

GIG HARBOR CITY COUNCIL MEETING

AUGUST 12, 1991

7:00 p.m., City Hall Council Chambers

AGENDA FOR GIG HARBOR CITY COUNCIL MEETING
JULY 22, 1991

PUBLIC COMMENT/DISCUSSION:

CALL TO ORDER:

PUBLIC HEARINGS: None scheduled.

APPROVAL OF MINUTES:

CORRESPONDENCE:

1. Life Scout Gary Dutson.
2. Lois North - King County Council on Regional Organization.
3. Korean Veteran Memorial.

MAYOR'S REPORT:

1. Tribute to Jeff Anderson.
2. Public safety concerns.

OLD BUSINESS:

1. Ordinance restricting commercial use of public land and structures - 2nd reading.

NEW BUSINESS:

1. 1991 mid-year achievement report.
2. Hearing Examiner report and recommendation on SUB91-01: Ackerman.
3. Request to modify site plan: Gig Harbor Car Wash.
4. Request for consideration to annex - ANX91-06: Richardson.
5. Resolution creating Petty Cash and Change funds.

DEPARTMENT MANAGERS' REPORTS:

1. Police: Monthly statistic report.
2. Planning: Update on growth management.
3. Administration/Finance:
 - a. 1991 mid-year financial report.
 - b. Finance Officer - WFOA certification.
 - c. City Administrator - objectives list.

COUNCIL COMMITTEE REPORTS:

1. Finance Committee.

ANNOUNCEMENT OF OTHER MEETINGS:

1. Growth Management meeting for development and adoption of county-wide planning policy - August 19, 6 p.m. at the Executive Inn, Fife.
2. Public Safety Committee - set a date for meeting.

APPROVAL OF PAYROLL:

Warrants #6022 through #6096 in the amount of \$128,407.50.

APPROVAL OF BILLS:

Warrants #7543 through #7626 in the amount of \$ 39,602.79.

EXECUTIVE SESSION:

1. Peninsula Cleaners claim for damages.

ADJOURN:

REGULAR GIG HARBOR CITY COUNCIL MEETING OF JULY 22, 1991

PRESENT: Councilmembers Davis, Hoppen, English, Perrow, and Mayor Wilbert.

ABSENT: Councilmember Frisbie.

PUBLIC COMMENT/DISCUSSION:

1. James Clifford, Soundview Drive resident, provided council with a petition signed by residents of Soundview objecting to the proposed improvements.
2. Shirley Jones also discussed the improvements to Soundview and questioned the need for bike lanes and sidewalks on both sides of the street.

CALL TO ORDER: 7:23 p.m.

PUBLIC HEARING:

1. Annexation 91-02: Higgins (Rosedale Street).
Planning Director Ray Gilmore presented the proposal for annexation.

Geoff Moore, agent for the applicant, spoke on his client's behalf.

There was no public comment.

MOTION: To accept the petition for annexation and approve Resolution #319.
Davis/Hoppen - approved by a vote of 3 - 1 with English voting against.

MINUTES:

MOTION: To approve the minutes of the meeting of July 8, 1991.
English/Davis - unanimously approved.

CORRESPONDENCE:

1. Puget Sound Council of Governments - letter from Barbara Skinner.
The mayor presented the information from Ms. Skinner explaining the need for the PSCOG to continue operations until the establishment of a new agency, the Puget Sound Regional Council.

2. Puget Sound Regional Council - Bill Mahan.
Representing the Puget Sound Regional Council, Mr. Mahan explained the proposed new amendment to the Interlocal agreement for the incorporation of a new multi-county planning organization.

MOTION: To approve the amendment to the Interlocal Agreement.
English/Hoppen - unanimously approved.

MAYOR'S REPORT:

1. Public Safety Committee - council appointments.
The mayor recommended creating a public safety committee on the council for the purpose of discussing public safety needs suggested by the citizens. Mayor Wilbert suggested an amendment to Resolution #269 which would include this change.

MOTION: To approve the amendment to Resolution #269.
English/Hoppen - approved by a vote of 3 - 1 with Davis voting against.

OLD BUSINESS:

1. Limited Tax General Obligation Bonds (1991) Ordinance - Soundview Drive.
City Administrator Mike Wilson provide council with an overview of the Bond Purchase agreement and the Ordinance governing the sale of the bonds.

Rick Thomas, from Security Pacific Securities, gave a report on the sale of the bonds.

David Thompson, from Preston, Thorgrimson, Shidler, Gates, and Ellis, explained the ordinance.

MOTION: To adopt Ordinance #604 and approving the bond purchase agreement.
Davis/Hoppen - unanimously approved.

2. Jeff Edwards annexation/sewer service request.
Mr. Gilmore explained that there was probably not a possibility for annexation of this area at this time due to the negative reaction to annexation from the surrounding property owners, but the request is still for extension of sewer service.

MOTION: To remove this issue from the table for discussion.

Davis/Perrow - approved by a vote of 3 - 1
with Hoppen voting against.

Mr. Wilson explained the request for sewer service and reviewed the current sewer treatment plant capacity and budget status.

MOTION: To approve the extension of sewer service to the Edwards property.
Davis/ - motion died for lack of a second.

3. Bogue Building improvements.

The mayor explained the need for interior painting and the installation of carpeting at the Bogue Building and provided the estimate received from Dryer's Interiors.

MOTION: To approve the budget process, expenditures not to exceed \$5,000 for the painting and carpeting.
English/Davis - approved by a vote of 3 - 1 with Perrow voting against.

4. Trolley - request for funds.

MOTION: To approve the agreement with the Greater Gig Harbor Business Association for the payment of \$1,000 in two installments to be used to provide trolley transportation in the city.
Hoppen/Davis - unanimously approved.

NEW BUSINESS:

1. Request to revise Shoreline Permit #87-02: Steve Luengen/Peninsula Yacht Basin.

Mr. Gilmore explained the request.

Mr. Luengen was available to answer questions of council and others.

Walter Hogen expressed concerns which were addressed by Mr. Luengen.

MOTION: To approve the revision to the Shoreline Permit.
Hoppen/Davis - unanimously approved.

2. Appeal of Hearing Examiner's Decision - Variance 91-11 (Bennatts).

Patty Bennatts presented her argument for the appeal of

the Hearing Examiner's decision on her application for a variance.

MOTION: To approve Resolution #320 rejecting the Hearing Examiner's decision and approving the variance as applied for.
English/Hoppen - unanimously approved.

3. Ordinance amending Title 17 to Restrict Commercial use of Public Land and Structures - 1st reading.

4. 1991-92 Liability/Property Insurance proposal.
Mr. Wilson explained the proposed premium quotes.

MOTION: To accept the proposal from Bratrud Middleton Insurance.
English/Davis - unanimously approved.

5. Confirmation of appointment of small cities representative to Pierce County Health Board.

MOTION: To confirm the appointment of Dennis Stranik to the Tacoma/Pierce County Health Department Board with Leonard Sanderson as alternate. Leonard Sanderson was also confirmed as the Pierce County Cities and Towns representative to the Pierce County Air Quality Commission.
Perrow/Davis - unanimously approved.

6. Liquor license renewals.

No action was taken on the renewal of licenses for The Golden Dragon Chinese Restaurant or the Hunan Garden Restaurant.

BILLS:

MOTION: To approve payment of warrants #7488 through #7542 in the amount of \$114,488.52.
Perrow/Davis - unanimously approved.

CLAIM FOR DAMAGES:

MOTION: To approve payment in the amount of \$163.60 to John Gray for damage to his vehicle.
Perrow/Davis - unanimously approved.

