property west of the North Creek Estates development.

#### **MAYOR'S REPORT:**

Thanksgiving 1993. Mayor Wilbert said "thanks" to all the community organizations, city hall staff, businesses, and individual volunteers for a making 1993 a successful and memorable year.

#### **ANNOUNCEMENT OF OTHER MEETINGS:**

1. Citizens Against Crime - Thursday, December 9th, 1:00 p.m. at City Hall.
2. Open House Meeting regarding the Narrows Bridge - Monday, November 29th at Gig Harbor High School.
3. Swearing In Ceremony of new Councilmembers and Mayor - regular city council meeting of December 13th.

#### **APPROVAL OF BILLS:**

**MOTION:** To approve warrants #11388 through #11454, in the amount of \$52,245.61.  
Platt/Stevens Taylor - unanimously passed.

**EXECUTIVE SESSION:**

**MOTION:** Move to adjourn to Executive Session for the specific purpose of discussing personnel issues and a potential litigation for approximately 20 minutes.  
English/Markovich - unanimously approved.

**MOTION:** Move to return to regular session.  
Stevens Taylor/Frisbie - unanimously approved.

**ADJOURN:**

**MOTION:** To adjourn at 10:30 p.m.  
Platt/Frisbie - unanimously approved.

Cassette recorder utilized.  
Tape 333 Side A 155 - end.  
Tape 333 Side B 000 - end.  
Tape 334 Side A 000 - end.  
Tape 334 Side B 000 - 415.

---

Mayor

---

City Administrator



2401 South 35th Street, Room #200  
Tacoma, Washington 98409  
(206) 591-7427 • FAX (206) 591-3182

RECEIVED

NOV 17 1993

CITY OF GIG HARBOR

November 15, 1993

Mayor Gretchen Wilbert  
3105 Judson Street  
PO Box 145  
Gig Harbor, WA 98335

Dear Mayor Wilbert:

I am writing to you today to let you know that I am going to be establishing Satellite Election Offices on a rotating basis in each of the smaller cities and towns during the coming year. The purpose of these satellite offices will be to provide services for people who have election needs such as new voter registration, address changes, name changes, cancellations, absentee ballot information, etc.

My intention is to have an office open at least once a week in one of the specific cities or towns. These satellite offices would be open on Wednesdays, between the hours of 4:00 to 8:00 p.m. and will be manned by both myself and Election Department staff.

I need your help in trying to find a place in your city or town that would accomodate in the best way possible the greatest amount of people for this task. If you could provide me with locations in your city or town that you feel would be adequate to serve this purpose it would be greatly appreciated. I plan to begin these offices by the first of January so I would respectfully ask you to respond as quickly as possible.

I truly believe this is a service to the community that is needed and one that I am more than willing to provide. Looking forward to hearing from you soon!

Sincerely,

CATHY PEARSALL-STIPEK  
Pierce County Auditor



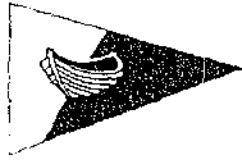
**1994**

# Pierce County Auditor's Office

## City and Towns Satellite Office Schedule

**1994**

<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
Wednesdays 4-8 pm	Wednesdays 4-8 pm	Wednesdays 4-8 pm	Wednesdays 4-8 pm	Wednesdays 4-8 pm	Wednesdays 4-8 pm
5 Bonney Lk.	2 Eatonville	2 Milton	6 So. Prairie	4 Bonney Lk.	1 Eatonville
12 Buckley	9 Fife	9 Orting	13 Steilacoom	11 Buckley	8 Fife
19 Carbonado	16 Fircrest	16 Puyallup	20 Sumner	18 Carbonado	15 Fircrest
26 Dupont	23 Gig Harbor	23 Roy	27 Wilkeson	25 Dupont	22 Gig Harbor
		30 Ruston			29 Milton
<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
Wednesdays 4-8 pm	Wednesdays 4-8 pm	Wednesdays 4-8 pm	Wednesdays 4-8 pm	Wednesdays 4-8 pm	Wednesdays 4-8 pm
6 Orting	3 So. Prairie	7 Buckley	5 Fife	2 Orting	7 Steilacoom
13 Puyallup	10 Steilacoom	14 Carbonado	12 Fircrest	9 Puyallup	14 Sumner
20 Roy	17 Sumner	21 Dupont	19 Gig Harbor	16 Roy	21 Wilkeson
27 Ruston	24 Wilkeson	28 Eatonville	26 Milton	23 Ruston	
	31 Bonney Lk.			30 So. Prairie	




City of Gig Harbor. The "Maritime City."

3105 JUDSON STREET • P.O. BOX 145  
GIG HARBOR, WASHINGTON 98235  
(206) 851-8136

November 23, 1993

Cathy Pearsall-Stipek  
Pierce County Auditor  
2401 South 35th Street, Room #200  
Tacoma, Washington 98409

Dear Auditor Stipek 

The establishment of Election Satellite offices is an interesting idea and I am sure we can find some space at City Hall on the three days indicated on your schedule February 23, June 22 and October 19 in the year 1994.

Let us know more about the plan and what kind of space you will need.

All the information was probably presented at the first meeting of the Election Oversight Advisory Commission. I'm sorry to have missed it.

I'm looking forward to serving on the Commission as a representative of the Mayors of Pierce County Cities and Towns.

See you on November 30th.

Sincerely,



Gretchen A. Wilbert  
Mayor, City of Gig Harbor

1 FILE NO. 51

PROPOSAL NO. 93-99

2  
3  
4 Sponsored by: Councilmember Bill Stoner

5 Requested by: County Executive/County Auditor  
6  
7

8 ORDINANCE NO. 93-99

9 AN ORDINANCE OF THE PIERCE COUNTY COUNCIL ADOPTING CHAPTER 2.105  
10 OF THE PIERCE COUNTY CODE, AND CREATING A SEVENTEEN-  
11 MEMBER CITIZENS' ELECTION OVERSIGHT ADVISORY COMMISSION.  
12  
13

14 WHEREAS, the Pierce County Auditor believes the Citizens of Pierce  
15 County would benefit from having a Citizens' Election Oversight  
16 Advisory Commission to assist and advise the Pierce County Auditor's  
17 Office; and  
18

19 WHEREAS, the Pierce County Auditor believes a Citizens' Election  
20 Oversight Advisory Commission could study and make advisory  
21 recommendations on matters relating to voter regulations, voters'  
22 pamphlets, and all other issues relating to elections; and  
23

24 WHEREAS, the Pierce County Auditor believes a Citizens' Election  
25 Oversight Advisory Commission would promote citizen participation in  
26 the electoral process; NOW, THEREFORE,  
27



DISTRIBUTION:

- EXECUTIVE ✓
- AUDITOR ✓
- DEMOCRATIC CENTRAL COMMITTEE ✓
- REPUBLICAN CENTRAL COMMITTEE ✓
- LIBERTARIAN PARTY ✓
- LEAGUE OF WOMEN VOTERS ✓
- PORT OF TACOMA ✓
- TAC/PC CHAMBER OF COMMERCE ✓
- FIRE CHIEFS ASSOCIATION ✓
- MUNICIPAL LEAGUE ✓
- UNITED NEIGHBORHOODS ✓
- PC CITIES AND TOWNS (MAYOR) ✓
- PC LABOR COUNCIL ✓
- PRO-AMERICA ✓
- LAW LIBRARY ✓
- CODE REVISOR ✓
- BOOK ✓

*Sent to the individuals  
named in R93-150  
to represent these  
groups*

*11/2/93*

*SB*

BE IT ORDAINED by the Council of Pierce County:

Section 1. Chapter 2.105 of the Pierce County Code is hereby adopted as shown in Exhibit "A" attached hereto and by this reference incorporated herein, which creates a seventeen-member Citizens' Election Oversight Commission.

PASSED this 12<sup>th</sup> day of October, 1993.

ATTEST:

PIERCE COUNTY COUNCIL  
Pierce County, Washington

*Devin Rainwater*  
Clerk of the Council

*Paullyn*  
Council Chair *Acting*  
PIERCE COUNTY EXECUTIVE

Approved as to Form Only:

*Paul J. Winkler*  
Deputy Prosecuting Attorney

*Paul J. Winkler*  
Approved  Vetoed  this  
26<sup>th</sup> day of Oct. 1993.

PUBLIC HEARING NOTICE DATE: October 1, 1993  
EFFECTIVE DATE: November 5, 1993

2 "NEW CHAPTER"

3 CITIZENS' ELECTION OVERSIGHT ADVISORY COMMISSION

4  
5 Sections:

- 6 2.105.010 Created.
- 7 2.105.020 Purpose.
- 8 2.105.030 Composition.
- 9 2.105.040 Membership -- Terms of Office.
- 10 2.105.050 Vacancies.
- 11 2.105.060 Removal from Office.
- 12 2.105.070 Officers.
- 13 2.105.080 Rules and Records.
- 14 2.105.090 Quorum.
- 15 2.105.100 Voting -- Meetings.
- 16 2.105.110 Functions and Purposes.
- 17 2.105.120 Staff Support.

18 2.105.010 Created.

19 The Citizens' Election Oversight Advisory Commission (CEOAC) is  
20 hereby created.

21 2.105.020 Purpose.

22 The CEOAC will study and make advisory recommendations to the  
23 Pierce County Auditor on all matters relating to voter regulations,  
24 voter pamphlets, and all other issues relating to elections.

25 2.105.030 Composition.

26 The CEOAC shall consist of seventeen members. In order to ensure  
27 broad geographic representation throughout the County, each of the  
28 seven Council Districts shall have at least one representative on the  
CEOAC. Members shall be Pierce County residents, and shall be chosen  
from the following categories:

- 29 A. One representative from the Democratic Party.
- 30 B. One representative from the Republican Party.

- 1 C. One representative from the Libertarian Party.
- 2 D. One representative from the League of Women Voters.
- 3 E. One representative from the Port of Tacoma.
- 4 F. One representative from the Tacoma-Pierce County Chamber  
5 of Commerce.
- 6 G. Two representatives from the field of education.
- 7 H. One representative from the Fire Chiefs' Association.
- 8 I. One representative from the Municipal League.
- 9 J. One representative from the United Neighborhoods of Tacoma.
- 10 K. One representative from Pierce County's Cities and Towns.
- 11 L. One representative from the Pierce County Labor Council.
- 12 M. One representative from Pro-America.
- 13 N. Three representatives recommended by the County Auditor.

14  
15 **2.105.040 Membership --Terms of Office.**

16 Members of the Commission shall be appointed by the Executive and  
17 confirmed by a majority of the County Council by Resolution. The first  
18 terms of the Commission Members shall be staggered as follows:

- 19 A. Seven shall be appointed for two years;
- 20 B. Five shall be appointed for three years; and
- 21 C. Five shall be appointed for four years.