ADJOURN:

Minutes of 7/22/91
Page 5

MOTION: To adjourn at 9:45 p.m.
Davis/English - unanimously approved.

Cassette recorder utilized.
Tape 241 Side A 133 - end
 Side B 000 - end
Tape 242 Side A 000 - end
 Side B 000 - 417.

Mayor



City of Gig Harbor. The "Maritime" City."

3105 JUDSON STREET • P.O. BOX 145
GIG HARBOR, WASHINGTON 98335
(206) 851-8136

TO: CITY COUNCILMEMBERS
MIKE WILSON, CITY ADMINISTRATOR
FROM: GRETCHEN WILBERT, MAYOR
SUBJECT: EAGLE SCOUT PROJECT BY GARY DUTSON AT GIG HARBOR
GREEN PARK
DATE: AUGUST 9, 1991

Fourteen times during the past year and a half I have been approached by citizens wishing to volunteer for community service.

Gary Dutson is one of those people. I'm enclosing his letter and report as an example of the extent of research, planning, and follow-through necessary for a young man to obtain the rank of Eagle Scout.

I'm very pleased with the cooperation provided by Public Works Supervisor Jack Fromm and Public Works Director Ben Yazici in assisting this fine young man to reach his goal. The additional information provided in his report should be helpful in providing future improvements and projects at Gig Harbor Green Park.

A thank you to Gary is in the mail.

RECEIVED

JUL 26 1991

CITY OF GIG HARBOR

July 20, 1991

Gretchen Wilbert, Mayor
Gig Harbor, Washington

Dear Mayor:

I want to say thank you for helping me select a community project for my Eagle Scout project. I worked a project at Gig Harbor Green Park, where I cleared trails, and cut up fallen trees.

I also want to thank Mr. Jack Fromm, and Mr. Ben Yazici for their help.

There is more work for new scout projects, if anyone asks about that.

There are some dangerous trees at the park, and I would like to show them to your people, so they can make the park safer. Please call me if I can help.

One copy of my project letter is enclosed. This project took over 100 hours and involved more than 30 people from our community.

Thank you for your kind help.

Sincerely,

Gary Dutson

Gary Dutson, Life Scout
3409 61st Ave. N.W.
Gig Harbor, WA 98335
Ph: 265-6274



King County Council

Lois North, *Chair*

Calvin P. Hoggard, *Program Staff Director*
402 King County Courthouse
Seattle, Washington 98104
(206) 296-1000

July 17, 1991

RECEIVED

JUL 23 1991

CITY OF GIG HARBOR

The Honorable Barbara Skinner
President, Puget Sound Council of Governments
County-City Building
930 Tacoma Avenue South
Tacoma, Washington 98409

The Honorable Norm Rice
Chair, Regional Organizing Committee
600 Fourth Avenue
Seattle, Washington 98104

Dear Councilmember Skinner and Mayor Rice:

We have received Mayor Rice's letter of July 8, 1991, concerning the draft interlocal agreement that would establish the Puget Sound Regional Council. We are grateful to you for your continuing leadership on this issue and your efforts to foster consensus among the jurisdictions in this region.

We realize that your already difficult task became more difficult when the interjurisdictional context in which the Regional Organizing Committee was working expanded to include amendments to the Growth Management Act and proposals for changing the governance structure within King County. Trying to fit these three separate but potentially related pieces - the draft interlocal agreement, amendments to the Growth Management Act, and the King County governance discussions - into an integrated package is a complicated task for one jurisdiction. We applaud your efforts in coordinating the Puget Sound Regional Council interlocal agreement piece with more than 50 jurisdictions.

Working in such a complex atmosphere and under the critical timelines set by the federal and state governments has tested the local governments in this region. We believe that the effort is well worth it, however. All of the decisions that are key to maintaining the quality of life the region's citizens are demanding are being made concurrently. For the first time, we are in a position to achieve the goal we have promised our citizens for years: implementation of coordinated and comprehensive planning. Such opportunities are extraordinary.

Councilmember Skinner and Mayor Rice
July 17, 1991

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King County is therefore taking a deliberative approach in examining proposals that are related to achieving that goal. We are not yet in a position to take the action requested in the July 8th letter, but we want you to know that we are dedicating significant elected official and staff time to determining King County's portion of the three pieces mentioned earlier.

The County's review of the July 8th letter leads us to conclude that the Regional Organizing Committee has reached two "consensus" positions on the representation issue. Only one "consensus," the one reached by participants in the July 2nd Organizing Committee meeting, was included in the letter, however. We hereby request that the "consensus" reached by an almost totally different group of Organizing Committee members on June 7th be circulated to all potential signatories as well. (Attached is a statement of the June 7th consensus and a table displaying a sample voting structure that is consistent with that consensus.) We further request that a meeting of the full Organizing Committee be convened to achieve true consensus.

Part of the reason for the confusion surrounding this issue is the pressure being exerted on all jurisdictions by the need to maintain the Metropolitan Planning Organization designation for this region. Significant actions must be taken by the MPO this Fall, and we agree that it would be preferable to have those actions taken by the new organization.

We do not believe, however, that the goal of having a new agency in place by October 1st, laudable though it may be, should drive this region into a decision that could eventually prevent it from attaining its goal of implementing coordinated and comprehensive planning. We are not willing to squander this extraordinary opportunity.

We would therefore also request that PSCOG's Acting Director be directed to prepare a work program detailing the significant actions that must be taken by the MPO from now until December and identifying the necessary staff resources. We hereby commit King County's full participation in the achievement of that work program, including providing in-kind staffing as well as paying whatever dues are required. Surely there is enough good will among this region's jurisdictions that we can allow the existing Executive Board to take these actions if the new agency is not in place when they are required.

Councilmember Skinner and Mayor Rice
July 17, 1991

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Please do not hesitate to call us if you have questions or if we can expedite the process. Thank you again for your efforts to achieve true regional consensus.

Sincerely,

Lois North
Cynthia Sullivan

Attachment

ROC CONSENSUS ON REPRESENTATION

June 7, 1991

Key elements of the consensus on representation within the Puget Sound Regional Planning Council reached by the Regional Organizing Committee on June 7th are:

- The Executive Board will be no larger than 25, and smaller if possible.
- Each County government will have 50% of the votes and representatives attributable to its countywide population on the Board and 50% of the votes attributable to its countywide population in the Assembly. The remaining 50% in both bodies will be allocated to the Cities on the basis of their share of the incorporated population within their respective counties.

ILLUSTRATION OF THE CONSENSUS ON REPRESENTATION

EXECUTIVE BOARD

JURISDICTION	MEMBERS	VOTES
King County	4	4.0
Seattle	2	2.0
Other Cities/Towns	2	2.0
Kitsap County	1	0.5
Cities/Towns	1	0.5
Pierce County	2	1.5
Tacoma	1	1.0
Other Cities/Towns	1	0.5
Snohomish County	2	1.5
Everett	1	0.5
Other Cities/Towns	1	1.0
TOTAL	18	15.0

EAGLE PROJECT WRITE-UP

BY: GARY DUTSON, LIFE SCOUT

JULY 20, 1991

After my 17th birthday, I began to get pressure from my Scoutmaster, Rick Munce, to begin my Eagle project. I completed all of my merit badges and there was nothing to stop me from achieving this. So, in August 1990 I decided to put a culvert in a off-road motorcycle area and repair trails in the Capital Forest near Olympia, Washington. I made many calls to the people in charge, but no one seemed to know who was in charge who could help me with this activity. I never received a return phone call, so my parents counseled me to choose an alternative project. This was my first indication of how frustrating it is to deal with people don't have the courtesy to return phone calls or follow through.