22 Terms of office shall be four-year terms. No member may serve  
23 more than two full consecutive four-year terms.

24  
25 **2.105.050 Vacancies.**

26 Vacancies occurring on the CEOAC shall be filled by appointment to  
27 the unexpired terms; or if occurring on the termination of a regular  
28 term, the successor shall be appointed for a full term. Members

1 appointed to fill vacancies shall be appointed by the Executive and  
2 confirmed by a majority of the County Council.

3  
4 **2.105.060 Removal from Office.**

5 The Executive may remove any appointed member of the CEOAC for  
6 inefficiency, neglect of duty, malfeasance, or three unexcused  
7 absences, subject to confirmation by a majority of the Council.

8  
9 **2.105.070 Officers.**

10 When the CEOAC has been duly created, the members shall elect a  
11 Chair, Vice-Chair, and Secretary.

12  
13 **2.105.080 Rules and Records.**

14 The CEOAC shall adopt rules before it transacts any of its  
15 business and shall keep a written summary of its transactions of  
16 business. A current copy of the rules shall be provided to the Pierce  
17 County Auditor.

18  
19 **2.105.090 Quorum.**

20 A quorum of the CEOAC for the purpose of conducting business shall  
21 be a majority of the currently-appointed Members. If the CEOAC is at  
22 full membership, a quorum shall be nine members.

23  
24 **2.105.100 Voting -- Meetings.**

25 Each appointed member of the CEOAC shall be entitled to one vote  
26 on any matter duly before the CEOAC. There shall be no vote by proxy.  
27 All meetings shall be open to the public and comply with the Open  
28 Public Meetings Act -- RCW Chapter 42.30. An action taken by a

1 majority of members at any duly-called meeting shall constitute a  
2 recommendation of the CEOAC. All votes must be polled and recorded.

3  
4 **2.105.110 Functions and Purposes.**

5 The CEOAC shall make recommendations to the Pierce County Auditor  
6 on matters relating to voter regulations, voters' pamphlets, and all  
7 other issues relating to elections. The CEOAC shall have the following  
8 functions:

- 9 A. To advise the Pierce County Auditor on the implementation of  
10 new Federal and State legislation dealing with elections.  
11 B. The CEOAC will assist in the preparation of the  
12 contents of voters' pamphlets.

13  
14 **2.105.120 Staff Support.**

15 Staff support for the CEOAC shall be provided by the Pierce County  
16 Auditor's Office.

U.S. SENATOR  
**SLADE GORTON**



November 12, 1993

---

Dear City Official:

I am writing to give you an update on the issue of unfunded federal mandates. In response to my last letter soliciting your views on this subject, I received a tremendous amount of input regarding how local governments are specifically impacted by unfunded federal mandates. The responses I received overwhelmingly favored legislation to relieve local governments from the burden of these mandates.

You told me that having to bear the cost and burdens of federal mandates seriously threatened your own community services and programs. I listened to your concerns and on October 27th -- "National Unfunded Mandates Day" -- I took this occasion to share your concerns in the U.S. Senate. I have enclosed a copy of my statement on this subject.

You will be pleased to know that I cosponsored both Senator Gregg's bill, S. 648, the Federal Mandates Relief Act of 1993 and Senator Kempthorne's bill, S. 993, the Community Regulatory Relief Act. These bills are very similar and will prohibit the imposition of federal mandates unless the federal government pays for them. Both bills have been referred to Committee for further consideration.

I understand how difficult your job is, especially with the pressures of shrinking budgets and increasing demands for services. I am hopeful that this new legislation, if enacted into law, will provide the relief that local governments such as yours have been calling for.

Please feel free to contact me if I can be of further assistance.

Sincerely,

Slade Gorton  
United States Senator

SG/smc  
enclosure



NOV 20 1993

RECEIVED

NOV 29 1993

Dear Mayor Wilbert:

CITY OF GIG HARBOR

Congratulations on your reelection as Mayor of Gig Harbor.

There are many areas of mutual interest which present us with the opportunity to work together. While the Army is down-sizing, the military population at Fort Lewis is expected to go from the present strength of 15,500 to 19,000 by 1994 with the projected arrival of a heavy brigade from Europe. It is the largest employer in Pierce County with a \$1.1 billion annual impact. Currently, 5,600 families rent or own homes in the local communities; and by 1994 this is projected to increase to 7,000 families.

On behalf of all the soldiers and civilian employees of Fort Lewis, I again congratulate you on your election victory.

Sincerely,

Carmen J. Cavazza  
Lieutenant General, U.S. Army

Honorable Gretchen Wilbert  
Mayor of Gig Harbor  
Post Office Box 145  
3105 Judson Street  
Gig Harbor, Washington 98335





# Congressional Record

PROCEEDINGS AND DEBATES OF THE 103rd CONGRESS, FIRST SESSION

WEDNESDAY, OCTOBER 27, 1993

## Senate

### Remarks by GORTON (R-WA) on S.Res. 157 UNFUNDED FEDERAL MANDATES

Mr. GORTON. Madam President, today I rise in support and recognition of National Unfunded Federal Mandates Day. This day has been designated as such to heighten citizen awareness of the tremendous burden which unfunded Federal mandates have on State and local governments.

Over the years, Congress has increasingly imposed Federal mandates on State and local governments. Congress continues to pass laws which direct and require these governments to take specific action-  
-action which costs enormous amounts of money. But, conveniently, Congress fails to provide the funding necessary to carry out those Federal directives. Congress says to local governments, in its imperialistic manner, "you must pay to carry out our wishes." This is clearly wrong.

If society as a whole determines that a particular policy goal is worthwhile, then society as a whole should pay for it. If Congress determines that cities should perform some new task, then it is only right that Congress provide the resources to that city to carry out its responsibilities.

State and local governments have for too long been at the mercy of a Congress which routinely ignores their concerns and disregards their fiscal situations. Comments from local officials in my home State of Washington proves this point.

I have asked local officials for their perspective on this issue and listened to their opinions. Officials all across Washington State responded, ranging from the mayor of Colfax to the commissioners of Clark County. They have all pleaded their case that local governments cannot continue to foot the bill for Federal programs. The message which they have been sending loud and clear is that they are tired and frustrated with Congress continually shifting the financial burdens of its mandates to the local level.

Local governments face the dilemma of either cutting back on badly needed services or raising additional taxes to pay for these provisions. In either instance, the community loses.

The city manager of Kirkland expressed his concern by stating that "unfunded mandates continue to constitute a significant and growing portion of local budgets." He writes that these unfunded Federal mandates "place undue financial and regulatory burdens on municipal government, increasingly compromising our ability to provide basic services."

The city manager of Lacey expressed his frustration by writing that "without adequate funding, other programs will suffer, reducing the net effect of what Government is responsible for: serving the public."

Take for example, the Safe Water Drinking Act,

which, despite being a laudable piece of legislation, has placed enormous burdens on small communities in particular. The act does not provide, for the most part, financial assistance to communities to comply with testing requirements and construction of filtration systems. I have heard from many in the State that such testing mandates and construction are expensive and encumbering, and result in drastically increased water rates on communities who cannot afford to pay them.

Another example is the Americans With Disabilities Act, which has required redesign and new construction of Government facilities to accommodate those who are physically impaired. Other legislation containing costly unfunded mandates which are frequently cited by local officials include the Clean Water Act, the Clean Air Act, and the list of unfunded Federal mandates goes on and on. Local governments end up having to foot the bill for significant personnel costs, paperwork, and training which these mandates require. Taken collectively, these unfunded mandates wreak havoc on local budgets.

Opposition to these Federal mandates is not raised against the intent of these mandates, but rather, it is directed toward Congress' refusal to pay for these new laws. It is a legitimate and local argument—one which desperately needs to be addressed.

That is why I am joining my fellow colleagues in cosponsoring S. 648, the Federal Mandates Relief Act of 1993 and S. 993, the Community Regulatory Relief Act. These bills will end the practice of imposing unfunded Federal mandates on local governments. Local governments rightly deserve this fair treatment so that they can be freed up to spend their valuable time and resources on the important and vital local needs of their communities.

Today, local officials across the Nation are holding press conferences and public forums to call attention to Washington, DC's long-held practice of imposing financial strain on local governments. The National Association of Counties, the National League of Cities, the U.S. Conference of Mayors, and the International City/County Management Association have all endorsed the call to end unfunded Federal mandates. I enthusiastically join these organizations and the numerous local officials who have written me from my home State of Washington in opposing these mandates. It is time for unfunded mandates to stop. Now.

I urge my colleagues to join us in this effort for which we will continue to fight. We need to release the stranglehold which Congress has placed on local governments through Federal mandates and provide some measure of relief.



December 2, 1993

RECEIVED

DEC - 3 1993

CITY OF GIG HARBOR

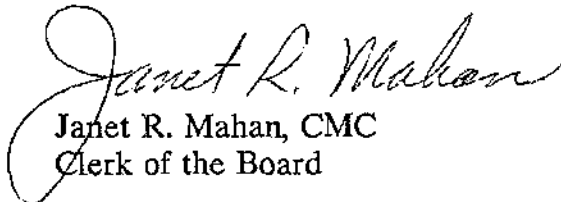
Gretchen Wilbert, Mayor  
City of Gig Harbor  
P. O. Box 145  
Gig Harbor, WA 98335

Dear Mayor Wilbert:

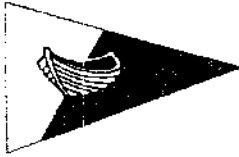
This is to inform you that Mary K. Joyce of Ruston was elected to the Board of Pierce Transit, representing the ten small towns and cities within the Pierce Transit boundary.

Your timely cooperation in this election process has been greatly appreciated.

Sincerely,

  
Janet R. Mahan, CMC  
Clerk of the Board

cc: Board of Commissioners  
Don S. Monroe, Executive Director



*City of Gig Harbor. The "Maritime City."*

3105 JUDSON STREET • P.O. BOX 145  
GIG HARBOR, WASHINGTON 98335  
(206) 851-8136

TO: MAYOR WILBERT AND CITY COUNCIL MEMBERS  
FROM: MARK HOPPEN, CITY ADMINISTRATOR  
SUBJECT: REINTRODUCTION: DISORDERLY CONDUCT ORDINANCE - NOISE  
DATE: DECEMBER 9, 1993

Staff had been directed to craft a noise ordinance to address resident complaints and enforcement issues regarding excessive residential and recreational noise.

Two types of ordinances appeared possible, both of which required Department of Ecology approval subsequent to adoption by the City Council. One type, like the attached ordinance, listed specific criteria which related to enforcement. The other type of ordinance had to do with decibel levels (establishing a baseline and then measuring the deviation prior to enforcement). The problem with a decibel level ordinance was that the offense usually was non-existent at the point of measurement.

The City of Gig Harbor already has an ordinance which relates to noise, but it is not criterion-based, and its lack of specificity makes enforcement relatively more difficult.

The attached ordinance was read in August and sent to DOE for review. DOE has not reviewed the ordinance within the statutory time frame, so it is now back before Council. Legal counsel has suggested a few alterations to the ordinance, and these alterations have been included in this reading of the ordinance.

This is the **second reading** of this ordinance.

**CITY OF GIG HARBOR**

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, DELETING SUBSECTION 9.34.010(4) AND ESTABLISHING A NEW SECTION 9.34.015 DEFINING DISTURBANCE OF THE PUBLIC PEACE, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City staff have recommended that the City's code outlining disorderly conduct be amended to provide further definition in order to provide more effective enforcement; and

WHEREAS, City Council finds that this ordinance is necessary to preserve the public health, safety and welfare;

NOW, THEREFORE, the City Council of the City of Gig Harbor, Washington, DO ORDAIN as follows:

Section 1. Subsection 9.34.010(4) of the Gig Harbor Municipal Code is hereby deleted in its entirety, and subsection 9.34.010(5) shall be renumbered to subsection 9.34.010(4).

Section 2. Definition of Disturbance of the Public Peace. Section 9.34.015, entitled "Definition of Disturbance of the Public Peace", is hereby created and added to the Gig Harbor Municipal Code to read as follows:

9.34.015 Definition of Disturbance of the Public Peace. The following are determined to disturb the public peace:

1. The frequent, repetitive or continuous sounding of any horn or siren, except as a warning of danger or as specifically permitted or required by law;
2. The creation of frequent, repetitive or continuous sounds in connection with the starting, operation, repair, rebuilding, or testing of any motor vehicle, motorcycle, off-highway vehicle, watercraft, or internal combustion engine within a residential district, so as to unreasonably disturb or interfere with the peace, comfort and repose of owners or possessors of real property, unless otherwise authorized by law;
3. Yelling, shouting, whistling, or other raucous noises, on or near the public streets between the hours of 11:00 p.m. and 7:00 a.m.;
4. The creation of frequent, repetitive or continuous sounds which emanate from any building, structure, apartment, or condominium, which unreasonably interfere with the peace, comfort, and repose of owners or possessors of real property, such as

sounds from audio equipment, musical instruments, band sessions, or social gatherings;

5. Sound from motor vehicle sound systems, such as tape players, radios, and compact disc players, operated at a volume so as to be audible greater than fifty (50) feet from the vehicle itself;
6. Sound from audio equipment, such as tape players, radios, and compact disc players, operated at a volume so as to be audible greater than thirty (30) feet from the source, unless it occurs within a multi-family unit such as a duplex, apartment or condominium, in which case it shall be a disturbance if it is clearly audible to a neighbor, and disturbs his/her peace as described in subsection (4) above;
7. The repetitive noise created by animals under the control of individuals within the City, such as barking, or yelping dogs, or other such noises from animals, that unreasonably disturb or interferes with the peace, comfort and repose of owners or possessors of real property; and
8. The foregoing provisions shall not apply to regularly scheduled events such as public address systems for baseball games, authorized street dances or other authorized community sponsored events. Safety devices, fire alarms, and emergency vehicles are exempt from these provisions.

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the City Council of the City of Gig Harbor, Washington, and approved by its Mayor at a regular meeting of the council held on this \_\_\_\_ day of \_\_\_\_\_, 1993.

APPROVED:

\_\_\_\_\_  
Gretchen A. Wilbert, Mayor

ATTEST:

\_\_\_\_\_  
Mark Hoppen, City Administrator

Filed with city clerk: 11/22/93

Passed by the city council:

Date published:

Date effective:

DATE: December 6, 1993

TO: Mark Hoppen, City Administrator, City of Gig Harbor

FROM: Theresa Rozzano-Preston, Office of the City Attorney

RE: Disorderly Conduct Ordinance

I have redrafted an ordinance in order to incorporate the changes that you wanted to the code section outlining disorderly conduct. I purposely made this into a separate section, as I believe it should be more appropriately spelled out under a definition. As you may see, disorderly conduct occurs if a person "intentionally engages in conduct which tends to or does disturb the public peace." With that in mind, I have provided a definition section for disturbing the public peace. This includes all of the language that you had before, with a few changes.

1. Section 5(b). I have added the language "unless otherwise authorized by law" to this section. This should be included in case the use is authorized by the City through some special permit or nonconforming use.

2. Section 5(c). In this case, I took out the word "hooting." This is somewhat of a subjective term and does not have a clear definition. The remaining definition should be sufficient to cover such noise. I have also deleted the last portion of that sentence. I am concerned about the constitutional right to freedom of speech. In this case, it appears that such conduct would be forbidden if it unreasonably disturbs another individual. I believe this could be challenged as a violation of a person's constitutional right to freedom of speech. I felt the purpose of this section was to prohibit such conduct between the hours of 10:00 p.m. and 7:00 a.m. when most of the population is sleeping. I am afraid that if you restrict it any further, the City may be looking at a constitutional challenge.

3. Section 5(f). I have changed the language in this section in order to provide a distinction between the individual two or three acres, and a person who, for example, is in a duplex. In this case, I provided that it not be audible for more than 30 feet from the property line of the source, but I have also provided a restriction for persons residing in a duplex, apartment or condominium. I think this clarifies the regulation.

TAR62332.1M/P0008.160.009/B0008.90000

Memorandum to Mark Hoppen  
December 6, 1993  
Page 2

4. Section 5(g). In this section I added the word "authorized" to street dances or other authorized community sponsored events. By changing the wording in this, it still provides the City with some control over such events so that they are not completely exempt from the disturbance of public peace regulation.

You will also find that I have added a section regarding the continuous or repetitive yelping or barking or other such noises from animals. This is a common problem in a lot of our cities, so I thought I would include it as an option for you to review. If you do not wish to have it included, it is very easily stricken.

The practical effect of this new definition section for disturbance of the peace is to simply provide definition to subsection 4 (or 5 under your copy). If a person violates this section, they will be guilty of a misdemeanor as referenced in 9.34.010(B).

If you have any questions or comments or would like any changes made to this, please let me know.

TAR/srf  
Enclosure



*City of Gig Harbor. The "Maritime City."*

3105 JUDSON STREET • P.O. BOX 145

GIG HARBOR, WASHINGTON 98335

(206) 851-8136

**TO: Mayor Wilbert and City Council**

**FROM: Tom Enlow**

**DATE: December 9, 1993**

**SUBJECT: 1994 Tax Levy Ordinance**

This is the first reading of an ordinance replacing the one adopted at the last meeting. Since the ordinance must be received by the County Assessor prior to December 27th, Council will be requested to return tomorrow for final passage.

We received our certification of assessed values and computation of maximum property taxes from the County Assessor on December 3rd. The maximum tax levy is \$475,791, \$5,791 higher than I had estimated. The county still hasn't received all the information on state property, so the final amount may be slightly more.

Municipal Research & Services Center in their booklet *Budget Suggestions for 1994*, suggested using the budgeted amount of property taxes in the tax levy ordinance along with the phrase "or the maximum amount allowed by law..." to "direct the assessor to calculate the correct amount." We included this language, unfortunately, the County interprets the RCW's differently than MRSC and refuses to calculate what we consider to be the correct amount unless we amend the ordinance. This ordinance uses the figure \$490,000 just to ensure that we get the maximum available to us rather than allowing it to be reallocated to the Library or Fire District.



**CITY OF GIG HARBOR**

**ORDINANCE NO. \_\_\_**

**AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, LEVYING THE GENERAL PROPERTY TAXES FOR THE CITY OF GIG HARBOR FOR THE FISCAL YEAR BEGINNING JANUARY 1, 1994 AND REPEALING ORDINANCE 655.**

**WHEREAS**, the City Council of the City of Gig Harbor has considered the city's anticipated financial requirements for 1994, and the amounts necessary and available to be raised by ad valorem taxes on real and personal property, and

**WHEREAS**, it is the duty of the City Council to certify to the board of county commissioners/council estimates of the amounts to be raised by taxation on the assessed valuation of property in the city, and

**WHEREAS**, Ordinance 655 contained underestimates of available property taxes based on preliminary information,

**NOW, THEREFORE**, the City Council of the City of Gig Harbor, Washington **ORDAINS** as follows:

Section 1. Ordinance 655 is hereby repealed; and

Section 2. The ad valorem tax general levies required to raise estimated revenues for the City of Gig Harbor for the ensuing year commencing January 1, 1994, shall be levied upon the value of real and personal property which has been set at an assessed valuation of \$287,095,503. Taxes levied upon this value shall be:

- a. approximately \$1.7067 per \$1,000 assessed valuation, producing estimated revenue of \$490,000 for general government; and

Section 3. The ad valorem tax excess levies required to raise estimated revenues for the City of Gig Harbor for the ensuing year commencing January 1, 1994, shall be levied upon the value of real and personal property which has been set at an assessed valuation of \$287,095,503. Taxes levied upon this value shall be:

- a. approximately \$0.0209 per \$1000 assessed valuation, producing an estimated amount of \$6,000 for 1978 fire protection facilities general obligation.

- b. approximately \$0.1045 per \$1000 assessed valuation, producing an estimated amount of \$30,000 for 1975 sewer construction general obligation.
- c. approximately \$0.4807 per \$1000 assessed valuation, producing an estimated amount of \$138,000 for 1987 sewer construction general obligation.

Section 4. This ordinance shall be certified by the city clerk to the clerk of the board of county commissioners/council and taxes hereby levied shall be collected and paid to the Finance Director of the City of Gig Harbor at the time and in a manner provided by the laws of the state of Washington for the collection of taxes.

Section 5. This ordinance shall be published in the official newspaper of the city, and shall take effect and be in full force five (5) days after the date of its publication.

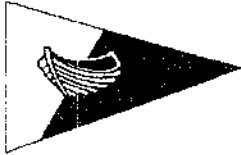
**PASSED** by the City Council of the City of Gig Harbor, Washington, and approved by its Mayor at a regular meeting of the council held on this \_\_\_\_\_ day of December, 1993.

\_\_\_\_\_  
Gretchen A. Wilbert, Mayor

ATTEST:

\_\_\_\_\_  
Mark Hoppen  
City Administrator/Clerk

Filed with city clerk: 12/7/93  
Passed by the city council:  
Date published:  
Date effective:



City of Gig Harbor. The "Maritime City."