In the Fall of 1990, I learned of an old school house, in Gig Harbor. After researching it out, I learned it was Midway School, built in 1892. It is the last standing one room school house on the peninsula. I located the owners,

clean up. I planned to clean up the property around the school, make a sign telling the name of the school, and a little bit of the history. about the school. I talked to Spence Willardson, the Advancement Chairman, to determine whether this project could be approved. He declined to approve this project because it would result in a personal gain to Mr. and Mrs. Doyle's private property. Mr. Willardson recommended that projects be selected which would benefit the community. After this I got discouraged, and time slipped by without my developing any new plans for another Eagle project. I had encountered obstacles on my first two attempts.

I realized that time was slipping by, and that I would soon be reaching my 18th birthday, and that I should push ahead to earn my Eagle rank. I recognized that if much more time was lost, that I may not be able to achieve my Eagle Scout award. On February 14, 1991, I called Mayor Gretchen Wilbert, of Gig Harbor, to see if there were community projects in town that might be acceptable for an Eagle project. I was advised that she would be out of town for two weeks.

On March 5, 1991, I called the Mayor again. She had a couple of projects in mind. During the next week, or so, I visited both of the project areas. The city park in Gig Harbor had been hit hard by the bad wind storm we had in

January, 1991. There was a lot of clean-up work that had to be done. The other possible project was to clean up the Gig Harbor Green Park. Trails were getting grown over, and some big trees had fallen down. They needed to be cut up and taken away. After checking out both projects, I found that the City park had already been cleaned up. When I walked through Gig Harbor Green Park, I found it in real bad condition. You can see from my photographs that there was a lot of fallen branches and trees. There was a lot of overgrown areas that had to be cut back, and cleaned out. I decided this is where is where the service project was most needed.

On March 13, 1991, I visited the Gig Harbor City Hall, and advised them of my intended project, and filled out liability release forms, because this was a dangerous project. This relieved the City of Gig Harbor of liability. My mother was with me, and she signed the forms.

On March 18, 1991, I met with Mr. Jack Fromm, an employee of the City, and we walked the park and agreed on the areas to be cleaned up. He showed me where to put the dump pile for the debris we cleaned up.

On April 2, 1991, Mr. Ben Yazici of the Public Works Department contacted me and discussed the final preparations

for the park clean up. I explained what I intended to do, such as cleaning the trail, and removing some fallen trees.

On April 30, 1991, my parents and I took pictures of the areas that needed the clean up. I also planned areas for personal work assignments, when the project kicked off. These areas were identified on a park map.

On May 20, 1991, I went to the park with my mother, and checked out the trails, so that I could prepare a map of the park showing where people would work when they helped on this service project.

On June 9, 1991, I went to the City Hall to reconfirm project dates. I also went to the community to ask for support on the project. Ace Hardware volunteered to provide paint for the park sign with no cost. It turned out, however, that the city maintenance crew painted the sign already. They didn't realize that painting the sign was part of my project, so the paint was not necessary. The Beach Basket Garden Center gave me one quart of "Brush-B-Gone" right on the spot. I appreciated their support, and it made me feel good. The manager at Ace Hardware said that his son had worked a project like this, and appreciated what I was doing. I have written them a letter of appreciation.

On June 10, 1991, Dick Dutson, Jeffrey Harley, and I went to the park to do some work. When we arrived, we noticed that the park sign, which had been vandalized, had been painted. Also, when we went to the work area, we found that someone had cut up approximately four trees that we were going to remove. They removed all the wood, which we intended to give to needy people. Branches were raked together and stacked. We cut up several of the fallen trees that remained with chain saws and split the wood. I only allowed people who were over 18 years old do work with chain saws. This was because of safety reasons. A summary of hours is attached which shows hours worked. This advance work helped prepare the area for the main service project.

On June 26, 1991, my father and I did some more advance work by cutting more trees to prepare for the project.

On June 30, 1991, I made personal assignments to Derek Warner, Jeffery Bair, Sydney Sleater, and Alethia Lopez to each call five additional people who's names I gave them, and to invite them to my service project. I also assigned my father, Dick Dutson, the Blazer scout leader, to invite each of the Blazer scouts. Each of the people assigned to make the calls did their job. This was a big help towards the success of my project. I assigned them to bring gloves, and special tools like pruners, hedge clippers, rakes and shovels.

On July 1, 1991, I typed work assignment sheets which tied in with the map of the work area. Work areas were numbered. This helped me organize exactly what volunteers should do and where.

I assigned my Mom to be in charge of refreshments like Brownies, cookies and soda pop which would be given to people when they finished their work assignment.

On Tuesday, July 2, 1991, at 4:30 p.m., I held the service project. I had a good turn out. The park clean-up was completed. There were no accidents, and people worked together well. We all worked for approximately 2 1/2 hours. Some people were able to work longer. There was still work to be done, such as cutting more trees into firewood. This would go to people in need.

On July 15, 1991, Bill Meeks, who I had assigned to help on this project, and his friend went to the park to cut up some fallen trees and split the wood. He also cut up the brush which was then stacked near the park entrance, into smaller pieces. This made it easier for the City to haul it away from the park.

On July 16, 1991, Dick Dutson, Bill Meeks, Bob Ruiz, Jeff Bair, and I again went to the park to split wood which would

be given to two families who had special needs. Both families were unable to get wood for themselves because of their age, or other reasons.

Some unfortunate circumstances caused some problems with finalizing the project. My grandma, who lived away from Gig Harbor passed away, and my family and I had to leave town to be with my grandpa, and make funeral arrangements. This required approximately one week away from the project, but it was very important to me to be there. I no sooner came home, and I got a call from Mom saying that there was another death in the family. This time it was my niece, who died unexpectedly at age seven. This meant that our family had to be away from home once more, for another funeral. This took another few days away from the project.

I appreciate the experience this project has given me. I have learned to be better organized. If I repeated this project again, I would know how to do it better. One lesson learned was that I would not wait until it was so close to my 18th birthday. It seemed like there was time enough to do the project, but I got unexpected surprises with the two funerals. This took important time away from the project, and I could not avoid the lost time. This put a time crunch on me. Planning is important, and when I do other projects, I will remember the lessons I have learned from the Gig Harbor Green Park project. This will help me do better. I

will help other scouts on their projects when I am asked, because I know how important other people's help was to me and my project. People helped who were asked. Phone calls and follow-up were important. I will remember that lesson too. Required hours for the Eagle project seemed like a lot, but everyone's time added up fast. I was surprised how many hour's the project took in all.

I know that other people understand that the Eagle Scout rank is a big accomplishment and a challenge to earn. My earning this rank will let other people know that I can work hard projects, and that I can work with other people to get things done. This will help me qualify for jobs in the future.

The park is safer for people to use now, and they will enjoy going there more, because it is cleaned up. There is more work to be done in the park, and future Eagle projects could be done there. Trees will fall down again, and plants will grow back, so there is always a need for future work.

There are some trees that look dangerous, and I want to take the City people back to the park to point them out. They might need special equipment to do some of the work. This will let them know what has to be done, and they can make the park safer. This work was not planned for my project,

but I want to follow through, because of safety reasons. I
have written to the Mayor, to tell her about the situation.