3105 JUDSON STREET • P.O. BOX 145

GIG HARBOR, WASHINGTON 98335

(206) 851-8136

TO: MAYOR WILBERT AND CITY COUNCIL MEMBERS  
FROM: MARK HOPPEN, CITY ADMINISTRATOR *MH*  
SUBJECT: AMENDMENT TO AGREEMENT FOR PUBLIC HEALTH SERVICES  
DATE: DECEMBER 12, 1993

Previously, you tabled an action on the agreement for public health services between the City of Gig Harbor and the Tacoma-Pierce County Health Department for the provision of basic health services to the citizens of Gig Harbor. As provided for in the current agreement, this amendment extends the current agreement to December 31, 1994 and adjusts the amount payable for the 1994 year.

The allocation was reached by weighting the service hours to clients within a given jurisdiction based on incidence of activity. A fairly complicated allocation technique was used in an attempt by the Health Department to develop an equitable payment allocation system.

**Upon further inquiry with the Health Department and Food Safety, I was able to clarify somewhat the nature of our proposed assessment and its derivation. Essentially, this assessment is based on the service hours expressed in Table 2 of the attached information. Only Gig Harbor citizens are the recipients of these services. It would be an error to assume, however, a one-to-one correlation between services rendered and the cost to our jurisdiction of those services. For instance, about 60% of our allocation is based on food safety program costs, but almost 100% percent of the costs of this program to our jurisdiction are paid by local users. Puyallup explains around 30% of its overall services with food safety, and Tacoma explains only 12% of its public health services with food safety.**

The resultant observation from this data is that the inclusion of user fees (any and all) into our allocation ratio skews the ratio, probably in the favor of Tacoma and Puyallup.

I shared this observation with the Health Department, and they responded that while the calculations previously produced were done consistently, I was raising a policy issue of some magnitude which no one else had raised and they recognized its validity. Subsequently, a financial person from the department called me and indicated that our assessment would be reduced by \$4000, after considering the net effect to proposed charges of backing out user fees from the allocation formula.

I have requested further clarification of this change from the Health Department, and will re-submit the amendment agreement, once I can completely explain the assessment. While the Health Department responded to my initial inquiry one day too late for the last Council Meeting (note letter received Nov. 29), the department was extraordinarily responsive to my question about the attribution of user fees to our jurisdiction's proposed payment.



**TACOMA-PIERCE COUNTY**  
**HEALTH DEPARTMENT**

Board of Health

KAREN VIALLE, Chair - Tacoma Mayor

DOUG SUTHERLAND, Vice-Chair - Pierce County Executive

Director of Health

FEDERICO CRUZ-URIBE, MD, MPH

November 24, 1993

Mr. Mark Hoppen, City Administrator  
City of Gig Harbor  
P. O. Box 145  
Gig Harbor WA 98335

RECEIVED  
NOV 29 1993  
CITY OF GIG HARBOR

Dear Mark:

As a follow up to our telephone conversation yesterday, I am enclosing copies of the correspondence between our assessment team and Gig Harbor staff about how the political boundaries of Gig Harbor were defined for use in computing the 1992 service statistics.

I am also enclosing a copy of the page showing Gig Harbor from our working table showing the raw (unweighted) service usage by program and by city. Each program defines its service units somewhat differently in this table. You will note that Gig Harbor used 1,695 raw services of which 944 (about 56%) were provided by the food safety program (probably restaurant and/or special food event inspections), 166 (about 10%) were immunization clinic services (these usually are flu shots or immunization against childhood diseases), and 134 were assessment services (about 8%). All of the latter were processing of birth and/or death certificates.

Table 2 shows the weighted counts for these same services; the basis for transforming raw counts to weighted ones was the number of person hours or person contact hours involved. Thus, to take the two from the top, you will note that the substance abuse and community-based nurse programs reported originally in person hours so that the numbers in Tables 1 and 2 are the same. However, the two raw service units provided by the program for children with special health care needs becomes three person hours, because each service required 1.5 person hours. Similarly, the three dental services provided actually involved 450 person hours because each raw count unit was a school requiring an average of 150 person hours. It is my understanding that the weighted counts were the basis of this year's funding formula. Under this, Gig Harbor used 2,335 units of which 1,416 (about 60%) were rendered by the food safety program, and 450 (about 19%) by the dental services program.

I hope this letter and its enclosures help answer your questions about how we defined services both in raw and weighted terms. In response to your concerns about usage given the community size, if you look at the bottom of the page, you will see that Gig Harbor accounted for less than half of one percent of all Health Department services in 1992 when raw numbers are used and about two-thirds of one-percent when the raw counts are transformed to person hours.

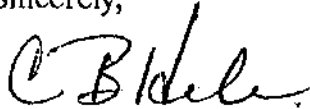
Mr. Mark Hoppen, City Administrator

- 2 -

November 24, 1993

We are now preparing to compute service statistics for 1993 (to be used in 1995's funding formula) and very much want to answer your questions and make whatever adjustments seem appropriate before we begin that process. If we can provide further information or if you would like to meet with our assessment team, please let me know.

Sincerely,

A handwritten signature in cursive script, appearing to read "C. B. Hale".

Christiane B. Hale, Ph.D., M.P.H.,  
Chief, Office of Community Assessment

enclosures

cc: Eletta Tiam-Quiboloy, TPCHD  
Federico Cruz-Uribe, TPCHD

Table 1 (continued)

<i>PLACE/SERVICE</i>	<i>Fircrest</i>	<i>Gig Harbor</i>	<i>Milton</i>	<i>Orting</i>	<i>Puyallup</i>	<i>Roy</i>	<i>Ruston</i>	<i>South Prairie</i>
Child guidance	0	0	0	0	1,368	0	0	0
Substance abuse	0	65	59	0	344	0	0	0
Community-based nurses	0	27	57	67	847	0	0	0
Children with special health care nee	12	2	76	34	430	0	8	0
13.00 Dental services	0	3	0	0	8	0	0	0
High priority infant tracking	1	2	7	4	62	0	0	0
Well-child services	22	114	45	30	687	0	0	0
Family planning	12	21	50	3	332	0	0	0
OBAC	20	58	99	17	394	0	0	0
WIC	17	0	10	0	54	24	2	0
Pregnancy screening clinic	32	22	14	0	159	0	0	0
AIDS services	0	0	0	8	0	0	0	0
CD investigation and control	21	6	25	8	192	0	0	0
Immunization clinic	266	166	180	12	1,240	14	0	0
Refugee health	0	0	0	0	0	0	0	0
Sexually-transmitted diseases	35	8	134	11	470	0	0	0
Tuberculosis clinics	0	16	87	7	215	0	0	0
Heart disease prevention	8	18	0	0	0	0	0	0
Office of community assessment	171	134	144	104	1,180	30	13	0
61.00 Food safety	35	944	338	183	2,118	45	19	27
62.00 Community safety	9	26	11	4	178	4	0	0
71.00 On-site sewage	0	0	0	0	15	12	0	0
72.00 Water resources	2	4	0	0	19	3	0	1
73.00 Waste management	12	59	7	9	115	5	5	2
	<b>675</b>	<b>1,695</b>	<b>1,343</b>	<b>501</b>	<b>10,427</b>	<b>137</b>	<b>47</b>	<b>30</b>
	<i>0.18%</i>	<i>0.45%</i>	<i>0.35%</i>	<i>0.13%</i>	<i>2.75%</i>	<i>0.04%</i>	<i>0.01%</i>	<i>0.01%</i>

Table 2 (continued)

<i>PLACE/SERVICE</i>	<i>Fircrest</i>	<i>Gig Harbor</i>	<i>Milton</i>	<i>Orting</i>	<i>Puyallup</i>	<i>Roy</i>	<i>Ruston</i>	<i>South Prairie</i>
01.00 Child guidance	0	0	0	0	1,368	0	0	0
02.00 Substance abuse	0	65	59	0	344	0	0	0
11.00 Community-based nurses	0	27	57	67	847	0	0	0
12.00 Children with special health ca	18	3	114	51	645	0	12	0
13.00 Dental services	0	450	0	0	1,200	0	0	0
14.00 High priority infant tracking	0	1	2	1	16	0	0	0
16.00 Well-child services	9	46	18	12	275	0	0	0
21.00 Family planning	6	11	25	2	166	0	0	0
24.00 OBAC	10	29	50	9	197	0	0	0
25.00 WIC	9	0	5	0	27	24	1	0
26.00 Pregnancy screening clinic	24	17	11	0	119	0	0	0
31.00 AIDS services	0	0	0	8	0	0	0	0
32.00 CD investigation and control	21	6	25	8	192	0	0	0
33.00 Immunization clinic	67	42	45	3	310	4	0	0
34.00 Refugee health	0	0	0	0	0	0	0	0
35.00 Sexually-transmitted disease:	9	2	34	3	118	0	0	0
36.00 Tuberculosis clinics	0	4	22	2	54	0	0	0
41.00 Heart disease prevention	2	5	0	0	0	0	0	0
51.00 Office of community assessme	43	34	36	26	295	8	3	0
61.00 Food safety	53	1,416	507	275	3,177	68	29	41
62.00 Community safety	18	52	22	8	356	8	0	0
71.00 On-site sewage	0	0	0	0	150	120	0	0
72.00 Water resources	20	40	0	0	190	30	0	10
73.00 Waste management	18	89	11	14	173	8	8	3
<b>TOTAL</b>	<b>325</b>	<b>2,335</b>	<b>1,041</b>	<b>487</b>	<b>10,217</b>	<b>268</b>	<b>52</b>	<b>54</b>
Fraction of total	0.09%	0.68%	0.30%	0.14%	2.98%	0.08%	0.02%	0.02%



**TACOMA-PIERCE COUNTY**  
**HEALTH DEPARTMENT**

February 4, 1993

The Honorable Gretchen S. Wilbert  
Mayor of Gig Harbor  
P.O. Box 145  
Gig Harbor, WA 98335

Tacoma Mayor  
DOUG SUTHERLAND, Vice-Chair - Pierce County Executive

Director of Health  
FEDERICO CRUZ-URIBE, MD, MPH

edited  
3/2/93

Dear Mayor Wilbert,

Several weeks ago, Vicki Kirkpatrick of the Tacoma-Pierce County Health Department, notified you that the Department's Office of Community Assessment would utilize our desktop mapping capacity to generate data describing the Department's services you received during 1992. The first step in that process will be to input all client addresses into the mapping program so that it can identify the appropriate political unit (town, city, or unincorporated county) for each one. Before we begin that step, we ask that you help us verify that our system has the correct boundary information. We have generated a series of maps for each city and town in Pierce County to illustrate the boundaries as they are presently in our system. The map for your community is enclosed.

Please review the map and call either Harry Jensen or Medori Hill at 591-6426 before Friday, February 19th, to (1) confirm that the boundaries are correct or (2) tell them of any changes. At the time you make that call, please let them know who they should contact to resolve questions about the correct location of addresses. (For example, it sometimes happens that addresses on the right side of a street will be within municipal boundaries, but those on the left are not. Our software may question us about this, and we would need to have a contact person.)

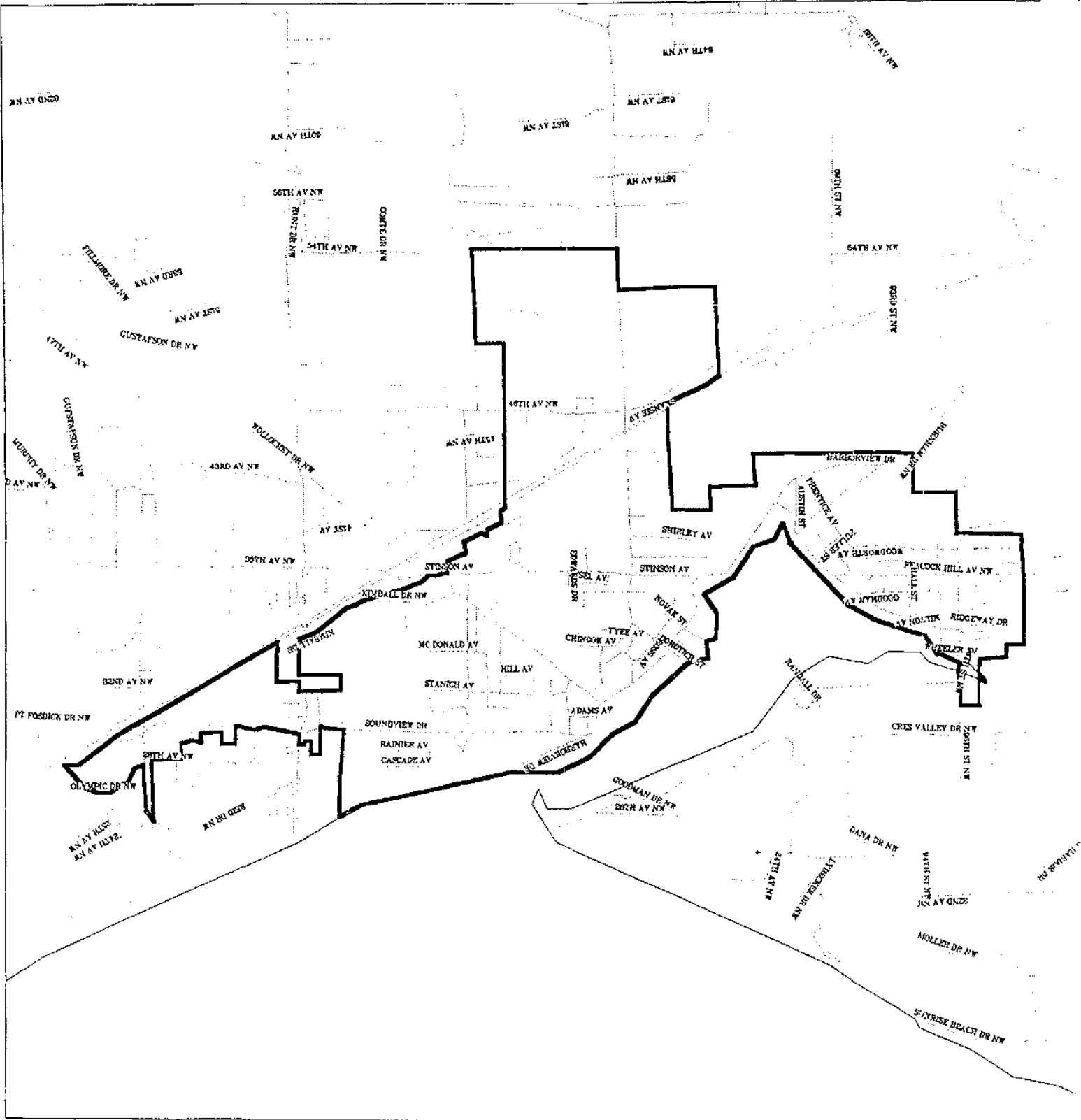
Sincerely,

Christiane B. Hale, Ph.D., M.P.H.  
Chief, Office of Community Assessment

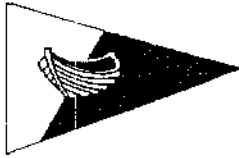
cc: Federico Cruz-Uribe, Director of Health  
Harry Jensen, Programmer-Analyst  
Medori Hill, Technical Assistant I

wp51\ServStat\Mayors.#1





Rev -  
3/2/93



*City of Gig Harbor. The "Maritime City."*

3105 JUDSON STREET • P.O. BOX 145  
GIG HARBOR, WASHINGTON 98335  
(206) 851-8136

TO: MAYOR WILBERT AND CITY COUNCIL MEMBERS  
FROM: MARK HOPPEN, CITY ADMINISTRATOR *MH*  
SUBJECT: CELLULAR PHONE USE  
DATE: DECEMBER 9, 1993

A recent Attorney General's memorandum states that a lending of credit or a gift of public funds results when an employee uses a cellular phone for personal calls if a public agency is ultimately liable for the bill.

As a result, we have crafted the attached resolution for cellular phone use, which meets criteria suggested by the Association of Washington Cities and approved by the State Auditor's office.

Employees who use cellular phones and privately-owned cellular phone users who wish to be reimbursed for city business-related calls will need to sign use agreements in the future.

Private cellular phone users are no longer eligible to receive the government rate for air time, and will need to be billed directly for cellular phone use.

**CITY OF GIG HARBOR  
RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, a recent attorney general's memorandum states that a lending of credit or a gift of public funds results when an employee uses a cellular phone for personal calls if a public agency is ultimately liable for the bill; and,

**WHEREAS**, in response to these concerns the following guidelines have been recommended by the Association of Washington Cities;

**NOW, THEREFORE**, the City Council of the City of Gig Harbor, Washington, hereby **RESOLVE** as follows:

Section 1. General Policy: Cellular phones may be provided to the various Departments to enhance normal and emergency operations when such usage is operationally effective relative to alternative communication choices. Cellular telephones should not be used when a less costly alternative is safe, convenient, and readily available. All cellular telephones are a public resource and should not be misused for personal telephone calls. Casual calls to friends and family or conducting personal business wastes this resource and could prevent prompt reporting or attention to emergencies. The city will inventory all city owned cellular phones. The city reserves the right to monitor the use of all city-owned cellular telephones. Reasonable precautions should be made to prevent equipment theft and vandalism.

Section 2. Emergency Exceptions: The city recognizes that work-related situations, such as the necessity to work unanticipated overtime or family emergencies, may require the use of a cellular telephone by an employee for personal business. Employees should keep such personal calls brief and to the point.

Section 3. Reimbursement: The Washington State Constitution prohibits the use of public telephones and property for private benefit. Cellular telephone charges and long distance calls will be reported and employees are required to reimburse the city for the cost of personal telephone calls which are not business-related. Employees who use city-owned cellular telephones shall sign reimbursement agreements which authorize withholding of employee pay for failure to pay reimbursement of personal calls not authorized in Section 2.

Section 4. Employee-Owned Cellular Phones: City employees may purchase their own cellular phones. If approved by the city, the employee may use their personal cellular phone for business-related calls and be reimbursed by the city. City employees may accept group discount rates for purchasing and using cellular phones for personal use, but government contracts may not be used to obtain cellular equipment or services for personal use. The government rate will not be applicable for employee-owned phones. Expenses accrued for the

purchase of employee-owned cellular phones and air-time usage should be billed directly to the employee. Prior approval and usage agreements will be established for employee-owned cellular phones being used for city business.

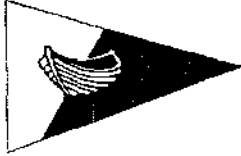
PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 1993.

\_\_\_\_\_  
Gretchen A. Wilbert, Mayor

ATTEST:

\_\_\_\_\_  
Mark E. Hoppen  
City Administrator/Clerk

Filed with city clerk: 12/9/93  
Passed by city council:



City of Gig Harbor, The "Maritime City."  
3105 JUDSON STREET • P.O. BOX 145  
GIG HARBOR, WASHINGTON 98335  
(206) 851-8136

TO: MARK HOPPEN AND CITY COUNCIL  
FROM: GRETCHEN WILBERT, MAYOR *GW*  
SUBJ: MUNICIPAL COURT REVIEW AND CONTRACT RENEWAL  
DATE: 12/2/93

We have been engaged in a Municipal Court review the past few weeks and I am pleased to say the conversations with Judge Marilyn Paja and Prosecutor Andrew Becker have resolved some questions raised by Councilmembers.

Judge Paja and Prosecutor Becker, have taken Council's suggestions under advisement and will monitor the financial status of the court with an emphasis on fiscal collections, efficiency and justice. The summary report for October and November gives some indication of court activities.

In his 1990, 4-year contract renewal, Prosecutor Becker requested and received an increase in monthly base pay from \$1050, with a \$35 an hour rate for additional prosecution hours needed, to \$1200 base pay. His 1993 renewal contract remained at the same base pay of \$1200 per month with an increase to \$60 per hour for additional hours beyond his base pay. Mr. Becker also requested and was granted the use of Rule 9 interns to stand in for the prosecutor. Mr. Becker has agreed to be present in the courtroom at least 25% of the time. Mr. Becker's contract runs for three more years.

Judge Paja's contract is before you for your consideration. The base pay for the Judge these past four years has been \$850 per month with \$40 for each additional hour. The recommended increase to a base of \$1000 per month prorates to a calculated hourly rate of \$56 per hour. I also recommend the additional hourly rate be changed from \$40 to \$60. We anticipate the Judge may utilize approximately 35 additional hours during the year.

All these increases have been included in the budget as submitted and approved by council.

This is the first reading of the Ordinance establishing compensation for the term beginning January 1, 1994. A motion for approval of the contract with the terms as stated is requested.

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON,  
ESTABLISHING THE 1994/1997 COMPENSATION FOR MUNICIPAL COURT  
JUDGE.**

WHEREAS, the City has established a municipal court pursuant to RCW Chapter 3.50; and

WHEREAS, said statute requires that judicial compensation be established by ordinance;  
NOW, THEREFORE,

THE CITY OF GIG HARBOR DOES ORDAIN;

Section 1. The monthly base salary shall be \$1,000 for general administrative time, occasional in-custody arraignments, regular Tuesday court calendars, and related activities not specified herein. Non-jury and jury trials and hearings scheduled on days other than Tuesday afternoons shall be compensated at a rate of \$60 per hour with a limit of 45 compensated hours annually.