STATE OF WASHINGTON
OFFICE OF THE GOVERNOR

OLYMPIA
98504-0413

RECEIVED
JUL 29 1991
CITY OF GIG HARBOR

BOOTH GARDNER
GOVERNOR

July 23, 1991

Honorable Gretchen Wilbert
Mayor
City of Gig Harbor
3105 Judson Street
Gig Harbor, WA 98335


Dear Mayor Wilbert:


In 1989 the Washington State legislature authorized the establishment of a Korean War Veterans Memorial to be placed on the Capital Campus in Olympia, Washington. The legislature also provided seed funds for the planning and design of the memorial which has now been completed. The Korean War Veterans Memorial Committee is now responsible for securing the final funding for construction of the Memorial, through the private sector. The goal is to raise \$250,000.

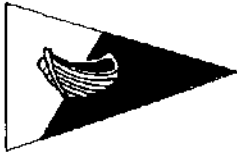
The tremendous sacrifice of the Veterans of Washington State, who fought in this war, both on the front line and behind the scenes, merits permanent recognition. It is the hope of the Committee to erect a memorial that will commemorate the spirit of the Korean War Veterans who fought to preserve the self-determination of nations which we hold in such high regard in the United States. Their courage and strength of mind and heart deserve to be memorialized, and this monument will honor those Koreans and Americans who participated in that struggle.

I would like to ask you to join in the recognition of these Veterans. The Veteran's Committee is working with TRADEC, Inc., an international trade and development firm, to complete this project. Someone from TRADEC will contact you in the near future to make an appointment for a personal presentation to learn what your corporation's role in this endeavor might be. In advance, I appreciate your support of this worthy cause.

Sincerely,


Booth Gardner
Governor
State of Washington


Ralph Munro
Secretary of State
State of Washington



City of Gig Harbor. The "Maritime" City."

3105 JUDSON STREET • P.O. BOX 145
GIG HARBOR, WASHINGTON 98335
(206) 851-8136

IN MEMORY OF JEFFREY DOWNER ANDERSON

The citizens of Gig Harbor lost a valued employee on July 23. Jeff Anderson has worked for the City of Gig Harbor longer than any other member of the present staff. Our records show he was hired by the city in April of 1971.

The words written and read by former fellow employee Bob Fuller were so beautiful and so true. It is my pleasure to offer them as an official part of the record as a tribute to Jeff's contribution to the beautification of our parks and his dedication of service to the city.

He will be missed by all.

In Tribute,

Gretchen A. Wilbert
Mayor
City of Gig Harbor

Jeffrey Downer Anderson
August 17, 1944 - July 23, 1991

Jeff was such a tough guy that I think none of us at the shop really ever believed that there would come a time that we wouldn't see him again. Somewhere in the back of our minds we knew that Jeff was sick; but day-to-day, week-to-week, year-to-year, Jeff was just Jeff - the strongest man we knew.

To us, Jeff is the guy who made the weeds shake with fear every time he pulled his truck into the park. Jeff had a lot of friends, but the weeds in the park weren't among them. To tell you the truth, I think some of the regular plants at the park were afraid of Jeff, too.

Jeff was our friend, and in many ways, he was like a brother. He was someone we could depend on. We could depend on him to do the jobs that nobody else wanted to do, and do them day-in and day-out. We could also depend on Jeff's honesty and his tenacious grip on life. He knew the value of life because he fought so long to keep it.

Jeffrey had his life and that was all-important because, with the simplest thing as being alive, there wasn't much else that could bring him down. As far as I know, there were only two things that could bring him down - rush hour at Southcenter Hill on I-5, and of course, those damned weeds.

But you know, he never had a bad word for anybody, at least none that we can remember. For someone who was dealt such a bad hand, Jeff had every reason in the world to lead an angry life. But where there could have been anger, he presented only peace. Perhaps he kept it all inside, but I think he just found a way to deal with it. I think that somewhere along the line Jeff figured out that if the disease would have changed him - soured his outlook on life - then the disease would have won. He fought a battle on many front, but at least to us, he never sank into despair. He was alive and nothing could change that.

Jeff was told that he wouldn't walk, but he did. He was told that he would die and he lived. He was told that he would die on many occasions and yet, like he always did, he would push on. He would keep plugging away at it.

Jeff's life made us better for knowing him. His life made us ask questions of ourselves. What if I had cancer? How would I deal with it? What is life all about, anyway?

Well, Jeff answered those questions for himself. Instead of running from death, instead of cowering, instead of letting the fear of death sap the life from his soul, Jeff became a quiet, unassuming conqueror. He led a vital life, because life is vital; a hopeful life, because where there's life, there's hope; he enjoyed life, because life is to be enjoyed.

A few weeks ago as Jeff and I sat on the sun deck at the Mason Clinic in Seattle, we watched the clouds pass over the sun and it became cool. After a while, the sun would find its way out and it was warm again. As we talked and he would say hello to a passing doctor or nurse - he knew them all - I realized that in the middle of this metropolis, teeming with people, I was the lucky one, to be sitting across a table from a man whose life made the rest of it all irrelevant. All the stress and problems that people get lost in were unimportant. Jeff was bigger than that. Jeff had the sun and the sky and the breeze that kept us cool that day. And Jeff had, of course, life.

We were all lucky, anyone who had a chance to know Jeff. We are better for having known him.

From all of us at the shop to our friend and teacher, thanks W-3, thanks for being there.

Bob Fuller
Summer Help, 1991

CITY OF GIG HARBOR
ORDINANCE NO.

AN ORDINANCE OF THE GIG HARBOR MUNICIPAL CODE RELATING TO THE REGULATION OF COMMERCIAL/BUSINESS USE OF PUBLIC LANDS AND STRUCTURES.

WHEREAS, the zoning code currently provides for commercial/business use of public land or structures, subject to the written approval of the planning director and public works director; and,

WHEREAS, commercial/business use of public lands and structures should only be provided in those situations where there is a demonstrated public benefit to be derived and where a large number of the public would be served; and,

WHEREAS, a proliferation of commercial/business use of public lands and structures is not in the public's interest or welfare; and,

WHEREAS, commercial/business use of public lands and structures should be limited to special events or occasions available to the general public.

NOW, THEREFORE, the City Council of the City of Gig Harbor, Washington, ORDAINS as follows:

Section 1. A new section 5.06 of the Gig Harbor Municipal Code is hereby enacted to read as follows:

5.06

COMMERCIAL/BUSINESS USE OF PUBLIC LANDS AND STRUCTURES

5.06.010 Private Use of Public Property.

1. When private use is made of any public land or public structures, such private use shall fully conform to the regulations set forth in this title.

Commercial/business use of public lands

Page 2

2. Commercial/business uses of public land and structures, including streets and sidewalks, shall not be permitted except as follows:
 - a. In those limited instances where a business license is required for special occasions for a community promoted/sponsored festival or event. The issuance of a business license shall serve as authorization.
 - b. A business which uses a public sidewalk fronting the business establishment as part of the normal service of the business. Such use shall be reviewed and approved by the public works director and planning director if such use does not unreasonably restrict or limit pedestrian movement or circulation, does not present a traffic hazard and is allowed within the zoning district.
3. Commercial/business users or festival/ special occasion sponsors shall obtain insurance, with limits, and coverages as required by the city administration. The city shall be named as additional insured in respect to all coverages.

Section 2. Section 17.01.040 (9B) of the Gig Harbor Municipal Code is hereby repealed.

Section 3. Validity. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. This ordinance shall take effect and be in full force five (5) days after publication.

Commercial/business use of public lands

Page 3

PASSED by the City Council of the City of Gig Harbor,
Washington and approved by its mayor at a regular meeting of
the council held on this _____ day of _____, 1991.