Section 2. Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

APPROVED:

---

Gretchen A. Wilbert, Mayor

ATTEST:

---

MARK E. HOPPEN  
City Administrator/Clerk

Filed with City Clerk: 12/6/93  
Passed by City Council:  
Date Published:  
Date Effective:

judge for a new four year term shall take place. New appointment or reappointment of the municipal court judge shall be made on or before December 1, 1997. This agreement may be terminated by the Judge providing a sixty (60) day written notice to the City. The City may remove the Judge from office only as provided in RCW 3.50.095.

- H. Nonexclusive Contract. This shall be a nonexclusive contract. The City reserves the right to appoint additional judges and to contract for additional court services in the future. Nothing herein shall be interpreted to prohibit such future appointment, its level of payment, nor the level of cases forwarded to the Judge for future years, regardless of whether the Judge shall be within the terms of her appointment. In the event of such future appointments, the City reserves the right to renegotiate any and all provisions of this Agreement for future contract terms.
- I. Resolution of Disputes. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall first be referred to the City, and the City shall determine the term or provision's true intent or meaning. If any dispute arises between the City and the Judge which cannot be resolved by the City's determination in a reasonable period of time, or if the Judge does not agree with the City's decision on the disputed matter, jurisdiction of any resulting litigation shall be with the Pierce County Superior Court, in Pierce County, Washington. The prevailing party shall be reimbursed by the other party for its costs, expenses and reasonable attorneys fees incurred in any litigation arising out of the enforcement of this Agreement.
- J. Integration. The written provisions and terms of this Agreement shall supersede all prior verbal statements of any officer or representative of the City, or any prior agreements between the parties and such statement or prior agreements shall not be effective or be construed as entering into, forming a part of, or altering this Agreement in any way. The entire agreement between the parties is contained in this Agreement document.
- K. Severability. In the event that any provision of this Agreement shall be determined by a court of competent jurisdiction to be invalid, the remaining provisions shall remain in full force and effect.
- L. Notice. Notice given pursuant to this Agreement shall be given in writing to the parties as follows:

Judge: Marilyn G. Paja  
Hillside Professional Bldg.  
569 Division Street Suite D  
Pt. Orchard, WA 98366

City: City Administrator  
City of Gig Harbor  
P.O. Box 145  
Gig Harbor, WA 98335

This contract contains the complete agreement concerning the employment arrangement between the parties and shall, as of the effective date hereof, supersede all other agreements between the parties.

No waiver or modification of this agreement shall be valid unless in writing and duly executed by both parties. The failure of either party to insist upon strict performance of any of the provisions of this Agreement shall not be construed to be a waiver or relinquishment of said Agreement provision, and the same shall remain in full force and effect.

DATED this \_\_\_\_\_ day of December, 1993.

CITY OF GIG HARBOR

\_\_\_\_\_  
Gretchen A. Wilbert, Mayor

\_\_\_\_\_  
Marilyn G. Paja, Municipal Court Judge

ATTEST:

\_\_\_\_\_  
Mark E. Hoppen, City Administrator



**MUNICIPAL COURT JUDGE  
EMPLOYMENT AGREEMENT**

THE PARTIES

The parties to this agreement are as follows: Marilyn G. Paja, hereinafter referred to as "Judge," and the City of Gig Harbor, Washington, hereinafter referred to as the "City."

PURPOSE

The purpose of this agreement is to set forth the terms of the agreement between the parties whereby the City appoints a municipal court judge at an established compensation level and the Judge agrees to perform the municipal court judge duties as provided by state statute and city ordinance.

AGREEMENT

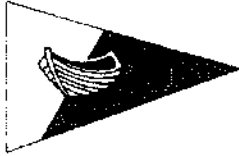
The parties hereto agree as follows:

- A. Performance of Duties. The Judge shall at all times faithfully, and to the best of her ability and experience, perform all of the duties that are required of her pursuant to the expressed and implicit terms of this agreement and pursuant to the rules of professional ethics. The provisions of chapter 3.50 RCW and the Gig Harbor Municipal Code section creating the municipal court are incorporated into the agreement as fully as if set forth therein.
- B. Compensation. The City shall compensate the Judge for conducting municipal court cases for the City of Gig Harbor as follows:
1. The monthly base salary shall be \$1,000 for general administrative time, occasional in-custody arraignments, regular Tuesday court calendars, and related activities not specified herein. Non-jury and jury trials and hearings scheduled on days other than Tuesday afternoons shall be compensated at a rate of \$60 per hour with a limit of 45 compensated hours annually.
  2. Mileage incurred by the Judge shall not be reimbursed by the City.
  3. Long distance telephone expenses shall be documented and reimbursed by the City to a limit of \$15 per month.
  4. Up to fifteen (15) hours of judicial training for the Judge shall be compensated at the above hourly rate.

5. The judge shall submit monthly payment invoices to the City after such services have been performed. The City shall pay the full amount of the invoice within thirty (30) days of the receipt.
  
- C. Liability Insurance. The City shall provide and maintain public officials liability insurance covering the Judge for wrongful acts rendered in the discharge of official duties at limits consistent with levels of coverage maintained for other city public officials and employees.
  
- D. Judge Pro Tem. In the event of a conflict or disqualification, or when in the discretion of the Judge the use of a Judge Pro Tem is required, the Judge may assign cases to a Judge Pro Tem. The Judge shall propose candidates for the position of Judge Pro tem, who shall be members of good standing of the Washington State Bar Association, and subject to confirmation by the Mayor. Such Judges Pro tem shall be paid by the Judge.
  
- E. Employment Conditions. The employment relation of the Judge and Judges Pro Tem shall be governed by this Agreement. The Judge and Judges Pro Tem are independent contractors, and shall provide professional services to the City pursuant to this Agreement. Neither the Judge nor the Judges Pro Tem are employees of the City, and each shall be responsible for paying federal income tax and other taxes, fees, or other charges imposed by law upon independent contractors from the compensation paid to them by the City. Neither the Judge nor the Judges Pro Tem shall be entitled to any benefits provided to City employees and shall specifically not be entitled to sick leave, vacation, unemployment insurance, worker's compensation, overtime, compensatory time or any other benefit not specifically addressed and provided for in this agreement. The Judge and Judges Pro Tem shall be solely and entirely responsible for their acts during the performance of this Agreement. The Judge and Judges Pro Tem shall be subject to the rules of conduct of the relevant personnel policies of the City and the Code of Judicial Conduct.

In addition, it is recognized that the Judge and Judges Pro Tem will provide work and services for other clients in their independent law practices. The Judge and Judges Pro Tem agree not to perform such services for other clients where a conflict of interest or ethical violation as defined in the rules of professional conduct for attorneys may exist.

- F. Indemnification. The Judge is a public official of the City of Gig Harbor. The Judge agrees to indemnify, defend and hold the City harmless for any and all claims or liabilities of any nature for any acts of the Judge that are outside of the scope of her official duties as described herein.
  
- G. Term. This agreement shall commence on January 1, 1994, and terminate on December 31, 1997, at which time a reappointment or new appointment of the municipal court



City of Gig Harbor. The "Maritime City."  
3105 JUDSON STREET • P.O. BOX 145  
GIG HARBOR, WASHINGTON 98335  
(206) 851-8136

**MEMORANDUM**

**TO:** Mayor Wilbert and City Council  
**FROM:** *SB* Steve Bowman, Building Official/Fire Marshal  
**DATE:** December 9, 1993  
**RE:** Building Code Advisory Board Members (BCAB)  
Term of Office and Attached Resolution

===== △ ===== △ ===== △ ===== △ ===== △ =====

The attached resolution is submitted for your consideration. The terms of office for two BCAB members (Mr. David Freeman, AIA and Mr. Jim Zusy, PE) have expired. Mr. David Freeman, AIA has requested to not be considered for a new term. Mr. Tom Bates, AIA has volunteered to serve on the BCAB as a member in place of Mr. Freeman. Mayor Wilbert has reviewed the slate of officers and is hereby recommending their appointment for a term of four years (class of 1998).

**RECOMMENDATION:**

The resolution be adopted and the BCAB terms of office also be approved.

RESOLUTION NO. \_\_\_\_

WHEREAS, the Gig Harbor City Council on December 7, 1987 adopted Ordinance #526 which established the Building Code Advisory Board; and

WHEREAS, the Gig Harbor City Council on September 27, 1993 adopted Ordinance #649 which modified Ordinance #526; and

WHEREAS, the Gig Harbor City Council has adopted in Ordinances #526 & 649 guidelines for the appointment of Building Code Advisory Board members; and,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gig Harbor, Washington:

The following persons shall serve as members of the Building Code Advisory Board for the designated term beginning on January 1, 1994:

Mr. Tom Bates, AIA, (Architect) . . . . . four year term

Mr. Jim Zusy, PE, (Engineer) . . . . . four year term

PASSED this \_\_\_\_th day of December, 1993.

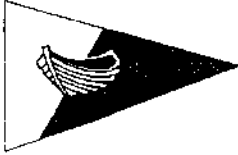
\_\_\_\_\_  
Gretchen A. Wilbert, Mayor

ATTEST:

\_\_\_\_\_  
Mark Hoppen, City Administrator

Filed with city clerk: 12/9/93

Passed by city council: / /93



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GIG HARBOR, WASHINGTON 98335  
(206) 851-8136

**TO: MAYOR WILBERT AND CITY COUNCIL**

**FROM: BEN YAZICI, DIRECTOR OF PUBLIC WORKS**  
**RAY GILMORE, DIRECTOR OF PLANNING**

**RE: COMPREHENSIVE WATER PLAN**

**DATE: DECEMBER 8, 1993**

#### **INTRODUCTION:**

The existing Comprehensive Water Plan was completed in 1986 and we are required by State Health Department regulations to update this plan. The City Council allocated necessary resources in the 1993 budget and directed the Public Works Department to update the Comprehensive Water Plan. We are now bringing this plan before you for your consideration to adopt it.

#### **BACKGROUND/ISSUES**

The City retained Gray & Osborne Inc. in 1992 to update the City's existing Comprehensive Water Plan. The purpose of the update was not only to comply with the State Department of Health Drinking Water regulations, but also to help us develop a long term planning strategy for the water utility. The following information has been provided with the new Comprehensive Water Plan:

- 1) A description of the City's new water service area consistent with the current planning area.
- 2) A detailed study of existing water facilities to identify necessary improvements for storage, transmission and distribution systems and to evaluate source water quality standards for compliance with Federal and State guidelines.
- 3) Performance and design criteria for water system operation.
- 4) Hydraulic analysis of the existing and the future system.

- 5) A financial program evaluating operating expenses and future capital expenditures.
- 6) Preliminary cost estimates and time schedules for recommended improvements and a capital Improvement Program.
- 7) An Operation Program in accordance with WAC 246-290.

One challenging issue which had to be dealt with during the development of the Comprehensive Water Plan was to reach an agreement with other water companies that are currently providing water service within the Planning Area (Interim Urban Growth Area) of the City of Gig Harbor. After a number of meetings and telephone discussions, we finally reached a tentative agreement which will be brought to the Council in January for consideration. The general content of the agreement was discussed with the Public Works Committee.

The issue with the other water companies was primarily to identify the service areas for each company within the Planning Area. It was our position throughout the negotiations that the City of Gig Harbor should be the main water purveyor for the entire Planning Area and that we should develop utility and land use plans based on the assumption that the area will be annexed to the City in the future. Consequently, we asked the other water purveyors to limit their expansion to their current customers within the City's Planning Area.

However, there were some areas within the Planning Area which are surrounded by the distribution lines of other water purveyors. It was agreed that it would make no sense for us to provide water service to future customers in these limited areas. Consequently, in those instances, the other purveyors will provide service to those areas as development occurs.

We are drafting a standard agreement to be sign by the City Council and by the decision-making bodies of the other water companies.

## **POLICY ISSUES.**

The 1986 City of Gig Harbor Comprehensive Plan incorporates a Utility Element which contains general goals and policies regarding the development and provision of water and sewer service. The Utility Element under the 1986 Comprehensive Plan is not a mandatory element. Nonetheless, any revision, addition or supplement to any sewer or water plan must be treated as an amendment or revision to the City of Gig Harbor Comprehensive Plan. The City's Comprehensive Plan, which is governed by the statutory requirements of Chapter 35A.63 (Planning and Zoning in Code Cities), requires that the Planning Commission conduct a public hearing on amendments to the Comprehensive Plan prior to forwarding a recommendation to the City Council for consideration of the proposed

amendment.

The Growth Management Act also governs the development, revision and adoption of utility elements. However, the utility element under GMA is mandatory, not optional. A revised utility element is proposed for amendment under GMA, in conjunction with the other optional and mandatory elements of the revised Comprehensive Plan. These will be considered by the Planning Commission in the spring of 1994.

The Comprehensive Water Plan is an update of the 1986 City of Gig Harbor Comprehensive Water Plan. This document is prepared under the authority of WAC 246-290-100, which provides the minimum requirements for the State Board of Health Drinking Water Regulations for municipal water systems.

The Comprehensive Water Plan is developed based upon the 1990 urban planing area as adopted by the City Council. This planning area is considered the potential service area for the City of Gig Harbor utility services.

The City Planning Commission conducted a public hearing on the Comprehensive Water Plan on December 7th, 1993. There was not any public comment offered at the hearing. Several minor changes of an editorial nature were offered by the Planning Commission which can be easily included in the Plan. Because these proposed changes are minor, they should not hold up adoption of the plans. The Planning Commission unanimously recommends adoption of both plans.

#### **FISCAL IMPACT**

The adoption of the Comprehensive Water Plan has no financial impact on the City. When any project is to be built for the water department, the financial impact of the project is discussed with the City Council every year during the budget adoption time.

#### **RECOMMENDATION**

Staff recommends a council motion to adopt the City of Gig Harbor 1993 Comprehensive Water Plan and approve the accompanying resolution.

**CITY OF GIG HARBOR  
RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE GIG HARBOR CITY, WASHINGTON, ADOPTING AN UPDATED COMPREHENSIVE WATER PLAN AND AMENDING THE CITY OF GIG HARBOR COMPREHENSIVE LAND USE PLAN OF 1986.

WHEREAS, the City of Gig Harbor Comprehensive Plan of 1986 contains a utility element, which is an optional plan element pursuant to RCW 35A.63.062, and which includes general goals and policies regarding the provision of sewer and water within the city and its urban planning area; and,

WHEREAS, as optional elements of the comprehensive plan, any amendments related thereto must proceed in compliance with the public hearing requirements of RCW 35A.63; and,

WHEREAS, the Comprehensive Water Plan is prepared under the authority of WAC 246-290-100, which provides the minimum requirements for the State Board of Health Drinking Water Regulations for municipal water systems; and,

WHEREAS, a consulting engineering firm was engaged by the City to aid it in the formulation of the Comprehensive Water Plan update; and,

WHEREAS, the City Planning Commission did consider at a public hearing on December 7, 1993, a comprehensive sewer plan and updated comprehensive water plan as prepared and presented by staff; and,

WHEREAS, the SEPA responsible official did find the Comprehensive Water System Plan update would have an insignificant impact upon the environment and did issue an environmental determination of non-significance on October 25, 1993; and,

WHEREAS, the Planning Commission finds that the proposed plans, in coordination with the other elements of the Comprehensive Plan, provide a managed and phased approach to the provision of sewer and water services within the City's existing and proposed urban service area; and,

WHEREAS, the adoption of the Comprehensive Water Plan is in the public's interest and will provide a substantial public benefit in utility services as the plans are implemented.



Resolution No. \_\_\_\_\_

Page 2 of 2

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. That certain document entitled "City of Gig Harbor Comprehensive Water System Plan, October, 1993", prepared by Gray and Osborne, Inc., Consulting Engineers, is hereby adopted as the current Comprehensive Water System Plan for the City of Gig Harbor, and shall supersede all such previous plans adopted by the City which encompass the same areas. The Comprehensive Water System Plan shall be an element of, and amendment to, the City's Comprehensive Land Use Plan.

Section 2. The City Clerk is hereby instructed to file with the original of this resolution three copies of the "City of Gig Harbor Comprehensive Water System Plan, October, 1993", which shall be available for public inspection.

Section 3. As required by RCW 35A.63.072, this resolution has been passed by an affirmative vote of not less than a majority of the total members of the City Council.

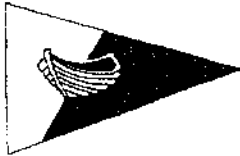
PASSED this \_\_\_\_th day of December, 1993.

\_\_\_\_\_  
Gretchen A. Wilbert, Mayor

ATTEST:

\_\_\_\_\_  
Mark E. Hoppen  
City Clerk

Filed with City Clerk: 12/8/93  
Passed by City Council:



City of Gig Harbor. The "Maritime City."  
3105 JUDSON STREET • P.O. BOX 145  
GIG HARBOR, WASHINGTON 98335  
(206) 851-8136

**TO: MAYOR WILBERT AND CITY COUNCIL**

**FROM: BEN YAZICI, DIRECTOR OF PUBLIC WORKS**  
**RAY GILMORE, DIRECTOR OF PLANNING**

SBY  
RB

**RE: COMPREHENSIVE SEWER PLAN**

**DATE: DECEMBER 9, 1993**

### **INTRODUCTION**

As result of a Department of Ecology (DOE) requirement, the City Council allocated necessary resources in the 1992 budget to complete the City's first Comprehensive Sewer Plan. The plan has been approved by DOE. The Planning Commission held a Public Meeting on the plan. We are now bringing the Comprehensive Water Plan for your consideration to approve it.

### **BACKGROUND/ISSUES**

The Comprehensive Sewer Plan has three purposes. The primary one is to control the planning, design and construction of all future sewage facilities within the ultimate service area. The second purpose will be to serve as an administrative tool to clearly show the specific new sewage facilities required to serve any proposed development, and to show the impacts that development will have on existing sewage facilities. The third purpose is that the plan is specifically required by the Washington Administration Code, Chapter 173-240.

The plan is not a construction document. The construction of a project requires environmental review and specific construction documents and drawings. Therefore, just because the plan shows various sewer lines within the planning area does not mean they are ready to be built.

Having the Comprehensive Plan completed will enable us to identify downstream improvements when a sewer line is requested to be extended and to hold project owners responsible for paying the cost of downstream improvements.

## **POLICY ISSUES**

The 1986 City of Gig Harbor Comprehensive Plan incorporates a Utility Element which contains general goals and policies regarding the development and provision of sewer service. The Utility Element under the 1986 Comprehensive Plan is not a mandatory element. Nonetheless, any revision, addition or supplement to any sewer or water plan must be treated as an amendment or revision to the City of Gig Harbor Comprehensive Plan. The City's Comprehensive Plan, which is governed by the statutory requirements of Chapter 35A.63 (Planning and Zoning in Code Cities), requires that the Planning Commission conduct a public hearing on amendments to the Comprehensive Plan prior to forwarding a recommendation to the City Council for consideration of the proposed amendment.

The Growth Management Act also governs the development, revisions and adoption of utility elements. However, the utility element under GMA is mandatory not optional. A revised utility element is proposed for amendment under GMA, in conjunction with the other optional and mandatory elements of the revised Comprehensive Plan. These will be considered by the Planning Commission in the spring of 1994.

The proposed Comprehensive Sewer Plan is also required under Washington Administrative Code (WAC) 173-240, which are rules established by the Department of Ecology which govern the design, construction and operation municipal sewer systems.

The Planning Commission conducted a public hearing on the Comprehensive Sewer Plan on December 7, 1993. There was not any public comment offered at the hearing. The Planning Commission discussed various aspects of plan implementation such as coordination with Pierce County projects, phasing and timing of the availability of service and the need for providing sewer to east Gig Harbor Bay residents who have problem or failing septic system. Several word changes were recommended to the plan. Although the changes are very minor, amending the sewer plan at this point may prove to be a problem as the document has already been approved by the Department of Ecology. Nonetheless, staff will, upon Council's direction, prepare an erratum which would be submitted to Department of Ecology for consideration. Because these changes are minor, they should not hold up adoption of the plan. The Planning Commission unanimously

Mayor Wilbert and City Council  
December 9, 1993  
Page 3

recommends adoption of the Comprehensive Sewer Plan (Planning Commission Resolution attached).

### **FISCAL IMPACT**

The adoption of the Comprehensive Sewer Plan has no financial impact on the City. When any project is to be built for the sewer department, the financial impact of the project is discussed with the City Council every year during the budget adoption time.

### **RECOMMENDATION**

Staff recommends a council motion to adopt the City of Gig Harbor 1993 Comprehensive Water Plan and approve the accompanying resolution.

**CITY OF GIG HARBOR  
RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE CITY COUNCIL OF THE GIG HARBOR CITY, WASHINGTON, ADOPTING A NEW COMPREHENSIVE SEWER PLAN AND AMENDING THE CITY OF GIG HARBOR COMPREHENSIVE LAND USE PLAN OF 1986.