Gretchen A. Wilbert, Mayor

ATTEST:

Michael R. Wilson
City Administrator/Clerk

Filed with City Clerk: 7/22/91
Passed by City Council:
Date published:
Date effective:



City of Gig Harbor. The "Maritime" City.

3105 JUDSON STREET • P.O. BOX 145
GIG HARBOR, WASHINGTON 98335
(206) 851-8136

TO: MAYOR WILBERT AND CITY COUNCIL
FROM: MICHAEL R. WILSON, CITY ADMINISTRATOR
SUBJECT: 1991 MID-YEAR ACHIEVEMENTS REPORT
DATE: AUGUST 8, 1991

M. Wilson

The City of Gig Harbor's 1991 Annual Budget serves as the city's financial and policy document. The budget for this year lists approximately 160 significant objectives to be accomplished by the various city departments and funds. Despite the strife within city hall, we are attempting to do our best to stay focused on attaining these objectives.

Attached is a copy of the 1991 mid-year achievements report. Listed in order is the objectives status from the following: administration, finance, police, planning and public works (parks, street, sewer, water, and storm drainage). We will continue to work on these various objectives in a professional and conscientious fashion with hope of achieving most of the objectives by the end of 1991. Many projects have, however, substantially slipped in time due to some major internal direction change; therefore, your patience and understanding would be most appreciated. We are attempting to do our best.

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001
 Dept. Administration

Objectives	Program Cost	FISCAL YEAR 1991											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1. Review funds and fiscal status report with city council on a quarterly basis.	1,012	△	△	△	△	△	△	△	△	△	△	△	△
2. Analyze legislation proposed by the 1990 state legislature.	1,012					▲							
3. Upgrade and expand city's telephone system.	506	▲								△			
4. Evaluate city's insurance policies, select insurance.	2,025												
5. Maintain city's risk management and safety program.	1,012												△
6. Update personnel policies and procedures.	2,025												△
7. Prepare and submit to the city council the 1990 city budget.	22,275												△
8. Negotiate DOT financial participation in Stinson/Pioneer intersection project.	506												▲

45

KEY:
 — In Work △ Planned completion
 -- △ -- Slipped
 ▲ Completed

Objectives	Program Cost	FISCAL YEAR 1991											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
9. Pursue IAC state grant for waterfront development project.	1,012	NOT TO BE ACCOMPLISHED THIS YEAR											
10. Update city's annexation procedures.	1,012						▲						▲
11. Long-range land-use planning within our urban area as provided by the "Growth Management legislation.	5,063												
12. Work with property owners to the north of the city on land-use plan for possible annexation.	5,063												
46 13. Manage personnel system.	25,315												
14. Revamp administrative filing system. Acquire microfilming equipment.	2,025												
15. Inventory businesses and upgrade business license records.	2,025												
16. Pursue A.L.E.A. grant monies for North Harborview boardwalk.	1,012	NOT TO BE ACCOMPLISHED THIS YEAR											
17. Work on development of community center.	2,025												

KEY:
 In Work △ Planned completion
 --- △ Slipped
 ▲ Completed

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001
 Dept. Finance

Objectives	Program Cost	FISCAL YEAR 1991											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1. Review with council financial information.	1,535						▲						△
2. Prepare 1990 annual report.	14,525				△			▲					
3. Upgrade Novell system.	3,450		▲							△			
4. Participate in financing for Hunt-Kimball street project.	1,380											△	
5. Establish Hunt-Kimball LID.	1,380											△	
6. Maintain grant accounting records for FAUS grant.	6,900												△
7. Participate in sewer extension to Canterwood/Pope Resources property.	1,380											△	
8. Participate in 1992 budget.	5,520												△
9. Close out 1990 fiscal year and make adjustments.	10,385	△				▲							
10. Maintain account records for city	13,800												△

KEY:
 In Work △ Planned completion
 ---△--- Slipped
 ▲ Completed

48

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001
 Dept. Finance

Objectives	Program Cost	FISCAL YEAR 1991												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
11. Invest city funds.	345													△
12. Computer training for city employees.	3,450				△									
13. Supervision of ULID accounts and connection fees - Westside.	3,450												△	
14. Work on five-year financial forecasting.	2,070												△	
15. Change the title of "Office Clerk" to "Accounting Clerk".	0	▲												
	<u>69,035</u>													
Administrative - Vehicle	<u>300</u>													
TOTAL	170,585													

49

KEY: △ Planned completion
 _____ In Work --△-- Slipped
 ▲ Completed

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001 100
 Dept. Police Admin

Objectives	Program Cost	FISCAL YEAR 1991													
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
1. Provide police officer time for presentations in middle and high schools on topics of traffic and personal safety, drug and alcohol abuse and crime and their punishment. (December)	1,000													ONgoing	^
2. Provide administrative support in the areas of planning, directing, organizing, and budgeting. (December)	66,500													ONgoing	^
3. Continue close working relationship with local merchants. (December)	1,200													ONgoing	^
4. Provide an additional computer terminal for the Police/Court Assistant to be shared with Municipal Court.	<u>1,450</u>								▲						
	70,150														

KEY:

— In Work △ Planned completion

--- △ --- Slipped

▲ Completed

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001 300
 Dept. Crime Preven

Objectives	Program Cost	FISCAL YEAR 1991												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
1. Continue to be involved in state-wide crime prevention programs.	300													△
2. Purchase materials for handing out to community citizens on crime prevention.	500													△
3. Continue to develop and maintain a pro-active crime prevention program.	_____													
	59,800													

ONgoing

ONgoing

ONgoing

KEY:

△ Planned completion

— In Work

--△-- Slipped

▲ Completed

59

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001 200
 Dept. Police Ops

Objectives	Program Cost	FISCAL YEAR 1991												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
1. Add an additional police position.	36,700	△										▲		
2. One portable cellular phone.	800	▲												
3. Continue a trained reserve program.	500					on going								△
4. Provide a police explorer post.	0					on going								△
5. Implement bicycle patrol program.	600											▲		△
6. Maintain a quality police operation.	153,000					on going								
	191,600													

61

KEY:
 In Work △ Planned completion
 ---△--- Slipped
 ▲ Completed

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001 800
 Dept. Communication

Objectives	Program Cost	FISCAL YEAR 1991											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1. Continue to provide communication support to police personnel.	59,400	on going ^											

62

KEY:
 In Work △ Planned completion
 ---△ Slipped
 ▲ Completed

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001 310
 Dept. D.A.R.E.

Objectives	Program Cost	FISCAL YEAR 1991												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
1. Provide a D.A.R.E. officer for education of area youth.	20,477													△
2. Continue to work with community business for D.A.R.E. funding.	1,755													△
3. Begin middle school D.A.R.E. program in peninsula schools.	10,168												▲	
	<hr/> 34,400													

63

KEY:

_____ In Work △ Planned completion

---△--- Slipped

▲ Completed

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001 500
 Dept. Vehicle Ops

Objectives	Program Cost	FISCAL YEAR 1991												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
1. Provide proper maintenance for police department.	16,000													^
Total Police	557,900													

ongoing

64

KEY:

Planned completion
 Slipped
 Completed

In Work

MID-YEAR ACCOMPLISHMENTS
PLANNING & BUILDING DEPARTMENT

As of mid-July, the majority of objectives for the Planning and Building Department have been met. Slippage has been experienced in the following areas:

Growth Management Activity - Although considerable progress has been made to date on the development of critical area policies, the newness and complexity of the issues has resulted in a considerable amount of time expended on education and policy analysis. The Planning Commission has recently completed a public hearing on a wetland protection ordinance for the City and should be forwarding a recommendation to Council by mid-August. Issue papers have been prepared by staff for the Commission, which address other critical areas such as geologically hazardous areas, fish and wildlife habitat areas, flood hazard areas and aquifer recharge areas. Completion of the critical areas program is anticipated by November 1, 1991, which is sixty days beyond the statutory deadline of September 1, 1991.