WHEREAS, the City of Gig Harbor Comprehensive Plan of 1986 contains a utility element, which is an optional plan element pursuant to RCW 35A.63.062, and which includes general goals and policies regarding the provision of sewer and water within the city and its urban planning area; and,

WHEREAS, as optional elements of the comprehensive plan, any amendments related thereto must proceed in compliance with the public hearing requirements of RCW 35A.63; and,

WHEREAS, the Comprehensive Sewer Plan is an optional element of the 1986 Comprehensive Plan, and is also required under Washington Administrative Code (W.A.C.) 173-240 and under which are rules established by the Washington Department of Ecology which govern the design and operation of municipal sewer systems; and,

WHEREAS, a consulting engineering firm was engaged by the City to aid it in the formulation of the Comprehensive Sewer Plan; and,

WHEREAS, the City Planning Commission did consider at a public hearing on December 7, 1993, a comprehensive sewer plan and updated comprehensive water plan as prepared and presented by staff; and,

WHEREAS, the SEPA responsible official did find that the Comprehensive Sewer Plan would have an insignificant impact upon the environment and did issue an environmental determination of non-significance (DNS) on December 23, 1992; and,

WHEREAS, the Planning Commission finds that the proposed plans, in coordination with the other elements of the Comprehensive Plan, provide a managed and phased approach to the provision of sewer and water services within the City's existing and proposed urban service area and will be subject to consideration as the City Comprehensive Land-use Plan is updated per the State Growth Management Act; and,

WHEREAS, the adoption of the Comprehensive Sewer Plan is in the public's interest and will provide a substantial public benefit in utility services as the plans are implemented.

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. That certain document entitled "City of Gig Harbor Comprehensive Sewer Plan, September, 1993", prepared by Consoer Townsend and Associates, is hereby adopted as the current Comprehensive Sewer Plan for the City of Gig Harbor, and shall supersede all such previous plans adopted by the City which encompass the same areas. The Comprehensive Sewer Plan shall be an element of, and amendment to, the City's Comprehensive Land Use Plan.

Section 2. The City Clerk is hereby instructed to file with the original of this resolution three copies of the "City of Gig Harbor Comprehensive Sewer Plan, September, 1993", which shall be available for public inspection.

Section 3. As required by RCW 35A.63.072, this resolution has been passed by an affirmative vote of not less than a majority of the total members of the City Council.

RESOLVED by the City Council this \_\_\_\_th day of December, 1993.

APPROVED:

\_\_\_\_\_  
Gretchen A. Wilbert, Mayor

ATTEST:

\_\_\_\_\_  
Mark E. Hoppen  
City Clerk

Filed with City Clerk: 12/8/93  
Passed by City Council:

WASHINGTON STATE LIQUOR CONTROL BOARD-License Services  
1025 E Union - P O Box 43075  
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

11-23-93

SPECIAL OCCASION #351502

CLASS I FOR: ACTIVE CONSTRUCTION

NEVILLES SHORELINE  
8827 N HARBORVIEW DR  
GIG HARBOR, WA

DATE/TIME: DECEMBER 10, 1993 6PM TO 2AM

PLACE: GIG HARBOR YACHT CLUB

CONTACT: JUDY ELLIOTT 851-4696

PLEASE RETURN ONE COPY TO THE LIQUOR CONTROL BOARD

SPECIAL OCCASION LICENSES

- \* G - License to sell beer on a specified date for consumption at specific place.
- \* J \_\_\_ License to sell wine on a specific date for consumption at a specific place.  
\_\_\_ Nine in unopened bottle or package in limited quantity for off premises consumption.
- \* K - Spirituous liquor by the individual glass for consumption at a specific place.
- \* I - Class I, to class H licensed restaurant to sell spirituous liquor by the glass, beer and wine to members and guests of a society or organization away from its premises.
- \* I - Annual license for added locations for special events (Class H only)

If return of this notice is not received in this office within 20 days (10 days notice given for Class I) from the date above, we will assume you have no objection to the issuance of the license. If additional time is required please advise.

1. Do you approve of applicant? YES \_\_\_ NO \_\_\_
2. Do you approve of location? YES \_\_\_ NO \_\_\_
3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? YES \_\_\_ NO \_\_\_

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	
LAW ENFORCEMENT	_____	YES ___ NO ___
HEALTH & SANITATION	_____	YES ___ NO ___
FIRE, BUILDING, ZONING	_____	YES ___ NO ___
OTHER:	_____	YES ___ NO ___

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR CONTROL BOARD-License Services  
1025 E Union - P O Box 43075  
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

11-23-93

SPECIAL OCCASION #351502

CLASS I FOR: PENINSULA LIGHT COMPANY

NEVILLES SHORELINE  
8827 N HARBORVIEW DR  
GIG HARBOR, WA

DATE/TIME: DECEMBER 3, 1993 6PM TO 2AM

PLACE: GIG HARBOR YACHT CLUB

CONTACT: ROB ORTON 857-5950

PLEASE RETURN ONE COPY TO THE LIQUOR CONTROL BOARD

SPECIAL OCCASION LICENSES

- \* G - License to sell beer on a specified date for consumption at specific place.
- \* J \_\_\_ License to sell wine on a specific date for consumption at a specific place.  
\_\_\_ Wine in unopened bottle or package in limited quantity for off premises consumption.
- \* K - Spirituous liquor by the individual glass for consumption at a specific place.
- \* I - Class I, to class H licensed restaurant to sell spirituous liquor by the glass, beer and wine to members and guests of a society or organization away from its premises.
- \* I - Annual license for added locations for special events (Class R only)

If return of this notice is not received in this office within 20 days (10 days notice given for Class I) from the date above, we will assume you have no objection to the issuance of the license. If additional time is required please advise.

1. Do you approve of applicant? YES\_\_ NO\_\_
2. Do you approve of location? YES\_\_ NO\_\_
3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? YES\_\_ NO\_\_

OPTIONAL CHECK LIST	EXPLANATION	YES	NO
LAW ENFORCEMENT	_____	YES	NO
HEALTH & SANITATION	_____	YES	NO
FIRE, BUILDING, ZONING	_____	YES	NO
OTHER:	_____	YES	NO

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE



Attention:

Enclosed is a listing of liquor licensees presently operating establishments in your jurisdiction whose licenses expire on FEBRUARY 28, 1994. Applications for renewal of these licenses for the upcoming year are at this time being forwarded to the current operators.

As provided in law, before the Washington State Liquor Control Board shall issue a license, notice regarding the application must be provided the chief executive officer of the incorporated city or town or the board of county commissioners if the location is outside the boundaries of an incorporated city or town.

Your comments and recommendations regarding the approval or disapproval for the enclosed listed licensees would be appreciated. If no response is received, it will be assumed that you have no objection to the reissuance of the license to the applicants and locations listed. In the event of disapproval of the applicant or the location or both, please identify by location and file number and submit a statement of all facts upon which such objections are based (please see RCW 66.24.010(8)). If you disapprove then the Board shall contemplate issuing said license, let us know if you desire a hearing before final action is taken.

In the event of an administrative hearing, you or your representative will be expected to present evidence in support of your objections to the renewal of the liquor license. The applicant would presumably want to present evidence in opposition to the objections and in support of the application. The final determination whether to grant or deny the license would be made by the Board after reviewing the record of the administrative hearing.

If applications for new licenses are received for persons other than those specified on the enclosed notices, or applications for transfer of licenses are received by the Board between now and FEBRUARY 28, 1994, your office will be notified on an individual case basis.

Your continued assistance and cooperation in these licensing matters is greatly appreciated by the Liquor Control Board.

LESTER C. DALRYMPLE, Supervisor  
License Division  
Enclosures

MAYOR OF GIG HARBOR  
P.O. BOX 145  
GIG HARBOR

WA 983350145

C090080-2

WASHINGTON STATE LIQUOR CONTROL BOARD

DATE:12/03/93

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF GIG HARBOR  
FOR EXPIRATION DATE OF 2/28/94

	LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	CLASSES
1	WAMBOLD, MARK HENRY WAMBOLD, KYONG MI	MARCO'S RESTAURANT 7707 PIONEER WAY GIG HARBOR WA 98335 0000	074950	C D



DENNIS RICHARDS  
Chief of Police

City of Gig Harbor Police Dept.  
3105 JUDSON STREET • P.O. BOX 145  
GIG HARBOR, WASHINGTON 98335  
(206) 851-2236

MONTHLY POLICE ACTIVITY REPORT

NOV

DATE: 12-01-93

	<u>NOV</u> <u>1993</u>	<u>YTD</u> <u>1993</u>	<u>YTD</u> <u>1992</u>	<u>%CHG TO</u> <u>1992</u>
CALLS FOR SERVICE	<u>204</u>	<u>2729</u>	<u>2733</u>	<u>- 0.1</u>
CRIMINAL TRAFFIC	<u>20</u>	<u>261</u>	<u>370</u>	<u>- 29</u>
TRAFFIC INFRACTIONS	<u>73</u>	<u>771</u>	<u>853</u>	<u>- 9</u>
DWI ARRESTS	<u>6</u>	<u>46</u>	<u>55</u>	<u>- 16</u>
FELONY ARRESTS	<u>3</u>	<u>56</u>	<u>69</u>	<u>- 18</u>
MISDEMEANOR ARRESTS	<u>12</u>	<u>121</u>	<u>184</u>	<u>- 34</u>
WARRANT ARRESTS	<u>5</u>	<u>73</u>	<u>98</u>	<u>- 25</u>
INCIDENT REPORTS	<u>54</u>	<u>680</u>	<u>849</u>	<u>- 19</u>

MAYOR'S REPORT  
December 13, 1993



### EMERGENCY PREPAREDNESS UPDATE III

One more step in emergency preparedness will be happening this week. The opportunity to plan to give some preparation information to business owners and their employees will be presented by Ray Zimmerman, Chairman of the Gig Harbor - Key Peninsula Emergency Preparedness Committee.

An organizational meeting will be held Thursday, December 16, from 4pm to 5pm in the conference room at City Hall. Ray Zimmerman has taken on the volunteer leadership roll in coordinating the existing resources available on the Peninsula to assist in a plan of survival for all in a major disaster. He is donating his management skills to the community and to this effort.

Businesses handle temporary power outages pretty well, but preparation for the big, predicted earthquake is what will be discussed at this session. Plans for employees and the safety of their families will be the focus. Securing the business will be a second focus for the employer.

A disastrous earthquake is a subject nobody really wants to even think about. However, we know that it will happen sometime, and if the employers and employees are prepared intellectually, emotionally, and physically we should be able to eliminate the potential of panic and mis-communication. That is the purpose of the Emergency Preparedness Committee.

The city staff is in the process of emergency planning. Several Gig Harbor neighborhoods have held preparedness meetings under the leadership of neighborhood Chairman, John Miller, and Trainer, Shirley Rettig, and are identifying neighborhood leadership teams. Funding for the educational preparedness programs for the neighborhoods and businesses in the city is provided in the 1994 budget.

The Gig Harbor - Key Peninsula Emergency Coordinating Committee has requested funding for their educational programs for the 40,000 neighborhood residents and businesses in the greater Gig Harbor area from the Pierce County Emergency Management Department.

We are grateful for the hundreds of volunteer hours that have been, and are being given toward emergency preparedness on the Peninsula.