Subdivision Ordinance - A draft short subdivision ordinance is complete and goes to Council in August. The anticipated completion date is mid-September, three months behind schedule.

Shoreline Master Program - An updated draft has been transferred to the City's SmartWare II wordprocessor. Public review is anticipated to start in October, with meetings conducted by the Planning Commission.

Design Review - Technical Committee held three meetings and submitted recommendations to Council. Council took no action and referred the subject to Technical Committee to respond to several questions raised by Council. A meeting of the Technical Committee has not been convened to date, pending decision by Mayor to proceed. Mayor has been advised that an August 14th meeting is possible. A final decision by Council (to proceed or not to proceed), should occur by September. The project was initially scheduled for completion in April.

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001
 Dept. Commun. Dev.

Objectives	Program Cost	FISCAL YEAR 1991												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
<u>PLANNING</u>														
1. Coordinate and work with Pierce County in meeting objectives of Growth Management Act to refine urban area, identify critical resource areas within urban area, evaluate/refine housing-needs assessment.	20,578											▲*		△
2. Update subdivision ordinance.	6,859													△
3. Update shoreline master program.	10,975													△
4. Continued implementation, administration and enforcement of city land-use codes including processing of applications, assistance to the public, participation in public meetings.	42,793													△
5. Refine annexation policy/develop annexation packet.	1,379													△
6. Evaluate/develop/implement architectural design review process.	4,157													△
<p>KEY:</p> <p>△ Planned completion</p> <p>— In Work</p> <p>--△ Slipped</p> <p>▲ Completed</p>														

* Sept 1 deadline for adopting rules to protect critical areas will not be met. Anticipate completion by November 15.

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001
 Dept. Commun. Dev.

Objectives	Program Cost	FISCAL YEAR 1991											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
7. Refine/update resource materials to include new base map for zoning and utility data.	2,743							▲					
								ON-GOING					
8. Add Receptionist/Clerk to provide clerical support to Community Development and Public Works.	12,207							▲					△
								ON-GOING					
9. Establish a Basin Environmental Committee.	1,494							△					△
								STATUS- UNKNOWN					
10. Increase the effectiveness of code enforcement.	1,494							▲					△
								ON-GOING					
<u>BUILDING</u>													
1. Provide fire marshal inspection services for all new business license applications, annually for schools and assembly buildings, and in response to observed hazards or complaints.	7,594							▲					△
								ON-GOING					
2. Review all building permit applications and plans and coordinate with ICBO for plan check services as needed.	20,251							▲					△
								ON-GOING					
<p><u>KEY:</u></p> <p>— In Work △ Planned completion</p> <p>--- △ Slipped</p> <p>▲ Completed</p>													

73

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001.13
 Dept. Hearing Exam.

Objectives	Program Cost	FISCAL YEAR 1991											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1. Render land-use regulatory decisions.							▲						△
							ON-GOING						
2. Provide consistency and due process in hearings.							▲						△
							ON-GOING						
3. Separate the land-use policy formation and policy administration process.							▲						△
	13,500						ON-GOING						

99

KEY:
 In Work △ Planned completion
 ---△--- Slipped
 ▲ Completed

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001
 Dept. Commun. Dev.

Objectives	Program Cost	FISCAL YEAR 1991											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
3. Provide building inspection services as required.	8,115							▲					△
								ON-GOING					
4. Provide technical and administrative assistance in enforcement of land-use codes.	4,115							▲					△
								ON-GOING					
5. Continue training of planning/building assistant.	1,397							▲				△	
								ON-GOING					
6. Assist in development and refinement of resource materials such as mapping needs, visual displays, field surveys, and site inspections.	1,397							▲					△
								ON-GOING					
7. Coordinate functions of Building Code Advisory Board.	506							▲					△
								ON-GOING					
8. Provide technical support to Public Works Department.	2,743							▲					△
								ON-GOING					
	<u>149,400</u>												

72

KEY:
 In Work △ planned completion
 ---△--- Slipped
 ▲ Completed

1991 BUDGET
PUBLIC WORKS PROJECTS
PROGRESS REPORT NARRATIVE

PARKS

- 1) Replace Kitchen Roof at the City Park

The roof replacement project has been awarded. The contractor had already removed the old roof and is waiting for new cedar shakes to arrive. This project is expected to be completed within the next two weeks.

- 2) Enlarge the Ballfield at the City Park

This project has been completed. This will enable us to expand the ballfield to make park baseball field available for the little league tournament.

- 3) Provide Additional Picnic Benches

Two additional picnic benches have been installed at Jerisich Park.

- 4) Update Comprehensive Park Plan

This project is currently under progress. The questionnaire was sent to 750 residents this week, and we are awaiting response. The project is expected to be completed by October.

- 5) Continue on O & M program for Grounds Maintenance, Litter/Trash Pickup

This is an on-going project.

- 6) Funding of Flower Baskets

The flower baskets have been funded.

- 7) Contract for Maintenance of Brick Planters on Harborview

A contract has been executed to maintain the brick planters on Harborview Drive.

OTHER COMPLETED PROJECT NOT LISTED AS OBJECTIVE UNDER PARKS

1) Bathrooms at Parks

The bathrooms at both parks have been upgraded by installing new light fixtures and toilet accessories.

2) Grandview Park

Grandview Park has been cleared of brush and dead trees.

STREETS

1) Develop Comprehensive Transportation Improvement Plan

The scope of this project has been developed with one exception. We are waiting for the Pierce County to approve the new future city annexation boundaries. This will enable us to better determine the scope of work for possible initiation of a contract for consultant services by the end of 1991.

2) Initiate Development and Design of Soundview Drive

Staff has completed the preliminary Engineering Report for this project, has conducted three public meetings, and a description of the project has been identified. Financing in the amount of \$900,000 for the project has been secured by the City Administrator's efforts. The next step will be to select a consulting firm to complete the final design for this project. The consultant selection process will be completed in September, 1991.

3) North Harborview Drive Improvements (Sidewalks)

A public meeting has been held, and a conceptual plan has been developed to implement some improvements this year worth \$12,000. The plan will be reviewed by the Council.

4) Initiate Final Design and Construction of Kimball/Hunt Street Project

This project is on stand-by status. A number of public meetings have been conducted. Preliminary assessment

roll for the LID has been prepared and coordination with the utility companies for installation of underground utility lines without any cost to the city has been successfully completed. However, due to strong opposition to the LID, the project is on hold.

5) Repaint City Street Markings

This project is 95% complete. Center lines and fog lines have been restriped throughout the city. Painting of crosswalks and stop bars have been completed with only a few exceptions.

6) Repair Street Shoulders in Priority Areas

Shoulder repair work has been completed on Stinson Avenue, Pioneer Avenue, Soundview Drive and Harborview Drive.

7) Harborview Overlay Project

The overlay project has been designed in-house. Advertisement for Bids has been completed and the incoming bids exceeded the engineer's estimate. The decision was made to re-advertise the project toward the end of 1991.

8) Monitor Street Operation/Maintenance Program

This is an on-going process for the department throughout the year.

9) Upgrade Stinson/Harborview Intersection

The design of this project has been completed and a contractor selected. Tucci & Sons, Inc. was selected through WSDOT's assistance. Federal Funds from the Grandview/Pioneer project have been transferred to this project, and is expected to be completed by October, 1991.

10) Construction of Pioneer/Stinson Intersection Project

This project is nearing completion. A traffic signal controller has been tested and approved by the DOT, and will be installed. The project will be completed within the next two weeks.

11) Assist DOT in Study of SR-16 Interchanges

Three meetings have been held with the DOT and its consultants to incorporate our ideas into their study. All of our recommendations have been included in their reports. We are currently working on the implementation of one of these recommendations to coordinate the traffic signals at the Olympic Interchange location.

12) Work on Interim and Long Range Solutions to Olympic Village Interchange and Westside Transportation System Problems

Staff has completed intersection turning movement counts and has performed computer analysis for existing and future traffic operations. We identified some long and short term solutions to be implemented. A completed report will be presented to the Council by November. Analysis findings have been shared with the DOT to be incorporated in their SR-16 study.

13) Work on the East-West Traffic Arterial from Swede Hill to Peacock Hill

The Public Works Director, Planning Director, and City Administrator have reviewed the Draft Environmental Impact Statement, (DEIS) and sent a joint letter supporting the third of four alternatives. Modifications to this alternative also were suggested.

14) Hiring of Engineering Technician

April Cutting, Engineering Technician, was hired in March of 1991.

15) Develop a Six-Year Street Plan

Six-Year Transportation Plan will be prepared and reviewed by the Council in September.

WATER

1) Design and Construct a New Well

The plans and specifications have been completed in-house, with the assistance of Carr & Associates Consultants. The project has been advertised and

awarded to Holt Drilling, low bidder. The construction will commence in August.

2) Painting of 500,000 Gallon Tank

The plans and specifications have been completed by staff. The contract has been awarded and work has begun. Project completion estimated at mid-September.

3) Clean and Paint 250,000 Gallon Tank

The plans and specifications have been completed by staff. The contract has been awarded and work has begun. Project completion estimated at mid-September.

4) Improve Access to 250,000 Gallon Water Tank

It was very difficult to access the tank through the existing utility easement as there was no existing roadway. The improved access road makes it much easier to get to the tank.

5) Provide Minimum 35 Inch Cover Over the Distribution Line from the East Tank

The cover over this pipe eroded due to weather conditions over the years. This project was completed in June.

7) Construct Water Level Monitoring Systems for All Wells

This project has been completed. It's completion allowed the city to analyze drawdown levels on all wells and to adjust the existing production rates to obtain the maximum efficiency from the wells.

8) Install Four Pressure Reducer Valves

One of the valves has been installed at the intersection of Hollycraft and Reid Drive. We are in the process of completely remodeling the water system network to determine an appropriate location for the other three pressure reducer valves.

9) Construct 200 Feet of 6" Line

We are trying to get an easement for this line. This easement has been drafted, and a meeting with the property owner was held. We are waiting for the signed easement to proceed with the project.

10) Upgrade Water Supply Storage Sheds

This project is 90% complete. A heating system will be installed within the next two months.

11) Pierce County Groundwater Study

Public Works has participated in various groundwater management coordination meetings as time allowed.

12) New Maintenance Worker

The new maintenance worker position has been filled as of February, 1991.

13) Clerical Position

The clerical position was filled on a temporary basis at the beginning of the year. The city recently (June), hired Molly Towslee as the permanent Office Clerk.

OTHER WATER PROJECTS

- 1) A 12 month analysis for the static water level has been prepared and submitted to the DOE for a permanent permit for Well #6. Although the well is not currently in use, the permit is required to protect city water rights if decided to use this well under emergency situations.
- 2) Three fire hydrants have been relocated on Harborview Drive to the back of the sidewalks for safety and street beautification reasons.
- 3) Additional water customers have been added to the total customer base.

SEWER

- 1) Continue O & M Program at Plant and with the Collection System

This is an on-going project. Lift stations are maintained on a weekly basis; treatment plant laboratory work is performed on a daily basis. The plant is consistently operating well within our permit standards.

- 2) Connect New Customers Inside and Outside City Limits

New customers are being added to the system both inside and outside city limits. Recently, the Harbor Highlands Project, in the Westside Business District, was added to the system.

Staff worked with Gig Harbor North property owners and the Peninsula School District to design a sewer line for Burnham Drive. This line will serve many customers as capacity becomes available at the plant.

- 3) Continue Water Quality Testing in the Harbor

Water quality testing has been conducted, and copies of the reports forwarded to the DOE.

- 4) BOD Strength Testing in System

This test has yet to be performed this year. The quality of inflow at the plant has not warranted testing until today.

- 5) Inspect Grease Traps

The grease trap inspection program will begin in September of this year.

- 6) Construct a Diffuser System in the Aeration Tank Channels

This project has been designed and constructed by the Public Works Department. Completion of the project has improved the operation at the plant.

- 7) Design and Installation of a Clarifier Weir Chlorination System

This project has been designed and installed by the Department. The completion of the project has improved the operation at the plant.

8) Select a Consultant/Engineer for Sewer Treatment Plant

The scope of the work has been defined after numerous discussions with the DOE. Advertisement, review of statement of qualifications, and selection of a consulting firm has been completed. We are working on the contract details with the consultant. The contract will be presented to the Council for their review and approval in September.

9) Develop Procedure of Quality Assurance and Quality Control Program

Staff is developing a laboratory manual. The draft version is nearing completion. The project is expected to reach completion by the end of this year.

10) Install Phase Protection Equipment on Three Pump Motors

This project has been completed to extend the useful life of the pump motors.

11) Install Sluice Gate in the Digester Well

This project has been completed and improved the operation at the plant.

12) Find Plant and Facilities Depreciation

This is an on-going process.

In addition to the above listed projects, the Public Works Department has complete smoke testing on the collection system to determine the infiltration problem. Some of the infiltration problem has been resolved by asking the contractors who built the system to make necessary corrections, i.e., North Creek Estates. A detailed maintenance program to deal with the infiltration problem will be presented to you during the 1992 budget progress.

STORM DRAINAGE

1) Replace 12" Outfall with 24" Pipe

This project has been designed in-house. We haven't been able to acquire an easement from Mr. Babich to install the 24" pipe. The decision was made to find alternative discharge locations for the pipe. The design of the alternate locations is being done now. The construction is expected to be completed at the end of this year.

2) Determine Financial Operating Plan for the Utility

This will be completed at the end of the year.

3) Implement an O & M Program as Budget Allows

The Public Works Department has devoted many hours to maintenance of the storm drainage system this year. The following projects/maintenance activities have been implemented this year:

- 3.1 Storm drainage ditches have been cleaned city-wide.
- 3.2 200 l.f. of 12" pipe and two catch basins have been installed between Woodworth and Prentice Avenues.
- 3.3 225 l.f. of 12" pipe and three catch basins have been installed between Prentice and Peacock.
- 3.4 300 l.f. of 18" pipe and two catch basins have been installed on Stinson Avenue
- 3.5 325 l.f. of 12" pipe and three catch basins have been installed on Grandview.
- 3.6 100 l.f. of 12" pipe and one catch basin has been installed at the intersection of Lewis and Stanich.
- 3.7 80 l.f. of 12" pipe and one catch basin have been installed on Stanich.
- 3.8 50 l.f. of 12" pipe has been installed on Ross Street.

PUBLIC WORKS ENGINEERING

We have reviewed and approved the following projects. The projects have been reviewed from the standpoint of sound engineering design for water, sanitary sewer, storm sewer, and street projects:

Bayview Marina
Chapel Hill Presbyterian Church
Clark Sanitary Sewer
Gig Harbor High School
Harbor Heights Subdivision
Hunter Office Building
Pennridge Subdivision
Regatta Subdivision
Mitts Lane Sewer Pump
Seaview Court
Hollybluff Court Sewer Pump
Western Clinic Street Lighting

In addition to various in-house water, sewer, street, and storm drainage project designs, which were described under each department previously, we have hired a construction inspector on a contract basis to inspect the construction phase of various projects. The position has been strictly funded by the development projects.

Western Clinic
Harbor Highlands Apartments
Regatta Subdivisions
Gig Harbor High School Remodel

We will continue to inspect the projects to make sure they are built accordingly to approved plans and specifications.

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 101
 Dept. Streets

Objectives	Program Cost	FISCAL YEAR 1991												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
1. Develop comprehensive transportation improvement plan.	35,000													△
2. Initiate development and design of Soundview Drive.	65,000												△	△
3. Perform some North Harborview improvements (sidewalks).	12,000							△					△	
4. Initiate final design and construction of Kimball/Hunt Street project.								△						
5. Repaint markings on city streets..	2,000								▲				△	
6. Repair street shoulders in priority areas.	4,000							▲						△
7. Overlay Harborview Drive.	45,000							△						△

KEY:

△	Planned completion
—	In Work
--△--	Slipped
▲	Completed

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 001
 Dept. Parks & Rec.

Objectives	Program Cost	FISCAL YEAR 1991												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
1. Replace kitchen roof at the City Park.	6,000							△						
2. Enlarge the ballfield at the City Park.	5,000											▲		
3. Provide additional picnic benches.	500				△			▲						
4. Update park comprehensive plan.	2,000											△		△
5. Continue an O & M program for grounds maintenance, litter/trash pickup.	43,850	<i>On-Going</i>												
6. Fund flower baskets.	7,500											▲	△	
7. Contract for maintenance of brick planters on Harborview.	5,040											▲	△	
	70,390													

KEY:

In Work
 △ Planned completion
 △ Slipped
 ▲ Completed

75

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 101
 Dept. Streets

Objectives	Program Cost	FISCAL YEAR 1991											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
12. Work on interim and long-range solutions to Olympic Village, Olympic interchange, and Westside transportation system problems.	2,000							-A-				△	
13. Work on east-west traffic arterial from Swede Hill to Peacock.	1,000										▲		△
14. Add an Engineering Technician. 30% funded under Street Budget.	10,140			▲								▲	
15. Six year Street Plan	<u>693,905</u>												

104

KEY:
 In Work △ Planned completion
 ---△--- Slipped
 ▲ Completed

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 402
 Dept. Sewer

138

Objectives	Program Cost	FISCAL YEAR 1991													
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
8. Select an engineering firm for wastewater treatment plant expansion design.	Fund #410					△									
9. Begin formulating a laboratory quality control/quality assurance accreditation program.	3,800				▲										
10. Install phase protection on blowers and effluent pump motors.	1,500					▲	△								
11. Installation of sluice gate in digester well.	1,400							△		▲					
12. Fund plant and facilities depreciation.	96,000													△	
13. Update long-range analysis for projected capital and operational expenditures.	1,000													△	
SUBTOTAL	520,950														
Operating Transfers & Fund Balance	<u>107,400</u>														
TOTAL	678,350														

KEY:

In Work
 Slipped
 Planned completion
 Completed

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 401
 Dept. Water

Objectives	Program Cost	FISCAL YEAR 1991												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
8. Install four PRV's.	12,600						▲							△
9. Construct 200 feet of 6" line.	5,400												△	
10. Upgrade water supply storage sheds.	5,000			▲										
	363,025													
Operating Transfers & Fund Balance	125,610													
TOTAL	488,635													

KEY:

△ Planned completion

---△--- Slipped

▲ Completed

— In Work

1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 401
 Dept. Water

Objectives	Program Cost	FISCAL YEAR 1991												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
1. Design and construct a new well. (30% - water operating budget)	30,000												△	
2. Continue the O & M program. Some of the sub-elements include: a) Source of supply, b) Pumping costs, c) Transmission & distribution costs, d) Customer accounts, and e) Administration.	253,125													△
3. Paint 500,000 gallon tank.	18,000												△	
4. Clean and paint 250,000 gallon tank.	30,000												△	
5. Improve access to 250,000 gallon tank.	3,500												▲	△
6. Provide minimum cover over distribution line.	1,500												▲	△
7. Construct water level monitoring systems for all well.	3,900												▲	△

129

KEY:
 In Work △ Planned completion
 ---△--- Slipped
 ▲ Completed

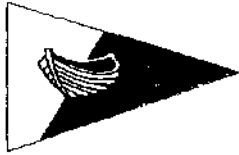
1991
SCHEDULE OF OBJECTIVES

Chart B
 City of Gig Harbor
 Fund 411
 Dept. Storm Sewer

Objectives	Program Cost	FISCAL YEAR 1991											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1. Replace 12" outfall with 24" pipe.	34,300								△				△
2. Determine financial operating plan for the utility.	1,000												△
3. Implement an O & M program as budget allows.	116,020					▲				▲			△
Operating Transfers and Fund Balance	<u>146,140</u>												
TOTAL	297.460												

143

KEY:
 In Work △ Planned completion
 ---△--- Slipped
 ▲ Completed



City of Gig Harbor. The "Maritime" City."

3105 JUDSON STREET • P.O. BOX 145
GIG HARBOR, WASHINGTON 98335
(206) 851-8136

TO: MAYOR WILBERT AND CITY COUNCIL
FROM: GIL ALVARADO, PLANNING/BUILDING ASSISTANT *GA*
RE: HEARING EXAMINER DECISION -- SUB 91-02 (Elmer
Ackerman).
DATE: August 12, 1991

Elmer Ackerman has requested preliminary plat approval for the development of two lot subdivision. The site is located on the West side of Chinook Avenue. Staff recommended approval of the preliminary plat application in a report dated June 12, 1991.

The Hearing Examiner conducted a public hearing on this proposal June 19, 1991 and, in his report of July 8, 1991, approved the preliminary plat application. A copy of the Examiner's findings, conclusions and recommendations is attached.

Attachments

CITY OF GIG HARBOR
RESOLUTION

WHEREAS, Elmer Ackerman has requested preliminary plat approval for the development of a 2 lot subdivision on property located West of Chinook Avenue; and,

WHEREAS, the Gig Harbor City Council has adopted Ordinance #489 which establishes guidelines for the reviewing of preliminary plats and other land use issues; and,

WHEREAS, the Planning Department for the City of Gig Harbor has recommended conditional approval of the project, in a staff report dated June 12, 1991; and,

WHEREAS, the City of Gig Harbor Hearing Examiner conducted a public hearing on the application on June 19, 1991 to accept public comment on; and,

WHEREAS, the City of Gig Harbor Hearing Examiner has made specific findings and conclusions and has recommended conditional approval of in his report dated July 8, 1991.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gig Harbor, Washington, as follows:

That the findings, conclusions and recommendations of the Hearing Examiner in his report dated July 8, 1991 are adopted and the application for preliminary plat is granted subject to the following modified conditions:

1. In accordance with City of Gig Harbor fire codes, the following shall be provided:
 - A) Fire equipment access must be provided by a 24 foot wide, all weather roadway.
 - B) Fire hydrants and 8 inch water mains shall be provided within 300 feet of the center of each lot and at the entrance of the subdivision.